



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Friday, 27 January 2023
Time: 9:00AM
Location: Council Chamber
Mission Road
Gununa

BUSINESS PAPER

Ordinary Council Meeting

27 January 2023

Graham King
Acting Chief Executive Officer

To empower our Community – Our people
To feel solid and strong like the rock in Mundalbe
To taste and hear the breaking waves of change
To establish clean, safe, healthy lifestyles togetherness
Pride and respect for each other in our culture, achievements and successes.
To see and smell the compassion and peacefulness of our community

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1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garrawa people who share our homelands.

3 PRESENT**4 LEAVE OF ABSENCE****5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF****6 CONDOLENCES AND MEMORIALS**

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES - COUNCIL MEETING - 14 DECEMBER 2022

Author: Acting Chief Executive Officer

Attachments: 1 OCM Minutes - 14 December 2022

IMPLICATIONS

OFFICER'S RECOMMENDATION

That the Minutes of the Council held on Wednesday 14 December 2022 be received and the recommendations therein be adopted.

ORDINARY COUNCIL MEETING MINUTES**14 DECEMBER 2022**

**MINUTES OF MORNINGTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON WEDNESDAY, 14 DECEMBER 2022 AT 9:00AM**

1 OPENING OF MEETING

The meeting was opened by Mayor, Kyle Yanner at 9:09am.

2 ACKNOWLEDGMENT OF COUNTRY

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadiit, Yangkaal, Waanyi, Gangalidda and Garawa people who share our homelands.

3 PRESENT

Mayor Kyle Yanner, Deputy Mayor David Barnes, Cr Dwayne Rogers, Cr Roxanne Thomas, Cr Robert Thompson.

Officers: ACEO Graham King, Executive Manager Housing and Facilities Geoffrey Rewald.

4 LEAVE OF ABSENCE

Nil

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

Mayor Kyle Yanner, Cr Thomas, Cr Rogers and Cr Thompson declared a conflict of interest in respect to Item 11.8.

6 CONDOLENCES AND MEMORIALS**7 CONFIRMATION OF MINUTES****7.1 CONFIRMATION OF MINUTES – COUNCIL MEETING – 23 NOVEMBER 2022****RESOLUTION 2022/241**

Moved: Deputy Mayor David Barnes

Seconded: Cr Dwayne Rogers

That the Minutes of the Ordinary Council Meeting held on Wednesday 23rd November 2022, be received and the recommendations therein adopted.

CARRIED 5/0

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES**14 DECEMBER 2022****8 DEPUTATIONS**

Mrs Jane Ah Kit had a deputation in respect to correspondence forwarded to Council for consideration.

9 ACTION SCHEDULE**9.1 ACTION ITEMS AS AT WEDNESDAY 21 SEPTEMBER 2022****RESOLUTION 2022/242**

Moved: Mayor Kyle Yanner

Seconded: Deputy Mayor David Barnes

That the Action Schedule be tabled at the next council meeting.

CARRIED 5/0**RECEPTION & CONSIDERATION OF OFFICERS REPORTS****10 MAYOR AND COUNCILLORS VERBAL REPORTS****10.1 DEPUTY MAYOR – DISCUSOIN ABOUT PUBLIC POST OFFICE BANK****RESOLUTION 2022/243**

Moved: Cr Roxanne Thomas

Seconded: Cr Robert Thompson

That due to the lack of face-to-face banking services on Mornington Island, that Council support the establishment of a government post office bank to guarantee face-to-face banking services.

CARRIED 5/0**10.2 STEPHENIE ALEXANDER KITCHEN GARDEN PROGRAM****RESOLUTION 2022/244**

Moved: Cr Dwayne Rogers

Seconded: Cr Robert Thompson

That Council receive and note the Report

CARRIED 5/0

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES**14 DECEMBER 2022****10.3 DEPUTY MAYOR UPDATE ON THE RENAL PROGRAM ON MORNINGTON ISLAND****RESOLUTION 2022/245**

Council received a verbal report from the Deputy Mayor on the Program including the status of construction, employment of trained staff and the return of Renal patients to the Island.

11 CHIEF EXECUTIVE OFFICER'S REPORTS**11.1 VEHICLE POLICY****RESOLUTION 2022/246**

Moved: Deputy Mayor David Barnes

Seconded: Cr Dwayne Rogers

That Council adopt the Vehicle Policy as presented; and

Further, that Council approve the full unrestricted use of a Council vehicle to the Mayor, Chief Executive Officer, Executive Managers, or a manager equivalent to an executive manager at the discretion of the Chief Executive Officer; and

Further, that the Policy be reviewed in six months' time; and

Further, that a Vehicle Hire Policy be developed for Council's consideration.

CARRIED 5/0

11.2 PUBLIC AND SPECIAL HOLIDAYS 2023**RESOLUTION 2022/247**

That Council note that the following Public Holidays and Special days have been approved pursuant to Section 4 of the Holidays Act 1983:

- 16 June 2023, a holiday for the Shire of Mornington for the purpose of the Mount Isa Agricultural Show (Public Holiday); and
- 8 September 2023, a holiday for the Shire of Mornington for the purpose of the Gununa Local Show (Special Holiday); and
- 24 November, 2023, a holiday for the Shire of Mornington for the purpose of Memorial Day (Special Holiday).

CARRIED 5/0

11.3 FARESHARE QLD MEAL POLICY**RESOLUTION 2022/248**

Moved: Mayor Kyle Yanner

Seconded: Deputy Mayor David Barnes

That Council note and accept FaresShare Meal Policy as presented.

CARRIED 5/0

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES**14 DECEMBER 2022****11.4 CHANGES TO KUBA NATHA RESIDENTIAL AGED CARE MANAGEMENT ARRANGEMENTS****RESOLUTION 2022/249**

Moved: Deputy Mayor David Barnes

Seconded: Cr Robert Thompson

That Council receive and note the Report, and further, that a meeting be arranged with the Service Delivery Division, Aging and Aged Care Group, Australian Department of Health and Aged Care in regard to the changes to Kuba Natha Residential aged Care Management Arrangements.

CARRIED 5/0**11.5 AURECON FINAL GUNUNA GROWTH OPTIONS STUDY AND RUNWAY REALIGNMENT STUDY****RESOLUTION 2022/250**

Moved: Deputy Mayor David Barnes

Seconded: Cr Dwayne Rogers

That Council receive and note the Report and that a strategy be developed for representations to the Australian and Queensland State Government with the highest priority to address the urgent need for additional residential land in Gununa.

CARRIED 5/0**11.6 LOCAL GOVERNMENT SUSTAINABILITY FRAMEWORK****RESOLUTION 2022/251**

Moved: Cr Dwayne Rogers

Seconded: Cr Deputy Mayor David Barnes

That Council receive and note the Report.

Further, that Council object to the category of Indigenous Councils, being Category 8, on the basis that Indigenous Council's inability to funding depreciation.

Further, that a Council's Own Source Revenue as a proportion of Total Operating Revenue should be included in the Measures of Sustainability.

Further, that Council call on the Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning for an Independent Audit of the State Government Grants Commission Methodology due to:

- The lack of transparency of the methodology used by the Commission to determine the grant outcomes; and
- The per capita general purpose financial assistance outcomes being in complete contravention of the Principles of Horizontal Fiscal Equalisation as shown in the Acting CEO Report on the 2021/22 and 2022/23 General Purpose Grant Outcomes as produced by the State Grants Commission.

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ORDINARY COUNCIL MEETING MINUTES**14 DECEMBER 2022**

Further, that the Mayor seek a meeting with the Deputy Premier, with Council's Government Champions, to discuss Council's concerns in regard to the distribution of the Financial Assistance Grants to Indigenous Councils.

CARRIED 5/0**11.6A INDIGENOUS LEADERS FORUM****RESOLUTION 2022/252**

Moved: Cr Dwayne Rogers

Seconded: Cr Robert Thompson

That Council write to the CEO of the Local Government Association of Queensland advising of its objection to having these separate Forums which only serve to create unnecessary divisions between Indigenous and Non-Indigenous local governments. Council considers issues that impact the sustainability of Indigenous Council should be conducted in the open Annual Conference where all local governments can be informed and take action accordingly.

CARRIED 5/0**11.7 STAFF RECOGNITION AWARDS AND PAYMENTS****RESOLUTION 2022/253**

Moved: Deputy Mayor David Barnes

Seconded: Cr Robert Thompson

That Council endorse the Acting CEO proposal for Staff Recognition Awards as set out in the Report.

CARRIED 5/0**11.8 OFFICE OF INDEPENDENT ASSESSOR INVESTIGATION – INAPPROPRIATE CONDUCT MAYOR KYLE YANNER****RESOLUTION 2022/254**

The following Councillors declared a conflict of interest:

- Mayor Kyle Yanner due to subject of inappropriate conduct
- Cr Roxanne Thomas related person to Mayor Kyle Yanner
- Cr Robert Thompson being a Board Member of Junkuri Laka Wellesley Island Aboriginal Law Justice and Governance Corporation and interviewed as part of the Investigation.
- Cr Dwayne Rogers being a Board Member of Junkuri Laka Wellesley Island Aboriginal Law Justice and Governance Corporation.

The matter could not be dealt with due to lack of forum.

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Initial: _____

12 STAFF REPORTS - WORKPLACE HEALTH AND SAFETY

Nil

The Group Manager Infrastructure Services and the Manager Water and Sewerage joined the meeting.

13 STAFF REPORTS – INFRASTRUCTURE & TECHNICAL SERVICES VERBAL REPORT**13.1 STAFF REPORT – TECHNICAL SERVICES****RESOLUTION 2022/255**

Moved: Cr Robert Thompson

Seconded: Cr Dwayne Rogers

That Council welcome Daniel Dixon, Group Manager Technical Services and that Council receive and note the Report as presented.

CARRIED 5/0

14 STAFF REPORTS – INFRASTRUCTURE SERVICES**14.1 INFRASTRUCUTRE SERVICES****RESOLUTION 2022/256**

Moved: Cr Robert Thompson

Seconded: Cr Roxanne Thomas

That Council receive and note the Report.

CARRIED 5/0

15 STAFF REPORTS – HOUSING**15.1 HOUSING REPORT****RESOLUTION 2022/257**

Moved: Cr Robert Thompson

Seconded: Cr Dwayne Rogers

That Council receive and note the Report.

CARRIED 5/0

Initial: _____

ORDINARY COUNCIL MEETING MINUTES**14 DECEMBER 2022****16 STAFF REPORTS – FACILITIES****16.1 FACILITIES REPORT****RESOLUTION 2022/258**

Moved: Cr Dwayne Rogers

Seconded: Cr Robert Thompson

That Council receive and note this Report.

CARRIED 5/0**17 STAFF REPORTS – FINANCIAL SERVICES****17.1 FINANCE REPORT****RESOLUTION 2022/259**

Moved: Mayor Kyle Yanner

Seconded: Cr Robert Thompson

That Council receive and note this Report.

CARRIED 5/0**17.2 PROCUREMENT POLICY REVISION****RESOLUTION 2022/260**

Moved: Deputy Mayor David Barnes

Seconded: Cr Robert Thompson

That Council receive and note this Report.

That Council adopt the financial delegations as presented in the Procurement Policy as presented.

CARRIED 5/0**17.3 CORPORATE AND COMMUNITY SERVICES REPORT****RESOLUTION 2022/261**

Moved: Cr Dwayne Rogers

Seconded: Mayor Kyle Yanner

That Council receive and note this Report.

CARRIED 5/0

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES**14 DECEMBER 2022****18 STAFF REPORTS – COMMUNITY DEVELOPMENT****18.1 COMMUNITY DEVELOPMENT REPORT****RESOLUTION 2022/262**

Moved: Cr Dwayne Roger
Seconded: Cr Robert Thompson

That Council receive and note this Report.

CARRIED 5/0**19 STAFF REPORTS – HUMAN RESOURCES****19.1 HUMAN RESOURCES REPORT****RESOLUTION 2022/263**

Moved: Deputy Mayor David Barnes
Seconded: Cr Dwayne Rogers

That Council receive and note this Report.

CARRIED 5/0**20 CONFIDENTIAL REPORTS****RESOLUTION 2022/264**

Moved: Cr Dwayne Rogers
Seconded: Cr Roxanne Thomas

That Council considers the confidential reports listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012.

20.1 REGIONAL EXPRESS COMMERCIAL AGREEMENT

This matter is considered confidential under Section 254J(3)(g) of the *Local Government Regulations 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

20.2 ENGAGEMENT OF ASHURST AUSTRALIA TO UNDERTAKE AN INDIGENOUS LAND USE AGREEMENT (ILUA)

This matter is considered to be confidential under Section 254J3(c) of the Local Government Regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES**14 DECEMBER 2022****20.3 LETTER TO MRS JANE AH KIT**

This matter is considered to be confidential under Section 254J3(g and i) of the Local Government Regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

CARRIED 5/0**RETURN TO OPEN MEETING****RESOLUTION 2022/265**

Moved: Cr Dwayne Rogers
Seconded: Cr Roxanne Thomas

That Council moves out of closed session and into open session.

CARRIED 5/0**20.1 REGIONAL EXPRESS COMMERCIAL AGREEMENT****RESOLUTION 2022/266**

Moved: Cr Dwayne Rogers
Seconded: Cr Robert Thompson

That Council delegates to the Mayor and Acting CEO the power to negotiate and finalise the appropriate commercial agreement with Regional Express Holdings Limited in relation to its use of the Mornington Island Airport.

CARRIED 5/0**20.2 ENGAGEMENT OF ASHURST AUSTRALIA TO UNDERTAKE AN INDIGENOUS LAND USE AGREEMENT (ILUA)****RESOLUTION 2022/267**

Moved: Deputy Mayor Cr David Barnes
Seconded: Mayor Kyle Yanner

That Council confirm the Acting CEO's action in appointing Ashurst Australia to assist Council in the preparation and registration of an ILUA.

CARRIED 5/0

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Initial: _____

20.3 LETTER TO MRS JANE AH KIT

RESOLUTION 2022/268

Moved: Cr Dwayne Rogers
Seconded: Cr Robert Thompson

That Council receive the letter from Mrs Jane Ah Kit and advise Mrs Ah Kit that Council will make representations to the Director General of the Department of Employment, Small Business and Training for Departmental Officers to conduct a workshop Mornington Island on what programs and/or assistance is available to existing or new businesses from the State Government. Further that Council develop a policy to encourage the establishment of small businesses and include what assistance Council may be able provide as incentives to Mornington Island small business.

Further that Council will also request that the Gulf Regional Economic Development Trust undertake a workshop on Mornington Island setting out how the Trust funds small business in order to encourage more local community ownership.

CARRIED 5/0

21 NEXT MEETING

The next meeting will be held on 25th January, 2023.

22 CLOSURE

Mayor Yanner closed the meeting at 3.09pm.

Minutes Confirmed:

Mayor

Date:

Graham King
Acting Chief Executive Officer
25th January 2023

Initial:_____

8 DEPUTATIONS

TEAMS call with Department of Health and Aged Care - Lani Byron & Robert Zillmann
@ 11:00am

TEAMS call with ARUP regarding Market Garden - Sunny Oliver-Bennetts, Liz Velkovic, Renae Earle, Simone Nalatu, Peter Scuderi and Sara Golingi.
@ 12:30pm

9 ACTION SCHEDULE**9.1 ACTION ITEMS AS AT 14 DECEMBER 2022**

Author: Acting Chief Executive Officer

Attachments: 1 To be tabled

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with an updated version of the Mornington Shire Council's Meeting Action Schedule.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

At each ordinary meeting of Council, when resolutions are passed that require any action, those resolutions are included in Council's Action schedule for attention of the appropriate officer or elected member.

At each ordinary meeting of Council, the Action Schedule is tabled to outline those actions that have been taken in accordance with Council resolutions.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That the Action Schedule as tabled be updated and that completed items be removed.

Placeholder for Attachment 1
Action Items as at 14 December 2022
To be tabled
0 Pages

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

10 MAYOR AND COUNCILLORS REPORTS**10.1 DEPUTY MAYOR DAVID BARNES PORTFOLIO REPORT**

Author: Deputy Mayor

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To advise Council and give portfolio report.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Have been acting in the Mayor's position over the last couple of weeks. A big thank you to all for your cooperation and support.

A) Community Welfare Provisions

- Council was able to assist a community member re travel to be with a relative who was in poor health
- I ordered this under our community assistance policy. Thank you for the cooperation of council staff in providing this assistance
- I believe council can and should expand its welfare and compassionate community work into the future, as we are able to respond far more quickly and with fewer constraints, in many circumstances
- Aiding our people, especially when it concerns their loved ones, should be an ideological and material imperative
- I request that council discuss this in light of further developing relevant policy and expanding available resources and staffing, looking into the future

B) Operation of Unregistered Recreational Vehicles

- Council needs to pass a local law or edict prohibiting the use of unregistered recreational vehicles inside the community limits
- Vehicles are routinely operated in close proximity to residences and traffic, usually at high speed and in the absence of any safety gear such as helmets
- The cooperation of QPS will be sought in informing community of this principle.
- Council owes the community its responsibility in terms of preventing accidents and preserving the right of residents to live in peace

C) Green Zones

- I am introducing this as a long term project. It will involve the greening of areas adjacent to residences and the provision of water sources, rest areas, fire pits / BBQ facilities and access points at areas frequently used by community members
- Some aspects may require negotiation with GRAC, particularly in regard to the construction of water supplies to some areas
- I will request that this project be considered in light of council's 2023-2024 budget.
- The zones for development (low impact, practical use), will include the cliff top and open lands behind the community and fronting the channel

- I would like local people who have permanent camping or hunting camps already situated there, to be consulted as to their needs and that council provide and construct as necessary, water sources, seating and shelters, fire pits / BBQ facilities
- This consultation will include the planning for construction of stairs and other means to provide safe access to the reef and beach wherever community people decide they are needed
- Parallel to this, a major greening project will see the improvement of access and the planting of trees to provide shade and to render this foreshore area as a more attractive and comfortable environment for people
- Consultation with Traditional Owners, GRAC and community members must form an integral aspect of this project

D) Future Use of Present Council Buildings

- Council should now begin to plan for the future use of its present facilities
- As we all know, our present offices will be vacated when council moves its operations to the new council buildings currently under construction
- It would be beneficial to Council and the community for us to begin planning for the future use of those vacated buildings now
- While this will have no budgetary relevance in the immediate future, good stewardship demands that we consider our options and the sooner the better

E) Delivery of Purchases From Council Store to Community Members

- We need to clarify the means by which community members can have goods they buy from us delivered to their homes
- The process should be simple and reliable
- I would suggest that the store charge a delivery fee at point of sale if requested and then forward receipt of same to the crew able to perform the delivery
- The latter seems to be the issue
- Let's clarify and simplify the process, as many of our people are not able to collect and / or transport white goods in particular. Let's make the process simple and easy for them

F) Public Meetings

- I feel a public meeting should be undertaken to gauge community views on home corralling of horses and the Green Zones project and other issues
- It has been some time since we opened a local forum for community with council and it would serve the community well if we could do this again soon

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note report.

