



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 18 May 2022
Time: 9AM
Location: Council Chamber
Mission Road
Gununa

BUSINESS PAPER

Ordinary Council Meeting

18 May 2022

Graham King
Acting Chief Executive Officer

To empower our Community – Our people
To feel solid and strong like the rock in Mundalbe
To taste and hear the breaking waves of change
To establish clean, safe, healthy lifestyles togetherness
Pride and respect for each other in our culture, achievements and successes.
To see and smell the compassion and peacefulness of our community

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1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garrawa people who share our homelands.

3 PRESENT**4 LEAVE OF ABSENCE****5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF****6 CONDOLENCES AND MEMORIALS**

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES - COUNCIL MEETING - 20 APRIL 2022

Author: Acting Chief Executive Officer

Attachments: 1 Confirmation of Minutes - Council Meeting - 20 April 2022

OFFICER'S RECOMMENDATION

That the Minutes of the Council held on Wednesday 20 April 2022 be received and the recommendations therein be adopted.

**MINUTES OF MORNINGTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON WEDNESDAY, 20 APRIL 2022 AT 9AM**

1 OPENING OF MEETING

The meeting was opened by Mayor Yanner at 9:00am.

2 ACKNOWLEDGMENT OF COUNTRY

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garawa people who share our homelands.

3 PRESENT

Mayor Cr Kyle Yanner, Cr Dwayne Rogers, Cr Roxanne Thomas, Cr Robert Thompson
Graham King, Violet Taulang, Tayla Wilson.

4 LEAVE OF ABSENCE

Moved: Cr Dwayne Rogers

Seconded: Cr Roxanne Thomas

That the leave of absent received from Deputy Mayor David Barnes be accepted and leave of absence granted.

CARRIED: 4/0

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

NIL

6 CONDOLENCES AND MEMORIALS

One minute silence of loved ones who have passed.

7 CONFIRMATION OF MINUTES

Initial: _____

ORDINARY COUNCIL MEETING MINUTES**20 APRIL 2022****7.1 CONFIRMATION OF MINUTES - COUNCIL MEETING - 24 MARCH 2022****RESOLUTION 2022/65**

1. That the Minutes of the Council held on Thursday 24 March 2022 be received and the recommendations therein be adopted.

Moved: Cr Dwayne Rogers

Seconded: Cr Robert Thompson

CARRIED 4/0**8 DEPUTATIONS**

Deputation was held with the Aboriginal And Torres Strait Islander Local Government Environmental Services Support Program, Department of Environment and Science, represented by Hollie Wakefield, Carrie Goldsmith and Clayton Abreu, to discuss the Gununa Waste Management Strategy.

9 ACTION SCHEDULE**9.1 ACTION ITEMS AS AT 20TH APRIL 2022****RESOLUTION 2022/66**

That Council receive and note the Report and authorise the removal of the items recommended for removal and include the February and March Items.

Moved: Cr Roxanne Thomas

Seconded: Cr Dwayne Rogers

CARRIED 4/0**RECEPTION & CONSIDERATION OF OFFICERS REPORTS****10 MAYOR AND COUNCILLORS REPORTS**

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES**20 APRIL 2022****10.1 REPORT ON THE QUEENSLAND INDIGENOUS WASTE MANAGEMENT STRATEGY - SITUATIONAL ANALYSIS IDENTIFYING A STAGED IMPLEMENTATION STRATEGY FOR WASTE MANAGEMENT AT THE GUNUNA WASTE REFUSE****RESOLUTION 2022/67**

That Council include the attached Report for discussion with Minister Scanlon Minister for Environment and the Great Barrier Reef and Mornington Shire Government Champion, at the next Government Champions meeting in early May, 2022.

Moved: Cr Dwayne Rogers

Seconded: Cr Roxanne Thomas

CARRIED 4/0**11 CHIEF EXECUTIVE OFFICER'S REPORTS**

Cr Robert Thompson left the Meeting at 11.00am and returned to the meeting at 11.03am.

Project Manager, Director Peak Consulting Services, held a telephone conference with Council at 10.59am to discuss the current situation regarding the new Civic Centre Project. Project Manger finalised discussions at 11.18am.

11.1 NOTES OF DEBRIEF MEETING ON FIRE ON ERGON POWER POLE**RESOLUTION 2022/68**

That Council receive and note the report, and that representations be made to the Minister for Fire and Emergency Services that an Urban Fire Brigade be established on the Island to cater for the needs of the Gununa growing urban community.

Moved: Cr Robert Thompson

Seconded: Cr Dwayne Rogers

CARRIED 4/0**11.2 WATER AND SEWERAGE PLANNING ASSESSMENT STUDIES UNDERWAY****RESOLUTION 2022/69**

That Council receive and note the Report.

Moved: Cr Robert Thompson

Seconded: Cr Dwayne Rogers

CARRIED 4/0

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES

20 APRIL 2022

11.3 REVISED CAPITAL WORKS PROGRAM

RESOLUTION 2022/70

That Council adopt the revised capital expenditure budget for 2021/22.

Moved: Cr Dwayne Rogers
Seconded: Cr Robert Thompson

CARRIED 4/0

**11.4 LIQUOR (MORNINGTON ISLAND) AMD OTHER LEGISLATION AMENDMENT
REGULATION 2022**

RESOLUTION 2022/71

That Council receive and note the Report.

Moved: Cr Dwayne Rogers
Seconded: Cr Roxanne Thomas

CARRIED 4/0

11.5 COUNCIL REPORT DEBRIEF ON GUNUNA TOWN POWER POLE INCIDENT

RESOLUTION 2022/72

See item 11.1.

Moved: Cr Robert Thompson
Seconded: Cr Dwayne Rogers

CARRIED 4/0

11.6 WHS REPORT MARCH 2022

RESOLUTION 2022/73

That Council receives and notes this Report and investigate if the Barge is surveyed for passengers as well as crew.

Moved: Cr Dwayne Rogers
Seconded: Cr Robert Thompson

CARRIED 4/0

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES**20 APRIL 2022****11.7 COUNCIL MEETING WITH HEALTH MINISTER ON FRIDAY 8TH APRIL 2022****RESOLUTION 2022/74**

That Council receive and note the Report and forward a letter to the Minister for Health, Yvette D'Ath MP in appreciation of her visit to Mornington Island.

Moved: Cr Robert Thompson

Seconded: Cr Dwayne Rogers

CARRIED 4/0**11.8 WITHDRAWAL OF COPPER SERVICE TO COUNCIL'S ADMINISTRATION BY LATE 2022****RESOLUTION 2022/75**

That Council receive and note the Report.

Moved: Cr Roxanne Thomas

Seconded: Mayor Cr Kyle Yanner

CARRIED 4/0**11.9 SALE OF SURPLUS PLANT, MACHINERY AND PARTS****RESOLUTION 2022/76**

That Council authorise the Acting CEO to take the necessary action under the Queensland Local Government Regulations, Section 227 Valuable non-current asset contract – tenders or auction needed first.

Moved: Cr Robert Thompson

Seconded: Cr Dwayne Rogers

CARRIED 4/0**12 STAFF REPORTS - FINANCIAL SERVICES**

At 12:28 pm, Cr Robert Thompson left the meeting.

At 12:29pm, Cr Robert Thompson returned to the meeting.

12.1 FINANCE REPORT AS AT 31 MARCH 2022**RESOLUTION 2022/77**

That Council receive and note this Report.

Moved: Cr Robert Thompson

Seconded: Mayor Cr Kyle Yanner

CARRIED 4/0

Page 5**Initial:** _____

ORDINARY COUNCIL MEETING MINUTES**20 APRIL 2022****12.2 COMMUNITY DEVELOPMENT REPORT****RESOLUTION 2022/78**

That Council receive and note this Report.

Moved: Cr Dwayne Rogers
Seconded: Cr Roxanne Thomas

CARRIED 4/0

Acting Manager of Technical and Infrastructure Services entered the Meeting at 1.30pm.

12.3 FACILITIES REPORT**RESOLUTION 2022/79**

That Council receive and note this Report.

Moved: Cr Robert Thompson
Seconded: Cr Roxanne Thomas

CARRIED 4/0**13 STAFF REPORTS - GOVERNANCE AND COMMUNICATIONS**

Nil

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES

At 1:45pm, Cr Robert Thompson left the meeting.

14.1 INFRASTRUCTURE AND TECHNICAL SERVICES**RESOLUTION 2022/80**

That Council note and receive this Report.

Moved: Cr Dwayne Rogers
Seconded: Cr Roxanne Thomas

CARRIED 3/0

At 2:00pm, Cr Robert Thompson returned to the meeting.

Acting Manager Technical Services left the Meeting at 2pm.

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES**20 APRIL 2022****14.2 HOUSING REPORT****RESOLUTION 2022/81**

That the report be tabled at next meeting.

Moved: Cr Robert Thompson
Seconded: Cr Roxanne Thomas

CARRIED 4/0**15 STAFF REPORTS - HUMAN SERVICES**

Nil

16 CONFIDENTIAL REPORTS**RESOLUTION 2022/82**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

16.1 Confidential WHS Report

This matter is considered to be confidential under Section 254J3(b) of the Local Government Regulations 2012, and the Council is satisfied that discussion on this matters in an open meeting would balance on contrary to the public interest as it deals with industrial matters affecting employees.

16.2 Confidential Staff Related Matters

This matter is considered to be confidential under Section 254J3(b) and (g) of the Local Government Regulations and the Council is satisfied that discussion on this matters in an open meeting would balance on contrary to the public interest.

16.3 Contract for New Administration Building

This matter is considered confidential under Section 254J3 (g) of the Local Government Regulations and the Council is satisfied that the discussion on the matter in an open meeting would balance on contrary to the public interest.

Moved: Cr Robert Thompson
Seconded: Cr Roxanne Thomas
4/0

CARRIED**RESOLUTION 2022/83**

That Council moves out of Closed Council into Open Council.

Moved: Cr Thomas
Seconded: Cr Dwayne Rogers

CARRIED 4/0

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Initial: _____

ORDINARY COUNCIL MEETING MINUTES

20 APRIL 2022

16.2 CONFIDENTIAL STAFF RELATED MATTERS

RESOLUTION 2022/84

- 1. That Council resolve to delegate authority to the Acting Chief Executive Officer pursuant to Section 257 (1) (b) of the Local Government Act 2009, to take all necessary steps to close the Mornington Shire Council Brisbane Office as soon as practicable.
- 2. That this report be deemed confidential and be treated as such in accordance with Local Government Regulation 2012, under Section 254J and that documents remain confidential unless Council decides otherwise.

Moved: Cr Dwayne Rogers
Seconded: Mayor Cr Kyle Yanner

CARRIED 4/0

16.3 CIVIC CENTRE PROJECT

RESOLUTION 2022/85

That Council delegate authority in accordance with section 257 of the *Local Government Act 2009* to the Acting Chief Executive Officer to award the contract for the new Civic Centre Project to the successful tenderer as recommended by the Project Manager on the basis that the contract price is in line with the budget/.

Moved: Cr Dwayne Rogers
Seconded: Mayor Cr Kyle Yanner

CARRIED 4/0

17 NEXT MEETING

The next meeting will be held on 18 May 2022.

18 CLOSURE

Mayor Yanner closed the meeting at 3:00pm

Graham King
Acting Chief Executive Officer.

Minutes Confirmed:
Mayor
Date: [enter date](#)

Graham King
Acting Chief Executive Officer

Initial: _____

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4 LEAVE OF ABSENCE

Moved: Cr Dwayne Rogers

Seconded: Cr Roxanne Thomas

That the leave of absent received from Deputy Mayor David Barnes be accepted and leave of absence granted.

CARRIED: 4/0

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

NIL

6 CONDOLENCES AND MEMORIALS

One minute silence of loved ones who have passed.

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7.1 CONFIRMATION OF MINUTES - COUNCIL MEETING - 24 MARCH 2022**RESOLUTION 2022/65**

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Seconded: Cr Robert Thompson

CARRIED 4/0

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Deputation was held with the Aboriginal And Torres Strait Islander Local Government Environmental Services Support Program, Department of Environment and Science, represented by Hollie Wakefield, Carrie Goldsmith and Clayton Abreu, to discuss the Gununa Waste Management Strategy.

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That Council receive and note the Report and authorise the removal of the items recommended for removal and include the February and March Items.

Moved: Cr Roxanne Thomas
Seconded: Cr Dwayne Rogers

CARRIED 4/0

RECEPTION & CONSIDERATION OF OFFICERS REPORTS**10 MAYOR AND COUNCILLORS REPORTS**

10.1 REPORT ON THE QUEENSLAND INDIGENOUS WASTE MANAGEMENT STRATEGY - SITUATIONAL ANALYSIS IDENTIFYING A STAGED IMPLEMENTATION STRATEGY FOR WASTE MANAGEMENT AT THE GUNUNA WASTE REFUSE

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Moved: Cr Dwayne Rogers

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Moved: Cr Robert Thompson

Seconded: Cr Dwayne Rogers

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Moved: Cr Robert Thompson

Seconded: Cr Dwayne Rogers

CARRIED 4/0

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Moved: Cr Dwayne Rogers
Seconded: Cr Robert Thompson

CARRIED 4/0

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Seconded: Cr Roxanne Thomas

CARRIED 4/0

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See item 11.1.

Moved: Cr Robert Thompson
Seconded: Cr Dwayne Rogers

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Seconded: Cr Robert Thompson

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RESOLUTION 2022/74

That Council receive and note the Report and forward a letter to the Minister for Health, Yvette D'Ath MP in appreciation of her visit to Mornington Island.

Moved: Cr Robert Thompson
Seconded: Cr Dwayne Rogers

CARRIED 4/0

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Seconded: Mayor Cr Kyle Yanner

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Moved: Cr Dwayne Rogers
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CARRIED 4/0

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Moved: Cr Robert Thompson
Seconded: Cr Roxanne Thomas

CARRIED 4/0

13 STAFF REPORTS - GOVERNANCE AND COMMUNICATIONS

Nil

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES

At 1:45pm, Cr Robert Thompson left the meeting.

14.1 INFRASTRUCTURE AND TECHNICAL SERVICES**RESOLUTION 2022/80**

That Council note and receive this Report.

Moved: Cr Dwayne Rogers
Seconded: Cr Roxanne Thomas

CARRIED 3/0

At 2:00pm, Cr Robert Thompson returned to the meeting.

Acting Manager Technical Services left the Meeting at 2pm.

14.2 HOUSING REPORT**RESOLUTION 2022/81**

That the report be tabled at next meeting.

Moved: Cr Robert Thompson
Seconded: Cr Roxanne Thomas

CARRIED 4/0

15 STAFF REPORTS - HUMAN SERVICES

Nil

16 CONFIDENTIAL REPORTS

RECOMMENDATION

That Council moves out of Closed Council into Open Council.

Moved: Cr Thomas
Seconded: Cr Dwayne Rogers

CARRIED 4/0

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Moved: Cr Robert Thompson

Seconded: Cr Roxanne Thomas

CARRIED 4/0

RESOLUTION 2022/83

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1. That Council resolve to delegate authority to the Acting Chief Executive Officer pursuant to Section 257 (1) (b) of the Local Government Act 2009, to take all necessary steps to close the Mornington Shire Council Brisbane Office as soon as practicable.
2. That this report be deemed confidential and be treated as such in accordance with Local Government Regulation 2012, under Section 254J and that documents remain confidential unless Council decides otherwise.

Moved: Cr Dwayne Rogers

Seconded: Mayor Cr Kyle Yanner

CARRIED 4/0

16.3 CIVIC CENTRE PROJECT

RESOLUTION 2022/85

That Council delegate authority in accordance with section 257 of the *Local Government Act 2009* to the Acting Chief Executive Officer to award the contract for the new Civic Centre Project to the successful tenderer as recommended by the Project Manager on the basis that the contract price is in line with the budget/.

Moved: Cr Dwayne Rogers
Seconded: Mayor Cr Kyle Yanner

CARRIED 4/0

17 NEXT MEETING

The next meeting will be held on 18 May 2022.

18 CLOSURE

Mayor Yanner closed the meeting at 3:00pm

Graham King
Acting Chief Executive Officer.

Minutes Confirmed:
Mayor
Date: [enter date](#)

Graham King
Acting Chief Executive Officer

8 DEPUTATIONS

9 ACTION SCHEDULE**9.1 ACTION ITEMS AS AT 18TH MAY 2022**

Author: Acting Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with a review of the Action Schedule.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The last time Council reviewed the Action Schedule was in October, 2022. The following comments are given:

Horse Containment and Fencing Program – for discussion

Gununa Cemetery – survey of cemetery to be done and all plots identified.

Burial Assistance for the return of deceased persons back to Island – ongoing

Long Term Asset Management Plan

Local Government Compliance Checklist

Corporate Plan

Council's Security Contract – Council resolved at its March 2022 Meeting to call tenders for Security Contract for 12 months and further that the existing contractors be engaged to provide surveillance on costs for seven days from 6am to 6pm.

Records Management

Preliminary discussion on ILUA for GRAC Lands

Improving barge services/barge service Review

Plaque to recognise families of the original settlement

Fisheries Licences Gulf of Carpentaria – Green Zone

Council's Funeral and Undertaking Role – ongoing

Future liquor licence options – Tavern

Mornington Island Nursing Home – this involves undertaking emergent replacement works as previously reported to Council.

HR Applications completion rates

HR External Training

HR Apprenticeship Training and Development

Councillor Fee overpayments – ongoing

Receivables recoverability – ongoing

Mirabou Pty Ltd – ongoing

**Proposed Bynoe and Council Workshop Agreement
Disaster Recovery Funding Arrangements event**

Tabling of Queensland audit office report to Parliament 2021-22

LGAQ update to TCICA meeting

February/ March 2022 Items to be included:

- Policy to support local residents in achieving excellence in an activity in in which they have received high recognition
- Resolution 2022/42 – Headstones for past Chairman/Mayors. Council authorised headstones to be provided on all past Chairman/Mayors who are buried in the Mornington Island Cemetery in recognition of their significant contribution to Community life.
- 2022/48 Indigenous Knowledge Centre – Investigation of suitable accommodation for such a Centre.
- 2022/53 Community WiFi – Enter into an agreement with NBN to locate a Sky Muster Satellite in the Community at a suitable location.
- 2022/64 Lelka Murrin Tavern Concrete Driveway – Approved emergent expenditure to undertake repairs to the road access to the laundry.

Action Items Schedule will be tabled at the Meeting.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the Report and authorise the removal of the above items recommended for removal and include the February and March Items.

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

10 MAYOR AND COUNCILLORS REPORTS

Nil

11 CHIEF EXECUTIVE OFFICER'S REPORTS**11.1 PROVISION OF PEST WEED AND FIRE CONTROL SERVICES**

Author: Acting Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To advise Council that a contract has been signed for with Wellesley Island Land Sea Social Economic Developments Pty Ltd for weed and fire control around Gununa.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As was carried out towards the end of 2021, the Rangers will be conducting weed control and fire control services for Council between 10th and 27 May 2022.

This will include the Airport, Cemetery Council housing and any other Mornington Shire Council managed properties identified.

But doing the spraying immediately after the wet, it is hoped this will prove more effective.

It is planned for a couple of Council's Parks staff join the Rangers to gain experience and it might be possible to take over the spraying in-house with training in future years.

Discussions are also being held with Queensland Housing to see if public housing can also be included in this years program. Final approval is yet to be received.

FINANCIAL & RESOURCE IMPLICATIONS

Total outlay for Council work is \$26,865.78. This includes employee cost, equipment, and vehicles as well as accommodation and travel for the project supervisor. Council pays for chemicals.

RECOMMENDATION

That Council receive and note the Report.

11.2 TABLING OF QUEENSLAND AUDIT OFFICE REPORT TO PARLIAMENT 2021-22

Author: Acting Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the Auditor General's Report to Parliament on Local Government Finances for the 2020 -21 Financial Year.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As Council is aware the Auditor General reports to Parliament on many aspects of Council's Finances. In particular, the three main financial ratios which indicate Council's financial sustainability, namely:

- Operating Surplus Ratio
- Net Financial Liabilities Ratio
- Asset Sustainability Ratio

Included in the Auditor Generals Report is a summary of all local governments results regarding such Ratios.

It is important for Council to understand such ratios so that they can be in a position, in drafting the 2022/23 Budget, to ensure such ratios are addressed.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the Report.

11.3 LGAQ UPDATE TO TCICA MEETING MAY 2022

Author: Acting Chief Executive Officer

Attachments: 1 LGAQ update

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with a copy of the LGAQ Report to TCICA in Cooktown 11 and 12 May, 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Attached is a copy of such Report for Council's information.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the report.