11 CHIEF EXECUTIVE OFFICER'S REPORTS**11.1 ANNUAL OPERATIONAL PLAN 2022 - 2023**

Author: Acting Chief Executive Officer

Attachments: 1 Annual Operational Plan 2022 - 2023

PURPOSE (EXECUTIVE SUMMARY)

To place before Council the Annual Operational Plan for 2022 -2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Mornington Shire Council is governed by the Queensland Local Government Act 2009 and the Local Government Regulations 2012, and operates in line with the following principles:

- Transparent and effective decision making in the public interest through democratic representation, social inclusion, and meaningful community engagement
- Good governance, including ethical and legal behaviour of Councillors and local government employees
- Effective delivery of services, and sustainable management of assets and infrastructure

In particular, this Annual Operational Plan adheres to the Local Government Regulation 2012 s 175, which stipulates:

- 1) The annual operational plan for a local government must—
 - (a) be consistent with its annual budget; and
 - (b) state how the local government will—
 - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
 - (c) include an annual performance plan for each commercial business unit of the local government.

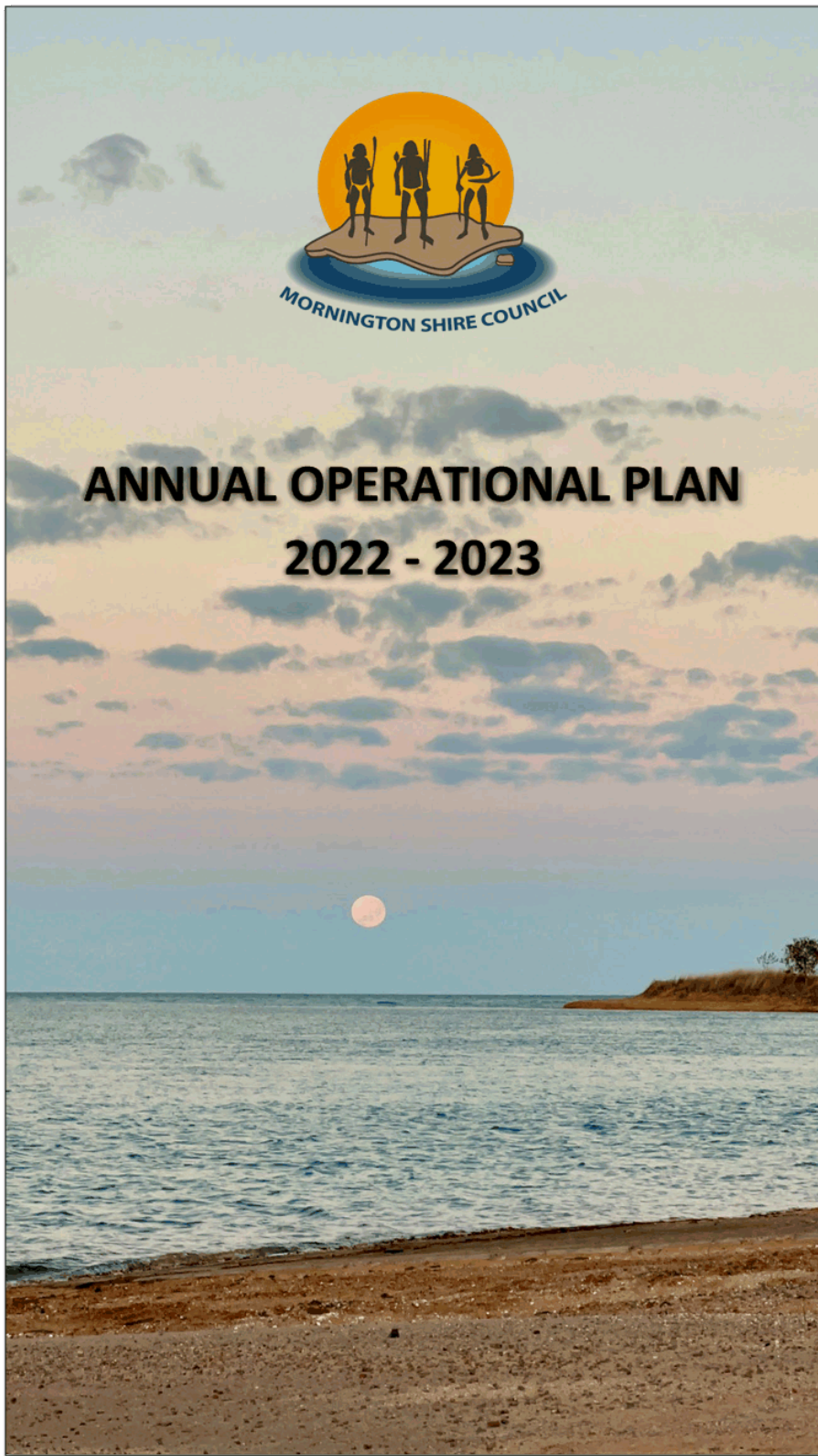
The Annual Operational Plan as presented is consistent with the above and sets out Council's current strategic direction and priorities.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council note and receive Report and adopts the Annual Operational Plan for 2022 - 2023 as presented.





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Amended version adopted on XXX 2021 (Resolution XXXX) 1



ACKNOWLEDGEMENT

Morningshore Shire Council acknowledges the traditional owners, the Lardil people of Morningshore Island, and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt and Yangkaal people who share our homelands.

ELECTED MEMBERS



Above: photo of the Declaration of Office in 2020.

From left to right: Deputy Mayor Councillor David Barnes, Councillor Roxanne Thomas, Mayor Kyle Yanner, Councillor Dwayne Rogers, Councillor Robert (Bob) Thompson.

Amended version adopted on XXX 2021 (Resolution XXXX)

2



ANNUAL OPERATIONAL PLAN 2022 – 2023

OUR VISION

- Empower our Community – Our people
- To feel solid and strong like the rock in Mundalbe
- To taste and hear the breaking waves of change
- To establish clean, safe, healthy lifestyles togetherness
- Have pride and respect for each other in our culture, achievements and successes
- To see and smell the compassion and peacefulness of our community

OUR MISSION

We are committed to a Community where:

- Our people are happy, healthy and safe
- Our natural environment is valued and well-managed
- Our culture is retained and maintained
- We have quality infrastructure
- We have a sustainable local economy
- Governance and ownership of Community direction is by Council
- We have transparency of government and open communication between the three tiers of Government

OUR GOALS

Our goals are to make the Wellesley Islands the best place they can be by:

- Enhancing community well-being
- Keeping our Culture alive Creating opportunities for prosperity
- Protecting our country
- Enhancing and supporting local business
- Having greater transparency and open communication between the three tiers of government

OUR VALUES

Council's values are:

- Responsibility
- Respect Compassion
- Hard work
- Working together
- Proud to belong

Amended version adopted on XXX 2021 (Resolution XXXX)

3



FOREWORD

From Mayor Kyle Yanner

On behalf of my fellow councillors, I am pleased to present the Morningson Shire Council Annual Operational Plan 2022-23

This document will guide Council's strategy to overcome systemic issues in the community, such as lack of employment opportunity, overcrowded housing, high costs of fresh, quality food.

A critical strategy will be to develop partnerships with federal and state governments to implement Council's 5 Year Implementation Plan developed by and for the Morningson Island community.

To achieve change, we will need to improve self-determination and maximise community opportunities and outcomes across key areas including:

- Quality infrastructure and services
- Commercial activities such as the establishment of a market garden and cattle stations
- Culture, including building respect and celebration of our unique heritage

Critically, a return to budget surpluses will ensure the long-term financial sustainability of Council.

Along with this Annual Operational Plan, Council's 5 Year Implementation Plan further set out the specific Programs and Projects Council is currently working on to progress or achieve in its current Term.

From Acting CEO Graham King

Critical to the success of achieving operational surpluses will be the establishment of in-house flood restoration work. Council will cease the policy of allocating all such works to external contractors but instead invest in plant and machinery and Council's own workforce skills to be able to complete all such works by Council's day labour workforce.

The development of service standards in regard to all our works and services will be a great focus for 2022-23 financial year. This will help ensure greater accountability to the community, while the aim to deliver budget surpluses will improve the Council's long-term viability.

There is a reliance throughout the document, on outside factors before many strategic goals can be realised. This reflects Council's heavy dependence on government funding to subsidise its lack of a meaningful revenue base.

Council's advocacy will also play an important role in identifying new sources of revenue and importantly receiving increase revenue from a more equitable distribution of the Commonwealth Government's Financial Assistance Grants Program administered through the Queensland Local Government Grants Commission.

Conversely, government funders need to acknowledge Council's priorities and the critical social, economic, health and environmental issues in the community more broadly, and fund accountable, place-based approaches to address these.



INTRODUCTION

Mornington Shire Council's Annual Operational Plan 2022-2023 identifies the issues and priorities for Council over the financial year, and should be read in conjunction with Council's:

- 2022 - 2023 Budget as adopted at a Special Meeting of Council on 28 July 2022 and
- Corporate Plan 2018-2023 as amended at Council's Ordinary Council Meeting held on 15 June 2022
- Council's Five-Year Implementation Plan which forms a critical part of the Annual Operational Plan

Regarding the Corporate Plan, Council acknowledges that it will need to develop a new five-year Corporate Plan, as the last community consultation on that process was believed to have occurred in 2016.

This Annual Operational Plan states measures for the realisation of its Key Strategic Objectives which are aligned to the measures of the Corporate Plan, as required by the Local Government Act 2009 s 175(1)(b)(i).

Amended version adopted on XXX 2021 (Resolution XXXX)

5



LEGISLATIVE CONTEXT

Mornington Shire Council is governed by the Queensland Local Government Act 2009 and the Local Government Regulations 2012, and operates in line with the following principles:

- Transparent and effective decision making in the public interest through democratic representation, social inclusion, and meaningful community engagement
- Good governance, including ethical and legal behaviour of Councillors and local government employees
- Effective delivery of services, and sustainable management of assets and infrastructure

In particular, this Annual Operational Plan adheres to the Local Government Regulation 2012 s 175, which stipulates:

- (1) The annual operational plan for a local government must—
 - (a) be consistent with its annual budget; and
 - (b) state how the local government will—
 - I. progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
 - II. manage operational risks; and
 - (c) include an annual performance plan for each commercial business unit of the local government.



KEY STRATEGIC OBJECTIVES

FOCUS AREA	GOAL	MEASURE/S	RISK MITIGATION
Financial Management	Council aims to deliver budget surpluses as part of a fiscally responsible approach	<ul style="list-style-type: none"> Budgets operate at a surplus by the end of the current Council Term ending March 2024 	<ul style="list-style-type: none"> Council’s monthly review of the General Purpose Financial Statements to ensure it program revenue and expenditure is controlled in accordance with the adopted Budget
Corporate Plan	To develop new Corporate Plan, in recognition that the last formal community engagement to support the planning process appeared to have been 2016	<ul style="list-style-type: none"> Community engagement in through 2023 Adoption of a new Corporate Plan for the 2023/2024 Annual Budget 	
Service Delivery Standards	Establish service standards for Council services in the 2021/22 budget onwards, as part of a ‘bottom up’ approach involving program managers	<ul style="list-style-type: none"> Services Standards developed and incorporated into the Council’s 2023-24 Operational Plan onwards 	
Advocacy	<p>Improved awareness of community issues, with improved strategies developed to advocate to both the Australian and State Governments to meet community identified priorities.</p> <p>Critical to this, is the emphasis of maximising opportunities for community members, including in the areas of improved employment, cultural, social and health outcomes.</p>	<ul style="list-style-type: none"> Key government representatives visit Mornington Island including the Queensland Premier and Ministerial Champions, and Federal Ministers and department heads Mayor and Councillor delegations to Federal and State governments Current government funded services to the community are audited to provide improved visibility and accountability Federal and State governments develop targeted strategies that meet local priorities and needs 	<ul style="list-style-type: none"> Continued research, strategy development and advocacy to achieve outcomes identified with the Corporate and Operational Plans 5 Year Implementation Plan continually monitored and developed to ensure that the strategies outlined are continually put before Governments.

Amended version adopted on XXX 2021 (Resolution XXXX)



FOCUS AREA	GOAL	MEASURE/S	RISK MITIGATION
Asset Management	Asset planning and depreciation costs supports quality and sustainable management of Council’s assets	<ul style="list-style-type: none"> • Completion of Asset replacement program outlined in the 2022/23 Budget as amended. • Long Term Asset Management Plan developed in accordance with legislative requirements as resources permit. 	<ul style="list-style-type: none"> • Council is upgrading significantly the Water and Sewerage Infrastructure funded through ICCIP, Building our Regions Funding and Council Budget resources. This will form the basis of further asset management planning particularly for water and sewerage reticulation network.
Master Plan / Town Plan	Council considers the 2022 Master Plan in all major decisions	<ul style="list-style-type: none"> • Queensland State Government Technical Working Group and DATSIP stakeholder partnership to plan a way forward on important initiatives contained in the Master Plan. 	<ul style="list-style-type: none"> • Critical will be the completion of the Aurecon Growth Options Study and the associated Mornington Island Runway Realignment Study and representations to both the State and Australian Governments.
	<p>Mornington Island Airport Runway Realignment proceeds to ensure the Master Plan recommendations for Lardil Street can be implanted.</p>	<ul style="list-style-type: none"> • Designs are developed and costs identified • Representations are made to Federal and State governments, to secure funding of the realignment 	<ul style="list-style-type: none"> • Aurecon Planning Studies completed, and strategy developed to engage with the Australian and State Governments.
	<p>Barge Services Review barge services to and from the Island in time for the expiry of the current barge services contracts with Carpentaria in late 2023.</p>	<ul style="list-style-type: none"> • Engagement of a relevant Consultant to undertake such Study. 	<ul style="list-style-type: none"> • Failure to successfully identify all options for barge services could lead to loss of opportunity to provide more effective services and continued reliance on external factors to determine freight cost outcomes for residents.

Amended version adopted on XXX 2021 (Resolution XXXX)



FOCUS AREA	GOAL	MEASURE/S	Risk Mitigation
Governance / Administration	Civic Centre – Administration Centre A new facility is developed that meets Council and community needs, with funding, construction and implementation issues fully understood by the community.	<ul style="list-style-type: none"> • Architects finalise designs • Facility built • Seamless transfer from the existing building to the new facility • No formal complaints about the process received by Council 	<ul style="list-style-type: none"> • Weekly meeting with Contractor to ensure project management is meeting desired outcomes. • Grant funding through the Department of Local Government to be successfully completed with the timelines granted.
	Governance Council continues to adhere to legislative requirements and builds its capacity for organisational administration / management.	<ul style="list-style-type: none"> • Oversight by Council supports good governance, adherence to statutory requirements and use of resources in accordance with this Corporate Plan’s goals • The number of skilled local employees increases (benchmarked against the 2019/20 Annual Report, which lists 80% Indigenous staff), resulting in fewer vacancies and improved organisational capacity • IT systems are managed to ensure timely and compliant reporting including financial, legislative, and contractual requirements • Council’s policies and procedures are updated regularly, meet legislative requirements, and support organisation performance • The number of workplace occupational health and safety incidents track downwards, and WHSQ improvements notices are kept to a minimum / completed when received 	<ul style="list-style-type: none"> • Appointment of Governance Officer to oversee regulatory requirements. • Continued emphasis on staff training and development. • Review of Organisation Structure to meet strategic needs identified in Annual Operational Plan and Annual Budget implementation. • Financial Management being given high priority to ensure Management is in strong position to implement works and services within Budget allocations. • Development of effective Workplace Health and Safety Plans for Council’s Operations

Amended version adopted on XXX 2021 (Resolution XXXX)



FOCUS AREA	GOAL	MEASURE/S	RISK MITIGATION
Community Development	<p>Splash Park A Splash Park is developed, to provide improved social and recreational activities for the community (including youth)</p>	<ul style="list-style-type: none"> Application to the Australian Government Growing Our Regions Grant Funding Program at an estimated cost of \$1.5M Splash Park implemented within grant funding timelines and budget 	<ul style="list-style-type: none"> Grants Applications undertaken at a high level to ensure maximum opportunity to achieve successful outcomes
	<p>Home Brew Council continues to apply for relevant liquor licences needed on Mornington Island, to normalise alcohol consumption and decrease the negative health impacts of home brew</p>	<ul style="list-style-type: none"> A Community Club Liquor Licence is granted, and an operator is in place, to run the Mornington Island Tavern inclusive of on-licence and carriage licence 	<ul style="list-style-type: none"> Implementation of the 5 Year Implementation Plan which address the major challenges of the imposition of alcohol prohibition on the Island and lack of Government service delivery to address all social outcomes currently being experienced.
	<p>Rock Pool and Swimming Pool</p> <ul style="list-style-type: none"> A rock pool is developed, for safe saltwater swimming Construction of a 25-metre aquatic swimming pool within the Mornington Island School Grounds, jointly funded by Council and Department of Education 	<ul style="list-style-type: none"> Public Swimming Pool requires detailed design to be undertake which will require funding up to \$250,000. Application to both the State and Australian Governments for the provision of the necessary funding. Application for a public swimming pool to be given the highest priority of the two projects to address very significant lack of such facilities on the Island. Rock Pool detailed planning studies need to be done first which is beyond the capacity of the Mornington Island Shire Council. Would require major input from the State Government for successful implementation. Beach erosion is considered the main driver for such a project to be located in the vicinity of the Old Township. 	<ul style="list-style-type: none"> Unable to fund the necessary planning and design requirements to be in a position to make successful grant applications.

Amended version adopted on XXX 2021 (Resolution XXXX)



FOCUS AREA	GOAL	MEASURE/S	RISK MITIGATION
Community Development (continued)	<p>Indigenous Land Use Agreement That an ILUA be developed to cover all initiatives Council is wishing to implement including the Mornington airport runway realignment (for both safety and residential land use purposes); foreshore development including rock pool; future cemetery reserve land; and future town extension, being the Barwu Concept Plan development area.</p>	<ul style="list-style-type: none"> Engage a qualified and experienced lawyer to provide legal input. 	
	<p>Community Safety Plan That the Safety Plan is continually upgraded to meet the needs of the community.</p>	<ul style="list-style-type: none"> Community Action Plan finalised and implemented 	<ul style="list-style-type: none"> Strong government processes implemented regarding implementation.
Critical Infrastructure	Improved waste management, water security and sewerage treatment and associated infrastructure as appropriate.	<p>Council meets regulatory requirements and manages its infrastructure to meet community needs, including asset replacement / new assets as appropriate including -</p> <ul style="list-style-type: none"> Successful implementation of existing 2022/23 funded programs. Development of a key partnership with Department of Environment and Science to ensure Council's Waste Management Strategy can be successfully progressed. Improved waste management via the adoption of a waste management strategy. Investigate water security via a feasibility study to increase the capacity of the potable water supply sources on Mornington island 	<ul style="list-style-type: none"> Failure to develop appropriate asset management planning for continued improvement in infrastructure. Continued investment in training and development of local staff to management water and sewerage services. Carry out the necessary investigation of long-term water security options.

Amended version adopted on XXX 2021 (Resolution XXXX)



FOCUS AREA	GOAL	MEASURE/S	RISK MITIGATION
Council and Public Housing	<p>Council Housing That housing availability and quality is sustainable and meets operational requirements of Council.</p>	<ul style="list-style-type: none"> An asset management program for Council Housing is implemented as an outcome of the 2023 budget. Additional housing is developed, starting with current Works for Queensland Funding (Covid-19) which provides for approximately \$600,000 in new housing 	<ul style="list-style-type: none"> Professional Services engagement to ensure project delivery on time and on budget.
	<p>Public Housing That extreme overcrowding and homelessness is addressed, with improved quality and quantity of social housing on Mornington Island.</p>	<ul style="list-style-type: none"> Interim Funding: \$2.35M program managed to maximise return on investment including the delivery of 5-bedroom Duplex and plug-in building as funding permits. Social Housing - Balance Funding: Regarding the \$7.328M balance funding for social housing, Council identifies what the new housing investment plan is and finalises a funding agreement with the State Government to allow construction to proceed That DATSIP visits Gununa and assist Council in identifying land for future development, in accordance with the Master Plan / Town Plan as discussed above Longer term, that additional housing development be secured to decrease housing overcrowding (measured against ABS statistics) 	<ul style="list-style-type: none"> Continued public housing will depend on successful representations to Government for additional residential land which has now become critical. Professional Services engagement to ensure project delivery on time and on budget.

Amended version adopted on XXX 2021 (Resolution XXXX)



COMMERCIAL BUSINESS UNITS

In accordance with the Local Government Regulation 2012, Morrington Shire Council is required to include in this Annual Operational Plan, an annual performance for its commercial business units.

Council does not have any commercial business units, though it does operate services that contain a commercial element. These include:

1. Motel
2. Bakery
3. Housing works
4. Barge freight
5. Warehouse sales
6. Petrol station
7. Mechanical services
8. Housing Program

As such, no annual performance plan is required under the Local Government Regulation 2012 s 175.

12 STAFF REPORTS - WORKPLACE HEALTH AND SAFETY

Nil

13 STAFF REPORTS - TECHNICAL SERVICES**13.1 TECHNICAL SERVICES**

Author: Group Manager Infrastructure Services

Attachments: 1 Horse Proposal

PURPOSE (EXECUTIVE SUMMARY)

To advise Council with an update of activities undertaken by the Technical Services Department with in Council.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

This report outlines the major activities undertaken and challenges faced by the Department since the last report in December 2022.

Funded Project Update – December 2022

Milestone 3 documentation being prepared for ICCIP projects to submit for payments.

Tender documentation and draft design of new water treatment plant received. Workshop held with engineers and designers to fine tune requirements to suit Mornington Island DWQMP. Project falls under the Works for Queensland funding scheme.

Parks and Gardens

Routine daily works carried out.

Animal Control**Wandering Horses**

Unfavourable weather conditions across the island impacted the rodeo grounds, with areas impacted by high rainfall. The back paddock was opened up to allow greater grazing area. Leading in Christmas and New Year period, a number of horses were released by community members, with a total of 10 horses escaping.

- Identification of owners and provision of compliance detail (ongoing)
- EOI for horse ownership (ongoing)

Weed Spraying

Weed spraying program ongoing during December on heavily impacted areas, identified areas sprayed with 2D4.

Bean tree areas around fencing, yards and nature strips sprayed. Also drains and culverts throughout the township.

Animal Control

Ticks on a rapid rise due to humidity and QLD tick season starting around September.

25 Credelio/14 Bravecto tablets given out during the month.

Parvovirus has is affecting untreated dogs again through the community, 6 canines collected by ACO and disposed of with two others reported by owners and buried/Disposed of.

A Mare and foal both deceased after birth in Rodeo yards.

Ivermectin to be sourced used for canine to treat street dogs with parasite issues as a cheaper alternative for MSC.

Vet Visit – December 22

A total of 16 desexing surgeries, and note taken of 9 further animals to be desexed for next trip (these animals were either too young, unwell, or owners did not wish to desex this time around). Most of the females we desexed were pregnant or had just weaned pups, so it was great to get these breeding animals desexed before another litter comes along. This makes a real impact on population control and the overall health of the animals on the island. A large breed batch can have 12 pups at a time and at least 2 litters a year. Most dogs attended to during the week were in good body condition, minimal ticks thanks to the Bravecto protocol, and owners were well informed about the visiting vet program.

Continuing to see large numbers of cases of parvovirus in pups, as well as skin issues, trauma (e.g., hit by car), and allergies. 8 animals were euthanised on welfare grounds and had enquires about desexing some male horses during our next visit as well which will be planned out with MSC staff. This is very encouraging to see community members taking the initiative and responsibility to seek out Vet services for their animal's health.

VET and the team had a challenging but rewarding time desexing one of the main stallions 'Geronimo' during the visit.

The 'Bravecto' chews continue to have excellent efficacy and many owners commented on how good they are. Anecdotally, we noticed a much lower tick burden on average compared to previous years during this trip. This has an added benefit of helping protect the Mornington Island community from Ehrlichiosis disease – an endemic tick-borne disease of dogs that has been found throughout Northern Australia, and seems to be affecting indigenous communities more than others. Hopefully with further education and consistency with the program we can keep the overall welfare of the animals on Mornington in a positive way.

Bravecto (for fleas, ticks and mange), flea/tick shampoos, worming products for dogs, cats and horses, and a range of first aid supplies to be used as needed was left as stock in the Vet building.

BVC has also provided MSC Group Manager an unsolicited proposal for the management of Horse population on the Island. This program does come with a cost and may not be in Council's long-term interest. The report is attached for review and consideration.

Waste Management

Quotations received and evaluated for new Garbage Truck completed – preferred supplier nominated. DES funding agreement in final stages with view to reach order placement in January.

Routine daily works undertaken at landfill.

Collection Services have been impacted by staff absenteeism.

Landfill Supervisor role was advertised internally with one applicant.

Water and Wastewater Management

Potable Water

Daily water sampling is undertaken from several sample points throughout the water reticulation network and as designated in the drinking water quality monitoring program The chlorine residual, PH, Turbidity and the Microbiological/ E-coli testing of the drinking water is checked against the Australian Drinking Water Guidelines (ADWG).

High turbidity (due to rainfall) makes consistent chlorine residual readings across the network difficult to manage. Chlorine dosing set points have been adjusted regularly the last month and will remain ongoing to counteract high Turbidity readings.

Special project on raw water has been organised to start 3/1/23 to help with the final stage of the filtration design for the water treatment plant. Water officers have noticed a change in water clarity due to high turbidity. {rainfall/runoff}

Within our work force we have engaged two new plumbing apprentices, Shane Alexander and William Bonner, they have been through some works within our WASH program and now have a better understanding on why we test water and focus on maintaining consistent results. Throughout the WASH program we benefited from knowledge on calibrating our systems to SOP's and better understanding of Safe Drinking Water.

Critical spare parts have been ordered for our water treatment plant, having these on site gives us reassurance that any problems that may occur has a solution.

Installation of the new backup generators for the clear water treatment plant and the dithery dam including new switch board have been completed and commissioned.

Installation of the raw water dam pump pipe manifold has been completed, within this work a new raw water pump was installed to the manifold and a critical spare pump and hose assembly has been ordered so 1 is on hand in case of a event.

Table 1: Processed water going to community.

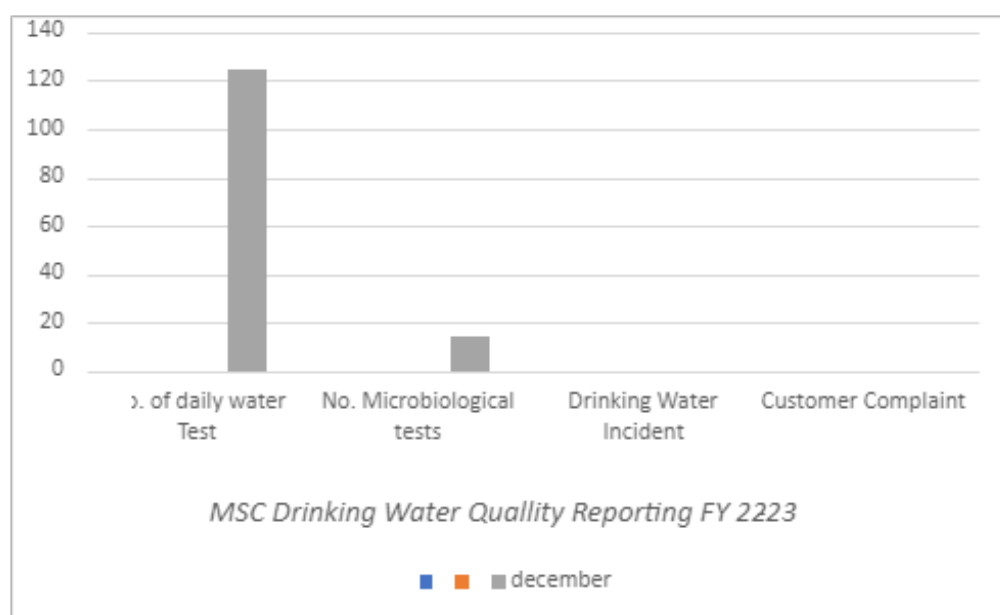
Month End	Usage in KL	Month End	Usage in KL	Month End	Usage in KL	Month End	Usage in KL
Jan	29,794 KL	April	37,457 KL	July	36,223 KL	Oct	39,162 KL
Feb	26,591 KL	May	34,710 KL	Aug	37,565 KL	Nov	40,005 KL
March	30,731 KL	June	33,101 KL	Sept	38,875 KL	Dec	38,925 KL
Total	87,116 KL	Total	105,268 KL	Total	112,663 KL	Total	118.092

Table 2: Monthly rainfall

Month End	Rainfall	Month End	Rainfall	Month End	Rainfall	Month End	Rainfall
Jan	368 mm	April	67 mm	July	0	Oct	17mm
Feb	395 mm	May	3 mm	Aug	0	Nov	54mm
March	175 mm	June	0	Sept	0	Dec	126mm
Total	938 mm	Total	70mm	Total	0mm	Total	

Table 3: Dam capacity values (in %) taken on the last day of each month

Month End	Dam Capacity	Month End	Dam Capacity	Month End	Dam Capacity	Month End	Dam Capacity
Jan	100%	April	100%	July	85%	Oct	70%
Feb	100%	May	100%	Aug	80%	Nov	60%
March	100%	June	90%	Sept	75%	Dec	75%



Our microbiological testing has been postponed in house due to incubator failure, however, weekly E-coli samples sent to CRC Lab services for analysis to ensure safe drinking water in absence of an in house testing.

Maintenance & Upgrades

Inspections and maintenance work has been undertaken throughout the Water Treatment Plant and Reservoirs (Clearwater) to ensure that the treatment process is running efficiently and performing within its design parameters. Repairs to pipework in the chlorine dosing system were undertaken to fix leaks causing corrosion to the mounting boards.

Installation of the new back up generators for the clear water treatment plant and the dithery dam including SCADA Upgrades and new switch board has been Installed and commissioned.

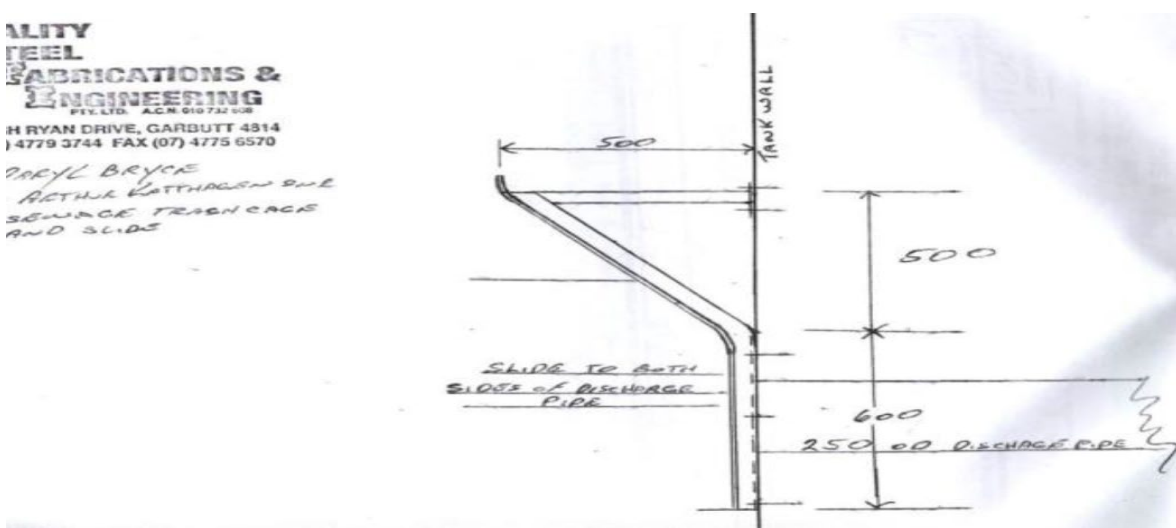
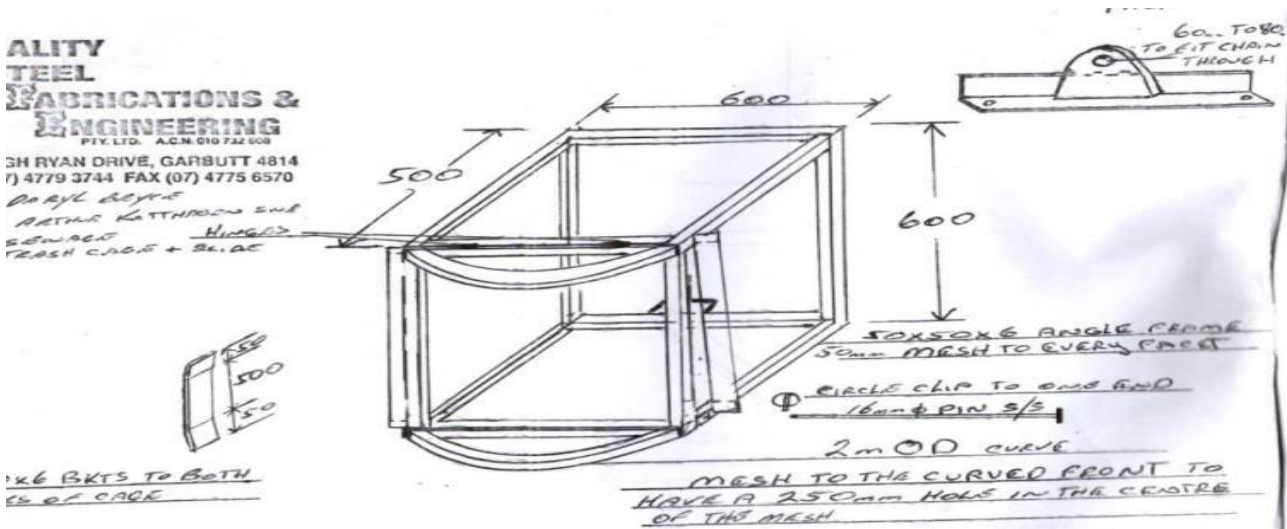
Dam intake manifold pipework, replacement of all fittings in a like for like manner to regain correct operation of water intake assembly to avoid future problems with the operation and maintenance of the submersible pumps. All material has been ordered last month and work to be executed early December.

Waste Water

Installation of new trash baskets in pump station completed. The works will significantly reduce the ongoing cost of standby diesel emergency backup pumps and eliminate the ongoing pump blockages caused by rags and other solid materials at pump stations A&B. Four trash baskets including guide rails, fastenings and fixings have been designed and fabricated, Installation has been completed, weekly cleaning and removing of rags and foreign matter is conducted by the Water/Sewer operators.

Maintenance & Upgrades

3 x Grundfos sewer pumps are under repair {critical spares} also a new slide claw for pump station C has been purchased so 2 x pumps will be operational end of January 23.



Pumpstation A and B guide rails and trash baskets.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council note and receive this report.

**Proposed Mornington Island Shire Council Horse Program
Dr Hannah Burton BVSc (Hons), Burton Veterinary Contracting**

Burton Veterinary Contracting would like to offer our services to the Mornington Island Shire Council to provide a proposed horse population and training program. We currently provide veterinary services to the Island four times a year and have had a great working relationship with the community for the past 7 years. We understand the unique dynamics of the horse issues in community and we are very keen to help council come to a humane, economical and efficient solution.

We have a unique opportunity to have a very effective program on Mornington Island thanks to the relative stability of the population. Other communities where BVC works are unable to quarantine the horses in or out of town as there is native bush land, wild horses, nearby properties, etc that lead to animal movement issues. If we can establish a good program on Mornington we believe there is great potential to maintain a manageable and safe herd size.

To understand the best way to approach this issue, a thorough understanding of horse behaviour and veterinary care is required. BVC has extensive experience with both wild and ridden horses of large numbers. Below is a brief outline of some basic horse terminology:

Mare – female horse, breeding age. Can have one foal per year, will sometimes skip a year if the season is poor or she isn't in good body condition from caring for her current foal. Approximately 75% of mares in a mob will be pregnant each year.