LGAQ Update
Torres Cape Indigenous Councils Alliance (TCICA)
Tuesday 11th & Wednesday 12th May 2022

DATE Friday, 6 May 2022

TO: Cr Jason Woibo, Mayor – Hope Vale Aboriginal Shire Council
 Cr Wayne Butcher, Mayor – Lockhart River Aboriginal Shire Council

SUBJECT LGAQ Policy Executive Update for Torres Cape Indigenous Councils Alliance (TCICA) Tuesday 11th & Wednesday 12th May 2022

Key Activities Summary

1. *Policy Executive meeting update*
2. *Upcoming Federal Election Advocacy and Budget update*
3. *Housing Advocacy and Campaign Update*
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LGAQ Update
Torres Cape Indigenous Councils Alliance (TCICA)
Tuesday 11th & Wednesday 12th May 2022

1. Policy Executive meeting update

- The second Policy Executive (PE) meeting for 2022 was held on Friday 22 April 2022 at LG House in Brisbane and virtually.
- Items discussed by the PE at this meeting included:
 - The State Government's discussion paper on local government electoral expenditure caps
 - Community Planning Education Project
 - Proposed Mayoral Mission
 - Partners-in-Government Agreement
 - Project updates including the outcomes of the LGAQ 2021 Workforce census
 - There were also presentations from Brendan Moon, CEO Queensland Reconstruction Authority on the Disaster Recovery Funding Arrangements and Cr Janice Holstein, Chair and Craig Magnussen, CEO, Darling Downs-Moreton Rabbit Board.
- Minutes from the February 2022 PE meeting can be found on Congruent [here](#)
- Minutes from the April meeting will be posted on Congruent in the coming period.

LGAQ Lead Contact for this matter: Cory Heathwood, Head of Advocacy

2. Upcoming Federal Election Advocacy and Budget update

- The Federal Election has been called for Saturday 21st May 2022.
- The LGAQ has met with Federal Ministers and Shadow Ministers in the lead up to the Federal election to continue advocating for more liveable and sustainable local communities and will take opportunities to advocate as the campaign continues.
- The ALGA Federal election asks, with a focus of 'Don't leave local communities behind' are [available to view here](#).
- The LGAQ Federal Election campaign dovetails with the ALGA campaign to amplify the voices of local government and is reaching thousands of Queensland voters. The LGAQ's targeted social media campaign has so far reached over 22K Queenslanders in marginal seats and generated more than 7K website users (at time of writing).
- Our campaign is focused on 12 key marginal seats in Queensland, with our [Vote for Local website now live](#) and you can [click here to download the LGAQ Federal Election 2022 priorities brochure](#) and the [latest report card here](#).
- You can [access the LGAQ campaign assets including the logos, social media tiles, and templates here](#). The assets and more information can also be found on [Congruent](#).
- The Treasurer presented the Federal Budget on Tuesday 29 March 2022 and the LGAQ provided a summary to members which can be found on [Congruent here](#). Some key highlights include:
 - Financial Assistance Grants have shrunk from 0.6% of Federal tax revenue to 0.55%.
 - The Local Roads and Community Infrastructure Program (LRCIP) has been extended; however, the funding has been halved
 - Digital connectivity - \$1.3 billion has been allocated for mobile blackspot funding and funding for NBN fixed wireless upgrades.

LGAQ Lead Contact for this matter: Nicole Lessio – Lead Intergovernmental Relations

3. Housing Advocacy and Campaign Update

Local Government Housing Advocacy Plan and Local Housing Needs Survey

- In mid-March 2022, the LGAQ released a six-point [Local Government Housing Advocacy Plan](#) calling on State and Federal Governments to commit to the following initial actions, in order to begin to address the housing crisis in Queensland:

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1. Convene a National Housing Summit and prepare a new National Housing Strategy in partnership with all levels of government, as well as industry and community groups.
 2. Quadruple the capital investment in social housing in Queensland by allocating a further \$4.8 billion over 4 years to increase social housing supply in areas of need.
 3. Extend the First Home Owners' Grant to be available for the purchase of any new dwelling, any existing dwelling and for the renovation and refurbishment of existing housing stock.
 4. Unlock abandoned, unused and empty properties in Queensland to increase existing housing supply.
 5. Commit to Closing the Gap and reduce overcrowding in remote and discrete Aboriginal and Torres Strait Islander communities by allocating \$100 million per year for 5 years to increase housing supply.
 6. Invest \$200 million over four years to assist council to develop and implement innovative housing partnerships (where a council seeks to do so).
- To further define the top local housing needs across Queensland's regions and inform the expansion and refinement of the six-point Local Government Housing Advocacy Plan, the LGAQ also distributed a Local Housing Needs Survey to councils in January 2022.
 - A number of member councils have provided direct input to the LGAQ Local Housing Needs Survey. The LGAQ greatly appreciates council feedback received to date and is currently analysing survey results. Councils still wanting to input to the Local Housing Needs Survey can continue to do so via this link [here](#) on Congruent.

LGAQ Housing Campaign and peak bodies call for National Housing Summit

- On 17 March 2022, ten peak bodies in Queensland joined the LGAQ's call for a National Housing Summit in a jointly signed letter to both the Federal Minister and Shadow Minister for Housing. This was supported by a media release available on [Congruent here](#).
- The ten peak bodies included the Chamber of Commerce and Industry Queensland, Infrastructure Association of Queensland, Queensland Resources Council, Queensland Farmers' Federation, the RACQ, Growcom, Waste Recycling Industry Association Queensland, QShelter, St Vincent de Paul Society and Urban Development Institute of Australia.
- Minister Michael Sukkar responded by saying that affordability issues were mainly being caused by lack of supply from councils and state governments.
 He stated: *"State governments and local councils need to step up and increase the supply of housing to put downward pressure on house prices and rentals," he said. "We strongly encourage states to rethink their prohibitive taxes and regulatory bottle necks."*
- The LGAQ [responded](#) that, instead of heeding the call for a National Summit, Housing Minister Michael Sukkar has instead chosen to respond with political finger pointing.
"This response is bitterly disappointing to the LGAQ... If the Federal Government feels it has no role to play in finding a solution to this crisis, then it really begs the question as to why we need a Federal Housing Minister."
- The LGAQ Housing Campaign is gaining attention and the LGAQ is optimistic that with continued advocacy, and that of the ten other peak bodies, an announcement regarding a National Housing Summit may still eventuate.
- The LGAQ sent a copy of the Local Government Housing Action Plan to all Queensland Senators and Federal MPs, as well as State MPs, with media to support this.

Housing Announcements - Federal Government and Opposition

- On 29 March 2022, the Treasurer presented the Federal Budget – see Item 2 above.
 - In relation to housing, the Federal Budget did not address Queensland councils' call for increased funding for housing in remote and discrete First Nations communities or for

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increased funding for social housing. However, In 2022-23, the Australian Government is providing an estimated \$1.6 billion under the **National Housing and Homelessness Agreement**, with \$342 million of this allocated to Queensland for the 2022-23 financial year. Funding will be provided to the State Government to support access to affordable safe and sustainable housing in local communities, which includes preventing and addressing homelessness.

- The Federal Opposition has also outlined the following housing related commitments in the lead up to the 2022 Federal election:
 - **Housing Australia Futures Fund (HAFF):** A proposed \$10 billion Housing Australia Future Fund to build 30,000 new social and affordable housing properties in its first five years, including:
 - 20,000 social housing properties – 4,000 of which will be allocated for women and children fleeing domestic and family violence and older women on low incomes who are at risk of homelessness.
 - A portion of investment returns from the HAFF will fund acute housing needs on an ongoing basis with the following expected in the first five years:
 - \$200 million for the repair, maintenance and improvements of housing in remote First Nations communities,
 - \$100 million for crisis and transitional housing options for women and children fleeing domestic and family violence and older women on low incomes who are at risk of homelessness, and
 - **National Housing Supply and Affordability Council and National Housing and Homelessness Plan:** The Opposition has committed to establishing a National Housing Supply and Affordability Council which will also play a key role in the development and implementation of a new National Housing and Homelessness Plan. Local government has been recognised as a key stakeholder for both of these initiatives.
 - More information about the Federal Opposition's housing policies is available online [here](#).

LGAQ Lead Contacts for these matters: Crystal Baker, Lead - Planning & Development and Samantha Dean, Campaign Planner

4. Inquiry into the Office of the Independent Assessor (OIA)

- The LGAQ would like to thank those individual councillors, mayors and CEOs who assisted the LGAQ in making a submission to the current Parliamentary Inquiry into the Office of Independent Assessor (OIA), being undertaken by the State Development and Regional Industries Parliamentary Committee (the Committee).
- A total of 59 submissions were lodged with the Committee, with a full link to those submissions available [here](#). A copy of the LGAQ's submission to the Committee can also be found [here](#).
- The LGAQ's submission includes 18 recommendations for change – with a focus on:
 - More timely decisions and investigations
 - More matters being dismissed as being frivolous or vexatious
 - Anonymous complaints being rejected
 - Greater transparency through annual reporting
 - Reviewing the Code of Conduct to ensure it does not impugn the constitutional right of an elected member to freedom of political expression
 - Greater freedom to deal with social media trolls
 - Increased oversight and review of the system.
- As background, following correspondence from the LGAQ to the Deputy Premier Steven Miles MP, the Committee resolved to inquire into and report to the Legislative Assembly on the functions of the Independent Assessor and the performance of those functions, in particular whether:

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- whether the performance by the Independent Assessor of the Independent Assessor's functions is consistent with the intent of the local government complaints system;
- whether the powers and resources of the Independent Assessor are being applied in accordance with the public interest; and
- any amendments to the *Local Government Act 2009* or changes to the functions, structures, or procedures of the Independent Assessor that the committee considers desirable for the more effective operation of the Independent Assessor and/or the local government complaints system.
- The Deputy Premier's correspondence to the Committee, which includes the LGAQ correspondence can be found [here](#).
- The LGAQ CEO Alison Smith appeared before the Committee on two occasions to provide information on the concerns of the local government sector.
- The Committee will now consider all the evidence and feedback provided and report to the Parliament. There is currently no timeline for the report's completion.

LGAQ Lead Contact for this matter: Sarah Vogler – External Relations Director

5. Local government electoral expenditure caps

- Following the CCC's Operation Belcarra and a subsequent Parliamentary Committee review, the State Government has released a discussion paper to seek stakeholder feedback on proposed local government electoral expenditure, which could be implemented ahead of the 2024 quadrennial elections.
- The LGAQ supports the introduction of spending caps so long as they are workable and enhance the democratic process. The LGAQ did not support the proposal outlined in the discussion paper and made submissions to this effect. The LGAQ also released several media statements and went public with its concerns with the proposal.
- You can view the State Government discussion paper [here](#)
- The state government, in the face of this opposition, has subsequently withdrawn the discussion paper.

LGAQ Lead Contact for this matter: Sarah Vogler – External Relations Director

6. Crime and Corruption Commission Inquiry

- The announcement of a Commission of Inquiry into the Queensland Crime and Corruption Commission (CCC), headed by Tony Fitzgerald AC QC, was a critical step in restoring confidence in this important institution.
- The LGAQ has thanked the State Government for implementing this key recommendation from the Parliamentary Crime and Corruption Committee (PCCC) Inquiry, into the failed prosecutions of seven former Logan City Councillors following a lengthy Inquiry – LGAQ media release [here](#).
- Prior to the announcement of that Commission of Inquiry, the LGAQ welcomed the resignation of Crime and Corruption Commission (CCC) Chair, Alan MacSporran QC.
- This resignation came on the back of the 20 January withdrawal of charges laid by the CCC against former Moreton Bay Regional Council Mayor Allan Sutherland.
- Following the withdrawal of fraud charges against the seven former Logan councillors, the LGAQ called for an Inquiry, compensation and a public apology for those impacted, as well as changes to the CCC to ensure it never happens again.

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- The Crime and Corruption Commission Inquiry headed by Tony Fitzgerald commenced on 7 February 2022 and is expected to report back to government by 9 August 2022. The Terms of Reference are available [here](#).
- The LGAQ has made a submission to the Inquiry on behalf of the local government sector, which was due on 1 April, 2022.
- At this stage it is unknown whether there will be any public hearings.

LGAQ Lead Contact for this matter: Sarah Vogler, External Relations Director

7. Advocacy Action Plan and 2022 Annual Conference

- The Advocacy Action Plan (AAP) is now available on [Congruent](#).
- A hard copy of the AAP has also been printed and distributed to all councils. If you have missed out on a copy, please let us know.
- You can use this AAP to continue to build awareness and understanding of your own advocacy efforts, and to help support your council's independent advocacy on issues of importance to your community.
- The 2022 Annual Conference is being held in Cairns from 17th – 19th October 2022.
- Motion submission will formally open on Wednesday 8 June 2022 and councils are welcome to submit their motions on Congruent from this date.
- A reminder that all motions must be passed at council meeting prior to bring submitted to the LGAQ.
- Closing date for motion submission is Wednesday 10 August 2022.

LGAQ Lead Contact for this matter: Grace McSorley – Planning & Projects Coordinator

8. 2022 ROC Assembly

- The 2022 ROC Assembly was held in Townsville on 17 and 18 March 2022 and every ROC from across the State was represented at the Assembly.
- The two-day ROC Assembly was ROC-led, based on feedback received directly from ROC's discussions and priorities, with specific sessions focussed on:
 - Waste,
 - QWRAP,
 - Digital connectivity,
 - Housing,
 - Financial sustainability workshop and
 - Guest speakers from both sides of politics.
- Across both days ROC representatives had the opportunity to share their ROC Federal election priorities and advocacy strategies to the Assembly. Day 1 of the Assembly also concluded with a site visit to the Townsville Port Authority to see multi-level advocacy in action.
- A survey has been sent to all attendees for their feedback.
- The LGAQ would like to thank you Townsville City Council as the hosting council for the 2022 ROC Assembly and the NQROC as the hosting ROC.
- The 2023 ROC Assembly will be held in Toowoomba.

LGAQ Lead Contact for this matter: Grace McSorley – Planning & Projects Coordinator



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9. Queensland Resource Industry Development Plan – draft released

- The Department of Resources has released the draft Queensland Resource Industry Development Plan, a 30-year vision for our resources industry to be ‘a resilient, responsible, and sustainable resources industry that grows and transforms’.
- The release of the plan coincided with a moratorium on mining claims – the Department sought feedback on this issue as a parallel process to the QRIDP and feedback can be submitted to their webpage on the management of small-claims mining. Details can be found on Congruent [here](#).
- The final plan will be released in mid-2022.
- To discuss the plan and the LGAQ response, contact Simon Booth, Lead - Infrastructure, Policy, Regional Development on 0409 274 134 or at simon_booth@lgaq.asn.au.

LGAQ Lead Contact for this matter: Simon Booth, Lead - Infrastructure, Policy, Regional Development

10. Regional Telecommunications Review

- On Monday 13 December 2021, the Regional Telecommunications Independent Review Committee provided its Final Report, “2021 Regional Telecommunications Review: A step change in demand” to the Minister for Regionalisation, Regional Communications and Regional Education, Senator the Hon Bridget McKenzie.
- The Final Report was tabled in Parliament and is now available at www.rtrc.gov.au
- The Federal Government tabled its formal response, indicating which recommendations will be adopted, on 30 March. It can be found [here](#).
- The primary mechanism for regional projects announced will be the "Connecting Regional Australia" (CRA) initiative - \$811.8M over 5 years to target six main streams as priorities:
 1. expanding open access mobile coverage, including on major transport routes and to adjacent residences, businesses and tourist hotspots
 2. targeted investment to address specific needs, such as improving voice, broadband, mobile, business and backhaul services where required
 3. improving the resilience of infrastructure
 4. emerging technology trials
 5. improving Indigenous connectivity
 6. improving affordability.
- The response included the recommendation for an inquiry to be conducted by the ACCC on:
 - a) access to towers and associated passive and active infrastructure provided by telecommunications and other infrastructure providers in regional, rural, remote and peri-urban areas within Australia, that can be used in the supply of mobile telecommunications and other radiocommunications services; and
 - b) the feasibility of temporary mobile roaming services to be provided during natural disasters and other such emergencies.
 - LGAQ will be making a submission to the ACCC inquiry

LGAQ Lead Contact for this matter: Simon Booth, Lead - Infrastructure, Policy, Regional Development

11. Rural and Remote Councils Compact

- The second meeting of the Rural and Remote Councils Compact Policy and Legislation Committee was held on 17 February 2022 and featured an update on roads issues raised through the Compact last year as well as a discussion on housing needs as a key strategic priority. The Communiqué can be found [here](#).
- Feedback was sought from rural and remote councils. This assisted the Compact Guardians in advocating about the housing crisis across rural and remote communities.

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- As was outlined last year, the Guardians have identified the key strategic priorities of roads, housing and financial sustainability to raise with the State Government through the first year of the Compact.
- Last year's first Policy and Legislation Committee meeting focused on roads, and has led to some important work on action items including:
 - Road Maintenance Performance Contracts (RMPCs),
 - Procurement Policy,
 - First and last mile,
 - Roads off alignment, and
 - Road safety in rural areas.
- The next meeting of the Policy and Legislation Committee is due to be held on 19 May and will focus on the strategic priority of financial sustainability.
- A copy of the Rural and Remote Councils Compact is [online](#).

LGAQ Lead Contact for this matter: Nathan Ruhle, Lead – Intergovernmental Relations

12. Building our Regions (BoR) Round 6

- BoR is targeted towards managing current and emerging drinking water quality, water supply security, asset management (water and sewerage), water efficiency, network and distribution system, and water/sewerage service-related issues and risks.
- All TCICA councils are within the 'very small and small service provider' fund category and are eligible for both planning and construction projects. \$48M of the total \$70 has been allocated for this category, of which \$12M has been provisionally allocated for planning projects.
- Applications for planning projects have closed, with announcements expected mid-2022. Construction projects have been shortlisted and detailed applications are due on 17 May 2022.

LGAQ Lead Contact for this matter: Rudi Pretzler, Policy Officer – Waste and Public Health

13. Waste Update

Regional Waste Management Plans

- The Torres Regional Plan is currently being finalised with a draft action plan under review by DES.
- Consultants are currently working with councils in the development of the Eastern Cape, Western Cape and Southern Gulf regional waste plans. These are due for completion in 2022.
- The State Government is supportive of a collaborative approach towards the development of regional plans and is looking towards ROCs across Queensland to play an integral role in both their development and ownership. Regional plans are expected to lead to the identification of key infrastructure and investment opportunities to drive the resource recovery sector.
- Infrastructure needs highlighted through the regional planning process is expected to link back to the allocation of funds from the \$1 billion Recycling and Jobs Fund.

Queensland Organic Waste Strategy

- In March 2022, DES launched the *Queensland Organic Waste Strategy* to divert food organics (FO) and garden organics (GO) from landfill. The Strategy is supported by a detailed Implementation Plan available on the State Government website - www.qld.gov.au/foodwastechallenge.
- A number of 'organics trials' are continuing in Townsville, Lockyer Valley, Ipswich, Rockhampton and Brisbane, with a purpose of understanding appropriate 'fit for purpose' organic programs. Some early impressive results have been reported by participating councils.

Waste Forum - postponement

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- The LGAQ Waste Forum planned for 8-10 March was postponed to **4-6 July 2022** as a number of local councils and industry groups currently had travel restrictions in place due to COVID.
- A revised program will be developed and will be made available to councils and industry groups in mid/late May 2022.

LGAQ Lead Contact for this matter: Robert Ferguson, Lead – Public Health and Waste

14. Goondiwindi Regional Council v Tait

- The LGAQ law reform proposal for the Civil Liabilities Act was lodged with the State Government in March 2021. LGAQ CEO is meeting with Crown Law again in May 2022.
- The LGAQ and DTMR established a working group to consider RMPC contract conditions. The working group - made up of representatives from seven councils: (Quilpie Shire Council, Mackay Regional Council, Western Downs Regional Council, Scenic Rim Regional Council, Flinders Shire Council, Somerset Regional Council, Toowoomba Regional Council), DTMR and LGAQ met in November 2021, December 2021, February 2022 and April 2022.
- The next meeting is scheduled for the 6th May 2022 to discuss the TMR proposed draft amendments to RMPC which TMR shared with the working group 12th April 2022.
- A briefing note to all RMPC councils will go out after this meeting to share any knowledge gleaned from the working group thus far.

LGAQ Lead Contacts for this matter: Rachel Chambers, Lead – Transport and Logistics and Alison Smith, Chief Executive Officer

15. Natural Resources and Environment Update

Translating Biodiversity Conservation Research into Local Action

- In late 2020, the LGAQ was successful in receiving funding from the Department of Environment and Science to deliver the 'Translating Biodiversity Conservation Research into Local Action' project through the State Government's Climate Adaptation Sector Adaptation Plan Plus funding program.
- The project objectives were to:
 - Develop a methodology for the consistent and high-quality interpretation of high-level climate change adaptation guidance into locally relevant planning and management decisions,
 - Develop guidance material on the application of the methodology for local practitioners,
 - Promote the awareness and use of the method and guidance material.
- The LGAQ engaged the CSIRO to deliver the project along with project partners including Scenic Rim Regional Council, City of Gold Coast Council, Healthy Land and Water and the Department of Environment and Science.
- The methodology has now been finalised and can be used by councils state-wide to help bring climate-ready thinking into biodiversity conservation activities that are within councils' sphere of influence. The methodology can be accessed on [Congruent](#).

Land and Other Legislation Amendment Bill 2022

- The Department of Resources introduced the *Land and Other Legislation Amendment Bill 2022* to Parliament on 17 March 2022. The Bill includes amendments to:
 - The *Stock Route Management Act 2002* to improve recovery of costs local governments incur managing and administering the stock route network, and to overall simplify processes for stock route management; and
 - The *Stock Route Management Regulation 2003* to take into account new stock route decision-making and mapping provisions under the Act.

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- The LGAQ made a submission to the Transport and Resources Committee on 1 April 2022, incorporating council feedback. The LGAQ has been seeking reform of the stock route network for several decades and is overall supportive of the proposed changes.
- The LGAQ spoke to the submission at the public hearing on Friday 8 April 2022. The Committee is due to table its report on Friday 6 May 2022. More information is available on the Transport and Resources Committee website [here](#).