Stallion – male horses, breeding age. Will generally 'cover' around 30 mares per stallion. Can be very dangerous and unpredictable, particularly at breeding time

Filly – young female horse, not yet sexually mature

Colt – young male horse (ideal age to desex and handle). Colts become sexually mature around 18 months of age. They will usually be evicted from the mob by the stallions at this age and this can lead to fighting, poor health, aggression and other issues.

Gelding – male horse that has been desexed surgically

Foal – baby horse

Freeze brand – non-painful visual mark/s usually on the shoulder or hip that turn the hair colour white or black in contrast to the horse's normal hair colour. This allows visual identification of a horse. Any symbol, letter or number combination can be used.

Breeding usually takes place seasonally from August – March. Horses breed based on day length. They carry their pregnancy for around 11 months before giving birth.

Horses generally run in mobs, with a senior mare often the most dominant unless it is mating time and then the stallions will be dominant and protective. They are 'creatures of habit' – they like to live in the same area and follow the same patterns each day. You will notice this on the Island, for example, there is the chestnut stallion and his mares who live around the boat ramp in the afternoon, there's a big bay stallion who is more around the airport and beach, etc.

Horses do not live in town because they like people and human interaction. They are opportunistic and will live where they have food, water, shelter etc. As a rule horses are not interested in people except as a food source – if you have ever owned a horse you'll agree, you are just their meal ticket! For this reason, pushing the horses out onto traditional lands/bush isn't going to work. They will find a way to get through fences, walk back, go around by the beach at low tide etc and come back very quickly. Our horses on our station at home can be unsaddled at the end of a day's work and they will beat us back to the house (15km walk) to be waiting for their dinner. The Island just isn't big enough to try and fence them out. Horses are not native to Australia and as such their foot structure causes

significant damage to the native environment. There would be huge environmental impact if this number of horses were to be 'bushed' on Mornington.

Large scale euthanasia of the horses is an option, and we are open to discussion with council about this, but there are serious problems with this 'solution'. After talking with the vet who used to service Palm Island we have heard first hand what serious cultural issues and community uproar occurred when the horses on Palm Island were gathered up and culled. Besides actual logistics (how to shoot that number of horses safely, where to dispose, how to ensure all horses were culled, community outrage, humane euthanasia techniques, etc) there would likely be a huge social media and public outcry against this sort of method. We have spoken to the Animal Management Officers and vets involved in the Palm Island program and we are willing to discuss their results with council at any time. Professionally, we would strongly suggest not enforcing a whole population cull at this stage.

Removing the horses onto the mainland has also been discussed – again, a difficult feat to actually achieve when considering the community attitude, logistics, lack of handling, and where they go once they get to the mainland.

What we suggest is a gradual education and desexing program. Our key focus would be on desexing as many male horses as possible. Surgical desexing of mares is not possible in these settings and chemical contraception will be difficult and very expensive, plus require 6 monthly repetition. We don't believe this is a viable option for Mornington.

However, surgical desexing of males ('cutting a colt', or performing a 'gelding') is a widely used and effective method. If we can desex all the males we will have a stable population of horses plus there will be the added bonus of those horses who have been desexed will be safer to handle and easier to identify. Going forward we can eventually encourage a council registration of horses and even have the females handled and freeze branded for identification if this is desired.

Most of the horses on Mornington are quiet enough to be hand fed, but they are not quiet enough to then be handled, moved, injected with sedative etc which is the next big issue for controlling the population. They have no education and if a 450kg horse doesn't want to be near you, he can do some serious damage getting away at speed. We often have clients say their unhandled horse is 'quiet' because it can be patted or hand fed, but when we try to get a needle into that animal or do something it doesn't like it quickly becomes a dangerous animal. This is why behaviour training MUST be a part of an effective horse program. Darting the horses for surgery is an option, but the logistics, costs and risks are quite complicated. We are more than happy to discuss these if council wishes.

Our colleague Anthony Jessup of Anthony Jessup Horse Breaking is based in Winton and has extensive experience with large numbers of wild horses and has done some work in indigenous communities around Lake Nash, NT. He is a highly respected horseman and we would love to bring him on board to help us with this program. Anthony is also willing to work in with the school if suitable to allow students an opportunity to hear him speak while he's training horses. He is an incredible horseman and we encourage you to look up some of his videos when he has won events such as the Central Highlands Colt Starting Challenge. Anthony is confident that 5-7 days would be enough time to have horses handled well enough to then be sedated for surgery and moved safely. He is willing and experienced with stallions, dangerous horses and limited facilities, all of which are a real issue with the horses on Mornington. If a horse receives this kind of education, they are going to be much safer to deal with in the future and this opens up potential for us to actually treat them more routinely as part of our normal vet program. It also encourages owners to get involved with their horses and take responsibility because they have now got an animal they can safely handle.

Ideally, Anthony would come for approximately a week, working with 10 horses at a time. On the last day, one of our experienced vets from BVC will come and work with Anthony to desex these horses and will also apply a freeze brand and worming treatment at time of surgery. BVC is willing to offer a greatly discounted rate to MISC to help keep costs down and run an effective program.

In an ongoing program of this size, you would have for example, 50 mares, who foal on average about 35-40 foals per year. Around 20 of these would then be male and if we account for a few not making it to 1 year of age through natural causes, accident etc we could expect 15-20 colts to be suitable for surgery each year. These young colts would be handled for 5-7 days and then surgically desexed, freeze branded, registered with council, wormed and then released again. This would mean that there are no male horses left to breed with and the young males are safer to be around, and the freeze brand and registration would allow council to help encourage responsible animal ownership.

The issue will be in the first year or so that we have lots of older stallions we'll have to desex as well so it may take a year or two to get on top of that, depending on how frequently we are doing the program and what funding is available. What we believe would be efficient is the following:

2021

- a trip ASAP, focusing on the problem males (senior stallions). This may require two batches of horses and 2 weeks, in order to get a good handle on the numbers right away
- A trip around September – November, focusing on the young colts from last year. Would be ideal to get them around 1 year of age, and to have them healed from surgery before the wet season comes

2022 ongoing

- Annual or bi-annual trip as maintenance, depending on numbers

Costs (excluding GST):

BVC

- Normally a gelding surgery is around \$550 per horse
- Willing to charge our normal professional time day rate for a vet of \$2000/day plus \$100/horse for consumables (drugs, equipment, sterilisation of surgical packs, etc)
- Working on 10 geldings per day, \$3000 (around \$300 per horse)
- Accomodation, freight and flights from Mount Isa would be paid for by council
- Willing to do this as a separate trip, or we can work it into one of the days of the existing vet program to reduce costs

Anthony Jessup

- \$1000/day horse handling for up to 10 horses at a time
- Estimating maximum 7 days handling, \$7000 for the week (around \$700 per horse)
- Accomodation, freight and flights from Mount Isa would be paid for by council

Please keep in mind that \$1000 per horse seems like a large investment, but there is a very limited number of horses. When considering that this will give Mornington Island a stable, manageable and humane solution the benefits certainly outweigh the cost.

BVC are currently in talks with AMRRIC (Animal Management in Remote and Rural Indigenous Communities, a not-for-profit group in the NT), about possible grant funding for this program to help council with costs. We strongly encourage you to get in contact with Bonny Cumming to follow this up.

BVC is proud to work with the Mornington Island Shire Council on this project and we look forward to hearing from council soon. This is an exciting and innovative step towards ongoing animal health and MISC should be proud of the commitment to animal welfare and community relationships that is being built with programs such as this.

Please feel free to contact me directly with any questions or concerns you have regarding this proposal.

Kind regards,



Dr Hannah Burton BVSc (Hons)
BURTON VETERINARY CONTRACTING
'Donors Hill'
Normanton, Q 4890
Mob: 0458 659 341

14 STAFF REPORTS - INFRASTRUCTURE SERVICES**14.1 INFRASTRUCTURE SERVICES REPORT**

Author: Group Manager Infrastructure Services

Attachments: 1 Aerodrome January Report

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with an update of activities being undertaken by the Infrastructure & Technical Services Department within Council.

Please see Aerodrome report attached.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**CIVIL**

- Traffic Control tickets have been issued for Civil crew
- Civil crew cleaned out drains and spoon drains around Kaiadilt St, Marndtharrkan and top of Lardil St - this will be an ongoing task till we clean them all up
- Second round of Cyclone clean-up day, team removed hard stand rubbish from roadside kerbs, drains and removal of dead trees
- Water tanker is now on the island and ready to go to work
- The road sweeper (schwarze GS6 Tempest-regenerative sweeper) is on the island and working
- Commencement has begun of clean-up of washed-up sand from our urban kerbs
- Team has started working on DRFA works, first road completed - airport circuit
- Monthly clean-up of barge area (removal of sand from landing pad)

BATCHING

- Team poured approx. 40m³ (of 400m³) approx of concrete at new admin building for contractors
- Assisted Civil with cyclone clean-up day
- Weekly barge services tasks
- Cleaned up around yard
- New toilet block has now been del to island and its installed just waiting on septic tank to be del to island
- Second AGI truck to be on the island by end of month, we are going to hire it for the busy period. (Feb – April)

FENCING

- General repair to different locations around community
- APH repair all previous temporary repairs and security issues to perimeter fence
- Repairs to Tech services fence, also repairs to VAC, Batching plant and BYNOE fence
- New fence for the workshop has arrived on island and installation will begin in February

WORKSHOP

Continuing with clean-up of workshop shed and yard,

- Workshop continues to receive bookings for external work, bookings are currently running at 2 weeks in advance
- Hire cars are at a premium and are fully booked out until the first week of January

- All council vehicles are in the process of being serviced only housing vehicles to go
- Lease VAC truck is operational now is out in the community
- New 20ton Excavator due to be delivered to island February
- PL205 bush cylinder repair is on its way back to Kurumba

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the Report.



Mornington Island Aerodrome (YMTI)

Compliance and Training Site Visit
January 2023



YMTI Aerodrome post-visit report

January 2023

Page 1 of 7

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1 Report overview

The purpose of this report is to provide an overview of the aerodrome following Visit #3 as appointed aerodrome manager.

Certavation would like to thank the entire Council team for their hospitality and assistance during the visit.

This report includes recommendations to purchase or source certain items to be used at the aerodrome, as well as additional training / VOC required. These items have been highlighted in blue for ease of reference.

2 The Scope of the visit

The focus of this visit was to complete a health check of the aerodrome, including the filing system and to provide nationally recognised Aerodrome Reporting Officer (ARO) training over four days.

2.1 ARO training

Aerodrome Reporting Officer training was delivered to Geoffrey Rewald (initial) and Allan Seckington (recurrency). The intent was to train several other Council staff members, but numbers were unfortunately reduced due to illness and other matters. Both Geoffrey and Allan performed exceptionally well during the training and will be issued with ARO certificates once they have completed their online knowledge questions.

The training included the provision of an Aeronautical Radio Operator Certificate (AROC) which will be sent by CASA as a separate document.

As a newly qualified ARO, Geoffrey has been provided with links to additional online training (wildlife hazard management and DAMP) as required by legislation, as well as the online ASIC application form to complete. Identification verification for Allan, Hercules and Geoffrey will be completed at the same time, following which, all ASICs will be issued.

3 Aerodrome Health Check

The aerodrome is being generally well-maintained. Required works have been actioned and are awaiting the tender closing dates, at which time a suitable contractor will be selected to complete the works.

3.1 Runway

A visual inspection of the runway found it in a serviceable condition. Some loose stone <25mm in diameter could be removed with sweeping and the line markings are still extremely faded. The current tender includes refreshment of the existing line markings, as well as the addition of runway turn pad markings as required as part of the line marking upgrade.

3.2 Runway strip

The runway strip would benefit from slashing, particularly around the gable markers and lights. Allan has requested that a ride-on mower be made available so that he can complete the work. It is recommended that this is completed outside the 2-hour Rex scheduled flight window to meet ASIC requirements.

There was significant heavy rain during the visit and the full extent of the drainage issues were observed. Hercules and I met with a civil engineer who will be submitting a tender for the remedial works. The engineer advised that while future runway plans may remove the need for an elaborate design, a temporary local fix may not be possible, as the drains will need to be redesigned to discharge water away from the aerodrome. He is confident that the flooding of the passenger walkway can be addressed by enlarging the culvert beneath. Allan has identified that guttering installed along the walkway / terminal roofing would discharge significant water away from the area and make a little safer for passengers and crew.

3.3 Apron

The apron is in good condition but would perhaps benefit from sweeping when weather permits. Allan has advised that the sweeper is becoming aged and does not work as effectively as it once did. It is also recommended that Allan is trained and certified to operate the roller and grader to complete ongoing maintenance. These will each need to be inspected prior to use and fitted with a rotating amber or yellow beacon.

The apron line marking requires refreshment / amendments, and this has been included within the tender.

It is recommended that an emergency forward command post trailer is made available close to the apron or within close proximity of the vehicle access points, which would contain essential first response items and can be towed out to the runway in the event of an incident. This could potentially be included in funding, but a funding variation may be required. Contents may include:

- ✦ Basic first aid equipment
- ✦ Sunshades
- ✦ Whiteboard / pens for scribing
- ✦ Blue flashing beacon
- ✦ White cross to close aerodrome (if required)
- ✦ Unserviceability markers and witches' hats

It was noted that while Rex ground crews are now placing a single orange cone beneath the wingtip of the aircraft while parked (as recommended during previous visits), the cone is damaged, and some passengers are still walking around it and under the wing. It is recommended that a new cone (witch's hat) is placed directly beneath the left (port side) wingtip, with a second placed between the first cone and the fuselage. This *must* be approved by Rex as an amendment to an airline procedure. I can liaise with them on this matter during the next stakeholder meeting.

3.4 Wind indicator and signal area

The primary windsock is to be relocated / replaced as part of the works project, to eliminate its infringement of the transitional OLS surface.

Both the wind indicator circle and signal area would benefit from the application of bitumen to provide contrast with the sock. The blackened wind indicator circle is to be 15 metres in diameter and surrounded by at least 8 large white cones or a 1.2-metre-wide painted white outer ring. The signal area must be 9 metres in diameter and surrounded by at least 5 large white cones or a 1.0-metre-wide painted white line.

3.5 Terminal

The terminal was found in a clean, tidy condition. It was noted that a block of timber is often wedged at the foot of the rear external door during scheduled aircraft movements to hold it in the open position. While passengers would not be able to gain access via the corridor, we must still observe our security obligations and keep all doors secured when not in use, including the kiosk.

It is recommended that the following are purchased and / or made available at the terminal:

- ✦ Defibrillator
- ✦ Hose reel (to prevent hoses becoming a trip hazard on the passenger walkway)
- ✦ Improved **security** signage (specifications have been sent to Hercules for ordering)
- ✦ No smoking / no mobile phone signs for passenger gate (as well as security signage) – specs sent to Hercules for ordering.
- ✦ Spill kit and fire extinguishers for apron – on order by Hercules

The vehicle access gate has been damaged and is causing an inconvenience to Rex personnel. This is scheduled to be repaired in the coming weeks.

3.6 Signage

It is recommended that the following signs are ordered for the aerodrome and details have been sent to Hercules for consideration. The security signage is mandatory. The remaining signs are recommended for safety but are not a Part 139 MOS requirement.



3.7 Automatic Weather Information Service (AWIS)

Rex pilots have commented that their flight operations would benefit from a dedicated AWIS frequency. At present, pilots dial in by phone prior to approach (the only available means) and the audible weather information is played to them over the phone by the Rex ground staff. This is not ideal, and a dedicated AWIS radio frequency would enable pilots to obtain the weather at any stage prior to their arrival. The cost benefit would be a commercial decision and negotiation between Council and Rex airlines. This can be discussed at the next stakeholder meeting.

3.8 Aerodrome radios

Geoffrey has spoken to Council's contract electrician, who has confirmed that he can arrange licencing of all radio equipment. It is important that this is completed at the earliest opportunity and he will progress this during his next visit. Two replacement radio antennas are also required for the ICOM IC-A16 handheld radios. These can be ordered from Council's usual supplier (Austek). Please advise if you require assistance with this order.

3.9 Aerodrome vehicle

During the visit, Allan and I cleared out the tray of the aerodrome vehicle and carried out a pre-start inspection. It was identified that the vehicle was low on coolant and two tyres required replacement. This will be actioned by Allan and / or Geoffrey.

In addition, it is requested that the following items be provided for use in and outside the aerodrome vehicle to assist the AROs when performing their duties:

- ✦ Tool box for foreign object debris (FOD) prevention
- ✦ White road paint (spray can)
- ✦ Binoculars (I can source and invoice at cost price if required)
- ✦ Bird identification guide (I can source as above)
- ✦ Search light for side of vehicle
- ✦ First Aid Kit
- ✦ Siren for wildlife dispersal / workers' attention (I can source as above)

3.10 ARO office

For the AROs to access to all aerodrome documents on Sharepoint, I.T. access will be required from the office computer. I hold all master aerodrome documents on our own company Sharepoint drive which will then be shared with the AROs and the Accountable Manager via a link. In the interim, I have copied the files to an ARO computer desktop folder.

I have ordered two diaries and safety posters for the office / terminal and will bring with me during my next visit.

3.11 Aerodrome lighting

The aerodrome electrical inspection has been deferred due to lack of accommodation and is now scheduled for 06/07 February (inspector arrives on 06 departs on 08).

It is important that all daily, weekly, monthly and generator inspection checklists have been completed and filed up until that date.

The aerodrome already has portable emergency lighting available in white and blue only. I have requested a quote from Airport Lighting Specialists (ALS) to supply and deliver 12 red/green, 4 x green and 2 x yellow E-flares to make up the full required set.

During the visit, we located a box of spare lamps which can be used to replace those in the existing lighting. NOTAMs are in place for failed lighting, and I will request in a separate email that repairs are completed by the site electrician if possible, prior to the inspection.

One of the taxiway lights is virtually underwater during periods of heavy rain and this will need to be addressed as part of the upcoming drainage works.

4 Next visit – March 2023

The intended focus of the next visit in March 2023, is to

- a) Hold an aerodrome security meeting as required under our Transport Security Plan.
- b) Improve the aerodrome's emergency response arrangements. While not required for an aerodrome with less than 50,000 annual passenger movements, I propose that due to the remoteness of the location, we organise an emergency exercise to take place during the visit to test the effectiveness of our response plan. I can organise the scenario, provide emergency responder inductions and contact stakeholders if council approves this to go ahead. Exercises such as these are invaluable in improving response effectiveness and can take the form of a desktop or full-scale exercise.