LGAQ Natural Resource Management Forums 2022

- The LGAQ is running a series of Natural Resource Management (NRM) forums across the state between March and May 2022, with each forum tailored to the issues and needs of the region in which it is held.
- These forums are an opportunity for elected members and council officers to discuss a range of issues, showcase local NRM work, share knowledge, and network and build relationships.
- One of the forums will be hosted by Hinchinbrook Shire Council on 17 May 2022 in Ingham and will feature presentations from councils, State Government, and industry.
- The programs have been released and are available on [Congruent](#). Registrations are open – but spots are limited.

LGAQ Contact for this matter: Jacqui Hurwood, Policy Officer – Environment and Building

16. Mayoral Mission to Japan

- An EOI was sent out at the beginning of April to RSVP as soon as possible.
- We are intending to visit Japan on a Mayoral mission from Tuesday 23rd – Sunday 28th August 2022. The objectives are;
 - To meet with key investment decision makers in Japan's large multinationals
 - Explore the real-world technologies of the future city prototypes (human centric design, decarbonisation and automation),
 - Evaluate ways to capitalise on the 2032 Brisbane Olympics,
 - Sister City engagement opportunities can be tacked onto the end or beginning of the mission,
 - Further details will be released once we have an idea of participants.
- Contact Paul Cranch at paul_cranch@lgaq.asn.au to express your interest.

LGAQ Contact for this matter: Paul Cranch, Lead - Trade and Investment

17. Covid – Workforce Update

- As expected, all councils are reporting disruptions due to the absences of staff with COVID or being close contacts of people with COVID, so far these have been manageable.
- The LGAQ continues to convene regular catch ups with council HR staff to address emerging concerns and share strategies and tactics for dealing with COVID related issues. Most councils have embraced a "living with COVID" mantra. The LGAQ continues to encourage councils against any reference to pandemic leave and COVID references in EB agreements.
- *Note:* No Queensland Council at this time is pursuing mandated vaccinations for all staff.

LGAQ Lead Contact for this matter: Tony Goode, Workforce Strategy Executive

18. Industrial Relations Act Review

- The report on the five-year review of the *Queensland Industrial Relations Act 2016* has been considered by the state government.

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- The Review Report made 40 recommendations with the Queensland Government accepting 36 recommendations and undertaking further consideration in relation to the remaining four (4). The Review Report may be accessed on the Office of Industrial Relations' (OIR) website at www.oir.qld.gov.au/industrial-relations.
- The OIR is currently finalising an Industrial Relations Amendment Bill.
- The LGAQ did raise a concern with the proposed implementation of one of the recommendations that might lead to an increase in the number of reportable offences needed to be referred to the CCC. The latest advice from the state is that they do not necessarily share the same view but are looking for a way to achieve their desired outcome and placate the concerns of councils.
- The LGAQ is currently involved in ongoing discussions with the state on this matter.

LGAQ Contact for this matter: Tony Goode, Workforce Strategy Executive

19. Queensland Energy Plan

- The Ministerial Energy Council met on 10 March 2022 for a workshop to discuss the key issues, points of divergence, energy plan priorities and focus areas which were identified during the department's consultations across Queensland.
- The points the LGAQ raised were:
 - Product stewardship (land fill challenges) and recycling opportunities for renewables (PV, wind blades, turbines, batteries etc.)
 - Talking to communities about the transformation and diversification of local economies to decarbonisation
 - Importance of local government leadership engagement with detailed conversations around the future of their regions
 - Mapping out suitable land to avoid land use conflicts
 - Working more with local communities on education and consultation
 - Local Government retaining autonomy over rates and charges
 - Capacity building programs for small businesses
 - The establishment of a Transition Authority independent of government
 - A program that will support councils in the local establishment of Hydrogen projects
- The Energy Plan is planned to be delivered on in September/October 2022 and the Department of Energy and Public Works is planning to deliver several regional roundtables very shortly.

LGAQ Contact for this matter: Paul Cranch, Lead - Trade and Investment

20. LGAQ Submissions Update

Recent Submissions

- *QBCC Governance Review (14 March)*
- *National Housing and Homelessness Agreement Review (18 March)*
- *State Budget Submission (18 March)*
- *National Biosecurity Strategy Consultation Draft (28 March)*
- *Submission to Senate Enquiry into Australia's General Aviation Industry (28 March)*
- *Commission of Inquiry relating to the Crime and Corruption Commission (1 April)*
- *Land and Other Legislation Amendment Bill 2022 (1 April)*
- *Inquiry into the economic and regulatory frameworks for Queensland's island resorts (7 April)*
- *Review of Queensland's Cultural Heritage Acts – Options Paper (8 April)*
- *Building and Other Legislation Amendment Bill 2022 (20 April)*

LGAQ Policy Executive Member: Cr Jason Woibo & Cr Wayne Butcher

LGAQ Contact Officer: Tony Goode

LGAQ ROC Coordinator: Grace McSorley

Page 11 of 12

E: tony_goode@lgaq.asn.au P: 3000 2230

E: grace_mcsorley@lgaq.asn.au P: 3000 2296



LGAQ Update
Torres Cape Indigenous Councils Alliance (TCICA)
Tuesday 11th & Wednesday 12th May 2022

Upcoming Submissions

- *Consultation Paper: Proposed Regulation to Mandate eConveyancing (6 May)*
- *Local government – electoral expenditure caps discussion paper (27 May)*

LGAQ Policy Executive Member: Cr Jason Woibo & Cr Wayne Butcher

Page 12 of 12

LGAQ Contact Officer: Tony Goode

E: tony_goode@lgaq.asn.au P: 3000 2230

LGAQ ROC Coordinator: Grace McSorley

E: grace_mcsorley@lgaq.asn.au P: 3000 2296

11.4 INDIGENOUS SUICIDE POSTVENTION SERVICE

Author: Acting Chief Executive Officer

Attachments: 1 Indigenous Suicide Postvention Service

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the service available to community in regards to dealing with suicide.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Attached is correspondence and the Senior Project Officer, Aboriginal and Torres Strait Islander Partnerships regarding services available to community, such as StandBy and Thirrili.

The intention is to use Council Facebook and community notice boards to promote what services on the Island are available in this regard.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That the Mayor, on behalf of Council, invites both the StandBy and Thirrili Services to Mornington Island to meet with the community and further explain their services and to conduct any relevant training sessions.



THIRRILI

Support for Aboriginal and Torres Strait Islander communities after suicide



Indigenous Suicide Postvention Service

**Call 1800 805 801 - 24/7
Australia Wide**

THIRRILI - INDIGENOUS SUICIDE POSTVENTION SERVICE

An Australian Government initiative. Proudly supported by the National Indigenous Australians Agency

For more details, visit our official website at thirrili.com.au or follow us





LOOKING AFTER FAMILIES & COMMUNITIES - OUR WAY

Our advocates are experienced in listening, and providing culturally responsive support

SEEK SUPPORT

When you call us, the call is answered by an Aboriginal and/or Torres Strait Islander Advocate.

If we miss your call please leave your name and best contact number and we will call you back.



MOB SUPPORTING MOB

If a family member invites us we can travel to provide support to you and your family. We also work with communities to help them identify and access the supports they need



WE'RE HERE FOR YOU

Our advocates

- We provide emotional and practical support to Aboriginal and/or Torres Strait Islander families and communities impacted by loss from suicide or other fatal traumatic incidents.
- Continue to be there for you no matter how long it may take
- We provide throughcare and continue linking people to supports as needs change over time.



Australian Government

National Indigenous Australians Agency

Proudly supported by the National Indigenous Australians Agency

11.5 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Author: Acting Chief Executive Officer

Attachments: 1 Australian Local Government

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the National assembly to be held in Canberra from 19th to 22 June, 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As per letter attached.

FINANCIAL & RESOURCE IMPLICATIONS

Cost of airfares and accommodation

RECOMMENDATION

For Council's consideration.



6 April 2022

Mornington Shire Council
1 Mission Road
MORNINGTON ISLAND
QLD 4892

To the Mayor, Councillors and CEO (please distribute accordingly)

I am pleased to invite you to register for this year's National General Assembly of Local Government (NGA), to be held in Canberra from 19 – 22 June.

Our theme is *Partners in Progress*, recognising that we achieve more for our communities when we work collaboratively as partners in government.

This will be particularly important as we look to work with a new or re-elected Federal Government to support recovery right across our nation, and ensure no community is left behind.

The motions your councils provide will be discussed and debated, and in some cases will inform our policy and advocacy agenda for the coming year and beyond.

Please take the time to look through the attached registration brochure to see the speakers and sessions already confirmed. We are continuing to add more speakers, and I look forward to sharing these with you in the coming weeks.

You can register online at www.nga22.com.au.

Will you join me and your fellow mayors, councillors and CEOs at this year's NGA in Canberra from 19-22 June?

Yours sincerely

Linda Scott

Cr Linda Scott
President, ALGA

11.6 ESTABLISHMENT OF A LIBRARY SERVICES - GUNUNA MORNINGTON ISLAND

Author: Acting Chief Executive Officer

Attachments: 1 State Library of Queensland

PURPOSE (EXECUTIVE SUMMARY)

To discuss the establishment of a library services on Mornington Island.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council has had discussions with the Queensland State Library about joining the State Library network, including Indigenous Knowledge Centre.

Details are attached.

FINANCIAL & RESOURCE IMPLICATIONS

Council would need to include this new program in its 2022/23 Budget which would likely include a full time library officer wages, charges of Council premises, office equipment such as computer and associated equipment and relevant furniture.

As part of the proposed accommodation, Century Mine has approved the cancellation of their lease, which comes with an lease fee of approximately \$9,000 plus normal infrastructure charges and the service charge. This in total is estimated to be around \$20,000 which includes the service charge.

State Library provides all books and other related materials.

More details on the budget requirements will be provided in the forth coming budget.

This cost is somewhat minimally off set by State Library Assistance set out in the Attachment.

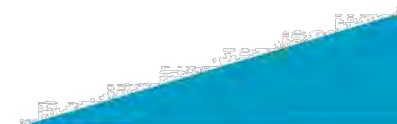
RECOMMENDATION

For Council's consideration.



ACKNOWLEDGEMENTS

- Acknowledgement
 - Lardil people as traditional custodians
 - Yangkaal, Kaiadilt and Gangalidda peoples.

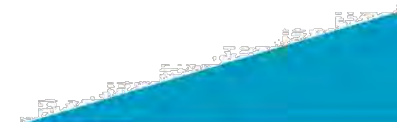


Indigenous Knowledge Centres 2002–2022

**20 YEARS
STRONG.**

TERMS

- First Nations / Indigenous / Aboriginal / Torres Strait Islander
- Library & Indigenous Knowledge Centres (IKCs)
- Country Lending Service (CLS) – old term



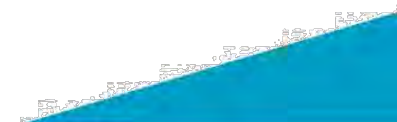
STATE LIBRARY

- 120 years old
- Collections – books, significant items
- Public library network, including Indigenous Knowledge Centres (IKC)
- kuril dhagun



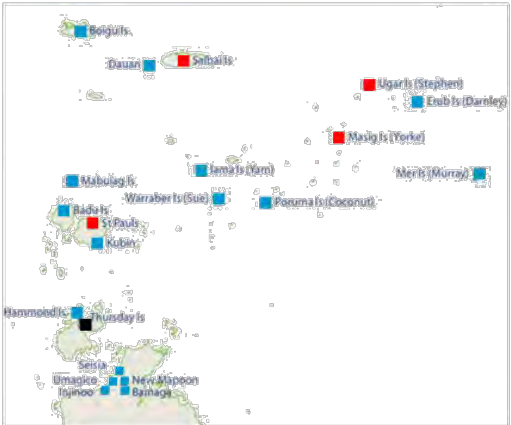
STATE LIBRARY'S PARTNERSHIP

- State Library facilitates funding from the Queensland Government to Local Governments (Councils)
- 73 Councils across Queensland
 - 16 Indigenous councils
 - 12 Indigenous councils operating 25 IKCs





Aboriginal and Torres Strait Islander Councils



INDIGENOUS SERVICES TEAM



Louise Hunter, Lead



Natasha Hirakawa, Program Support



Nathan Williams, Program Officer



Josh Kitchens, Program Officer



Lesley Acres, Program Officer



Lauren Erickson, Program Officer



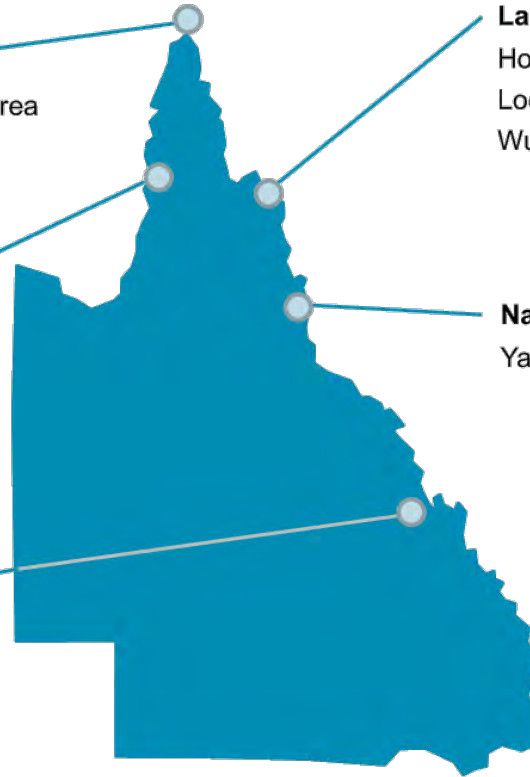
Josh
Northern Peninsula Area
Torres Strait Islands



Nathan
Aurukun
Napranum
Pormpuraaw
Mapoon



Lesley
Cherbourg
Palm Island
Woorabinda



Lauren
Hope Vale
Lockhart River
Wujal Wujal



Natasha
Yarrabah



ROLES & RESPONSIBILITIES

COUNCIL	SLQ
Building – location and operational costs	\$17,000 – Contribution to Wages \$2,900 – Service Development Subsidy (SDS) \$3,000 - First 5 Forever
Recruit and employ IKC staff	Assist with recruitment and provide induction to SLQ services, collection management, exchanges etc
	Ongoing professional development
Public Library Grant, Service Level Agreement, Standards and Guidelines	
<i>*NEW methodology and funding agreement from 1 July 2022</i>	

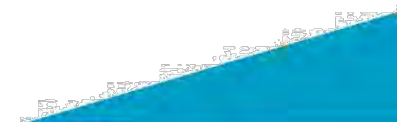
STATE LIBRARY SUPPORT

- Support & Development
 - Visits – on site
 - Phone and email support
- Library collection management, including local collection
- Programs & delivery



STATE LIBRARY SUPPORT

- Professional Development
- Promote needs of councils/ community to QLD & Federal Govt
- Engagement with Councils, thru CEOs, CSMs & IKC staff
- Councils without IKC, thru CEOs







Support and Development



Collection Management





Exchanges









**Providing support based on
community interests**











Professional Development



ACCESS TO OTHER SERVICES

- First 5 Forever, Brisbane
- Whole of SLQ PD
- Indigenous Languages Program, Brisbane
- Queensland Memory – build collections
- Collections access





Indigenous Languages



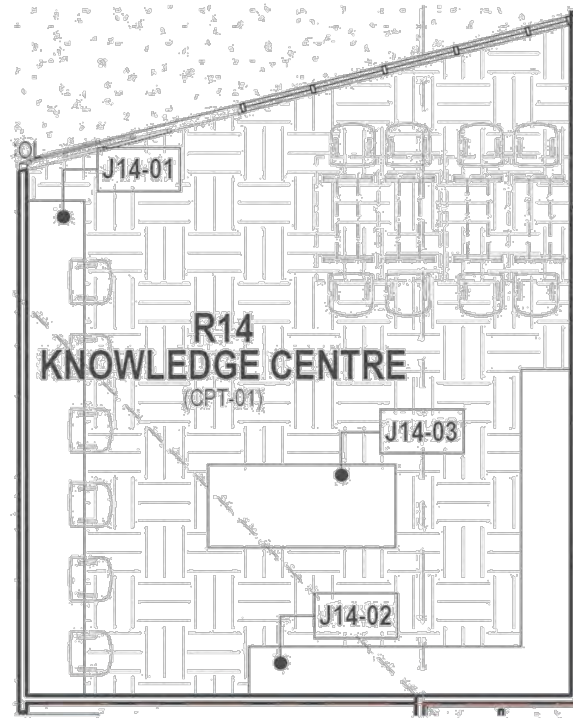
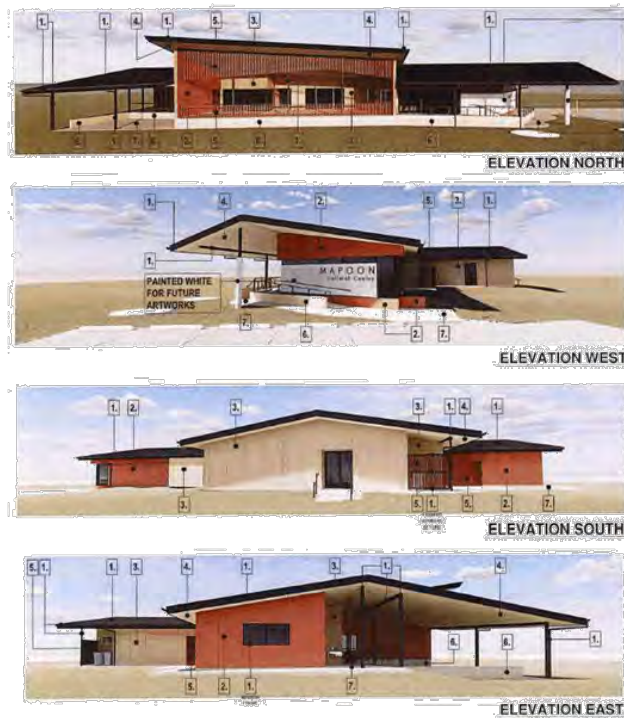


Establishing an IKC



Ideas Box at Mapoon

MAPOON ESTABLISHING AN IKC



SOCIAL MEDIA



**Indigenous Knowledge
Centres of Queensland**



**State Library of
Queensland**



11.7 PCYC FUNDING

Author: Acting Chief Executive Officer

Attachments: 1 Deadly Active Sport and Recreation Program

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of changed funding arrangements from July, 2022 for grants to local sporting groups.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The attached letter from Minister Hinchliffe MP, Minister for Tourism, Innovation and Sport provides some background.

The Regional Director NQ, Sport and Recreation, Department of Tourism, Innovation and Sport is proposing a visit to Mornington Island on the 31st May, 2022 to discuss this new funding and also other sport related matters.

With the changed funding arrangements, instead of Sport and Recreation providing funding direct to the PCYC, this funding will now come to Council. Therefore Council has to decide how these funds are to be distributed.

I have had discussions with PCYC and the funding they have been getting from Sport and Recreation Queensland goes to funding a staff position that runs the afternoon activities program. This program runs from 12.30pm to 8.30pm and longer on School Holidays.

Because the PCYC funding runs out at the end of June, 2022, it is proposed that Council formalise its position as to how they want this funding allocated for 2022/23 at the May, 2022 meeting.

FINANCIAL & RESOURCE IMPLICATIONS

For discussion

RECOMMENDATION

For Councils consideration.



Minister for Tourism, Innovation and Sport and
Minister Assisting the Premier on Olympics
and Paralympics Sport and Engagement

Our ref: 01662/22

Councillor Kyle Yanner
Mayor
Mornington Shire Council
mayor@mornington.qld.gov.au

1 William Street
Brisbane Queensland 4000
PO Box 15168
City East Queensland 4002
Telephone +61 7 3719 7560
Email tourism@ministerial.qld.gov.au

Dear Mayor

I am writing to you about the new Deadly Active Sport and Recreation Program (the Program). The Program will provide funding to specified Local Governments Areas (LGAs) with jurisdiction over discrete communities to coordinate and facilitate the delivery of community-identified physical activity opportunities for Aboriginal and Torres Strait Islander people, with the aim of increasing physical activity participation. The Program will operate from 1 July 2022 to 30 June 2025.

Sport and Recreation, Department of Tourism, Innovation and Sport (DTIS), has delivered the *Indigenous Community Sport and Recreation Program* (ICSRP) to discrete and non-discrete communities throughout Queensland for more than 12 years. Following extensive consultation, a new service delivery model has been developed to enable communities to provide flexible, unique, place-based projects to support physical activity. The model aligns with the Queensland Government's commitment to empower Aboriginal and Torres Strait Island Queenslanders to have a greater voice to government through self-determination.

The proposed approach acknowledges the very important role of local governments within discrete Aboriginal and Torres Strait Islander communities and will place them at the heart of decision making for their respective communities.

Under the new model, your LGA is eligible to access funding under the Program where \$5.13 million (GST exclusive) over three years is available to 17 identified LGAs, subject to agreed outcomes from negotiations with DTIS and both DTIS and the LGA signing a funding agreement.

I appreciate the important role that LGAs have in our communities, particularly the support they offer during challenging times. Sport and Recreation will contact your Council in the near future to discuss the opportunities available under the Program.