Stakeholders would ideally include:

- ✈ AROs
- ✈ Accountable manager (or delegate)
- ✈ Aerodrome manager (myself)
- ✈ Local medical personnel
- ✈ Local police
- ✈ Rex Airlines representative
- ✈ Other Council personnel to provide assistance
- ✈ Local emergency responders (volunteer firefighters etc)

Following the exercise, we would immediately partake in a 'hot debrief' to discuss what went well and what could be improved upon. I would then compile a report to improve and track our emergency response procedures into the future.

Thank you to all and I look forward to my next visit.

15 STAFF REPORTS - HOUSING REPORT**15.1 HOUSING REPORT**

Author: Executive Manager Housing and Facilities

Attachments: 1 Admin Building
2 Library Building

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update of the Housing Department program for the month of December 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report below outlines the various works currently undertaken by the Housing Department.

1. CURRENT QBUILD WORKS PROGRAMS UNDERWAY

1.1 – 2021/22 QBuild Do & Charge Program

Approximately 1657 jobs have been issued to date via the QBuild Portal for the current financial year. Approximately 300 jobs are yet to be completed and/or invoiced.

1.2 – 2023 QBuild Do & Charge Program

Approximately 84 jobs have been issued to date via the QBuild Portal for the current financial year.

1.3 – 2021/22 QBuild Purchase Orders Program

QBuild have issued 191 purchase orders for this financial year valued at \$4.1 million. 100 projects have been completed.

QAS Mornington Island	2 Projects
1. Mornington Island Police Station	2 Projects
2. PCYC Works	4 Projects
3. Mornington Island State School	20 Projects
4. Community Housing	163 Projects
5. <u>Total</u>	<u>191 Projects</u>

A total of 111 projects are 100% completed. 13 projects have commenced and are in the process of getting completed. The projects that have not commenced have been carried over for delivery in this financial year (FY23). QBuild has stopped providing the Council with tenders until we have sufficient trades to deliver the works for 2023 projects.

1.4 – 2022/23 QBuild Purchase Orders Program

QBuild have requested to cease tenders to Council until late January 2023 due to a shortage of tradespeople. We will be advertising for tradespeople positions on Seek. We anticipate that between the months of late January and February, we would commence with the estimations for all project works available to us depending on the outcome of hiring new employees.

We have identified several projects from the program of works earmarked for the island in the FY23 for delivery. A total of 38 projects has been selected for delivery ranging from full house upgrades, new kitchens, re-roofs, internal and external paints, and new carport installations.

2. MSC TAVERN / KITCHEN WORKS

The Tavern Kitchen renovation works has commenced. We have engaged a hydraulics engineer to design the water, gas, and drainage for the commercial kitchen to ensure it meets compliance requirements. Further works to commence upon receipt of the engineering report and we anticipate receiving this within a few weeks. The Housing Department has engaged an electrical engineer to undertake a full electrical compliance for the building certification. Electrical concept drawings have been received and are under review. We are still waiting on the hydraulics engineer's concept drawings.

3. FUNDING WORKS

3.1 - \$2.35 Million Interim Capital Works Program (Completion Timeframe 2021/2022)

The scope of this project is to deliver one duplex and two plug-ins and is funded by the Department of Community, Housing and Digital Economy (DCHDE).

The duplex and two plug-ins had been out to tender and is now closed. The Council has engaged Peak Services to engage a consultant to undertake checks to the proposed contractor. Peak Services are in the process of creating the contract to the building contractor for the delivery of the Duplex and one plug-in.

3.2 - \$7.328 Million Capital Housing Program (Completion Timeframe 2025)

The scope of this project is to deliver five Community houses and one single men's units and is funded by the Department of Community, Housing and Digital Economy (DCHDE).

Council has received the first payment of 30%. As per the proposed project funding schedule, this first payment is primarily for consultancy costs associated with full architecture designs, engineering, building approval and the tendering processes under each project. We are in discussions with Queensland University, Architects and DSDSATSIP for the design of the single men's units on Lot 926 Lardil Street.

Upon completion of the tendering processes of all the projects, the Council will receive the second payment (i.e., 60%). The second payment will fund the delivery stage of the project.

3.3 - \$1.36 Million 2020-21 COVID W4Q Program

The scope of this project is to deliver \$1.36 million worth of projects and is funded under the COVID-19 Works for Queensland (COVID W4Q) program.

The funding includes the following projects:

- Council Accommodation at Lot 9 Cemetery Road per 9 SP 270889 (191 Cemetery Road)
- Lelka Murrin Covered Area/Renovation of Existing Toilet Block
- VAC Front Security Gate

3.3.1 - Council Accommodation at Lot 9 Cemetery Road (191 Cemetery Road)

We have engaged an external consultant to tender out the Council Accommodation project at 191 Cemetery Road (Lot 9) for delivery by an external building contractor. Four attached drawings.

The tender for the Council Accommodation at Lot 9 Cemetery Road (191 Cemetery Road) and the Lelka Murrin Covered Area/Renovation of Existing Toilet Block closed on 22nd December 2022 and we are in the process of scoring the tenders.

3.3.2 - VAC Front Security Gate

The VAC Security Gate materials have been ordered and we are awaiting the gate to be built by the supplier and delivered to site. This project works will be undertaken by the Council's Fencing Crew.

3.4 – New Civic Centre / Council Administration Building

The scope of this project is to deliver a new Civic Centre/Administration Building for the Council and is funded under the Local Government Grants and Subsidies Program (LGGSP).

Contractors have commenced construction for the new Civic Centre at Lot 9 Lardil Street. The columns and the bearers have been installed. The contractor will be coming to the island this week and commencing construction depending on the weather. The contractor will be working on the North West Remote Health building, Wellbeing Centre when it becomes unworkable because of the weather.

3.5 – Council Library Building

It has been confirmed that we are able to utilise the remainder funds from the Council Civic Centre/Administration Building project. Approximately \$1.6 million is estimated to design and construct the new Library.

Consultants/architects have been engaged to design the new Library. The preliminary drawings have been completed and in the process of engaging engineers for their designs. Four attached drawings.

There have been discussions about the furnishing and fittings in consultation with the State Library of Queensland and the submissions have been put forward on the 7th December 2022.

3.6 – \$2 Million Motel and Accommodation Expansion

Council has received the 30% funding for this project. The Housing Department has engaged an electrical engineer to review the status of power supply to the Gym, Tavern and the Motel Laundry Area. We are awaiting a report and a full design layout for the electrical upgrade of the aforementioned properties.

FINANCIAL & RESOURCE IMPLICATIONS

The Department has persistent staffing issues relating to the attraction and retention of permanent employees.

The high staff turnover directly impacts the Department's inability to meet budgeted figures.

Recruitment is ongoing to source Carpenters, and Trade Apprentices.

We have employed a plumber who commenced employment with the Council late December.

We have employed a carpenter who has commenced employment in early January. We have interviewed a large number of carpenters, but none have been interested being employed on the island.

In the interim, the Housing Department has engaged contractors in the trades of carpentry, and electrical works to fill the skills shortage required to complete the program of works on hand. While Council's full-time tradesmen is the preferred choice, the current market trends dictate otherwise and therefore there is extreme difficulty in attracting and retaining full-time Council tradesmen employees.

The Housing Department is working closely with Human Resources Department to recruit more trade carpenters as per the Council-approved Department organisational structure.

RECOMMENDATION

That Council note and accept this Report.

ACA
ALL CONSTRUCTION APPROVALS

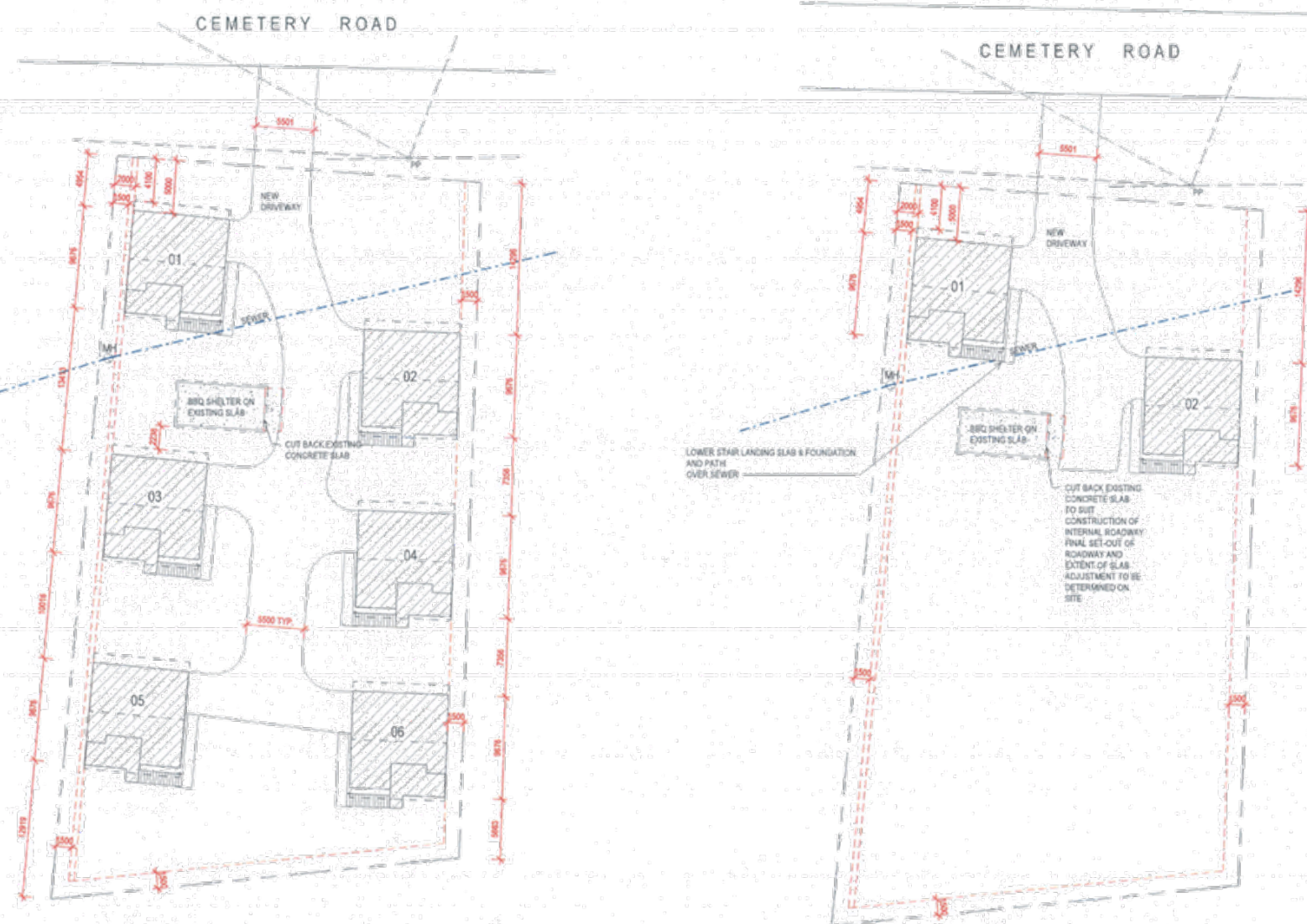
00028243
09/11/22
Harald Weber
A73379

The building work described on this drawing/specifications conforms with the provisions of the Building Act 1975 and is subject to conditions stipulated by the Local Government Public Sector Entity.

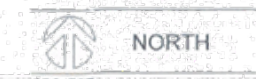
AMENDED PLANS

Detail scale drawings
Use only dimensions provided
Verify all dimensions on site
Drawings to be used in relation to:

REVISION	DESCRIPTION	DATE
A	FOR APPROVAL & CONSTRUCTION	12.10.2022
B	FOR APPROVAL & CONSTRUCTION	14.10.2022
C	FOR APPROVAL & CONSTRUCTION	02.11.2022



SITE DETAILS
SITE ADDRESS: 2V CEMETERY ROAD, MORNINGTON ISLAND
RPO: LOT 9 ON SP 270889



PROJECT
NEW HOUSING

CLIENT
Morningside Shire Council

LOCATION
LOT 9 ON SP 270889
2V CEMETERY ROAD
WELLESLEY ISLANDS QLD

DRAWN: TT CHECKED: IR
DATE STAMP: 07-Nov-22 10:36:02 AM

SCALE: As indicated @ A1

VEN TIPPETT & PARTNERS ARCHITECTS PTY LTD
ABN 61 612 70 759
ACN 00 70 759

BLANKET PLAN: 49 8400001/1
BLANKET PLAN: 72 523 73, BELMONT DAMPING
Q2-4/4

TELEPHONE: 07 4772 254
EMAIL: info@tippett.com.au

tippett schrock architects



FOR CONSTRUCTION

SHEET NAME
**ACCOMMODATION UNITS
SITE PLAN**

DRAWING NO:
MORN2201_WD-001

C

1 MASTER PLAN
6 No. ACCOMMODATION UNITS
6 No. COVERED CARPARKS

1 SITE PLAN - Lot 9 CEMETERY ROAD - Council Accom MASTER PLAN
SCALE 1: 250 @ A1

2 STAGE 1
2 No. ACCOMMODATION UNITS
2 No. COVERED CARPARKS

2 SITE PLAN - Lot 9 CEMETERY ROAD - Council Accom Stage 1
SCALE 1: 250 @ A1

ACA
ALL CONSTRUCTION APPROVALS

00028243
09/11/22
Harald Weber
A73379

The building work described on this drawing/specification conforms with the provisions of the Building Act 1975 and is subject to conditions stipulated by the Local Government Public Sector Entity.

AMENDED PLANS

Do not scale off drawings
Use only dimensions provided
Verify all dimensions on site
Drawing to be used in situ

AMENDMENTS	ISSUE DESCRIPTION	DATE
A	FOR APPROVAL & CONSTRUCTION	12.10.2022
B	FOR APPROVAL & CONSTRUCTION	02.11.2022



1 SITE PLAN - AERIAL PHOTO
SCALE 1:250 @ A1

NORTH

PROJECT
NEW HOUSING

CLIENT
Mornington Shire Council

LOCATION
LOT 9 ON SP270889
2V CEMETARY ROAD
WELLESLEY ISLANDS QLD

DRAWN	Author	CHECKED	Checker
DATE STAMP	02-Nov-22 3:12:48 PM		
SCALE	1:250 @ A1		
IGN DRAFT	TIPPETT SCHROCK ARCHITECTS PT LTD		
ARCHITECTS	2/11/22 12:25		
ACROSS	36.75		
BELOW	PLACE 49 BUNDSH-IT		
BELOW	GARDENS		
FOR	3/1 BELGAN GARDEN		
Q3	4/15		
TELEPHONE	07 5522 3344		
EMAIL	info@tsa.com.au		
TSK tippett schrock architects			
SCALE 1:250 @ A1 1:500 @ A0			
FOR CONSTRUCTION			
SHEET NAME ACCOMODATION UNITS SITE PLAN - AERIAL PHOTO			
DRAWING NO. MORN2201_WD-002			B

ACA
ALL CONSTRUCTION APPROVALS

00028243
09/11/22
Harald Weber
A73379

The building work described on this drawing/specification conforms with the provisions of the Building Act 1975 and is subject to conditions stipulated by the Local Government/Public Sector Entity.

AMENDED PLANS

TERMITE MANAGEMENT NOTES

IN ACCORDANCE WITH BC 9.4 AND 9.4.1 (2019 PART 3.1) (WORLDWIDE)

ALL PRIMARY BUILDING ELEMENTS ARE:

TIMBER TREATED TO H2 FOR RESISTANCE TO TERMITE ATTACK IN ACCORDANCE WITH APPENDIX D OF AS3602.1 (SUSTAINABLE TREATMENT FOR USE IN ALL PARTS OF AUSTRALIA SPECIFICALLY NORTH OF THE TROPIC OF CAPRICORN)

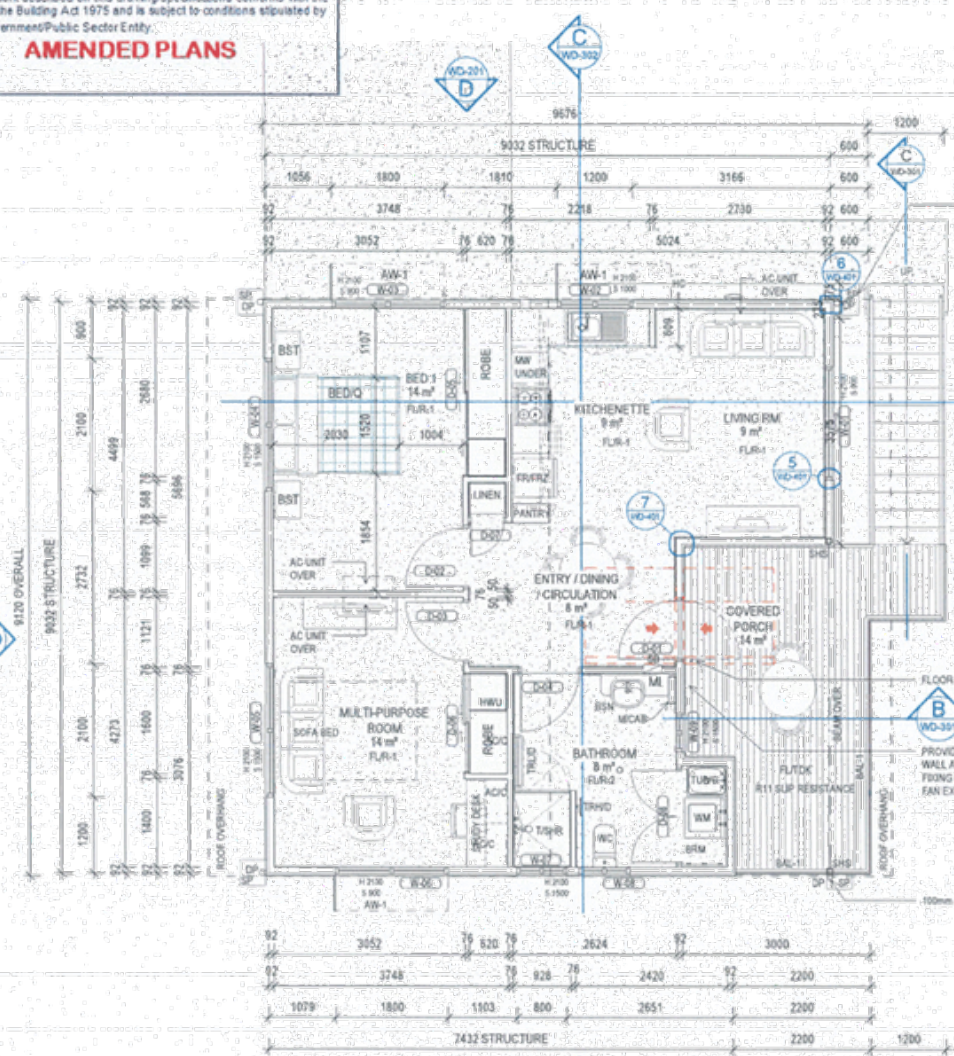
TIMBER NATURALLY RESISTANT TO TERMITE ATTACK IN ACCORDANCE WITH APPENDIX C OF AS3602.1 OR OTHER MATERIAL NOT SUBJECT TO TERMITE ATTACK (E.G. STEEL (CAPPED HOLES/SECTIONS), ALUMINIUM FIBRE CEMENT, GYPSUM FLESTERBOARD, RESILIENT VINYL).

PRECAST CONCRETE SPLASHPAD, REINFORCED CONCRETE TO BE KEPT AWAY FROM STRUCTURE

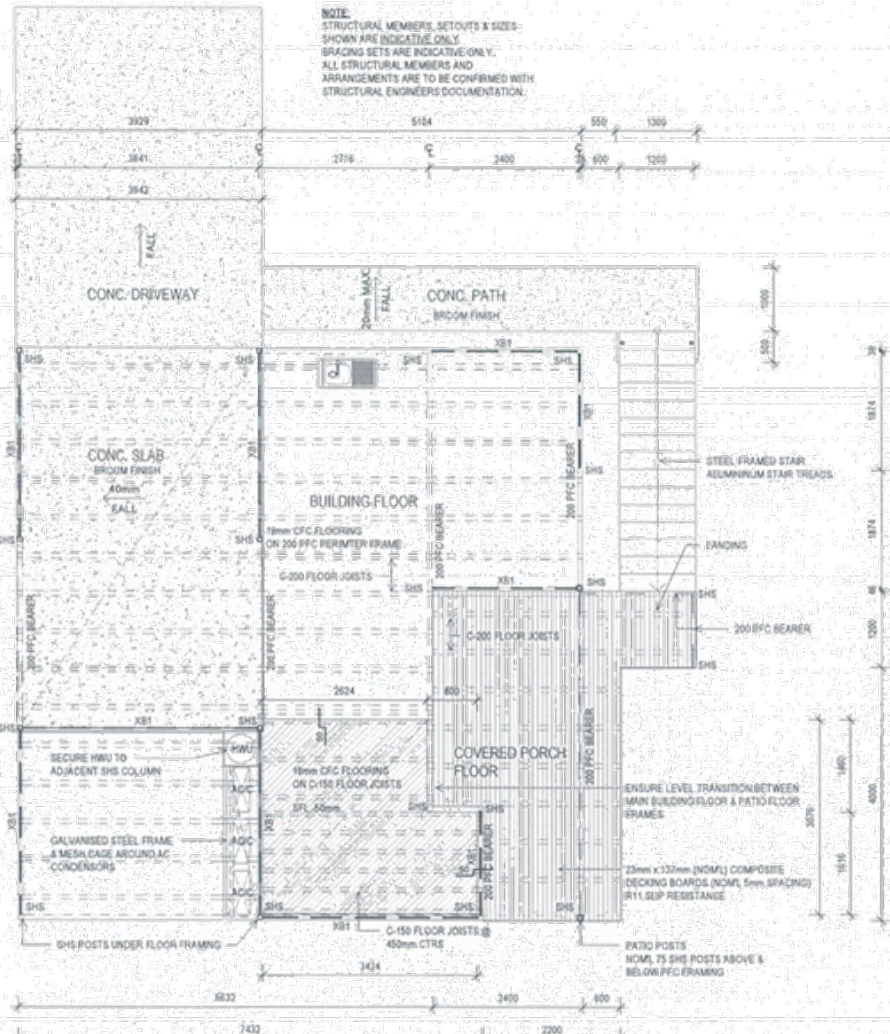
NOTE:
STRUCTURAL MEMBERS, SETOUTS & SIZES SHOWN ARE INDICATIVE ONLY.
SPACING SETS ARE INDICATIVE ONLY.
ALL STRUCTURAL MEMBERS AND ARRANGEMENTS ARE TO BE CONFIRMED WITH STRUCTURAL ENGINEERS DOCUMENTATION.

Drawn scale of sheets:
Use only dimensions provided.
Verify all dimensions on site.
Drawing to be used in colour!

AMENDMENTS	ISSUE	DESCRIPTION	DATE
A	FOR APPROVAL & CONSTRUCTION		12.10.2022
B	FOR APPROVAL & CONSTRUCTION		13.10.2022
C	FOR APPROVAL & CONSTRUCTION		14.10.2022
D	FOR APPROVAL & CONSTRUCTION		02.11.2022
E	FOR APPROVAL & CONSTRUCTION		08.11.2022



1 FLOOR PLAN - LEVEL 1
SCALE: 1:50 @ A1



2 STRUCT'L SETOUT PLAN
SCALE: 1:50 @ A1

Designed to LIVABLE HOUSING DESIGN GUIDELINES - PLATINUM Level

STUD SETOUT NOTES

REFER TO LEGEND FOR INTERNAL WALL TYPES

SETOUT DIMENSIONS ARE SHOWN TO THE STUD FRAME. REFER TO WALL SECTIONS AND DETAILS FOR ANY BATTENS, FURRING CHANNELS AND WALL LININGS.

DOOR / WINDOW OPENINGS ARE NOM. ONLY. REFER TO DOOR / WINDOW ELEVATIONS AND DETAILS.

NOMINAL DOOR OPENINGS:
DOOR OPENINGS SHOWN ARE APPROX. ONLY AND MUST SUIT DOOR LEAF PLUS JAMB AND REQUIRED CLEARANCES. REFER TO DOOR SCHEDULE FOR DOOR LEAF SIZES. ALLOW 150mm MIN WALLS AT HINGE JAMBS (J.N.O.)

INTERNAL STRUCTURAL FLOORING
15mm COMPRESSED FIBRE CEMENT SHEETS ON JOISTS. Joints Min 100mm SECURE INTERIOR FLOORING. INSTALL TO MANUJ. REQUIREMENTS.

COVERED PORCH FLOORING
25mm COMPOSITE DECKING ON JOISTS. MANUJ / SELECTION TO BE CONFIRMED. SLP RESISTANCE MINIMUM RATING R1 OR R15.

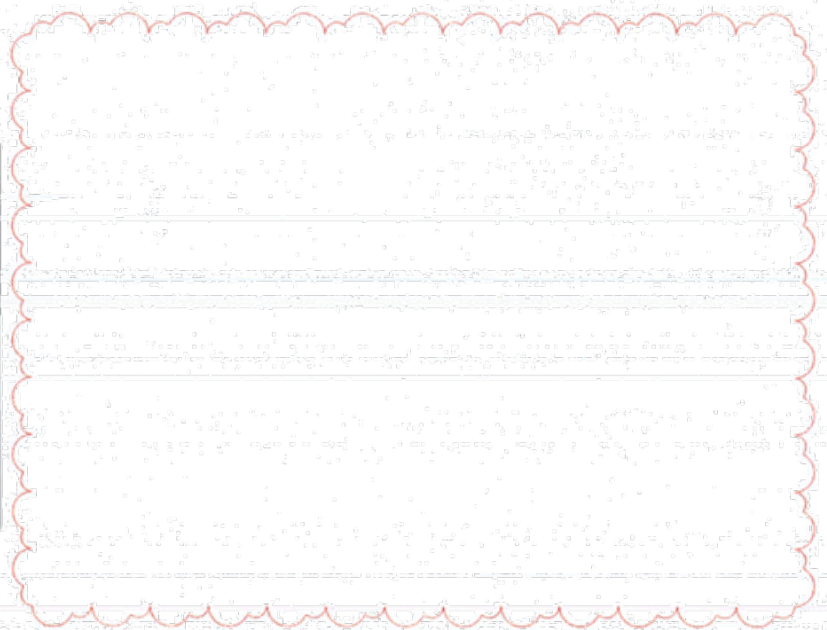
WALLS

- EXTERNAL FRAMED WALL: 90x45 - 75 BATTEN + 92 STEEL STUD + 8 L/FC (35kPa THERMAL INSULATION IN STUD SPACE R2.0 BRADFORD GOLD BATES, VAPOUR BARRIER/THERMAL BREAK - BRADFORD POLYXAR PERFORMA 4.0V2)
- INTERNAL FRAMED WALL: 9 L/FC (WET AREA LINING) - 75 STEEL STUD - 8mm L/FC

LINKING
8mm FFC (DILATABOND) TO BE USED ON INTERNAL WET AREA WALLS
12mm PLY SHEET REINFORCING / BACKING (ON STUD SPACE) FOR FIXTURE AND JOINERY SUPPORT

CORNICES
6mm FLUSH FFC ON BATTENS TO CEILING
8mm FFC ON BATTENS TO EXTERNAL CEILING AND SOFFITS

SKIRTINGS
COVERED VINYL SKIRTINGS THROUGHOUT 150mm HIGH
DRI WET IN BATHROOM. MATCH VINYL FLOORING
COVER OVER KITCHEN CABINETRY KICKBOARDS TYPICALLY
REFER TO NOTES ON KITCHENETTE ROOM LAYOUT



ABBREVIATION LEGEND

ABBREV.	DESCRIPTION
ACIC	Air Conditioner, compressor
AW-1	Window Awaiting type 1
BAL-1	Balustrade, type 1
BEDQ	Bed, Queen
BSN	Basin
BST	Bedside Table
CLFC-3	External Cladding, Fibre Cement, type 3, base board
DP	Downpipe
FLR-1	Floor Lining, Resident, type 1
FLR-2	Floor Lining, Resident, type 2
FLTRK	Floor Lining, Composite Decking
FRFRZ	Fridge / Freezer
HC	Hose cock
HWU	Hot Water Unit
I/LFC	Internal Lining, Fibre cement, flush
MICAB	Medicine Cabinet, Lockable, surface mounted
M	Mirror
SB	Switch Board / Sub Board
SHS	Square Hollow Section
SP	Splash Pad, conc
T/SHR	Tapware, to shower
TRHD	Toilet Roll Holder, Double
TRLD	Towel Rail, Double
TUBC	Laundry Tub Cabinet
WC	Water closet / toilet suite
WM	Washing Machine
XB1	Cross Bracing

PROJECT
NEW HOUSING

CLIENT
Mornington Shire Council

LOCATION
LOT 9 ON SP270889
2V CEMETARY ROAD
WELLESLEY ISLANDS OLD

DRAWN TT **CHECKED** JR

DATE STAMP 08-Nov-22 11:56:40 AM

SCALE As indicated @ A1

BY TIPPETT LATHAM & SCHROCK ARCHITECTS PTY LTD
ARCHITECTS
1/100 362/3

BEARER PLACE #9 SUCCO ST
BELGRAVE GARDENS
P.O. BOX 76 BELGRAVE GARDENS
QD 418

TELEPHONE (07) 472 554
FAX (07) 472 554

tippett schrock architects

SCALE: 1:50 @ A1, 1:100 @ A2

FOR CONSTRUCTION

SHEET NAME
ACCOMODATION UNITS
FLOOR / PARTITION PLAN /
SETOUT PLAN - LEVEL 1

DRAWING NO.
MORN2201_WD-101

E

LEGEND: REFLECTED CEILING PLAN

MECHANICAL

- EXHAUST GRILLE (SWITCH SEPARATE TO LIGHT SWITCH) BATHROOM - CEILING MOUNTED EXHAUST KITCHEN - WALL MOUNTED EXHAUST

LIGHTING/ELECTRICAL

- DYSTER LIGHT FITTING 1-1 BLUE
- DYSTER LIGHT FITTING 2-2 BULBS, EXTL = EXTERNAL GRADE UP = VANGAL PROOF DIFFUSER IP = IP RATED TO SUIT LOCATION
- WALL MOUNTED LIGHT FITTING 7-2 BULBS, EXTL = EXTERNAL GRADE UP = VANGAL PROOF DIFFUSER IP = IP RATED TO SUIT LOCATION
- SURFACE MOUNTED LED STRIP LIGHT
- DENOTES WIRING
- LIGHT SWITCH (2-2 WAY)
- FAN CONTROLLER
- AIR CONDITIONER - SPLIT UNIT
- CEILING (OR SCOFF) MOUNTED FAN FANS MUST BE MIN. 1300 DIA (EXCLUDING BATHROOM FAN - 900 DIA) INSIDE OF BLADES MIN. 2400 AVE ALUM OR S.S. BRASS (WHITE ENAMEL OR BRUSHED CHROME FINISH), 3 SPEED CONTROL, REVERSIBLE MOTOR, J-HOOK MOUNT.

FIRE & SECURITY

- SMOKE DETECTOR Hardwired, Vibration tested, photoelectric. Comply with Product Standards: smoke housing drawings document
- THERMAL HEAT DETECTOR Hardwired, Vibration tested, thermal. Comply with Product Standards: smoke housing drawings document

CEILING HEIGHTS
HEIGHTS SHOWN ARE NORMAL TO US CEILING CONFORM ON SITE. TAKEN FROM MANUFACTURER FLOOR LEVEL.

MECHANICAL / ELECTRICAL FITTINGS
FITTINGS SHOWN ARE INDICATIVE ONLY. CONFIRM ON SITE. CO-ORDINATE ALL FITTINGS TO ACHIEVE SYMMETRICAL / LOGICAL LAYOUT.

CEILING ACCESS PANEL (CAP)
600 x 600mm MIN. FRAMED ACCESS PANEL. LOCATION TO BE CONFIRMED ON SITE TO SUIT TRUSS POSITIONS.

CEILING INSULATION
BRADFORD GOLD R2.5 90mm GLASSWOOL BATTLS.

NOTE
ALL SERVICES TO COMPLY WITH DESIGN & CONSTRUCTION STANDARDS FOR REMOTE HOUSING, LIVABLE HOUSING DESIGN GUIDELINES, QUEENSLAND DEVELOPMENT CODE & ALL RELEVANT AUSTRALIAN STANDARDS.

LEGEND: ELECTRICAL

- GENERAL POWER OUTLET, SINGLE
- GENERAL POWER OUTLET, MULTIPLE 2-DOUBLE, 3-TRIPLE, 4-QUAD, WP=WATERPROOF
- DATA POINT, 1- SINGLE, 2-DOUBLE, ETC.
- AV= AUDIO/VISUAL, PH= TELEPHONE, TV= TELEVISION SWITCH (2W = 2 WAY, WP = WATER PROOF)

GPO / DATA HEIGHTS
AS NOTED ON ELECTR. LAYOUT / REFER TO ROOM ELEVATIONS.

SWITCHING / CONTROLS
SWITCH & FAN CONTROLS TO BE INSTALLED 1000 AFL TYP.

RESIDUAL CURRENT DEVICE
RESIDUAL CURRENT DEVICES (RCD'S) OR SAFETY SWITCHES ARE REQD. MUST BE ABLE TO BE RE-SET FROM SUB BOARD.

SOLAR HOT WATER UNIT (HWU)
PROVIDE PERMANENT POWER CONNECTIONS AND LOCATE TO SUIT HWU MANUFACTURERS REQUIREMENTS. TANK & DETAILED LOCATIONS SHOWN ARE INDICATIVE ONLY.

KITCHEN POWER
AS SHOWN. CO-ORDINATE ALL REQUIREMENTS AND LOCATIONS WITH FINAL JOINERY FITOUT.
PROVIDE PERMANENT POWER TO COOKTOP, WITH REMOTE ISOLATING SWITCH LOCATED AS SHOWN.
REMOTE SWITCHING FOR FRIDGE POWER (SWITCH TO HAVE NEON OR LED INDICATOR).
KITCHEN GPO'S TO BE ON A SEPARATE CIRCUIT.

MECHANICAL VENTILATION
PROVIDE POWER AND ALLOW FOR INSTALLATION OF MECH. VENTILATION SYSTEMS TO ALL BATHROOMS AND KITCHENS. REFER TO LIGHTING LAYOUT FOR LOCATIONS. REFER TO MECHANICAL DRAWINGS FOR DETAILS.

NBN & TELEVISION REQUIREMENTS
ALLOW TO PROVIDE TV ANTENNA / SATELLITE DISH IF REQUIRED. MUST BE DETERMINED ON A CASE BY CASE BASIS.

MAIN SWITCH BOARD
MAIN SWITCH BOARD & METERING LOCATION FOR DEVELOPMENT TO BE RESOLVED & LOCATION AGREED WITH LOCAL SUPPLY AUTHORITY.

CONFORM REQUIREMENTS FOR NBN EQUIPMENT / CONNECTIONS

1 RCP LEVEL 1
SCALE 1:50 @ A1

2 ROOF PLAN
SCALE 1:50 @ A1

3 ELECTRICAL LAYOUT LEVEL 1
SCALE 1:50 @ A1

LEGEND: REFLECTED CEILING PLAN

MECHANICAL

- EXHAUST GRILLE (SWITCH SEPARATE TO LIGHT SWITCH) BATHROOM - CEILING MOUNTED EXHAUST KITCHEN - WALL MOUNTED EXHAUST

LIGHTING/ELECTRICAL

- DYSTER LIGHT FITTING 1-1 BLUE
- DYSTER LIGHT FITTING 2-2 BULBS, EXTL = EXTERNAL GRADE UP = VANGAL PROOF DIFFUSER IP = IP RATED TO SUIT LOCATION
- WALL MOUNTED LIGHT FITTING 7-2 BULBS, EXTL = EXTERNAL GRADE UP = VANGAL PROOF DIFFUSER IP = IP RATED TO SUIT LOCATION
- SURFACE MOUNTED LED STRIP LIGHT
- DENOTES WIRING
- LIGHT SWITCH (2-2 WAY)
- FAN CONTROLLER
- AIR CONDITIONER - SPLIT UNIT
- CEILING (OR SCOFF) MOUNTED FAN FANS MUST BE MIN. 1300 DIA (EXCLUDING BATHROOM FAN - 900 DIA) INSIDE OF BLADES MIN. 2400 AVE ALUM OR S.S. BRASS (WHITE ENAMEL OR BRUSHED CHROME FINISH), 3 SPEED CONTROL, REVERSIBLE MOTOR, J-HOOK MOUNT.