Should your officers require further information, they can contact Mr Anand Pillay, A/Regional Director North Queensland, Sport and Recreation, DTIS on (07) 4722 5393 or by email at anand.pillay@dtis.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Stirling'.

STIRLING HINCHLIFFE MP
Minister for Tourism, Innovation and Sport and
Minister Assisting the Premier on Olympics
and Paralympics Sport and Engagement

22 March 2022

11.8 QUEENSLAND LOCAL GOVERNMENT GRANTS COMMISSION

Author: Acting Chief Executive Officer

Attachments: 1 Local Government Grants Commission

PURPOSE (EXECUTIVE SUMMARY)

To Advise Council of Mornington Shires proposed 2023/24 Financial Assistance Grant Assistance Grant.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The attached letter provides the background to the recent internal review of the Financial Assistance Grants methodology.

Council 2021/22 General Purpose Grant was \$2,526,234 with the Roads Grant being \$116,219.

The attached letter from the Chair of the Grants Commission advises that the proposed grant for 2022/23 will be increased by some 21%.

Based on this Council's General Purpose Grant will increase to \$3,056,743 an increase of \$530,509.

The letter states that similar increases are proposed for the 2023/24 and 2024/25 years.

While these increases are very encouraging, and the Mayor did raise the very big differences in the current distribution at his 2021 Local Government Association speech at the Mackay Conference, there is still a long way to go to achieve complete equity with other similar local governments in the State.

FINANCIAL & RESOURCE IMPLICATIONS

Council's 2023/24 Budget will reflect the final allocations once this is confirmed.

RECOMMENDATION

That Council receive and note the Report.

Queensland Local Government
Grants Commission



6 December 2021

Councillor Kyle Yanner
Mayor
Mornington Shire Council
mayor@mornington.qld.gov.au

Dear Councillor Yanner

As you would be aware, the Queensland Local Government Grants Commission (the Commission) has recently undertaken a review of the Financial Assistance Grant (FA Grant) allocation methodology.

The purpose of this letter is to provide information about the new FA Grant allocation methodology for Queensland local governments and advise you of the indicative funding allocation outcome for your council as a result of the review.

It's been approximately 10 years since the FA Grant allocation methodology was last reviewed. During this time, the environment councils operate in has changed significantly. However, the Commission acknowledges that financial sustainability remains a significant challenge for Queensland local governments.

In this regard, the review has provided an important opportunity to ensure the FA Grant allocation methodology remains fit for purpose. It has focused on ensuring a simple, stable, transparent, reliable and equitable distribution approach for the FA Grant in Queensland, in accordance with the Commonwealth National Principles and seeks to address the relative need of all Queensland councils in an equitable way.

Consultation with councils has been an important part of the review process. Feedback has been received across a number of areas, including:

- the desire for an approach that is stable, equitable and transparent
- ensuring the methodology focusses on a wide range of factors that impact a council's ability to raise revenue and provide services
- making more councils only eligible for the minimum grant.

About the new FA Grant allocation methodology

The new FA Grant allocation methodology considers the sustainability challenge facing councils and takes into account feedback from councils received during the review.

L12, 1 William Street, Brisbane
PO Box 15009
Queensland 4002 Australia

Telephone +61 7 3452 6735
Website www.dlgma.qld.gov.au

Queensland Local Government
Grants Commission



It seeks to achieve a more equitable funding distribution by:

- focusing on the difference between a council's potential to raise revenue and its actual capacity to raise revenue in acknowledgement of the revenue raising challenge faced by many councils
- allowing for the difference in costs in providing services (on a per capita basis)
- including cost factors that better reflect an individual council's operating environment (remoteness, dispersion and socio-economic conditions)
- reducing the sensitivity of the model to road network input data, which means road length and related information is not as influential in determining grant allocations.
- establishing four more councils as minimum grant councils given their higher revenue raising capacity when compared to other Queensland councils.

It is important to note that the allocation methodology review is based on the distribution of Queensland's existing share of the Commonwealth Government's FA Grant funding pool. However, the Commission is confident that to the extent possible, the new FA Grant allocation methodology achieves a more equitable outcome.

More information about the new allocation methodology is available on the Commission's webpage at <https://www.statedevelopment.qld.gov.au/local-government/governance/queensland-local-government-grants-commission/2021-methodology-review>.

Indicative Allocation

For your council the indicative allocation is increasing. However, some councils are receiving decreasing allocations.

The Commission understands the new allocation methodology represents a change from the past and acknowledges councils need time to take this into account in their budget. Therefore, the change to the new FA Grant allocation method will be implemented over a three-year period, commencing from the 2022-23 financial year.

As an example, when applying the new allocation methodology to the 2021-22 FA Grant distributions, your council's allocation is expected to increase by approximately 21% for the 2022-23 year. Subject to the size of the pool allocated by the Commonwealth Government, similar increases will occur for the 2023-24 and 2024-25 years.

L12, 1 William Street, Brisbane
PO Box 15009
Queensland 4002 Australia

Telephone +61 7 3452 6735
Website www.dlgrma.qld.gov.au

Queensland Local Government
Grants Commission



It is important to note that the total annual funding pool received from the Commonwealth Government, for distribution by the Commission, varies year on year and impacts the amount of FA Grant received by councils each year. For example, Queensland's 2021-22 total funding allocation was \$532 million, which is 5.8 per cent higher than the 2020-21 allocation and one of the largest increases we have seen. Should Queensland's FA Grant allocation decrease in future years, this will result in changes to all council allocations.

Implementation

The Grants Commission hopes to be in a position to confirm your council's 2022-23 allocation in May 2022, once Queensland's 2022-23 allocation from the Commonwealth Government has been confirmed. This is consistent with the standard timeframes for allocation advice.

Should you want to obtain further information regarding the model outcome for your Council I have asked for Mr Mark Askins, Commission Executive Officer, to assist you with any further queries. You may wish to contact Mr Askins on 07 3452 7957 or by email at QLGGC.Enquiries@dsdilqp.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "Paul Bell".

Paul Bell AM
Chairperson
Queensland Local Government Grants Commission

L12, 1 William Street, Brisbane
PO Box 15009
Queensland 4002 Australia

Telephone +61 7 3452 6735
Website www.dlgrma.qld.gov.au

11.9 RELOCATION AND REPATRIATION POLICY

Author: Acting Chief Executive Officer

Attachments: 1 Policy - Relocation and Repatriation

PURPOSE (EXECUTIVE SUMMARY)

To have Council consider the attached Relocation and Repatriation Policy.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

To provide greater clarification regarding what can be claimed for relocation expenses and also repatriation.

FINANCIAL & RESOURCE IMPLICATIONS

As per individual employees claims.

RECOMMENDATION

That Council receive and adopt the Relocation and Repatriation Policy.



**MORNINGTON
SHIRE COUNCIL**

MORNINGTON SHIRE COUNCIL
Relocation and Repatriation Policy
RESOLUTION NO. VERSION V1

This an official copy of the **Relocation and Repatriation Policy** of **Morningson Shire Council**, made in accordance with the provisions of *Local Government Act and Regulations, Public Records Act, Morningson Shire Council's Local Laws, Subordinate Local Laws and current Council Policies*.

Strategic Policies comply with a strategic requirement; the **Relocation and Repatriation Policy** is approved by the Morningson Shire Council for the operations and procedure of Council.

DOCUMENT VERSION CONTROL			
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	18/07/2018		Responsible Officer Manager Human Resources
V2	18/07/2018	2018/153	
V3	TBA	TBA	Responsible Officer Manager Human Resources
			EXPIRY
			30/06/2024



**MORNINGTON
SHIRE COUNCIL**

MORNINGTON SHIRE COUNCIL
Relocation and Repatriation Policy
RESOLUTION NO. VERSION V1

1. PURPOSE

This Policy applies to all Mornington Shire Council (MSC) employees whose employment has been identified as eligible for a relocation and or repatriation package and includes the terms and conditions for reimbursement of expenses.

MSC is committed to attracting highly skilled and trained people to work within the organisation. Sometimes, this involves appointment of staff from outside of the Local Government Authority and therefore, requires them to relocate.

2. POLICY

Eligibility

An employee is eligible to receive a relocation or repatriation package in the following circumstances:

- On appointment of an employee who is required to relocate from their primary place of residence which is outside the Mornington Island local government area;
- A member of their immediate family who is not simultaneously receiving similar assistance from his or her employer;
- Employees appointed on a temporary, part-time or casual basis will not be eligible for relocation or repatriation unless approved by the Chief Executive Officer.
- Any relocation or repatriation offer and agreement between MSC and an eligible employee will be written and included within an employees Letter of Appointment or Contract of Employment.

Details of Relocation and Repatriation

- MSC will reimburse an employee relocation and or repatriation expenses, up to the amount which is included in an employees Letter of Appointment or Contract of Employment.
- All costs for relocation and repatriation are to be paid directly by the employee.
- Reimbursement is made on the basis of actual expenses paid by an employee. An employee must complete the relevant form and attach appropriate statements, invoices and receipts to support his/her claim to obtain reimbursement. The form is to be provided to Human Resources for processing.
- All and any claims for reimbursement of relocation expenses must be submitted to Human Resources within six (6) months of an employee's commencement date with MSC.
- All and any claims for reimbursement of repatriation expenses must be submitted to Human Resources within three (3) months of an employees termination date with MSC.
- Council's Procurement Policy applies in respect of obtaining quotes and appropriate documentation.
- Authorisation for any reimbursement or payment under this Policy must be authorised by the Chief Executive Officer or delegate.
- Relocation or repatriation expenses can be made at an earlier date in the case of genuine hardship and at the sole discretion of the Chief Executive Officer.

Reimbursable items

MSC will reimburse an employee relocation and or repatriation expenses for the following items only:

- Travel expenses incurred enroute to commencing with MSC, including:
 - Airfares
 - Motor vehicle fuel expenses. Mileage will not be paid.
 - Accommodation on route
 - Incidentals including meals
- Shipment of household and personal effects

Non-reimbursable items

MSC will not reimburse an employee relocation or repatriation expenses for the following items:

- Multiple trips for any person between the place of origin and destination.
- Travel and accommodation costs of persons that will not be residing permanently with the employee.
- The transport of pets where those pets are prohibited in the Community.
- Off or on-site storage of any household or personal effects.

Agreement**(a) Relocation**

Where an employee ceases their employment voluntarily before 12 months service is completed, they will be required to pay back to MSC, a percentage of the relocation expenses paid by Council based on the following scale:

Length of Service	Percentage
Within the probationary period	100%
3 to 6 months <small>*Note - this will apply if an employee has completed their probationary period (i.e. probationary period of 3 months). If an employee is within their probationary period (i.e. 6 months) they will be required to repay 100% as outlined in the column above.</small>	50%
6 to 12 months	75%

(b) Repatriation

- Any full-time permanent employee who has an amount allocated for repatriation expenses within their Letter of Appointment or Contract of Employment, will only be entitled to claim repatriation expenses upon completion of one (1) year of continuous service.
- If a temporary employee who is engaged on a fixed or maximum term contract has been offered repatriation expenses, and they do not complete the full term of their employment set out within their Letter of Appointment or Contract of Employment, they will not be entitled to claim repatriation expenses.
- An employee is only entitled to claim and be paid for repatriation expenses if they cease employment voluntarily (i.e. resign) or their term of employment comes to an end. An employee is not entitled to claim or be paid for repatriation expenses if they are terminated for a breach to their employment terms and conditions (i.e. misconduct).

3. RESPONSIBILITIES

Any variation of this Policy will only be permitted by agreement with the Chief Executive Officer.

This Policy will be reviewed every two (2) years, or as required, by Council's Human Resources Department.

4. EMPLOYEE AGREEMENT

Employee Name

Employee Signature

Date

12 STAFF REPORTS - FINANCIAL SERVICES**12.1 COMMUNITY DEVELOPMENT REPORT**

Author: Community Development Officer

Attachments: 1 Letter from OLGR

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to update Council on the Community Development activities for the month of April 2022 and to seek Council endorsement for the submission of the next round of Community Liquor Permit applications.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The role of the Community Development Officer is to develop community activities, youth programs, manage, oversee, support, resource, and facilitate the events prescribed in the Calendar of events for the benefit of the community. This includes increasing the utilisation of Council's Gym.

On the 16th April 2022, the Mornington Shire Alcohol Management Plan was updated to include a carriage limit. Residents are now able to purchase takeaway alcohol as permitted under the new regulation. Community feedback is to continue regular "pub" nights as a socialising event.

These 3 monthly occasions are proposed to be:

- 18 June 2022 Saturday, 4-10pm Farewell Pastor Gewa
- 9 July 2022 Saturday, 6-11pm NAIDOC Ball
- 6 August 2022 Saturday, 5-10pm Costume Party

In addition, there are 4 further one-off occasions proposed which are:

- 8 June 2022 Wednesday, 6-10pm State of Origin Game 1
- 26 June 2022 Sunday, 6-10pm State of Origin Game 2
- 13 July 2022 Wednesday, 6-10pm State of Origin Game 3
- 3 August 2022 Wednesday, 5-8pm Seniors Social Event 55+

As the events will be held on Council property, "in principle" Council endorsement for the applications is sought. With "in principle" Council support, an application will be submitted to Liquor Licencing.

The summary report below provides an update of the following:

1. Carriage Limit

- The Carriage Limit Regulation has commenced
- A Commercial Other (Subsidiary Off-Premises) licence is required to supply and distribute the carriage limit and is now operational.
- Three (3) further Council employees have now completed their Responsible Management of Licenced Venues (RMLV). Applications will be made for Approved Manager status.

- A request has been sent to the Office of Liquor and Gaming Regulation (OLGR) to vary the trading hours subject to the emergent needs of the community, particularly on Friday afternoons and around Sorry Business.
- Weekly reporting of the Carriage Limit to the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP) has commenced.
- A Restricted Area Permit for the Community Bus is also operational.
- The Liquor Licence Application for the Gununa Post Office was submitted on the 19th of February 2022. A RLMV is required to be completed by the licensee.
- Educational strategy is currently ongoing: 3 short video clips showcasing the changes to the Alcohol Management Plan (AMP) with our own local residents by Renee Wilson, Facebook posts, email campaign, reinforcing messages during Community Liquor Permit (CLP) events.

2. Motel Tavern Liquor Licence

- Fourier Technologies will be on island in the first week of May to do the data cabling installation. Once completed, installation of the preferred POS system will occur.
- Position descriptions are continuing to be developed.
- Project Manager has advised of a fully functional commercial kitchen will be completed end of June 2022.
- Letter has been received from OLGR on 29th April 2022.

3. Liquor Accord

- In the process of creating a Mornington Shire Liquor Accord.
- Discussion of potential banning of patrons from participating in the distribution of the carriage limit. Ban and referral: compulsory to attend a session with QLD Health/Alcohol, Tobacco and Other Drugs (ATODS) (behaviour change, counselling, alternatives, responsible drinking, etc.)

4. Community Safety Committee

- Community Safety Plan (CSP) due to be updated by 30 June 2022.
- Noticeboards up around community, shade cloth around Lelka Murrin fence perimeter has been installed, TV and trolley has been delivered to the Uniting Church for the purpose of live streaming Sorry Business for community and educational videos around the changes to the Carriage Limit.

5. Upcoming Events

- Thalidi Gilmo Luuli Touch Footy programs (Tuesdays)
- Baya Kuburda Community Boxing night (Thursdays)
- Pub Night for Domestic Violence Month – 21st May 2022
- Pub Night for State of Origin Game 1 – 8th June 2022
- Pub Night for Pastor Gewa Au's Farewell - 18th June 2022
- Pub Night for State of Origin Game 2 – 26th June 2022
- Pub Night for NAIDOC Ball – 9th July 2022

- Pub Night for State of Origin Game 3 – 13th July 2022
- Pub Night for Senior’s Social Event 55+ – 3rd August 2022
- Pub Night for Costume Party – 6th August 2022

FINANCIAL & RESOURCE IMPLICATIONS

The financial and resource implications are as per the following forecasted budget for each event.

Description	Amount \$
Security	1100
Liquor Permit	300
Alcohol	5,000
Gununamanda vouchers	3,200
Freight	400
RSA training	20
Kiosk items	500
Total	10,520

RECOMMENDATION

That Council:

1. Receive and note this Report.
2. That Council provide “in principle” support for the submission of 7 applications for a Community Liquor Permit.



Please Quote: OGR-2058454
Contact Officer: Trish Leotta
Contact telephone: (07) 3738 8512

Office of Liquor and Gaming Regulation
Department of
Justice and Attorney-General

Attention: Violet Taulanga
Community Development Officer
Mornington Shire Council
1 Mission Road
GUNUNA QLD 4892
Violet.taulanga@mornington.qld.gov.au

Dear Ms. Taulanga,

I refer to an application for a commercial other - subsidiary on premises (accommodation) licence submitted by the Mornington Shire Council (council) on 17 May 2021 for premises known as the Mornington Council Motel (motel).

The purpose of this letter is to provide council the opportunity to respond to concerns raised during the consultation process conducted by the Office of Liquor and Gaming Regulation (OLGR) and to advise you (and seek your support of) the proposed conditions of licence to be endorsed on the licence should it be approved.

In the interests of natural justice, I am advising council of the following concerns raised by the community stakeholders during the consultation process and discussed at the stakeholder engagement meeting on 14 December 2021:

- There is a concern the current kitchen facility is not adequate to support restaurant style meals. It is noted that a new kitchen is being installed. Please confirm it will be adequate to provide restaurant style meals.
- There is concern regarding the quantities and access to alcohol available in the accommodation units. As such more substantial controls need to be detailed in the RAMP to address the potential responsible service of alcohol concerns with the supply of alcohol in the units.

If approved, it is proposed the following conditions will be placed on the commercial other subsidiary on premises licence.

- Trading days and hours of:
 - Monday to Sunday from 11:00am to 3:00pm (Lunch) and 5:00pm to 11:00pm (Dinner).
(excluding Christmas Day, New Year's Eve, Good Friday and Anzac Day, the trading hours of which are prescribed in the *Liquor Act 1992*)
- Liquor may be sold or supplied only whilst the premises adheres to its principal activity of provision of accommodation.

Office of Liquor and Gaming Regulation
63 George Street
BRISBANE QLD 4000
Locked Bag 180
Brisbane Qld 4002

Telephone 13 QGOV (13 74 68)
Email olgrinfo@justice.qld.gov.au
Website www.business.qld.gov.au/liquor-gaming
ABN 13 846 673 994

- The sale and/or supply of liquor on the licensed premises is restricted to:
 - a resident on the licensed premises, or a guest of a resident in the resident's company, for consumption on the premises.
 - to any person, including a person not eating a meal, for consumption in the restaurant and adjoining verandah area only;
 - to a person attending a function.
- Approved after hours consumption areas for residents and their guests are the residential accommodation units or rooms only.
- The licensee, approved manager, employee, agent or person in control must ensure that liquor is only to be sold and supplied between the hours specified in the licence and may only be consumed during those hours and for a period of 30 minutes grace after the cessation of the sale of liquor.
- Liquor must not be sold for consumption off the premises (takeaway).
- The licensee, approved manager or employee of the licensee must ensure that liquor sold or supplied for consumption on the premises is not removed from the licensed premises at any time.
- Liquor may not be sold in glass containers.
- The sale and/or supply of liquor for consumption on the premises is restricted to a per person per day maximum of -
 - Monday to Thursday
 - a) 8 x 375ml cans of mid strength beer or pre-mixed drinks, with an alcohol concentration of up to and including 4% alcohol concentration by volume; or
 - b) 4 x 375ml cans of mid strength beer or pre-mixed drinks, with an alcohol concentration of up to and including 4% alcohol concentration by volume and two (2) piccolos (187ml) of wine; or
 - c) Low strength beer with an alcohol concentration of up to and including 3.5% alcohol concentration by volume.
 - Friday and Saturday
 - a) 10 x 375ml cans of mid strength beer or pre-mixed drinks, with an alcohol concentration of up to and including 4% alcohol concentration by volume; or
 - b) 6 x 375ml cans of mid strength beer or pre-mixed drinks, with an alcohol concentration of up to and including 4% alcohol concentration by volume and two (2) piccolos (187ml) of wine; or
 - c) Low strength beer with an alcohol concentration of up to and including 3.5% alcohol concentration by volume.
- The licensee, approved manager or employee of the licensee must ensure liquor sold or supplied for consumption on the premises is limited to one (1) drink per person, per order at any time.