FIRE & SECURITY

- SMOKE DETECTOR Hardwired, Vibration tested, photoelectric. Comply with Product Standards: smoke housing drawings document
- THERMAL HEAT DETECTOR Hardwired, Vibration tested, thermal. Comply with Product Standards: smoke housing drawings document

CEILING HEIGHTS
HEIGHTS SHOWN ARE NORMAL TO US CEILING CONFORM ON SITE. TAKEN FROM MANUFACTURER FLOOR LEVEL.

MECHANICAL / ELECTRICAL FITTINGS
FITTINGS SHOWN ARE INDICATIVE ONLY. CONFIRM ON SITE. CO-ORDINATE ALL FITTINGS TO ACHIEVE SYMMETRICAL / LOGICAL LAYOUT.

CEILING ACCESS PANEL (CAP)
600 x 600mm MIN. FRAMED ACCESS PANEL. LOCATION TO BE CONFIRMED ON SITE TO SUIT TRUSS POSITIONS.

CEILING INSULATION
BRADFORD GOLD R2.5 90mm GLASSWOOL BATTLS.

NOTE
ALL SERVICES TO COMPLY WITH DESIGN & CONSTRUCTION STANDARDS FOR REMOTE HOUSING, LIVABLE HOUSING DESIGN GUIDELINES, QUEENSLAND DEVELOPMENT CODE & ALL RELEVANT AUSTRALIAN STANDARDS.

ROOF NOTES:

CONSTRUCTION
METAL ROOF SHEETING WITH REFLECTIVE VAPOUR BARRIER ON 45° METAL ROOF BATTENS TO TERMINATE RESISTANT TIMBER OR LIGHT GAUGE STEEL PREFABRICATED ROOF TRUSSES. VAPOUR BARRIER/THERMAL BREAK - BRADFORD POLYAR PERFORMA 4.5HD (REFLECTIVE FACE DOWN)

ROOF SHEETING
CUSTOM ORB PROFILE 1.48 SMT, 15° PITCH. COLORBOND FINISH, COLOUR - SURFMIST

CEILING INSULATION
BRADFORD GOLD R2.5 90mm GLASSWOOL BATTLS.

EAVES GUTTERS
STRAMT 125 QUAD IS OTTOD ON PROPRIETARY CLIPS. COLORBOND FINISH, COLOUR - SURFMIST. DOWNPIPES 150mm Ø PVC-DWV WITH 65x45mm Ø.

FASCIA
PROFILED METAL FASCIA ON PROPRIETARY CLIPS STRAMT. FASCIA COLORBOND FINISH, COLOUR - SURFMIST

BARGE & RIDGE CAPPING
COLORBOND FINISH, TO MATCH ROOFING COLOUR.

PROVIDE FALL ARREST SYSTEM POINTS AND UNDERACCESS BRACKET - TO SERVICE SOLAR HWU.

PROVIDE ROOF PENETRATIONS WITH FLASHING, SEALS AND SUPPORT FRAMING AS REQUIRED TO SUIT MECHANICAL, ELECTRICAL AND HYDRAULIC SERVICES. REFER RELEVANT DRAWINGS FOR EXTENT.

PROJECT
NEW HOUSING

CLIENT
Morningside Shire Council

LOCATION
LOT 9 ON SP270899
2V CEMETARY ROAD
WELLESLEY ISLANDS QLD

DRAWN	TT	CHECKED	IR
DATE STAMP: 09-Nov-22 11:56:42 AM			
SCALE: As indicated @ A1			
ENTRUSTED PARTNER SOFTWARE PROVIDER: AUTOCAD LT 2021			
AUTOCAD LT 2021			

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BLANKET PAGE: 72 900001-01
BLANKET PAGE: 93 900001-01

TELEPHONE: 4772 5544
EMAIL: info@tsa.com.au

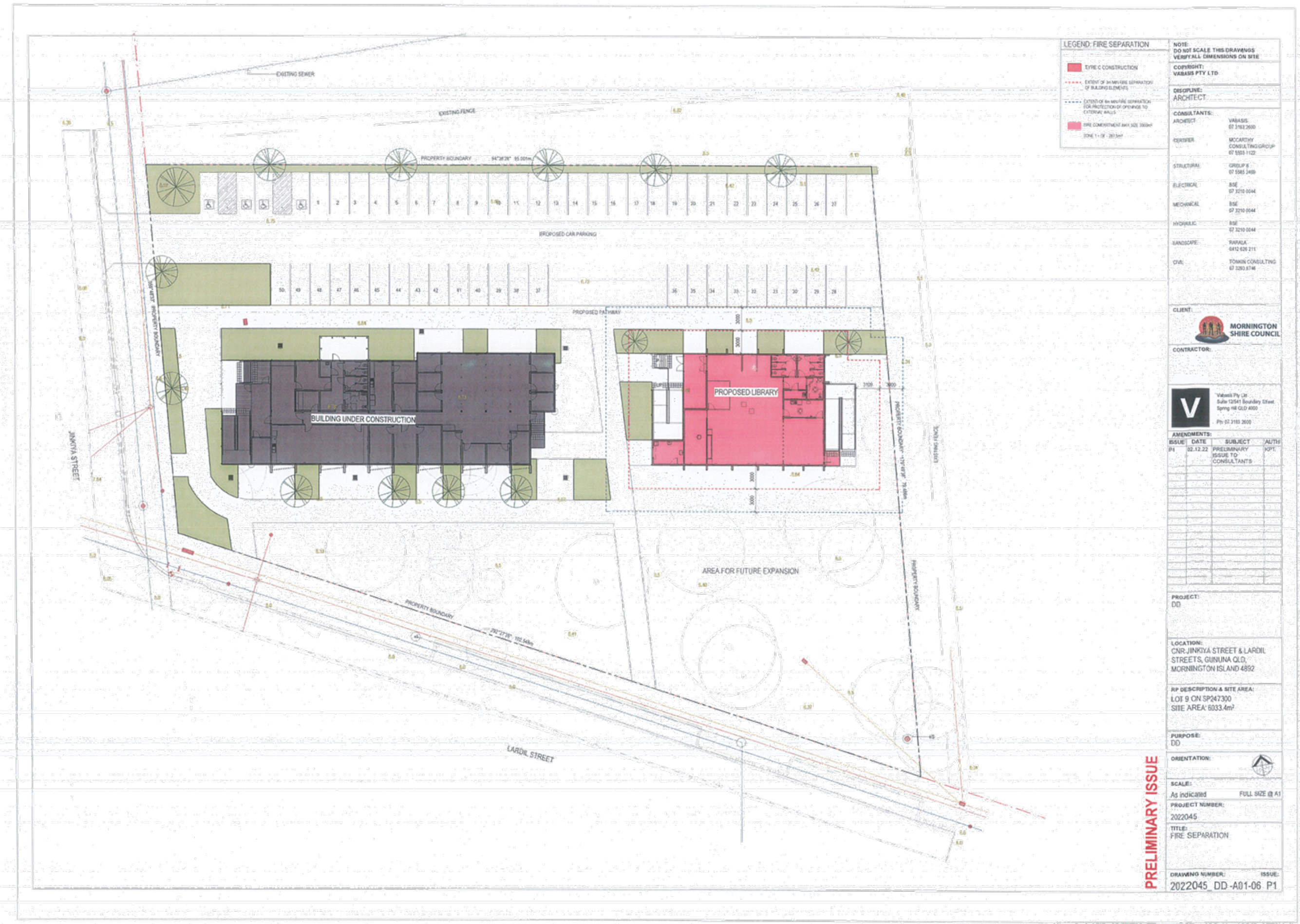
tippett schrock architects

SCALE 1:50 @ A1

FOR CONSTRUCTION

SHEET NAME
ACCOMMODATION UNITS
RCP LEVEL 1 / ROOF PLAN /
ELECTR. LAYOUT LEVEL 1

DRAWING NO:
MORN2201_WD-121



NOTE:
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DISCIPLINE:
ARCHITECT

CONSULTANTS:
ARCHITECT: VABASIS 07 3183 2000
ENGINEER: MCCARTHY CONSULTING GROUP 07 5503 1122
STRUCTURAL: GROUP 6 07 5585 2408
ELECTRICAL: BSE 07 3210 0044
MECHANICAL: BSE 07 3210 0044
HYDRAULIC: BSE 07 3210 0044
LANDSCAPE: PARADA 0412 626 211
CIVIL: TONKIN CONSULTING 07 3280 6746

CLIENT:
 MORNINGTON SHIRE COUNCIL

CONTRACTOR:
 Vabasis Pty Ltd
Suite 12541 Boundary Street
Spring Hill QLD 4000
Ph: 07 3183 2000

AMENDMENTS:

ISSUE	DATE	SUBJECT	AUTH
P1	02.12.22	PRELIMINARY ISSUE TO CONSULTANTS	JOPE

PROJECT:
DD

LOCATION:
CNR JINKIYA STREET & LARDIL STREETS, GUNUNA QLD, MORNINGTON ISLAND 4892

RP DESCRIPTION & SITE AREA:
LOT 9 ON SP247300
SITE AREA: 6033.4m²

PURPOSE:
DD

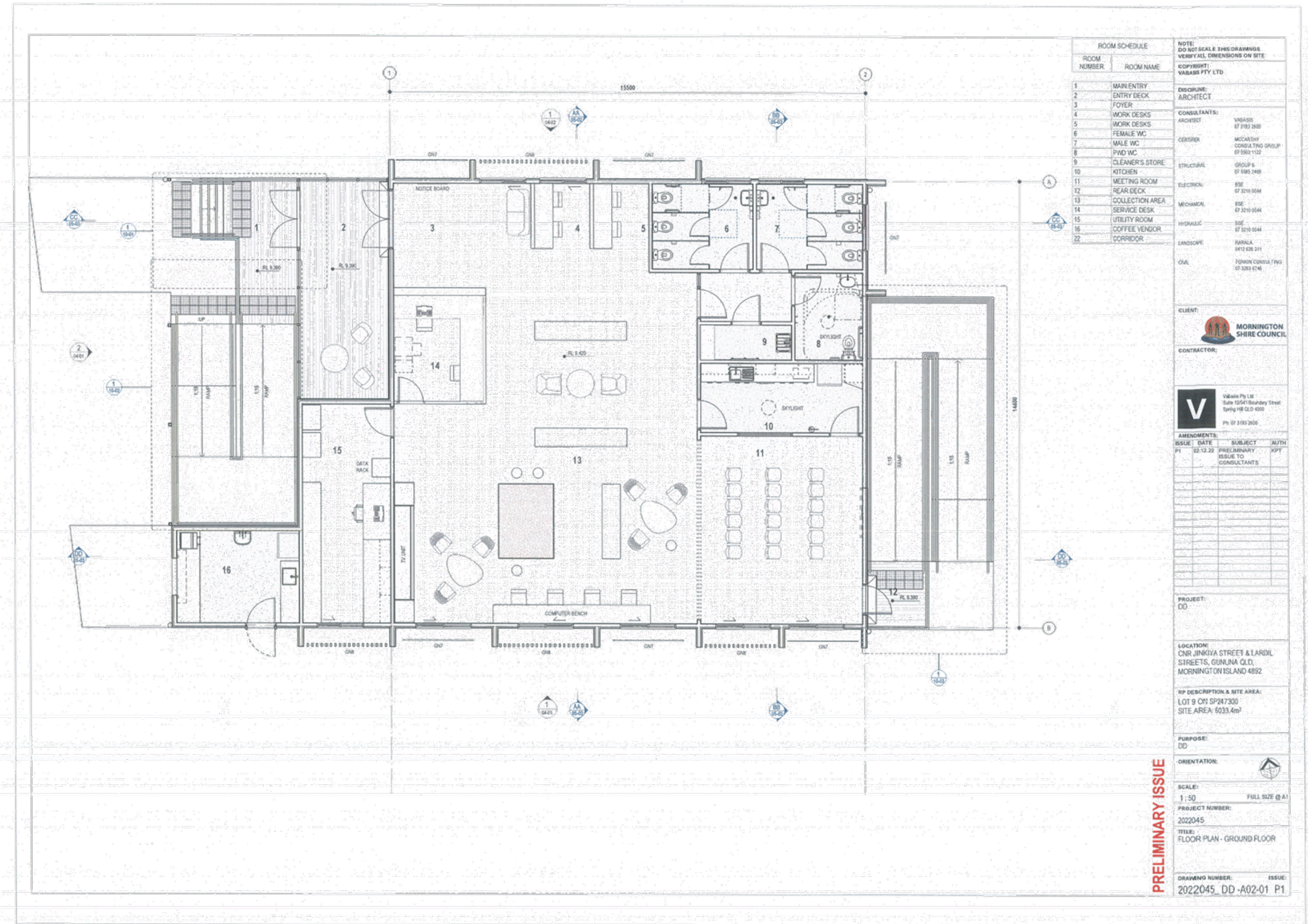
ORIENTATION:

SCALE:
As indicated FULL SIZE @ A1

PROJECT NUMBER:
2022045

TITLE:
FIRE SEPARATION

DRAWING NUMBER: 2022045_DD-A01-06
ISSUE: P1



ROOM SCHEDULE	
ROOM NUMBER	ROOM NAME
1	MAIN ENTRY
2	ENTRY DECK
3	FOYER
4	WORK DESKS
5	WORK DESKS
6	FEMALE WC
7	MALE WC
8	PWD WC
9	CLEANER'S STORE
10	KITCHEN
11	MEETING ROOM
12	REAR DECK
13	COLLECTION AREA
14	SERVICE DESK
15	UTILITY ROOM
16	COFFEE VENDOR
22	CORRIDOR

NOTE: DO NOT SCALE THIS DRAWING. VERIFY ALL DIMENSIONS ON SITE.
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DISCIPLINE: ARCHITECT

CONSULTANTS: ARCHITECT: VABASS 07 3193 2600

CERISER: MCCARTHY CONSULTING GROUP 07 5503 1122

STRUCTURAL: GROUP 6 07 5585 2489

ELECTRICAL: BSE 07 3210 3034

MECHANICAL: BSE 07 3210 0044

HYDRAULIC: BSE 07 3210 0044

LANDSCAPE: PARULA 0412 626 311

CIVIL: FOKIN CONSULTING 07 3293 6746

CLIENT: MORNINGTON SHIRE COUNCIL

CONTRACTOR:

V VIKKINS Pty Ltd
 Suite 12/541 Boundary Street
 Spring Hill QLD 4000
 Ph: 07 3193 2600

AMENDMENTS:

ISSUE	DATE	SUBJECT	AUTH
P1	02.12.22	PRELIMINARY ISSUE TO CONSULTANTS	VKPT

PROJECT: DD

LOCATION: CNR JINKIYA STREET & LARDIL STREETS, GUNUNA QLD, MORNINGTON ISLAND 4892

RP DESCRIPTION & SITE AREA:
 LOT 9 ON SP247300
 SITE AREA: 6033.4m²

PURPOSE: DD

ORIENTATION:

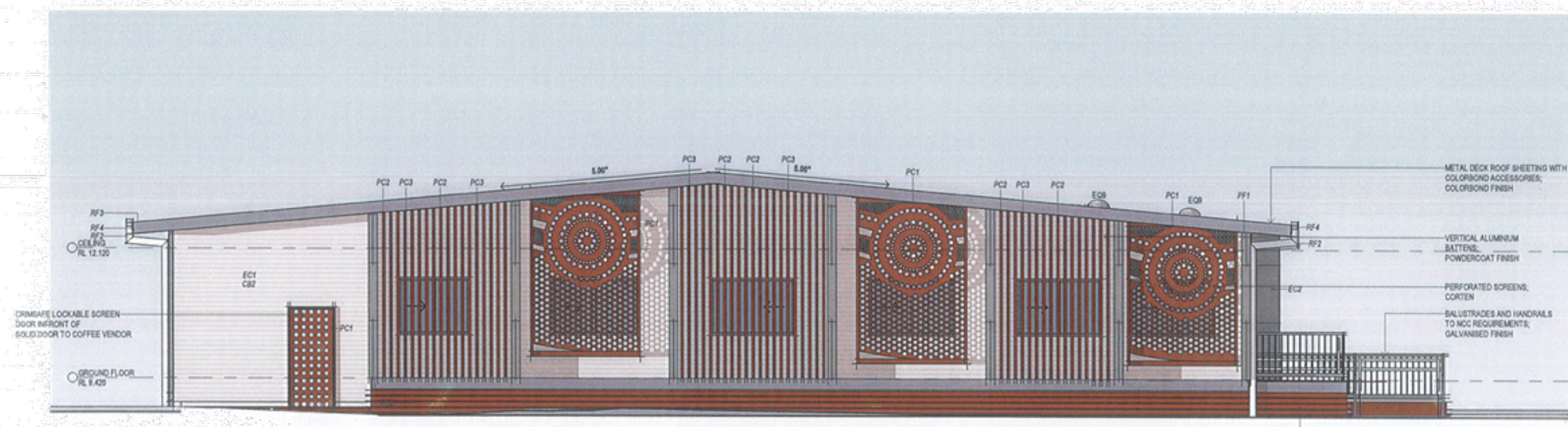
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PROJECT NUMBER: 2022045