- Each mini bar in each residential unit will be stocked with a maximum of 2 x 375ml cans of mid strength beer or pre-mixed drinks, with an alcohol concentration of up to and including 4% alcohol concentration by volume and one (1) piccolo (187ml) of wine each day.
- Staff are prohibited from consuming liquor whilst on duty at the premises.
- The licensee, approved manager or employee of the licensee must take all reasonable steps to ensure non-alcoholic drinks are available for sale on the premises, for example but not limited to soft drinks.
- The licensee, approved manager or employee of the licensee must ensure adequate water stations are available to patrons throughout the licensed area to which the commercial other subsidiary on premises licence relates and water is provided at no cost to patrons at all times the premises is operating.
- The licensee, approved manager or employee of the licensee may not provide credit to patrons or hold any type of access card or documentation issued by a financial institution that belongs to a patron.
- In order for OLGR to monitor average patron consumption levels, the licensee must provide a sales/members report from their SwiftPOS system showing the total number of patrons served and the total number of drinks sold in a nominated period and submit to OLGR within seven days of receipt of request.
- Drinks supplied to patrons must be monitored by a point-of-sale swipe card-based system.
- The licensee, approved manager, or employee of the licensee must secure all liquor on the licensed premises to prevent unauthorised access.
- The licensee must ensure any suspected theft of stock or money be referred by the licensee immediately to the local police.
- An approved manager is required to be on the licensed premises and in charge of the premises at all times it is trading.
- The premises must not open for trade or continue trading if an approved manager is not in attendance and in control of the premises.
- The licensee, approved manager or employee of the licensee shall not allow liquor at any time to be sold or supplied to, or consumed by, any person under the age of 18 years.
- The licensee, approved manager, employee, agent or person in control shall not allow liquor at any time to be sold or supplied to or consumed by any person who is unduly intoxicated or disorderly.
- Any patron, suspected by security, duty manager or approved manager, of undue intoxication prior to entry will be required to undergo a breath test using an

Alcolimeter. Refusal to undergo a breath test will result in refusal of entry. A reading on the Alcolimeter above point 1% may result in refusal of entry or service.

- Noise emanating from the premises including amplified and/or non-amplified noise and/or patron noise must not exceed 75dB(C), fast response, when measured approximately 3 metres from the primary source of the noise.
- Non-amplified entertainers or speakers used to amplify noise must not be located in any outdoor, verandah, patio or footpath area of the premises.
- The licensee, approved manager or employee of the licensee must ensure that noise emanating from the premises to which this licence relates from entertainment or other activities and conduct by any person within the premises or while entering or leaving the premises shall not be such as to unduly disturb or inconvenience the owners or occupiers of neighbouring premises.
- The licensee or approved manager must ensure a register of complaints is kept and maintained at the premises to record details of all noise complaints showing the name of the complainant, time and date of the complaint and details of any remedial action taken by the management to rectify the problem.
- The licensee and approved manager/s must ensure crowd controllers licensed under the *Security Providers Act 1993* are employed at all times when the premises is trading in liquor and until all patrons are dispersed, as follows -
 - Sunday to Thursday - 1 crowd controller
 - Friday and Saturday - 2 crowd controllers
- When employing security providers holding a class 1 licence (function of a crowd controller) pursuant to the *Security Providers Act*, the licensee must provide and maintain a register which records:
 - the name and address of the security provider;
 - the date and time when the security provider starts and finishes each period of duty at the premises;
 - details of every incident in which a person is injured on the premises; and
 - details of every incident in which a person is removed from the premises by a security provider.
- Any register identified in the conditions of this licence which relates to the *Security Providers Act* must be kept available on the premises at all times for inspection on request by an investigator appointed under the *Liquor Act* (including a Queensland police officer).
- Pages in a register identified in the conditions of this licence which relate to the *Security Providers Act* must not be removed from the register and entries in the register must not be erased.
- Any register identified in the conditions of this licence which relate to the *Security Providers Act* must be kept for a period of seven years after the last entry recorded in the register.

- The licensee or approved manager must ensure that security providers physically 'sign in' on the register when they start duty and 'sign out' when they finish duty.
- The licensee or approved manager must ensure that the security providers are easily identifiable as security while on duty at the premises.
- The licensee or approved manager must ensure a minimum of one RSA Marshals are employed at the premises from 5:00pm until thirty minutes after the premises ceases to supply liquor.
- The licensee or approved manager must ensure that RSA Marshals physically 'sign in' on a RSA Marshals specific register when commencing duty and 'sign out' when finishing duty.
- RSA Marshals are to be dressed so as to be clearly distinguishable from crowd controllers and patrons, and are to act as a link between management, staff and security to identify patrons who:
 - are becoming or have the potential to become unduly intoxicated, agitated, unruly, or aggressive; and/or
 - require cutting off from liquor or eviction from the premises.
- RSA Marshals are to:
 - Be clearly identifiable as RSA Marshals as opposed to security;
 - Act as a link between management, staff and security identifying patrons who are becoming/have the potential to:
 - Become unduly intoxicated;
 - Become unruly;
 - Become agitated/aggressive;
 - Require cutting off from alcohol;
 - Require eviction.
- All staff working in the Mornington Council Motel must be trained in Verbal Judo.
- The licensee must ensure all staff are fully briefed in regard to the current regulations and procedures which relate to the serving of alcohol and the licensed alcohol consumption areas, including the responsible service of alcohol, the conditions of this licence and the venue's policies and procedures.
- The approved manager must take all reasonable steps to ensure all rostered bar staff access RSA focused training on a three-monthly basis e.g. OLGR's Behind the Bar training videos.
- The licensee must have a risk assessed management plan (RAMP) for the premises and comply with the conditions of the RAMP. The licensee must ensure all staff of the premises, security providers engaged in maintaining order in and around the premises, are aware of the RAMP. All staff of the premises, and security providers engaged in maintaining order in and around the premises must perform their duties at the premises in compliance with the RAMP. The conditions of the RAMP must at all times be approved by OLGR. For the purposes of this condition a RAMP means a document containing information about the procedures and practices for the conduct of business at the premises and must include:

- security arrangements for the premises;
 - responsible service of alcohol;
 - dealing with unduly intoxicated and disorderly patrons;
 - dealing with minors on the premises;
 - evicting and banning patrons;
 - closure of the premises for cultural or other reasons (including, but not limited to, funerals, house openings, tombstone openings and days for men's and women's business);
 - staff training;
 - maintenance; and
 - amendments to the RAMP.
- The promotion of alcohol is prohibited. Signage promoting responsible drinking and alcohol restrictions are to be displayed.
 - Should the OIC of the Mornington police station, following consultation, where practical, with the Community Justice Group and council (until such time a Local Decision Making Board under the LTC is stood up or its equivalent) request that no alcohol be supplied that day due to the level of intoxication and/or level of potential unrest in the community, the licensee must comply with the police request.
 - The licensee must notify OLGR's Manager, Remote Communities of any request from police to cease supply of alcohol for the day by close of business the next trading day.
 - The licensee and the approved manager must organise and participate in monthly meetings with relevant stakeholders including but not limited to the Community Justice Group, the OIC of the Mornington police station and OLGR to identify any adverse issues impacting on community resulting from the council's operation and negotiate rectification of identified issues.
 - The licensee must raise any proposed new liquor applications for the premises (e.g. to increase trading hours or consumption limits) at the monthly stakeholder meetings for the notification of any concerns and/or recommended conditioning.
 - The licensee, approved manager, or employee of the licensee must ensure that any prevailing government directives issued in respect to COVID-19, or other infectious diseases, including those from the Chief Health Officer of Queensland, are adhered to for the duration of this licence.
 - The grant and issue of this licence does not in any way relieve the licensee, or any other party, of an obligation to obtain any other relevant licence, permit, permission, consent or approval, whether from the commonwealth or state government, the local authority, the owner or occupier of the relevant premises, or any other person or authority.
 - The licensee shall ensure the provisions of the Liquor Act and regulations are adhered to at all times.

You are hereby afforded the opportunity to respond to this letter to:

1. Respond to the issues raised by the stakeholders during the consultation process;
2. Consent to the conditions as proposed – noting these conditions can be endorsed on the licence without the council's support, where considered necessary, to ensure compliance with the Liquor Act; or
3. Agree to participate in a further conference with the community facilitated by OLGR to discuss any concerns and/or further amendments*; or
4. Object to the conditions, including the grounds relied on in doing so.

*Please note OLGR may still facilitate a conference with the relevant community stakeholders should council choose not to participate. If this occurs, council will be provided further opportunity to respond to any additional concerns/suggestions identified as a result of this process.

If you require any further information regarding the contents of this letter, please contact myself, Mrs Trish Leotta, Manager, Licensing, OLGR, on (p) (07) 3738 8512 or (e) trish.leotta@justice.qld.gov.au and I will be pleased to assist.

Yours sincerely,



Trish Leotta
Manager - Licensing
29/04/2022

12.2 MORNINGTON ISLAND GAZETTED HOLIDAYS 2022

Author: Acting Executive Manager Finance and Human Services

Attachments: 1 Queensland Government Holidays - Mornington Island

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to advise the Council of the gazetted Public Holidays for Mornington Island in 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The following holidays dates for the Shire of Mornington have been gazetted under the provisions of the Holidays Act 1983 and published by the Queensland Government Gazette on Friday 26 November 2021.

Public Holiday

Pursuant to Section 4 of the Holidays Act 1983, Mornington Island will observe the Mount Isa Agricultural Show on Friday, 17 June 2022.

Show holidays are public holidays appointed by districts throughout Queensland in relation to annual agricultural, horticultural and industrial shows following a request from the local council. (<https://www.qld.gov.au/recreation/travel/holidays/show>, accessed 28/04/2022)

Special Holidays

Pursuant to Section 4 of the Holidays Act 1983, Mornington Island will observe the following special holidays on the dates listed:

- Mount Isa Rodeo – Friday, 12 August 2022
- Gununa Local Show Day – Friday, 9 September 2022
- Memorial Day – Monday, 28 November 2022

Special holidays are appointed for special events or commemorative days in certain districts throughout Queensland upon the request of the local council. Unlike a special holiday for an annual agricultural, horticultural or industrial show, these special holidays are known as 'bank holiday and are not public holidays.

(<https://www.qld.gov.au/recreation/travel/holidays/special#dates2022>, accessed 28/04/2022)

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council note and accept this Report.

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QUEENSLAND GOVERNMENT GAZETTE No. 62

[26 November 2021]

Department of Education
Brisbane, 23 November 2021.*Holidays Act 1983*

NOTIFICATION

I, the Honourable Grace Grace MP, Minister for Education, Minister for Industrial Relations and Minister for Racing in pursuance of the provisions of the *Holidays Act 1983*, hereby appoint the day specified in Column 1 of the Schedule, hereto as a special holiday within the District set opposite that day in Column 2 of the schedule, being a holiday in respect of the annual agricultural, horticultural or industrial show set opposite that day in Column 3 of the schedule.

Note 1: The following holidays are bank holidays and public holidays pursuant to Section 4(4) of the *Holidays Act 1983*.

Column 1 Date of Holiday 2022	Column 2 District	Column 3 Name of Show
28 January 2022	Southern Downs Region – the area of the former Stanthorpe Shire and the area of the village of Dalveen	Stanthorpe Annual Show
4 February 2022	Southern Downs Region – the area of the former Warwick Shire – Division 1	Allora Annual Show
18 February 2022	Southern Downs Region – the area of the former Warwick Shire – Division 3 (excluding the urban area of Warwick City and the locality of Murray's Bridge)	Killarney Annual Show
11 March 2022	Goondiwindi Region – that area covered by the former Shire of Inglewood excluding that part of the former shire within the boundaries of the parishes of Wyemo, Beebo, Texas, Silverspur, Arcot, Gunyan, Bonshaw, Maiden Head, Aitkin's Flat and the town of Texas	Inglewood Annual Show
18 March 2022	Southern Downs Region – the area of the former Warwick Shire – Divisions 2, 5 and 6, Division 3 (being the urban area of Warwick City and the locality of Murray's Bridge), Division 4 (excluding the village of Dalveen)	Warwick Annual Show
25 March 2022	Toowoomba Region – Toowoomba Regional Council area excluding the Yarraman, Upper Yarraman and Cooyar areas	Toowoomba Royal Agricultural Show
1 April 2022	Western Downs Region – Dalby and District	Dalby and District Annual Show
1 April 2022	Western Downs Region – Wandooan and District	Wandooan Show Festival
14 April 2022	Shire of Croydon	Normanton Barra Classic Show Day
29 April 2022	Goondiwindi Region – for that area covered by the former Goondiwindi Town Council Area and the former Waggamba Shire	Goondiwindi Annual Show
3 May 2022	Shire of Banana – that part of the shire formerly known as Division 1 of Taroom Shire (includes township of Taroom)	Taroom Annual Show
6 May 2022	Maranoa Region – from the eastern boundary of the Council area including the towns of Jackson, Yuleba, Wallumbilla, Roma, Hodgson and Muckadilla. North of Roma to the northern boundary of the Council area including the town of Injune and the area known as Bymount and south of Roma to the southern boundary of the Council area including the township of Surat and the area East and South of Surat Township	Roma Agricultural Show
6 May 2022	North Burnett Region – Mundubberra Area	Mundubberra Annual Show
10 May 2022	Maranoa Region – west of Amby to the western boundary of the Council area including the towns of Mitchell and Mungallala. South of Amby to the southern boundary of the Council area including the area known as Dunkeld and north of Amby to the northern boundary of the Council area	Mitchell Agricultural Show
10 May 2022	Shire of Banana – That part of the Shire covered by the parishes of Mayne, Quakit, Gibber Gunyah, Martin, Highworth, Southend, Coteeda, Blackman, Cracow, Dresden, Mungungat, Camboon, Okangal, Walloon, Woolton, Woolthorpe, Wamoah, Belmont, Colombo, Tarramba, Barfield, Rhydding, Roundstone, Capayan, and that part of the parish of Banana described as L110/FN261, L109/FN261, L48/FN283, L53/FN423, L182/RP892597, L1/RP612740, L1-6/RP613366, L2/RP612740, L127/FN470, and Pt L13/FN469 (includes townships of Theodore and Cracow)	Theodore Annual Show
13 May 2022	City of Ipswich	Ipswich Annual Show
13 May 2022	Gympie Region excluding Goomeri Township, Parish of Goomeribong	Gympie Annual Show
13 May 2022	Longreach Region – Longreach, Ilfracombe, Isisford and Yaraka	Longreach Agricultural Show
13 May 2022	Shire of Banana – that part of the shire covering the parishes of Annandale, Craiglands, Dumgree, Earlsfield, Greycliffe, Spier, Thalberg, Callide, Prairie, Coreen, Kooingal, Scoria, Kroombit, Clifford, Kariboe, Grevillea, Prospect, Tiambu, Moura and Kianga (includes townships/areas of Biloela, Jambiri, Goovigen, Thangool, Banana, Moura, Prospect Creek, Mt Murchison)	Callide Valley Agricultural and Pastoral Show

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Column 1 Date of Holiday 2022	Column 2 District	Column 3 Name of Show
13 May 2022	Shire of Murweh	Charleville and District Annual Show
17 May 2022	Western Downs Region – Miles and District	Miles and District Show
18 May 2022	Barcaldine Region – Alpha and Jericho townships	Alpha Annual Show
20 May 2022	Central Highlands Region – Capella and Tieri	Capella and District Agricultural Show
20 May 2022	Fraser Coast Region	Fraser Coast Agricultural Show
20 May 2022	Shire of Bulloo	Shearers Shindig
20 May 2022	Shire of Paroo	Cunnamulla Show
20 May 2022	Western Downs Region – Chinchilla and District	Chinchilla Annual Show
25 May 2022	Isaac Region – Moranbah, Clermont, Middlemount, Dysart, Kilcummin and rural areas	Clermont Show Day
26 May 2022	Bundaberg Region – within the post codes of 4660 and 4670	Bundaberg Annual Show
27 May 2022	Central Highlands Region – Townships of Springsure and Rolleston	Springsure and District Agricultural Show
27 May 2022	Shire of Flinders – Hughenden, Stamford, Prairie and Torrens Creek	Hughenden Show
27 May 2022	Sunshine Coast Region – the area of the former Caloundra City Council	Maleny Annual Show
1 June 2022	Central Highlands Region – Townships of Emerald, Comet, Gemfields, Blackwater, Bluff, Dingo, Duaringa	Emerald and District Agricultural Show
9 June 2022	Isaac Region – St Lawrence, South of Clairview and rural areas	Rockhampton Agricultural Show
9 June 2022	Rockhampton Region	Rockhampton Agricultural Show
10 June 2022	Shire of Banana – that part of the shire covering the parishes of Westwood, Fleetwood, Moongan, Dundee, Bunerba, Ulogie, Manton, Don and Bundalba (includes townships of Wowan and Dululu)	Rockhampton Agricultural Show
10 June 2022	Shire of Banana – that part of the shire covering the parishes of Thuriba, Olinda, Rannes, Benleith, Granville, Woolein, Fairview, Cottenham, Wright, Perch, Neimen and the parish of Banana excluding L110/FN261, L109/FN261, L48/FN283, L53/FN423, L182/RP892597, L1/RP612740, L1-6/RP613366, L2/RP612740, L127/FN470, and Pt L13/FN469 (includes township of Baralaba)	Rockhampton Agricultural Show
10 June 2022	Shire of Carpentaria	Normanton Show Day
10 June 2022	Shire of Cloncurry	Cloncurry and District Annual Show
10 June 2022	Shire of Livingstone	Rockhampton Agricultural Show
10 June 2022	Shire of Richmond	Richmond Annual Field Day
10 June 2022	Shire of Woorebinda	Rockhampton Agricultural Show
10 June 2022	Sunshine Coast Region – the area of the former Maroochy Shire	Sunshine Coast District Agricultural Show
13 June 2022	Weipa Town Area	Weipa Fishing Classic
16 June 2022	Isaac Region – Nebo, Glenden, Coppabella, Coastal Region, Clairview and Clairview North	Mackay Agricultural Show
16 June 2022	Mackay Region	Mackay Agricultural Show
17 June 2022	City of Mount Isa	Mount Isa Agricultural Show
17 June 2022	Shire of Mornington	Mount Isa Agricultural Show

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Column 1 Date of Holiday 2022	Column 2 District	Column 3 Name of Show
17 June 2022	Whitsunday Region – Proserpine, Airlie Beach, Cannonvale (the area formerly known as Shire of Whitsunday)	Whitsunday Show
21 June 2022	Whitsunday Region – Bowen (the area formerly known as Divisions 1 and 2 of the Shire of Bowen and that part of Division 3 north of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Shire)	Bowen Annual Show
22 June 2022	Shire of Burdekin	Burdekin Annual Show
28 June 2022	Tablelands Region	Atherton Annual Show
28 June 2022	Mareeba Shire – that part of the Mareeba Shire included within the Parishes of Irvinebank, Myosotis and Western	Atherton Annual Show
1 July 2022	Shire of Hinchinbrook	Ingham Annual Show
4 July 2022	City of Townsville	Townsville Annual Show
8 July 2022	Cassowary Coast Region – Divisions 4, 5 and 6 and those parts of Divisions 2 and 3 generally north of the Walter Hill Range	Innisfail and District Annual Show
15 July 2022	Cairns Region	Cairns Annual Show
15 July 2022	Mareeba Shire excluding the Parishes of Irvinebank, Myosotis, Western, Mowbray, Salisbury, Riflemead and that part of the Parish of Garioch located north of Hunter and Rifle Creeks	Cairns Annual Show
15 July 2022	Shire of Aurukun	Cairns Annual Show
15 July 2022	Shire of Cook	Cairns Annual Show
15 July 2022	Shire of Hope Vale	Cairns Annual Show
15 July 2022	Shire of Kowanyama	Cairns Annual Show
15 July 2022	Shire of Mapoon	Cairns Annual Show
15 July 2022	Shire of Napranum	Cairns Annual Show
15 July 2022	Shire of Pormpuraaw	Cairns Annual Show
15 July 2022	Shire of Wujal Wujal	Cairns Annual Show
15 July 2022	Shire of Yarrabah	Cairns Annual Show
18 July 2022	Mareeba Shire – That part of Mareeba Shire included within the Parishes of Mowbray, Salisbury, Riflemead and that part of the Parish of Garioch located north of Hunter and Rifle Creeks	Mossman Annual Show
18 July 2022	Shire of Douglas	Mossman Annual Show
22 July 2022	Cassowary Coast Region – Division 1 and those parts of Divisions 2 and 3 generally south of the Walter Hill Range	Tully and District Annual Show
26 July 2022	Charters Towers Region	Charters Towers Annual Show
8 August 2022	Bundaberg Region – within the postcode of 4671	Royal Queensland Show
8 August 2022	City of Redland	Royal Queensland Show
8 August 2022	Gladstone Region	Royal Queensland Show
8 August 2022	Goondiwindi Region – for that area covered by the former Shire of Inglewood within the boundaries of the parishes of Wyemo, Beebo, Texas, Silverspur, Arcot, Gunyan, Bonshaw, Maiden Head, Aitkin's Flat and the town of Texas	Texas Show Holiday
8 August 2022	Gympie Region – Goomeri Township, Parish of Goomeribong	Royal Queensland Show
8 August 2022	Lockyer Valley Region	Royal Queensland Show
8 August 2022	Logan City	Royal Queensland Show
8 August 2022	Moreton Bay Region	Royal Queensland Show
8 August 2022	North Burnett Region – Biggenden, Eldsvold, Gayndah, Mount Perry and Monto Areas	Royal Queensland Show
8 August 2022	Scenic Rim Region	Royal Queensland Show

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Column 1 Date of Holiday 2022	Column 2 District	Column 3 Name of Show
8 August 2022	Shire of Balonne	Royal Queensland Show
8 August 2022	Shire of Cherbourg	Royal Queensland Show
8 August 2022	Somerset Region	Royal Queensland Show
8 August 2022	South Burnett Region	Royal Queensland Show
8 August 2022	Toowoomba Region – that part of the Toowoomba Regional Council area covered by Yarraman, Upper Yarraman and Cooyar	Royal Queensland Show
8 August 2022	Western Downs Region – Tara and District	Royal Queensland Show
10 August 2022	City of Brisbane	Royal Queensland Show
26 August 2022	City of Gold Coast	Gold Coast Show
26 August 2022	Northern Peninsula Area Region	Annual NPA Show Day
9 September 2022	Shire of Noosa	Noosa Show
9 September 2022	Shire of Quilpie	Annual Quilpie and District Show
16 September 2022	Shire of Torres	Winds of Zenadith Cultural Festival
16 September 2022	Torres Strait Island Region (whole region)	Winds of Zenadith Cultural Festival
30 September 2022	Barcaldine Region – Aramac and Baraldine townships	Barcaldine Show Day
1 November 2022	Whitsunday Region – Collinsville (that area formerly known as that part of Division 3 of the Shire of Bowen south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Shire)	Collinsville Annual Show

GRACE GRACE MP
Minister for Education
Minister for Industrial Relations
Minister for Racing

Department of Education
Brisbane, 23 November 2021

Holidays Act 1983

NOTIFICATION

I, the Honourable Grace Grace MP, Minister for Education, Minister for Industrial Relations and Minister for Racing in pursuance of the provisions of the *Holidays Act 1983*, hereby appoint the day specified in Column 1 of the Schedule, hereto as a special holiday within the District set opposite that day in Column 2 of the schedule, being a special holiday in respect of the event set opposite that day in Column 3 of the schedule.