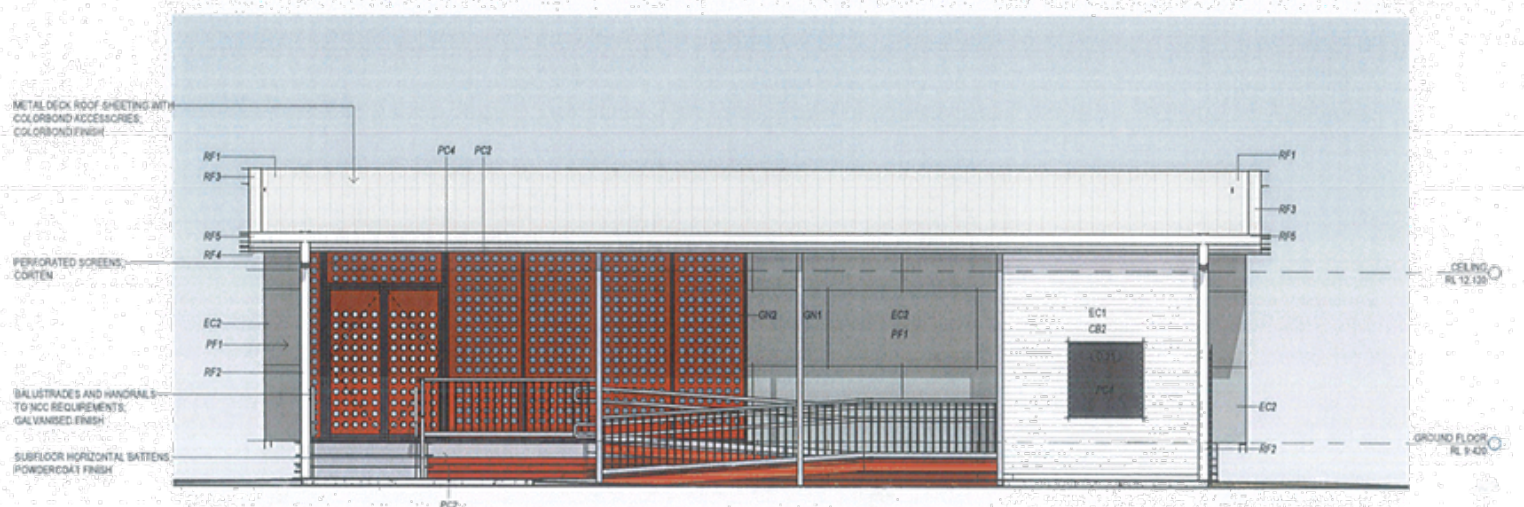
TITLE: FLOOR PLAN - GROUND FLOOR

DRAWING NUMBER: 2022045_DD-A02-01 P1

PRELIMINARY ISSUE



1 SOUTH ELEVATION
2021 1:50



2 WEST ELEVATION
2021 1:50

ROOF ABBREVIATIONS		NOTE: DO NOT SCALE THIS DRAWINGS VERIFY ALL DIMENSIONS ON SITE	
CODE	DESCRIPTION		
RF1	RF1 - COLORBOND ROOF SHEETING, TRIMBLEK	COPYRIGHT: VABASS PTY LTD	
RF2	RF2 - DOWNPIPE	DISCIPLINE: ARCHITECT	
RF3	RF3 - COLORBOND CAPPING	CONSULTANTS: ARCHITECT	
RF4	RF4 - FASCIA	ARCHITECT: VABASS 07 3193 2600	
RF5	RF5 - GUTTER	DRAINER: MCCARTHY CONSULTING GROUP 09 5903 1122	
FINISH ABBREVIATIONS		CONTRACTOR: MORNINGTON SHIRE COUNCIL	
CODE	DESCRIPTION	GROUP	
PC1	PC1 - POWDERCOAT FINISH - CORTEN	STRUCTURAL	GROUP 8 07 5585 2489
PC2	PC2 - POWDERCOAT FINISH - EASTERN MANAGONY		BSE 07 3219 0046
PC3	PC3 - POWDERCOAT FINISH - WESTERN PAC FINANCIAL		BSE 07 3219 0044
PC4	PC4 - POWDERCOAT COLORBOND MONUMENT		BSE 07 3219 0044
PF1	PF1 - PAINT FINISH - TYPE 1 - DULUX MIDEAGARD		HYDRAULIC: BSE 07 3219 0044
PF2	PF2 - PAINT FINISH TYPE 2 - LIMED WHITE MECHANICAL		LANDSCAPE: PARALLA 0412 626 203
PF4	PF4 - PAINT FINISH TYPE 3 - WAYWARD GREY		CIVIL: TOWN CONSULTING 07 3293 6746
PF5	PF5 - PAINT FINISH - TYPE 5		

ISSUE	DATE	SUBJECT	AUTH
P1	02.12.22	PRELIMINARY ISSUE TO CONSULTANTS	SFT

PROJECT:	DD
LOCATION:	CNR JINKIYA STREET & LARDIL STREETS, GUNUNA QLD, MORNINGTON ISLAND 4892
SP-DESCRIPTION & SITE AREA:	LOT 9 ON SP247300 SITE AREA: 6033.4m ²
PURPOSE:	DD
ORIENTATION:	
SCALE:	1:50 FULL SIZE @A1
PROJECT NUMBER:	2022045
TITLE:	ELEVATIONS
DRAWING NUMBER:	2022045_DD-A04-01 P1
ISSUE:	

PRELIMINARY ISSUE

1 NORTH ELEVATION
1:50

2 EAST ELEVATION
1:50

ROOF ABBREVIATIONS

CODE	DESCRIPTION
RF1	RF1 - COLORBOND ROOF SHEETING, TRIMCOK
RF2	RF2 - DOWNPIPE
RF3	RF3 - COLORBOND CAPPING
RF4	RF4 - FASCIA
RF5	RF5 - GUTTER

FINISHES ABBREVIATIONS

CODE	DESCRIPTION
PC1	PC1 - POWDERCOAT FINISH - CORTEN
PC2	PC2 - POWDERCOAT FINISH - EASTERN MAHAGONY
PC3	PC3 - POWDERCOAT FINISH - WEATHERED STEEL
PC4	PC4 - POWDERCOAT COLORBOND MCUMENT
PF1	PF1 - PAINT FINISH - TYPE 1 - DULUX HELDAGARD
PF2	PF2 - PAINT FINISH TYPE 2 - LIMEO WHITE/CHAMICAL
PF4	PF4 - PAINT FINISH TYPE 3 - BAYWARD GREY
PF5	PF5 - PAINT FINISH - TYPE 5

NOTE: DO NOT SCALE THIS DRAWINGS. VERIFY ALL DIMENSIONS ON SITE.

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CONSULTANTS: ARCHITECT

CLIENT: MORNINGTON SHIRE COUNCIL

CONTRACTOR:

AMENITIES:

ISSUE	DATE	SUBJECT	AUTH
P1	02.12.22	PRELIMINARY ISSUE TO CONSULTANTS	KPT

PROJECT: DD

LOCATION: CNR JINKIYA STREET & LARDIL STREETS, GUNUNA QLD, MORNINGTON ISLAND 4892

SP-DESCRIPTION & SITE AREA: LOT 9 ON SP247300 SITE AREA: 6033.4m²

PURPOSE: DD

ORIENTATION:

SCALE: 1:50 FULL SIZE @ A1

PROJECT NUMBER: 2022045

TITLE: ELEVATIONS

DRAWING NUMBER: 2022045_DD-A04-02 **ISSUE:** P1

PRELIMINARY ISSUE

16 STAFF REPORTS - FACILITIES**16.1 FACILITIES REPORT**

Author: Executive Manager Housing and Facilities

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update of the Facilities Department for the month of January 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report below outlines the various works currently undertaken by the Facilities Department.

1. FACILITY STAFFING ISSUES**1.1 – Maintenance Crew**

We are still having issues with staff attendance. On some occasions the whole team is absent. We may need to start looking at employing extra casual staff to help address the situation.

1.2 – Cleaning Crew

The Cleaning Crew have been given extra duties on their daily cleaning schedule. We have included a daily clean of the gym and the VAC kitchens.

We have ordered new lockable cupboards that will be installed in the Laundry to lock away cleaning stock and linen. These cupboards should arrive late January or early February 2023.

We have implemented a clocking-in system and the Cleaning Crew have started using the clock-in clock-out system in the Housing Department to record their working hours. We are in the process of procuring a clock-in clock-out card system for the Crew which will be installed at a designated location in the laundry in mid-February.

1.3 – Admin

We are looking to employ an Administration Officer & Administration Assistant. These positions need to be filled urgently as the day-to-day operations in the office have been greatly affected due staffing issues.

2. COUNCIL FACILITIES**2.1 – VAC Accommodation**

Electricians carried out inspections to repair minor electrical maintenance issues in various VAC Rooms & the Kitchens. They also compiled a list of electrical natured issues that need to be addressed.

The kitchens were given a full clean on the 19th of January 2023. We are in the process of ordering new kitchen utensils and cookware to replace the old ones. New signs will go up

in the kitchen to help with keeping the places tidy for everyone utilising the kitchens.

An inspection was carried out in all VAC rooms to check for maintenance issues or any furniture items that need replacing.

Keys were returned from the tenants at VAC-Donga 3 and an inspection was carried out on Friday 13th of January. The property needs internal & external work before it can be rented again.

2.2 – Motel Accommodation

On the 6th of January, an inspection was carried out in the Motel Rooms. A few minor repairs were found to repair, and missing kitchen utensils were noted to replace. There were also recommendations to install new kitchen rods & curtains in some rooms. A list of furniture items was also recorded that were needed in several rooms. A plan to carry out another inspection to check the remaining mattresses in the rooms will take place later in January.

The Motel Laundry also had a pin pad installed to address the issues of non-guests using the laundry facilities.

2.3 – Staff Accommodation

The following properties are currently vacant:

- 173 Mukakiya Street
- 314 Lardil Street
- 345 Kulthangarr
- Guest House – Managers Unit
- VAC Donga 3
- VAC Donga 6

2.4 – Council Residential and Commercial Building Maintenance

Fire Services to Council Facilities are expected to take place between the 20th of February through to the 24th of February.

General maintenance tasks are carried out on all Council properties on a day-to-day basis to ensure quality service delivery.

Funding has been approved for \$152,000 for the RTC building. We are in the process of ordering materials for the works.

The APH sliding gate is in the process of being repaired as well as the intercom at the front entrance. The materials should arrive late January or early February 2023.

2.5 – Internet Service

Issues are still present with our internet service provider. We are looking at improving the services by engaging with another network provider.

2.6 – Security (Asset Protection) Services

The security service provision is essential to safeguarding all Council residence and commercial properties.

3. COUNCIL AND ADMIN BUILDINGS

There is still an issue with Council buildings being vandalised. However, the numbers have decreased since last month.

Inspections have been carried out at multiple Council properties for maintenance and general wear and tear.

4. ACCOMODATION OCCUPANCY

Revenue from Accommodation December 2022		
Room Type Name	Rooms Sold	Revenue (\$)
Motel Queen beds	29	\$7,684.00
Motel Two K/Beds	145	\$38,309.00
Guest House	-	-
VAC with Ensuite	436	\$71,491.16
Single Containers	279	\$38,848.34
House Accommodation	-	-
Total		\$156,332.50

FINANCIAL & RESOURCE IMPLICATIONS

The Facilities Department is following up with the overdue accounts and we are working with the Finance Department to catch up on billing.

RECOMMENDATION

That Council note and accept this Report.

17 STAFF REPORTS - FINANCIAL SERVICES**17.1 FINANCE REPORT AS AT 31 DECEMBER 2022**

Author: Acting Executive Manager Corporate and Community Services

Attachments: 1 To be tabled

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with a financial report as required under section 204 of the Local Government Regulation 2012. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year.

This report provides the following attachments as supporting information at 31 December 2022:

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flow
- Detailed Actuals vs Budgeted Income Statement

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**FINANCIAL & RESOURCE IMPLICATIONS**

Nil

RECOMMENDATION

That Council receive and note this Report.

Placeholder for Attachment 1
Finance report as at 31 December 2022
To be tabled
0 Pages

18 STAFF REPORTS - COMMUNITY DEVELOPMENT REPORT**18.1 COMMUNITY DEVELOPMENT REPORT**

Author: Community Development Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to update Council on Community Development activities for the month of January 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The role of the Community Development Coordinator is to develop community activities, youth programs, manage, oversee, support, resource, and facilitate the events prescribed in the Calendar of events for the benefit of the community. This includes to increase utilisation of Councils gym.

Updates**Carriage Limit**

- Gununa Post Office were granted their carriage limit licence on 22nd November 2022. This licence has been suspended. Separate report to present.
- Mornington Island have had a carriage limit now for 9 months. There have been a number of issues that we have experienced but were able to manage. An increase to the current carriage limit will immediately alleviate most of those issues. The proposal to increase the carriage limit submitted in October 2022 is currently with Minister Crawford's office (6/01/23). They will be in touch as soon as there are further updates.
- A survey was conducted with community around changing the opening times on a Friday each week (unless it is a public holiday) and it was overwhelming supported to change our opening period from 1pm until 3pm. This change will come into effect on Friday 3rd March 2023.

Motel Tavern Liquor Licence

- Installation of the SwiftPOS system completed. A total of 213 membership cards have been issued so far and were used for the first time at the New Year's Eve CLP event.
- Stakeholder workshop: waiting on OLGR Licensing to decide on licencing conditions and send Council a consent to licence trading conditions.

Community Safety Committee

- Ongoing updates to the Community Safety Plan (CSP) Action Plan with assistance from DSDSATSIP.

- Next meeting scheduled for Tuesday 24th January.
- Storyboards for the Old Village: ONGOING

Grants

- SwiftPOS: Not fully acquitted.
- Moveit NQ: Acquitted.
- Gulf Social Development Fund: Ready to acquit for the new Church driveway which is now completed. Gym upgrade project yet to begin.

Miscellaneous

- PCYC Funding: Working on the auspice agreement: ONGOING
- Preferred Supplier Arrangement: ONGOING
- Community Development current job vacancies: Community Bus Driver and Events Officer. Davida Stowers has been appointed our new Sports and Rec Officer.

Upcoming events

- 18th February 2023, Lelkandu Fishing Competition

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council note and accept this Report.

18.2 PROPOSED CALENDAR OF EVENTS FOR 2023

Author: Community Development Officer

Attachments: 1 Calendar of Events 2023

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to seek Council approval and feedback for the proposed calendar of events for CLP nights, community events and Council employee events for 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The role of the Community Development Coordinator and the Community Development team is to develop community activities and facilitate the events prescribed in the Calendar of events for the benefit of the community. These regular events provide the opportunity for residents to participate in various activities resulting in the creation of a stronger and more connected community.

The attached proposal of events in 2023 seeks to provide clarity and allow for preparations to be made well in advance of significant events. That is for both organisers and participants alike.

All activities and events are subject to feedback with community and council. Most events have been held at least once and been successful in community. There are other events that yet to be included (fun run, market days, wine and beer appreciation night).

FINANCIAL & RESOURCE IMPLICATIONS

The financial and resource implications are as per the following forecasted budget for each CLP event.

Description	Amount \$
Security	600
Liquor Permit	75
Alcohol	4,000
Freight	200
Food/kiosk items	1,000
Staff costs	TBC
Total	5,875

For community events, grant applications will be submitted to subsidise or completely fund these events as per previous years.

RECOMMENDATION

That Council approve the proposed calendar of events for 2023.

ORDINARY COUNCIL MEETING AGENDA

23 JANUARY 2023

16.3 REPORT ON PROPOSED CALENDAR OF EVENTS FOR 2023**Author:** Community Development Coordinator**Attachments:** 1. Proposed events for 2023**PURPOSE (EXECUTIVE SUMMARY)**

The purpose of this report is to seek Council approval and feedback for the proposed calendar of events for CLP nights, community events and Council employee events for 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The role of the Community Development Coordinator and the Community Development team is to develop community activities and facilitate the events prescribed in the Calendar of events for the benefit of the community. These regular events provide the opportunity for residents to participate in various activities resulting in the creation of a stronger and more connected community.

The attached proposal of events in 2023 seeks to provide clarity and allow for preparations to made well in advance of significant events. That is for both organisers and participants alike.

All activities and events are subject to feedback with community and council. Most events have been held at least once and been successful in community. There are other events that yet to be included (fun run, market days, wine and beer appreciation night).

FINANCIAL & RESOURCE IMPLICATIONS

The financial and resource implications are as per the following forecasted budget for each CLP event.

Description	Amount \$
Security	600
Liquor Permit	75
Alcohol	4,000
Freight	200
Food/kiosk items	1,000
Staff costs	TBC
Total	5,875

For community events, grant applications will be submitted to subsidise or completely fund these events as per previous years.

RECOMMENDATION

That Council approve the proposed calendar of events for 2023.

18.3 GUNUNA LPO LIQUOR LICENCE

Author: Community Development Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to seek Council endorsement for the payment of the annual liquor licence fee for Gununa LPO.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Mornington Shire Council applied for a carriage limit for Mornington Island which includes the surrounding Wellesley Islands group. The approval of the carriage limit includes the ability to receive mid strength alcohol through the Gununa Licenced Post Office (LPO).

To help facilitate compliance with the carriage limit, Council have assisted with their application and the various associated fees due to their limited knowledge, experience and funds.

Gununa LPO were granted their carriage limit licence on 22nd November 2022. Assistance was offered to the licensee however this licence was suspended due to non-payment of the annual liquor licence fee on 23rd December 2022. The licence would finally be cancelled if not paid by 20th January 2023. The current licensee indicated that they would allow the licence to be cancelled due to various reasons.

To ensure the Mornington Island community continue to have access to the legal postal delivery of permitted carriage limit, we seek to use the funding granted for these purposes to pay for the 2022/2023 liquor licence fee.

In future the intention is to lobby the state in either waiving or reducing the annual licence fee for Gununa LPO.

FINANCIAL & RESOURCE IMPLICATIONS

Annual liquor licence fee is \$439.65.

RECOMMENDATION

That Council approve the payment of \$439.65 for the 2022/2023 Annual liquor licence fee.

18.4 REQUEST FOR INDIVIDUAL COMMUNITY GRANT

Author: Community Development Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to seek Council approval for an individual grant request.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

On 20/07/2023 Council approved the Individual Community Grants Policy under resolution 2022/131. The objective of this policy is to encourage the support of activities and development of individuals in the Mornington Shire Council region.

All grants made by the Council must comply with the requirements of the policy. To be eligible, applicants must meet the definition of an Individual and other criteria.

A local high school student, Leonie Moon of 35A Lardil Street, has been invited to join a New Zealand ski trip on 16-24 September 2023. The Peace Lutheran College in Cairns have deemed this rare overseas opportunity as a valuable and exciting opportunity to visit and experience a different culture, climate and environment.

The total cost of this trip is \$3,700 which includes all airfares, accommodation, activities and food. The deposit of \$200 has been paid leaving the remaining \$3,000 be covered in its entirety to family.

FINANCIAL & RESOURCE IMPLICATIONS

The maximum amount per application by an Individual is \$500.

RECOMMENDATION

That Council approve the Individual Community Grants request for Leonie Moon to travel to New Zealand in September 2023.

19 STAFF REPORTS - HUMAN RESOURCES

Nil

20 CONFIDENTIAL REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

20.1 Appointment of Chief Executive Officer

This matter is considered to be confidential under Section 254J3(a) of the Local Government Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the chief executive officer;.

21 NEXT MEETING

Wednesday 15th February 2023

22 CLOSURE