Note 1: The following holidays are special holidays pursuant to Section 4 of the *Holidays Act 1983* and are bank holidays not public holidays.

Note 2: Pursuant to a directive issued under the *Public Service Act 2008*, they are holidays for public service employees unless otherwise determined by a chief executive.

Column 1 Date of Holiday 2022	Column 2 District	Column 3 Event
25 January 2022	Torres Strait Island Region – St Pauls	St Pauls Anglican Church Day
1 February 2022	Torres Strait Island Region – Badu	Deed of Grant in Trust Hand Over Day
2 February 2022	Torres Strait Island Region – Mabuiag	St. Mary's Church Day
14 February 2022	Torres Strait Island Region – Kubin and St Pauls	Mualgal Native Title Determination Day
14 February 2022	Torres Strait Island Region – Saibai	Saibai Native Title Determination Day
23 February 2022	Shire of Lockhart River	Foundation Day
28 February 2022	Torres Strait Island Region – Boigu	United Pentecostal Church Day

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QUEENSLAND GOVERNMENT GAZETTE No. 62

[26 November 2021]

Column 1 Date of Holiday 2022	Column 2 District	Column 3 Event
14 March 2022	Torres Strait Island Region (whole region)	Torres Strait Amalgamation Day
8 April 2022	Shire of Pormpuraaw	Pormpuraaw Fishing Competition
18 April 2022	Torres Strait Island Region – St Pauls	Kozan Outreach Church Day
25 April 2022	Torres Strait Island Region – Badu	St. Marks Church Day
2 May 2022	Torres Strait Island Region – Hammond	Patron Saint Joseph Day
9 May 2022	Torres Strait Island Region – Dauan	Ascension Day (Church Day of Parish of Ascension)
19 May 2022	Torres Strait Island Region – St Pauls	Florence Buchanan Day (Coming of the Light)
26 May 2022	Shire of Cherbourg	National Sorry Day
30 May 2022	Shire of Torres	Torres Strait Flag Day
30 May 2022	Torres Strait Island Region (whole region)	Torres Strait Flag Day
31 May 2022	Torres Strait Island Region (whole region)	Community Services (Torres Strait) Act Day
3 June 2022	Northern Peninsula Area Region	Mabo Day
3 June 2022	Shire of Doomadgee	Mabo Day
3 June 2022	Shire of Palm Island	Strike 57 Commemoration Day
3 June 2022	Shire of Pormpuraaw	Mabo Day
3 June 2022	Shire of Torres	Mabo Day
3 June 2022	Torres Strait Island Region (whole region)	Mabo Day
6 June 2022	Torres Strait Island Region – Saibai	Holy Trinity Church Day
14 June 2022	Torres Strait Island Region – Mer	Dauar Waier Observation Festival
17 June 2022	Northern Peninsula Area Region	NPA Cultural Festival (Keeping the Flames of Culture Burning)
17 June 2022	Shire of Yarrabah	Yarrabah Foundation Day
20 June 2022	Torres Strait Island Region – Boigu	St Saviour Church Day – Torres Strait Church
20 June 2022	Torres Strait Island Region – Iama	St John Divine Church Day
20 June 2022	Torres Strait Island Region – Masig	Halfway Island Native Title Determination Day
24 June 2022	Torres Strait Island Region – Masig	Parish of Ioane – Independent Church of Torres Strait
29 June 2022	Torres Strait Island Region – Kubin	St Peter's Church Day
29 June 2022	Torres Strait Island Region – Mabuag	Wagadagam Tribal Chief Initiation Day
29 June 2022	Torres Strait Island Region – Warraber	Church Day
1 July 2022	Shire of Torres	Coming of the Light Day
1 July 2022	Torres Strait Island Region (whole region)	Coming of the Light
4 July 2022	Torres Strait Island Region – Erub and Ugar	Coming of the Light Celebrations (Service and Re-enactment at Dabad)
4 July 2022	Torres Strait Island Region – Masig	Masig Coming of the Light
4 July 2022	Torres Strait Island Region – Mer	Coming of the Light Celebrations
6 July 2022	Torres Strait Island Region – Dauan	Coming of the Light and Native Title Determination Day
6 July 2022	Torres Strait Island Region – Mabuag	Native Title Determination Day
7 July 2022	Torres Strait Island Region – Masig	Masig Native Title Determination Day
7 July 2022	Torres Strait Island Region – Poruma	Native Title Determination
8 July 2022	Shire of Cherbourg	NAIDOC Day
8 July 2022	Shire of Mapoon	NAIDOC Day
8 July 2022	Shire of Yarrabah	NAIDOC Day
8 July 2022	Torres Strait Island Region – Boigu	Coming of the Light
11 July 2022	Torres Strait Island Region – Warraber	Coming of the Light
18 July 2022	Shire of Boulia	Boulia Camel Races
18 July 2022	Torres Strait Island Region – Poruma and Warraber	Indigenous Protected Area Celebration
25 July 2022	Shire of Lockhart River	St. James' Day
25 July 2022	Torres Strait Island Region – Mer	St. James Anglican Church Day
1 August 2022	Torres Strait Island Region – Mabuag	St. Mary's Church Dedication Day
1 August 2022	Torres Strait Island Region – Saibai	Annexure Day
4 August 2022	Shire of Aurukun	Aurukun Day
5 August 2022	Shire of Etheridge	Etheridge Show/Forsyth Turnout

26 November 2021]

QUEENSLAND GOVERNMENT GAZETTE No. 62

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Column 1 Date of Holiday 2022	Column 2 District	Column 3 Event
8 August 2022	Shire of Kowanyama	Kowanyama Annual Rodeo
8 August 2022	Torres Strait Island Region – Boigu	August Festival
8 August 2022	Torres Strait Island Region – Erub and Ugar	The Ark of Transfiguration (Church Day)
12 August 2022	Shire of Mornington	Mount Isa Rodeo
15 August 2022	Torres Strait Island Region – Mer	Cease Fire Day
22 August 2022	Shire of Kowanyama	Kowanyama DOGIT Day
23 August 2022	Shire of Torres	First Torres Strait Councillors Meeting at Masig
23 August 2022	Torres Strait Island Region (Whole Region)	First Councillors Conference – Masig
24 August 2022	Torres Strait Island Region – Warraber	Native Title Determination Day
26 August 2022	Shire of Doomadgee	Doomadgee Day
5 September 2022	Torres Strait Island Region – Mabuiag	Coming of the Light to Mabuiag
9 September 2022	Shire of Mornington	Gununa Local Show Day
14 September 2022	Torres Strait Island Region – Dauan	Church of the Holy Cross Day
14 September 2022	Torres Strait Island Region – Iama	Iama Turan Tabernacle Church Day
15 September 2022	Torres Strait Island Region – Hammond	Church Opening Day
16 September 2022	Shire of Wujal Wujal	Wujal Wujal Rodeo
23 September 2022	Shire of Mapoon	Mapoon Day
26 September 2022	Torres Strait Island Region – Boigu	Blood Covenant Church Dedication Day
26 September 2022	Torres Strait Island Region – Erub	Annual Daisy Mye Sports Carnival
14 October 2022	Shire of Cherbourg	Cherbourg Day
21 October 2022	Northern Peninsula Area Region	NPA Sporting Carnival
26 October 2022	Shire of Yarrabah	Yarrabah DOGIT Day
28 October 2022	Shire of Napranum	Napranum DOGIT Day
28 October 2022	Shire of Wujal Wujal	Wujal Wujal Foundation Day
31 October 2022	Shire of Lockhart River	DOGIT Day
31 October 2022	Torres Strait Island Region – Badu	Coming of the Light to Badu
1 November 2022	Barcardine Region – Muttaborra township	Melbourne Cup Day
1 November 2022	Blackall-Tambo Region	Melbourne Cup Day
1 November 2022	Shire of Barcoo	Melbourne Cup Day
1 November 2022	Shire of Burke	Melbourne Cup Day
1 November 2022	Shire of Diamantina	Melbourne Cup Day
1 November 2022	Shire of Murweh	Central Warrigo Race Club Inc. Annual Melbourne Cup Race Meeting (Afternoon Only)
1 November 2022	Shire of Richmond	Richmond Melbourne Cup Races (Afternoon Only)
1 November 2022	Shire of Winton	Melbourne Cup Day
1 November 2022	Torres Strait Island Region – Erub and Ugar	All Saints Church Day
17 November 2022	Shire of Napranum	Napranum Foundation Day
28 November 2022	Shire of Mornington	Memorial Day
30 November 2022	Torres Strait Island Region – Poruma	St Andrews Church Day
5 December 2022	Torres Strait Island Region – Saibai	Church Dedication Day
7 December 2022	Torres Strait Island Region – Masig and Warraber	Native Title Determination – Aureed Island Clajm Day
8 December 2022	Torres Strait Island Region – Erub	Native Title Determination Day
9 December 2022	Torres Strait Island Region – Ugar	Native Title Determination Day
12 December 2022	Torres Strait Island Region – Boigu	Native Title Determination Day
13 December 2022	Torres Strait Island Region – Iama	Native Title Determination Day
14 December 2022	Torres Strait Island Region – Badu	Native Title Determination Day
27 December 2022	Torres Strait Island Region – Masig	St John the Evangelist Church Day

GRACE GRACE MP
Minister for Education
Minister for Industrial Relations
Minister for Racing

12.3 FACILITIES REPORT

Author: Acting Executive Manager Finance and Human Services

Attachments: 1 Commitment to Community

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide Council with an overall update of the Facilities Department as at 30 April 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report below provides an update of the Facilities Department:

Additional Staff

The Department is awaiting approval to hire a skilled handyman to take on some minor repairs and maintenance works (i.e. carpentry, minor plumbing, furniture assembly and repair, etc.) due to the workload and shortage of tradesmen faced by the Housing Department and therefore is mostly unable to provide the service.

DoE Cleaning Contract

The Department of Education (DOE)(Mornington Island State School) Cleaning Contract commenced in April however is currently on hold due to not meeting the mandatory requirement of the contract by having current Blue Cards for the Cleaning Crew. The Department is in the process of staff are getting Blue Cards to fulfil contractual requirements.

Vacant Council Residences

There are currently 3 vacant houses and several rooms at residences listed below remain vacant:

- 194 Cemetery Road
- 189A Cemetery Road
- 8 Lardil Street
- 6 Lardil Street
- 2 rooms at 314 Lardil Street
- 3 rooms at Guest House
- 1 room at 173 Mukakiya Street
- VAC Donga 1

Council Housing/Building Maintenance

The ART Air Conditioning company has begun scheduled preventative maintenance for air conditions in all Council-owned buildings. The scheduled preventative maintenance is the first maintenance plan Council has undertaken to ensure that the air conditioning systems in our buildings have a longer life expectancy. The scheduled preventative maintenance programme rolled out in the month of February 2022 and has 3 monthly intervals. Services carried out differs for each building and is dependent on factors such as building size, occupancy, environment (what sort of activity is being conducted in the building) etc.

The following is a list of the scheduled preventative maintenance services currently being carried out:

- Air Condition Servicing – 3 Monthly
- Air Condition Servicing – 6 Monthly
- Air Condition Servicing – 9 Monthly
- Air Condition Servicing - 12 Monthly
- Acid Wash Air Condition – 3 Monthly
- Acid Wash Air Condition – 6 Monthly
- Acid Wash Air Condition – 9 Monthly
- Acid Wash Air Condition – 12 Monthly
- Cold Room Service – 12 Monthly
- Ice Machine Service – 12 Monthly

The following is a list of the Council properties that has been identified to have works carried out under the scheduled preventative maintenance programme:

- Council Administration Building
- Warehouse
- Workshop
- Housing Office
- Technical Services Office
- Bynoe
- Bakery
- Motel
- Visitors Accommodation Camp (VAC)

- Airport
- Council residential houses
- Lelka Murrin Tavern

Commercial Lease

The Department has recently signed a commercial lease of an office space at the Rural Transaction Centre (RTC) with the lessee, Frontline Culture/NDIS. The current fly-in fly-out arrangement for this organisation is costly and therefore this office space lease would enable better delivery of their essential services.

The organisation is utilising the Motel while conducting business on the island. The organisation has expressed interest in potentially leasing a Council residence in order to live and work on the island as its base and thereby cutting further costs.

The Department is preparing a lease for Frontline Culture for the Council-owned residential property at 107 Wururrku Crescent.

Bakery

The bakery signed two new customers in Doomadgee:

- Doomadgee Roadhouse.
- Ngooderi House (aged care)

It's highly likely that the Bakery will be supplying the store in Burketown whose manager Bernie Hollingsworth has received our presentation and is likely to commence ordering soon after his return from holidays on 09/05/22.

As soon as trust in our ability to consistently supply quality bread to Doomadgee Roadhouse is gained, orders will be increased from the current 3x60 loaf orders = 180/week to a total of approximately 360 loaves/week.

Ngooderi House will amount to +/- 20 loaves/week.

It's likely that we'd also be able to gain business with entities such as schools, hospitals and childcare centres in those communities and therefore we can estimate their business potential based on their approximate population % compared to Mornington Island where actual sales figures of 720g sliced bread varieties are known.

From the calculations below it would seem reasonable to envisage that eventually the mainland sliced bread business will be equal to Mornington Island's orders.

The baker is preparing a list of equipment that is needed to cope with the increased demand:

- 1 new dough rounder has been ordered and is part of this year budget.
- 1 improved bread cutting and bagging machine will be quoted and be added to next year budget.

Internet Service

The Facilities Department is conducted an audit of the NBN Internet service provider and had found several issues which have now been resolved as follows:

- Data limits were found to be insufficient as most users run out of internet access mid-month, especially in the shared accommodation arrangements. After discussions with the service provider, amendments have been made to the usage allowance per residence and therefore all the residences are on the maximum data allowance provided by the service provider, but this is still insufficient. The previous data plan giving 150 GB peak and 150GB off-peak has been replaced with a new plan giving 200GB peak and 100GB off-peak at a monthly saving of \$ 50.00 per house.
- A stocktake of the NBN boxes has been completed and a register is in now place. All NBN boxes have been matched to addresses.
- The Department has started initial discussions with Telstra to provide some feedback on how they can assist with the internet service to Gununa Township.

Fire Safety Service

Chubb's contract with Council has now ended. The service provider have completed their service and will provide a report on all the identified issues. Communications commenced with Wormald early March to provide fire safety services to Council. An initial technical survey report was carried out in March to ascertain Council fire assets and needs and what services are required. We are currently awaiting Wormald for a quote for initial survey carried out.

The general fire safety services included in the initial survey comprised of:

- Building Fire extinguishers
- Vehicle Fire extinguishers
- Fire blankets

- Fire alarms
- Smoke alarms
- Emergency exits

The specific services included in the initial survey consisted of the following Council standby generators to ascertain the required services and works to be undertaken, if any:

- Airport standby generator
 - o awaiting quote for switchover board hook up. Currently when there is power outage the generator must be manually started, needs to be automated
 - o Clear Water standby generator
 - o Service maintenance
- Dam standby generator
 - o Service maintenance

The specific service provided by Wormald also included the installation of the fire extinguishers and fire extinguisher signage on MV Wurrurku and they have submitted a certified report of this installation. The organisation has several contracts on the island and the Department is looking to engage this organisation on a potential 3-year contract.

Council Alarm Systems

The Department is currently working to upgrade the Council alarm systems and are in the process of sourcing quotations from various suppliers.

Security Update

The security service provision is essential to safeguarding all Council residences and commercial properties. The current AISS security arrangement has no contractual agreement in place.

The AISS Security Team have done a good job during the past few months keeping Council property and employees safe and we have seen a decline in the number of break-ins and wilful damage to Council property.

In compliance with Council's resolution, as of 11/05/202, AISS Security Team have been downsized from two guards a night to one security guard on mobile patrol. The static night guard has been cut off and the Saturday & Sunday day mobile patrol guard has also been cut off.

Communication has commenced with BARS Training for a transition plan in bringing security in-

house.

The security transition plan is attached for Council deliberation. A full report from AISS Security Team for the last month will be submitted once received.

Motel and VAC

The Motel and Visitor's Accommodation Camp (VAC) has been fully booked most of the April month. The report below shows the Motel and Visitor Accommodation Camp (VAC) rooms and containers occupancy by room availability.

Revenue from accommodation for April 2022			
Room Type	Available	Sold	Revenue
Cabin- Double	120	54	\$ 14,416.00
Cabin- Two King Single	180	136	\$ 36,224.00
Guest House	180	49	\$ 3,987.30
Visitor's Accommodation	900	276	\$ 41,693.30
Single Containers	270	270	\$ 37,073.70
Staff House	824	625	\$ 21,025.50
Donga	266	212	\$ 27,871.68
Total			\$182,291.48

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note this Report.

Transition of Security Services

Cape York Protection has a vision to create safe and secure communities built on communication, support, and respect. We understand the positive impact of hiring local community members as community security officers and we aim to provide our employees with the necessary training and development which in turn, allows them to provide professional security services to support their community. To achieve this vision, we have created a transition program that will be tailored to Council needs that will foresee the progression of local Community Security Officers ultimately servicing all Council security requirements. Through careful planning and preparation, we have developed a roster designed to phase in local Community Security Officers which will allow staff to adjust to each security position to ensure all officers are multi-skilled and continuously developing new skills.

Commitment to community.

Cape York Protection developed its services after moving to Bamaga and identifying a need to help reduce the levels of crime within the communities particularly crimes perpetrated by juveniles.

Our intention was to create a small local security business to achieve the following:

- 1 - Offer a security service to support local council and businesses to utilise for community events and after-hours protection
- 2 - Create more job opportunities to reduce the high unemployment rate and in turn putting more money back into the community by training and employing Locals as much as possible (Reducing and eventually removing FIFO and DIDO guards)
- 3 - Empower our guards to become role models for the younger generation.

During this process we work with all candidates and assess their suitability before putting them through comprehensive training packages. Our business model of local – community focused training, employment and empowerment has benefited the communities, from those employed by us to those wishing for future employment. All our security officers must meet a high standard of behaviour, respect, and law-abiding actions prior to, and during, their employment with us. In demanding these high standards, we hope to continue to see a positive change in the community.

Through using local indigenous employees, we also have been able to bridge communication barriers that have allowed local police get a better understanding of the community members with which they interact.

Our vision is for Aboriginal and Torres strait island communities across Queensland, youth sector to see their aunts/uncles/sister/brothers and cousins working in the security industry, and give them a positive goal, and mindset, to achieve similar success as they grow.

Training of Community Security Officers

All security officers will be trained by BARS training with the minimum qualifications of:

- Certificate II Security Operations (CPPSEC20218) including crowd control, monitoring
- Responsible Service of Alcohol (RSA)
- First Aid – HLTAID011

The security training package will be delivered in community on Mornington Island in the training rooms supplied by council. This qualification reflects the role of a security officer, responsible for maintaining safety and security by patrolling, protecting, or guarding property while unarmed, and screening entry monitoring and removing persons from premises.

Legislation in Queensland requires persons working as security officers to be licensed. The Office of Fair Trading administers and issues licences to successful applicants.

Security Licensing

Upon the local community member of Mornington Island successfully completing the security training, Cape York Protection will pay for all cost involved in obtaining a Queensland Class 1 Security Licence. This will be a selective process for those students who show a keen interest in wanting to pursue a career in security within their local community. Once the security licence is obtained then Cape York Protection will then hire and place them into suitable security roles available.

Guards are direct employees of Cape York Protection, we do not sub-contract our guard force.

Reporting

Cape York Protection works with its clients to develop a tailored reporting structure to ensure transparency. This collaborative approach also ensures security outcomes are both qualified and quantified to ensure security budgets are appropriately allocated.

For mobile patrol services, each property is set up with a QR scan code which the security guard would scan via our security software app when on site conducting the property inspection. This will identify the time and GPS track the exact location to allow us to generate reporting for our client.

Role of Security Operations Manager

The role of the Security Operations manager on Mornington Island will be to recruit, orient, and train security personnel on appropriate security rules and procedures in partnership with council. We intend for the security manager to work 'outside the box' and work closely with community security officers to ensure that the requirements of the security contract is completed to a high standard. We envisage that the security manager will pick up local staff for work, show empathy when time off is need for 'sorry business' and be able to complete step into the role if roster shortages exist due to unforeseen circumstances.

- Develop and enforce security protocols, policies, and procedures necessary for safeguarding lives and property
- Oversee the coordination of staff in the case of an emergency
- Assign guard duties to security personnel to ensure effective distribution of workload
- Keep track of incidents to evaluate them and recommend a course of action
- Schedule shift patrol to ensure a building/property is guarded at all times
- Implement safety and health policies and procedures to protect employees against workplace hazard
- Develop and manage the processes for securing classified and sensitive information
- Set up key controls on company equipment and facility to limit access to restricted property
- Prepare and present reports of incidents and ways to limit reoccurrence
- Liaise with public law enforcement agencies and fire department

- Oversee the planning and coordination of security operations during high-risk events.

Security Equipment

All security equipment and resources will be supplied for Cape York Protection – including uniforms, high vis vest, torch, notebook, body cameras, handheld metal detectors etc.

Roster

Cape York Protection has designed a roster to transition local community members into the role of community security officers in a way which we believe will uphold the integrity of the security role already being completed. This roster will ensure that the community security officer is comfortable and confident of all aspects of duties that is required to be carried out during the shift.

- CSO 1 – Security Operations Manager – brought in from off Island -
- CSO 2 – Community Security Officer (Level 5) – currently working on island as security officer
- CSO 3 – Community Security Officer (Level 1) – local community member of Mornington Island
- CSO 4 – Community Security Officer (Level 1) – local community member of Mornington Island
- CSO 5 – Community Security Officer (Level 1) - local community member of Mornington Island
- CSO 6 – Community Security Officer (Level 1) – local community member of Mornington Island

The roster reflects that the security manager will be able to mentor the local community member until they are confident with all aspects of the security role and functions. Once this is achieved then CSO 3 will move into the roster of CSO 2 (from static duties to patrol duties), CSO 4 will move into CSO 3, CSO 5 will move into CSO 4 etc. Over the long term we will achieve all local security staff being able to perform static guards shift, patrol shifts and crowd control duties (when required).

The roster also reflects that the Security Manager will be in the position of running all aspects of the contract – rostering, mentoring, payroll, community engagement, client meetings etc. The Security Operations Manager will start performing duties in the role of patrol officer however this is to train and mentor a local community member into the role of patrol.

We will run this roster until we have reached at approx. 15 community security officers. By reaching this target it will allow for staff holidays, moving off island or the running of extra events in the community i.e. Disco night at the Tavern.

Example of roster

Mon	1/06/20	Tue	2/06/20	Wed	3/06/20	Thu	4/06/20	Fri	5/06/20	Sat	6/06/20	Sun	7/06/20
Mornington Island Patrol		Mornington Island Patrol		Mornington Island Patrol		Mornington Island Patrol		Mornington Island Patrol		Mornington Island Patrol		Mornington Island Patrol	
1800-0600	CPO 1	1800-0600	CPO 1	1800-0600	CPO 1	1800-0600	CPO 2	1800-0600	CPO 2	1800-0600	CPO 2	1800-0600	CPO 2
STATIC SHIFT		STATIC SHIFT		STATIC SHIFT		STATIC SHIFT		STATIC SHIFT		STATIC SHIFT		STATIC SHIFT	
1800-0600	CPO 3	1800-0600	CPO 3	1800-0600	CPO 3	1800-0600	CPO 4	1800-0600	CPO 4	0600-1800	CPO 5	0600-1800	CPO 5
										1800-0600	CPO 6	1800-0600	CPO 6
OFF SHIFT		OFF SHIFT		OFF SHIFT		OFF SHIFT		OFF SHIFT		OFF SHIFT		OFF SHIFT	
CPO 2		CPO 2		CPO 2		CPO 1		CPO 1		CPO 1		CPO 1	
CPO 4		CPO 4		CPO 4		CPO 3		CPO 3		CPO 3		CPO 3	
CPO 5		CPO 5		CPO 5		CPO 5		CPO 5		CPO 4		CPO 4	
CPO 6		CPO 6		CPO 6		CPO 6		CPO 6					

Costings

Community Security Officer	Monday to Friday Rates	Saturday to Sunday Rates	Public Holiday rates	
CSO 1 – Security Operations Manager	\$70 per hour exc GST	\$70 per hour exc GST	\$120 per hour exc GST	
CSO 2 – Community Security Officer (Level 5)	\$70 per hour exc GST	\$70 per hour exc GST	\$120 per hour exc GST	
CSO 3 – Community Security Officer (Level 1)	\$70 per hour exc GST	\$70 per hour exc GST	\$120 per hour exc GST	
CSO 4 – Community Security Officer (Level 1)	\$70 per hour exc GST	\$70 per hour exc GST	\$120 per hour exc GST	
CSO 5 – Community Security Officer (Level 1)	\$70 per hour exc GST	\$70 per hour exc GST	\$120 per hour exc GST	
CSO 6 – Community Security Officer (Level 1)	\$70 per hour exc GST	\$70 per hour exc GST	\$120 per hour exc GST	

Position	Shift	Total hours per week	Total cost per week	Total cost per year
Static Community Security Officer Position	Monday to Sunday night shift 1800hrs to 0600hs	84	\$5,880	\$305,760
Mobile Community Security Officer Position	Monday to Sunday night shift 1800hrs to 0600hs	84	\$5,880	\$305,760
Static Community Security Officer Position	Saturday to Sunday day shift 0600hrs to 1800hrs	24	\$1680	\$87,360
Security Operations Manager	Monday through to Sunday available at all times. 38hr week	38	\$2660	\$138,320
Total		230	\$16,100	\$837,200

Additional Costings

Vehicle: 2 vehicles to be supplied by Mornington Island Shire Council to conduct mobile patrols and for Security Operations Manager to perform the above position responsibilities. All cost associated with vehicles including fuel and servicing is also to be supplied by Mornington Island Shire Council.

Accommodation: Accommodation for the Security Operations manager will be required and is to be supplied by Mornington Island Shire Council. In the transition period Cape York Protection also intend to utilise a security officer who is currently working as a security patrol officer for the current Security company until a local community member is identified and trained into this position. Whilst this transition is taking place, accommodation will also need to be provided by Mornington Island Shire Council.

Flights: Flights for the Security Operations Manager will be required and is to be covered by Mornington Shire Council. In securing a suitably qualified person for this position, we aim to negotiate a fly in, fly out roster that works within Business and Council requirements.

Final Notes

Cape York Protection is committed to working with Mornington Island Shire council in all aspects involved in providing and maintaining security in the local community.

We are available any time to discuss this security transition proposal.

Yours Sincerely,

Brooke Colless

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0434934323

Cameron Holmes and Deshanka Holmes

cameron@capeyorkprotection.com.au

0434006233

Cape York Protection Pty Ltd ABN: 33 640 488 875 | Security Licence: #4365041

12.4 FINANCE REPORT

Author: Acting Executive Manager Finance and Human Services

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with a financial report as required under section 204 of the Local Government Regulation 2012. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year.

This report provides the following attachments as supporting information as at 30 April 2022:

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flow
- Detailed Actuals vs Budgeted Income Statement
- Summarised Income Statement per Department
- Capital Budget

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Statement of Comprehensive Income provides details on the Council's financial performance for the period ended 30 April 2022. The Detailed Income Statement provides a more detailed review of Council's income and expenditure compared to the budget and the previous year. The Summarised Income Statement per Department provides a high-level review as to where Council's money is made and spent.

April 2022 Operating Results

Council's operating result for the April month will be tabled in the meeting.

Budget 2022/23 Preparation Timetable

A critical staffing shortage has seen a delay in the budget preparation process.

With the limited timeframe remaining to deliver the 2022/23 Council Budget, the proposed timetable for preparation and adoption of the 2022/23 Budget is anticipated as follows:

- Week ending 15 May 2022 –
 - Budget templates to be sent to Managers and Executive Managers for review and input
 - Capital Budget Request forms to be sent to Managers and Executive Managers for review and input
 - Copies of the 2021/22 Fees and Charges to be sent to for review and input
- Wednesday 25 May 2022 – Budget template forms to be returned to the Acting Chief Executive Officer, Acting Executive Manager Finance and Human Services and Acting Manager of Finance and Administration for compilation.

- Wednesday 1 June 2022 – Meeting of the Executive Management Team to review the proposed budget figures
- Wednesday 15 June 2022 – Budget Review with Council
- Thursday 30 June 2022 – Final Budget Meeting (Special Council Meeting) with Council for adoption

FINANCIAL & RESOURCE IMPLICATIONSFinancial Implications

There are several vacancies with the Finance Department due to the turnover and leave thereby creating an additional workload for current staff. The possibility of outsourcing several key areas is currently being considered.

Staffing Resources Implications

Executive Manager Finance and Human Services and the Finance Officer roles have been advertised and the recruitment process is underway.

RECOMMENDATION

That Council:

1. Receive and note this Report.
2. Adopt the 2022/23 timetable as contained in this Report.

13 STAFF REPORTS - GOVERNANCE AND COMMUNICATIONS

Nil

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES**14.1 HOUSING REPORT****Author: Housing Manager****Attachments: Nil****PURPOSE (EXECUTIVE SUMMARY)**

The purpose of this report is to provide the Council with an update of the Housing program for the month of April 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**CURRENT QBUILD WORKS PROGRAMS UNDERWAY****1. 2020/21 QBuild Do & Charge Program**

Approximately 928 jobs were issued via the QBuild Portal for the 2020/21 financial year.

2. 2021/22 QBuild Do & Charge Program

Approximately 1351 jobs have been issued to date via the QBuild Portal for the current financial year. 629 jobs have been completed and invoiced. Approximately 722 jobs are yet to be completed and/or invoiced.

The Department of Communities, Housing and Digital Economy will be conducting maintenance inspections in the first week of May. This inspection was cancelled because the inspectors were sick. They are arranging another date before the EOFY.

3. 2019/2020 QBuild Purchase Orders Program

QBuild issued purchase orders for 134 jobs in the 2019/20 financial year valued at \$5.9 million.

- 1 project yet to be completed

4. 2020/21 QBuild Purchase Orders Program

QBuild issued purchase orders for 137 jobs in the 2020/21 financial year valued at \$5.7 million.

- 3 projects are yet to be completed

5. 2021/22 QBuild Purchase Orders Program

QBuild have issued 191 purchase orders for this financial year valued at \$4.1 million. 141 projects are yet to be completed.

	QAS Mornington Island	2 Projects
1.	Mornington Island Police Station	2 Projects
2.	PCYC Works	4 Projects
3.	Mornington Island State School	20 Projects
4.	<u>Community Housing</u>	<u>163 Projects</u>
5.	<u>Total</u>	<u>191 Projects</u>

6. 2021/22 QBuild Purchase Orders Program – Quoted or Quoting

24 projects are currently being quoted and/or are awaiting approval.

7. MSC FACILITIES DEPARTMENT**Facilities Work Job Requests**

Completed jobs via Housing Team - 1219
Total jobs in spreadsheet – 2411

8. FUNDING WORKS**8.1 - \$2.35 Million Interim Capital Works Program (Completion Timeframe 2021/2022)**

The Housing Department is at the quoting stage for Duplex and the 2 X Plugins. Drawings have been sent out to suppliers and suppliers are sending through their quotes for the materials.

8.2 - \$7.328 Million Capital Housing Program (Completion Timeframe 2025)

The Housing Department, upon consultation with the A/CEO, has submitted the application under this Program and is awaiting approval.

8.3 - \$1.2 Million Tavern Upgrade (Approx. \$100,000.00 Remaining).

The Tavern Kitchen renovation works have commenced. Plumbing works have commenced to include upgrading of the Tavern Kitchen plumbing to suit new appliances. The Department has sourced and received five (5) quotations from various suppliers.

8.4 - \$1.36 Million 2020-21 COVID W4Q Program

Drawings have been completed for the accommodation buildings and have been sent out to suppliers. Awaiting on all the quotes from suppliers.

9. LOT 911 SUBDIVISION

Council has selected and approved a drawing specification (i.e., Option 1) for the subdivision of Lot 911. The drawings have been sent to the Department of Seniors, Disability Services, Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP) and the engineering consultants for review and responses for Council, where necessary. A report with indicative development costs will then be submitted to Council for approval thereafter. The adopted preferred option will then be used in the Development Application (DA) process.

DSDSATSIP have advised that an application for the walkway thoroughfares will have to be submitted in a separate application.

10. COUNCIL ADMINISTRATION BUILDING

Council has recently completed the tender process and is in the final stages of awarding the contract to the successful bidder.

11. STAFFING REPORT

Housing Department is currently understaffed and is working closely with Human Resources Department to recruit full-time tradesmen as per the Council-approved Department organisational structure. We are in the process of employing two more T/A's. We have completed the interview process.

All contractors' tradesmen have been phased out including the one contractor tradesman plumber. We have employed a tradesmen plumber full-time.

FINANCIAL & RESOURCE IMPLICATIONS

The Department has persistent staffing issues relating to attraction and retention of permanent employees. The last three months has seen the departure of critical staff and hence this consistent staff turnover directly impacts the Department's inability to meet budgeted figures. Recruitment is underway to source Supervisors, Carpenters and Trade Apprentices. All contractors' tradesmen have been phased out and a permanent tradesman plumber has been engaged.

RECOMMENDATION

That Council note and accept this Report.

14.2 WHS REPORT MAY 2022

Author: WHS Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide Council with an update on Workplace Health and Safety risks Audit and compliance for the month of May 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The WHSQ Improvement Notices submitted to council update follow:

WHSQ Improvement Notices in Progress**Notice No. I2031553 – June 2022**

Maintenance Depot – There a two entry points to the depot, with inadequate signage and indication of traffic flow or speed. There is no delineation between workers, other persons, and vehicle traffic other than a temporary fence which can be moved and moved around. Advised that to your knowledge there was no traffic management plan for the site.

Rectification

- Subdivision of the site to clearly delineate boundaries to assist in development of traffic management plans
- Securing of perimeter to facilitate to safe trafficking within the site
- Development of traffic management plan for site

Progress

- Subdivision complete/ being lodged
- Fencing of external and internal perimeters scoped and planned

Outstanding Actions

- Traffic management signage and plan to be incorporated into the above.

Notice No. I2010272 – June 2022

Water Treatment Plant – Discussions with Council Management Representatives confirmed there was currently a Hazardous Chemicals Register prepared and maintained for the site. Council Management Representatives also confirmed the WTP had not, to date, been notified as a "Manifest Quantity Workplace" (MQW) through submission of a Form 73 Application to WHSQ for assessment.

Rectification

- The Water Treatment Plant is scheduled for redevelopment that will include purpose built chemical storage shed and a site office to conduct testing etc., The chemical storage shed includes an emergency chemical shower
- As advised by the Executive manager Tech Services prior to his departure the successful contractor will be required to submit a "Manifest Quantity Workplace" (MQW) through submission of a Form 73 Application to WHSQ for assessment.

Progress

- Quotes for the redevelopment have been received with works yet to be commenced.

Notice No. I2010273 – June 2022

Water Treatment Plant – Discussions with Management Representative(s) confirmed that an Emergency Plan for the WTP (Manifest Quantity Workplace) has not been prepared, implemented and maintained for the site. In addition, it was confirmed that the WTP's Plan had not, to date, been submitted to the primary Emergency Services Organisation (QFES) for review.

Refer response to Notice No. I201273

Notice No. I2010271 – June 2022

Depot Mechanical Workshop/Hardstand Work Areas

It was observed and photographed temporary fencing installed across the Depot's external Hardstand storage/work area noting that the fencing would not prevent unauthorised pedestrian access. Further discussion with Council Management Representatives confirmed that the temporary fencing had been installed to deter unauthorised access to the workshop and Plant/Equipment that had been "Tagged" out for inspection, Maintenance and Repair. Management outlined the administrative process for workers to access and return key(s) for Powered Mobile Plant/Equipment. Management further advised there was an "Action Plan" to survey the Depot Hardstand creating two separate blocks and to install a permanent boundary fencing/gate(s) to improve the Depot's traffic management.

Refer response to Notice No. I2031553.

- Further action to ensure that pedestrian access is incorporated into scoping and site plan.

Notice No. I2010451 – June 2022

Waste disposal/transfer facility – There is currently no adequate safe system(s) of work in place to manage the risk of unauthorised site access, hazardous chemicals (EG. Batteries) and mobile plant colliding with persons or any other thing at the workplace. I confirmed with Management Representatives that there is inadequate site-specific control measure(s) (EG. Traffic Management Plan/Signage/Perimeter Fencing/Entry Gates) to adequately address Facility security and traffic management. Council Management Representatives confirmed that workers, including contractors and other persons are not currently provided with a site induction that includes information regarding site rules/requirements for provision of safe access/plant movement throughout Council's Waste Disposal/Transfer workplace

Rectification

- Develop traffic management plan
- Site security

Progress

- Work in progress to scope hard stand and site access to the land fill

Outstanding Actions

- Traffic management signage and plan to be incorporated into the above.

Notice No. I2010268 – June 2022

Mechanical Workshop External Hardstand Storage/Work Area – It was observed and photographed two (2) exterior hardstand designated storage/work areas (Temporary Fencing Installed between Operational & Tagged out Plant) noting the amount of plant, equipment and materials stored on these exterior hardstand laydown areas (EG. Disused Plant & Equipment). Discussions with Council Management Representatives confirmed that this mobile plant storage/work area maintenance issue had been previously identified and there was a plan in place to manage Council Plant and Equipment not in use (EG. Tag Out for Inspection, Maintenance & Repair/Dispose to Mainland for Parts/Scrap Metal)

Refer response to No. I2031553

Additional action:

- Ensure remediation action sufficiently incorporated into traffic management and site access design.
- Remedial work completed. Council Plant and Equipment not in use (EG. Tag Out for Inspection, Maintenance & Repair/Dispose to Mainland for Parts/Scrap Metal) have been removed from Island

Response to WHSQ regarding the above improvement notices

The response to WHSQ is currently still being drafted due to further changes in updated information and departure of the Executive Manager Tech Services, Council has employed a new engineer and he has recently commenced in Tech Services, when completed it will be reviewed by the ACEO prior to submission.

WHS/EHO documents developed/under review

- Barge – Vessel Safety Management Plan prior to Survey due Wed 13 April 2022
- CASA – ASIC application documents for current and newly appointed RPO's provide to Tech Services for actions
- Council Environmental health – Bynoe food licencing application documents
 - Application for a food business licence
 - Food safety program
- Updated the WHS incident register
- Updated the Hazards register

Hazard, incident, and risk reporting

- Nil Hazard reports received
- Nil incidents for May

Rehabilitation and Return to Work

- No claims open at the moment.

Safe Work Method Statements developed and provided for the month.

- Nil for May

LGAQ Workcare attendance to Council

- **WHS LGAQ Visit 31/5/22**

Hal Waddington WHS consultant Local Government Workcare will be accompanied by Jamen Wilcox, a first nations safety specialist, to talk with ACEO and Tony Walters WHSA about the Mutual Risk Obligations Program and explore how LGQ Workcover may be of assistance to council.

- **Safety Management System Master Class and WHS Member Forum**

Program to be conducted in July 2022. The Safety Management System Master Class will be a professional development session for Member Council WHS Teams. The councils WHSA to attend.

Next scheduled attendance to Council

- Arrive **23/05/2022** and depart **1/06/2022**.

WHS Continuous Improvement Activities

- Investigate the possibility of mentoring a suitable council employee towards WHS qualifications
- Consider training some employees to perform test and tagging instead of paying an electrical contractor to complete the work
- Develop and implement a WHS committee, meetings to be conducted quarterly, suggested committee to be comprised of WHSA, managers of each department and any interested workers

Barge Progress Report

The Barge Survey was completed on the 14th of April 2022, unfortunately the initial survey failed due to 3 noncompliance issues: -

- The EPIRB installed on the Barge was the incorrect type required for the marine class of vessel, the required type of EPIRB is a FLOAT FREE TYPE C
- A "V" sheet signal flag was required
- A "Floating man overboard light" for the lifebuoy was also required

Quotes for the required safety equipment have been received and ordered which is expected to arrive on Island during the week of 16 May 2022. The QSS Vessel surveyor will be provided with photographs of the safety equipment installed on the barge, and the surveyor stated when received he will submit the completed survey report to AMSA and Council.

Environmental Health Update**Food license applications**

Kuba Natha APH – Gidgee Health

- Food licence application has been received however it is not currently complete Gidgee Health to provide further supporting documentation. The council's EHO has conducted a food safety inspection of the APH kitchen including a review of the home's food safety management plan. Completed audit report to be submitted to Gidgee Health in due course.

Bynoe – Food van application

- Bynoe has submitted a food license application for a mobile food van, this application has been approved in principle as the required application fee is yet to be paid, and it is expected to be paid next week.

Objectives proposed for next attendance to Council.

During my next visit I will be focusing on the following tasks:

High Priority

- Conduct unannounced food safety inspections – Food Safety Van to assist with meeting food safety compliance
- Responding to and continuing the completion of WHSQ Improvement Notices
- Toolbox talks and training sessions to be conducted with all council employees
- Provide fire safety and WHS refresher courses for all staff.
- Conduct WHS inspections of building projects currently underway.
- Follow up on submitted hazard reports to ensure timely rectification/elimination.

Priority

- Conduct Fire safety training for new staff etc.
- Conduct Induction training for staff and contractors.
- Conduct toolbox training sessions for Tech Services, Workshops, Housing, Special Projects. and cleaning staff onsite
- Conduct site inspections and prestart meetings.
- Continue the work on Hazardous chemicals risk register and SDS updates.
- Continue work on Hazard inspections.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receives and notes this Report.

14.3 INFRASTRUCTURE AND TECHNICAL SERVICES REPORT

Author:	Acting Executive Manager Infrastructure & Technical Services
Attachments:	1 Morningson Island Sewerage Pump Station Inspection Technical Memorandum
	2 Drinking Water Update - Department of Regional Development, Manufacturing and Water
	3 Safe & Healthy Drinking Water Program
	4 Fact Sheet - Ehrlichiosis in Dogs (<i>Ehrlichia canis</i>)
	5 Tick & Flea Treatment Poster

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this Report is to provide Council with an update of activities being undertaken by the Infrastructure and Technical Services Department within Council.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

This report outlines the major activities undertaken and challenges faced by the Department since the last report.

Water, Sewerage and Drainage*Water Operations*

An information session was provided to Council water operating staff by Queensland Health about the 'Safe and Healthy Drinking Water in Indigenous Local Government Areas Program'. The aim of the program is to improve water treatment infrastructure and to upskill water operators. The program consists of on-site training over a 6-month period and encompasses basic water chemistry and equipment calibration and use and the tailoring of standard operating procedures.

The longer-term objective of the program is to work with the Water Industry Operators Association of Australia (WIOA) is to use the information gathered through Safe and Healthy Drinking Water program to inform the future development of a training package suited to Indigenous operators.

Involvement in this program is highly recommended as it provides upskilling and capacity building for local staff, ensures reliability of safe drinking water, and improves the ability to meet regulatory requirements under the Water Supply Act. The training would also assist in reducing risks to water supply and quality.

*Regulatory and Drinking Water Quality**Drinking Water Incident*

A drinking water incident was reported to the Qld Drinking Water Regulators in March 2022 as a result of an equipment fault at the Clearwater Treatment Plant which led to an indeterminate amount of untreated (raw) water to enter the reservoir. A boil water alert was issued to the community as a precaution due to the failure of equipment as follows:

13/03/2022

Drinking water incident occurred and reported to QLD Water supply regulator. Boil water alert issued

14/03/2022

(1) chlorine dosing pump was made operational utilising spares and parts of existing (faulted) pumps. Although operational, this fault required water operators to attend the treatment to manually changeover the chlorine tanks until both units were made operational.

21/03/22 - 22/03/2022

Major power outage impacted the eastern end of the township due to a power pole fire. Generators started without issue with water treatment and supply uninterrupted. Substantial community concern was raised regarding the boil water alert and the inability for water to be boiled in areas with power outage.

24/03/2022

New chlorine dosing pump was installed and operating without issue.

19 - 21/04/2022

Technicians arrived on island and serviced pH correction and analysers. It was identified that the chlorine analyser was faulty, however correct parts were not available. These probes are scheduled to be replaced during the next visit.

03/05/2022

Power outage at 11:30pm impacting the dam, Clearwater Treatment Plant, CBD/ shops and houses through to Bilthurr Street / Pump Station B. Telemetry failed to send a SMS text to notify of the power outage. Council facilities were notified of the outage via the security guards and community member. It was identified that there was no water flow from taps, indicating that the generators had not automatically switched on. Council plumber was called out and re-established back-up power to the dam and treatment plant.

04 - 05/05/2022

Investigation of SCADA identified that messaging had not been operational since Wednesday 27/04/22 (i.e. 7 days). Remote assistance was provided by technicians to troubleshoot cause of generators failing to start automatically. Investigation was initiated with Telstra to determine whether network issue. The modems were inspected and required manual reboot in addition to reset of the SIM card.

Routine monitoring of chlorine has confirmed that there is still chlorine residual within the network to provide disinfection once water leaves the reservoir and no e-coli has been identified. All major equipment has been serviced/ replaced with telemetry re-established.

It is anticipated that, subject to water testing results and regulatory agreement, the boil water advice will be lifted within the next 14-21 days. Caution has continued to be exercised due to the increased risk to public health if the monitoring equipment were to fail to alarm.

Raw Water Supply

Two of the (3) raw water pumps were damaged in November 2021 following a lightning strike. New pumps have been built awaiting final fit-off parts to arrive and ship to Mount Isa. Discussion with the supplier had indicated that the pumps are scheduled to arrive in Mount Isa for fit-off late May 2022.

Previous advice from electrical technicians identified that the switchboard at the dam site was operational however required significant upgrade to allow it to function correctly, have greater resilience against lightning strikes and allow timely repair without the need to retrofit components. A quote has been received for this work approximating \$91,000. This work is planned and funded under the Indigenous Council Critical Infrastructure Program.

Sewer Operations

During the month significant operational issues were encountered with the sewer pump station servicing the eastern end of town (Pump station A). The pump station had been operating on (1) submersible pump since November 2021.

On 16 April the remaining pump overloaded and ceased working. Multiple attempts were made to restore operation to pump station A, pending full rectification. Due to malfunction of critical spare pumps the dewatering pump was used to pump from PSA. This workaround required staff to physically attend the site and run the pump for 30 mins for 3-4 times per day (including nights and weekend). A temporary replacement pump has now been installed with new pumps to be procured.

Indigenous Council Critical Infrastructure Program (ICCIP)

A site visit was conducted by the project managers engaged to deliver the remainder of the ICCIP funded projects (Water Investigation, Wastewater Investigation and Telemetry Rectification). This visit consisted of interviews with Council water/ sewer operators, inspection of infrastructure and consultation with electrical technicians.

Water Investigation – extensive water sampling was requested, with samples collected and awaiting results from Cairns Labs

Wastewater Investigation – a detailed condition inspection was performed of the sewerage pumps stations with a draft report now received

Telemetry Rectification – quotes have been received for works identified during the visit and discussions.

Animal Control*Ehrlichiosis Infection in dogs*

Recently it was confirmed that the tick-borne bacteria Ehrlichiosis is present in the canine population on Mornington Island. This infection can be fatal to dogs if not treated early and can also cause mild to moderate symptoms in humans if they are bitten by infected ticks.

The infection was first confirmed in Australia in May 2020 in Western Australia, with subsequent confirmation of cases in the Northern Territory, northern South Australia and most recently in North-West Queensland. This infection is of serious concern to Biosecurity and is required to be notified if identified.

To help prevent Ehrlichiosis:

- Maintain and effective tick prevention and control program. An effective tick prevention and control program will include:
 - Using external tick control that kills ticks on contact
 - Treatment of anywhere that dogs sleep and yards so they are not reinfected from the environment
- Talk to your local Animal Control Officer about tick treatment (or the vet during visits)
- Check your dogs for ticks regularly

Council's Animal Control Officer (ACO) has been conducting house visits for tick treatment, including providing education on yard care (weeds, mowing and tree-pruning) for tick management and has set-up a public dipping tank available at the Technical Services office every Wednesday.

Animal Control Work Program

Development of a formal work program has been discussed and will be progressed for the new financial year.

In the interim the following items are being investigated and progressed by the ACO, with support of the Group Managers, these include:

1. Instilling and educating the community on the “5 Freedoms” of internationally recognised animal welfare and duty of care of animals as we are legally obligated by the Animal Care and Protection Act 2001, as a community.
2. Continue house visits for tick treatment due to tick infestation and the tick-borne bacteria Ehrlichiosis until the end of May. This will include the education on the connection between yard maintenance and tick management.
3. Dipping tank available every Wednesday.
4. Plan training and develop for future Local AOCs with assistance from the RSPCA, vet clinics and pounds. Certificate IV in Animal Control and Regulation (or similar) training agenda is also being compiled.
5. Presenting animal registration during discussions for the future (including using vet visits to their full advantage for desexing, leading to cheaper registration).

Parks and Gardens

Parks and Gardens continue to carry out street cleaning activities, mow and tidy work orders for social housing and have performed more wide-scale and regular mowing of open spaces such as the Lardil St Park and Oval. This increased mowing of urban streets, in addition to initial weed spraying of fences, has made a significant improvement to the streetscape and has seen an increased uptake in yard maintenance by residents.

In the coming month, Council will be partnering with the Rangers to conduct a 10-day noxious weed and fire control program in the coming month. This program includes the spraying of external fences of houses within the community and those of public facilities such as the airport and cemetery.

Cemetery

During the month the Parks and Gardens team conducted a large tidy of the cemetery grounds and mowing of the road verge. Members of the team had also conducted grave preparation and undertaking/ burial activities for the three funerals.

Waste Management

Clean-up of the landfill site has continued with noticeable improvement throughout the site. Garbage collection trucks are operational with regular garbage services continuing.

Warehouse

Warehouse and barge operations have continued as normal for the month with minimal interruption due to public holidays and scheduled barge delays.

The staff are currently in the process of stocktake preparation with weekend stocktake counts planned to be performed over coming weeks and leading up to end of financial year.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note this Report.



Technical Memorandum

Title	Mornington Island Sewage Pump Station Inspection		
Client	Mornington Shire Council	Project No	Q22102
Date	9/05/2022	Memo No	01
Author	Michael Lancini RPEQ 18786	Discipline	Water and Structural
Reviewer	Aaron Bull	Office	Unit 4/194 Mulgrave Road, Cairns, QLD, 4870

1 Background

MAL Engineers were requested by Mornington Shire Council to undertake a site inspection of the existing Sewage Pump Stations (SPS) on the 27th and 28th April 2022. The inspection was requested as the SPS's are known to be in a deteriorated state and have not been performing adequately.

This inspection was completed by MAL Engineers in conjunction with GANDEN, to review the existing SPS's condition and provide any recommended remedial/upgrade works.

1.1 Sewer Network

Wastewater from the community's dwellings and businesses is transferred via gravity sewerage to a series of pump stations, from where sewage is pumped to the wastewater treatment plant.

Mornington Island has three (3) pump stations, which include:

- Sewage Pump Station A
 - This pump station is located off Jimbarn St
- Sewage Pump Station B
 - This pump station is located off Wardirrkan St
- Sewage Pump Station c
 - This pump station is located off Located off Cemetery Road

The location of the pump stations are shown in Figures 1, 2 and 3 respectively.



Figure 1: Pump Station A



Figure 2: Pump Station B



Figure 3: Pump Station C

The SPS's are located in fenced compounds and contain SPS wet wells with duty/standby submersible pumps, valve pits and control cabinets inclusive of telemetry. The pumps are controlled by level instrumentation that is connected to Council's SCADA system.

While not the focus of the inspections, the wastewater treatment plant comprises two trains of concrete lined treatment lagoons, each comprising one primary treatment lagoon and three secondary treatment/polishing lagoons. The treatment lagoons discharge effluent to an ocean outfall. MAL Engineers understand that the ocean outfall is located approximately 800m off the Island and was recently replaced with a new line.

The wastewater network is shown in the drawings in [Appendix A](#).



1.2 Scope of Works

The MAL Engineers structural engineering scope of works includes:

Site Inspection

- Perform a visual inspection of the sewage pump station sites to determine the existing condition of the pump station and associated infrastructure.

Condition Assessment Report

- Development of a structural inspection report which outlines the identified defects and proposed remedial works for the pump stations.

1.3 Inspection Methodology

The inspection was completed on 27th and 28th April 2022. The inspection was a visual assessment completed only on the accessible elements of the pump stations. MAL Engineers did not undertake any non-destructive or destructive testing and any aspects of the pump station that could not be viewed at the time of the inspection was not been inspected and has not been included in this report.

The condition rating system adopted for this inspection follows the criteria set out in Table 1 below:

Table 1 – Condition Rating Methodology

Condition	Explanation
Good	Free of defects
Fair	Free of defects affecting structural performance, integrity or durability
Poor	Defects affecting the durability which require monitoring, detailed structural engineering inspection or maintenance
Severe	Defects affecting the performance and structural integrity which require urgent action as determined by a detailed structural engineering inspection

1.4 Limitations

The preparation of this report has been in accordance with the project brief provided by Mornington Shire Council and has relied upon the information, data and results provided or collected from the sources and under the conditions outlined in the report.

The purpose of the report is to provide Council with a summary of the identified defects of the sewage pump stations at the time of the inspection. The report does not address the compliance to the current relevant Australian Standards and does not include a design check on the structure.

MAL Engineers accepts no responsibility for any loss, damage suffered or inconveniences arising from, any person or entity using the plans or information in this study for purposes other than those stated above.



3 Inspection Findings

3.1 Pump Station A

Pump station A is located on Jimbarn St and is located within a fenced compound shown in Figure 4. The fencing around the pump station was in a deteriorated state with corrosion occurring to the fencing components. The pump station consist of a cast insitu concrete wet well, valve pit and roof slab.

In 2020 there were minor refurbishment works that were undertaken on the pump station which included the installation of new like for like pumps and pump guide rails, installation of new access hatches on the wet well and the installation of a new switchboard.

Figure 4 and 5 show the SPS A compound and the associated infrastructure



Figure 4: SPS A Compound



Figure 5: SPS A Infrastructure



At the time of the inspection the pump station was overgrown and the pumps were not functioning and had been removed from the wet well. A portable diesel pump being used to pump down the pump station. From discussions on site with the Council operational staff, it is understood that the pumps had failed as the guide rails had pulled off from the wall. Due to the failed pumps, the wet well was full with raw sewage and was likely in overflow. The height of the sewage meant that a detailed inspection of the wet well could not be completed at the time of the inspection.

Significant build-up of grease was apparent in the raw sewage with Council operations noting that this a common occurrence (potentially caused by Dugong fat which is a component of the residents' diet). In the past Council have broken down the fat with an enzyme based solution which required manual dosing. There was also a significant build up of grit and rag in the raw sewage.

It is noted that the build up of grit and rag can be attributed to no screening manhole being present upstream of the wetwell.

Figure 6 shows the pump station at the time of the inspection.



Figure 6: SPS A Wet Well

It is noted that there is currently no fixed gantry to allow the removal and installation of the pumps and instead a mobile gantry is utilised on island for all pump stations. This mobile gantry is the preference of the Council staff.

3.1.1 Pump Station A Equipment

The pump station comprises the following equipment: -

- Lined wet well (lined with a bitumen style coating not normally used), complete with;
 - Lockable lid,
 - The lid was in a serviceable condition and had recently been replaced. However, from discussions on site it was noted that the lid was made to small for the pumps and that the lid has to be removed to allow the pumps to be removed from the wet well
 - Duty/standby submersible pumps
 - At the time of the inspection both pumps were removed from the wet well as they had failed.



- DICL riser pipes;
 - The riser pipes could not be seen at the time of the inspection due to the level of the sewage.
- Submersible pump guiderail system,
 - At the time of the inspection the guiderails had pulled off the wall for one of the pumps.
- High and low level float switches; and
- Vent pipe,
- Valve pit, complete with;
 - Ductile iron piping,
 - Flanged swing type check valves,
 - Flanged gate valves,
- Switchboard; and
 - The switchboard was recently replaced in the 2020 works.
- Lighting (mounted on the wet well vent),

The pump station is locally automatically controlled on level in the wet well, measured by the level switches. The pumps operate in duty / standby configuration, with automatic changeover of duty pump in the event of pump failure.

3.1.2 SPS A - Asset Condition

The age of the pump station and associated equipment is not known, however it is estimated the system is approximately 30 years old. As noted above, minor refurbishment works were undertaken on the pump station in 2020 which included:

- Installation of new pumps and guide rails
- Installation of new access hatch and safety grate; and
 - The access hatch and safety grate were in a fair condition, however the grate is too small for the pumps as noted previously.
- Installation of new switchboard
 - The switchboard was in good condition.

3.1.2.1 SPS A Wet Well

As noted above, the wet well was full of raw sewage at the time of the inspection, which meant the entirety of the wet well could not be inspected.

The coating in the collection manhole consists of a bituminous product. It is noted that this type of coating is not normally seen in wastewater applications. From a previous inspection report completed in 2016, the coating was identified to be in a deteriorated state and had failed in various locations.

Due to the raw sewage level be at the top of the wet well, the internal components (pipework, etc) could not be inspected at the time of the inspection. However, based on the age of the pump station and previous report findings, the internal components are likely in a deteriorated state. It is noted that the pump guiderails and duckfoot had failed, which was the cause of the pump failure.

Photos of the wet well are shown in Figure 6.

3.1.2.2 SPS A Valve Box

The valve box is located directly adjacent to the wet well and has the bypass injection point located within the valve box. At the time of the inspection the diesel pump was connected to the bypass injection point as shown in Figure 7.

The valve box and associated pipework was found to be in poor condition at the time of the inspection, with



raw sewage located within the valve pit due to backflow from the wet well. The valves and pipework were showing signs of deterioration with section loss evident in the pipework.



Figure 7: SPS A Valve Pit

3.1.2.3 SPS A Compound

At the time of the inspection the SPS A compound was overgrown with vegetation and there was very limited working area for the Council staff undertaking the by pass works. Due to poor surface drainage within the compound, the ground was generally saturated and boggy. Figure 8 shows the compound at the time for the inspection.



Figure 8: SPS A Compound



3.1.3 SPS Remedial Works

Based on the results of the site inspection and discussions with Council on site, the following remedial works are recommended for SPS A:

- Design engineer to review and confirm the sizing of the submersible pumps and installation of new pumps;
- Installation of new guide rails, duck foots, etc;
- Move bypass injection point to outside valve pit to provide more space for working;
 - The bypass injection point will need to be located within a concrete pit.
- Coating of the SPS wet well with a Novolac system;
- New concrete surrounds to entire enclosure to provide more working space, reduce maintenance and allow surface drainage;
- Construction of a new stainless steel fence;
- Increase the size of the manhole openings to suit the new pumps and provide new access hatches to the pump station;
- Provide a new valve pit lid;
- Provide GPO outlets for the pumps to allow “plug and play” functionality to negate the need for an electrician to hardwire the pumps,
- Provide a new light;
- Extend valve spindles on all valves;
- Provide new RPZ and hose cock;
- Provide a new generator connected to SCADA (if budget allows);and
- Provide flap on valve pit drain.

3.2 Pump Station B

Pump station B is located off Wardirkan St and is located within a fenced compound shown in Figure 9. The fencing around the pump station was in a deteriorated state with corrosion occurring to the fencing components. The pump station consist of a cast insitu concrete wet well, valve pit and roof slab.

In 2020 there were minor refurbishment works that were undertaken on the pump station which included the installation of new like for like pumps and pump guide rails, installation of new access hatches on the wet well and the installation of a new switchboard.

Figures 9 and 10 show the SPS B compound and the associated infrastructure



Figure 9: SPS B Compound

DRAFT



Figure 10: SPS B Infrastructure

At the time of the inspection the pump station was over grown and the pumps were not functioning, however they had not been removed from the wet well.

Due to the failed pumps, the wet well was full with raw sewage and was likely in overflow. The height of the sewage meant that a detailed inspection of the wet well could not be completed at the time of the inspection.

Significant build-up of grease was apparent in the raw sewage with Council operations noting that this a common occurrence (potentially caused by Dugong fat which is a component of the residents' diet). In the past Council have broken down the fat with an enzyme based solution which required manual dosing.

There was also a significant build up of grit and rag in the raw sewage.

it is considered that the build up of grit and rag can be attributed to no screening manhole being present upstream of the wetwell.

It is noted that after SPS A was pumped down with the diesel pump, it was to be relocate to SPS B to pump down the wet well.

Figure 11 shows the pump station wet well at the time of the inspection.



Figure 11: SPS B Wet Well



It is noted that there is currently a fixed gantry to allow the removal and installation of the pumps. However the gantry is not load rated and Council's preference is to utilise their mobile gantry instead of the fixed gantry.

It is also noted that there is an existing generator at SPS B, however it is old and has not functioned for a number of years. The generator is shown in Figure 10.

3.2.1 Pump Station B Equipment

The pump station comprises the following equipment: -

- Lined wet well (lined with a bitumen style coating not normally used), complete with;
 - Lockable lid,
 - The lid was in a serviceable condition and had recently been replaced. However, from discussions on site it was noted that the lid was made to small for the pumps and that the lid has to be removed to allow the pumps to be removed from the wet well
 - Duty/standby submersible pumps
 - At the time of the inspection the pumps were not functioning
 - DICL riser pipes;
 - The riser pipes could not be seen at the time of the inspection due to the level of the sewage.
 - Submersible pump guiderail system,
 - At the time of the inspection the guiderails had pulled off the wall for one of the pumps.
 - High and low level float switches; and
 - Vent pipe,
- Valve pit, complete with;
 - Ductile iron piping,
 - Flanged swing type check valves,
 - Flanged gate valves,
- Switchboard
 - The switchboard was recently replaced in the 2020 works.
- Lighting (mounted on the wet well vent), and
- Steel Gantry
 - This is not load rated and is not currently utilised by Council.
- Deisel generator
 - This currently does not function.

The pump station is locally automatically controlled on level in the wet well, measured by the level switches. The pumps operate in duty / standby configuration, with automatic changeover of duty pump in the event of pump failure.

3.2.2 SPS B - Asset Condition

The age of the pump station and associated equipment is not known, however it is estimated the system is approximately 30 years old. As noted above, minor refurbishment works were undertaken on the pump station in 2020 which included:

- Installation of new pumps and guide rails
- Installation of new access hatch and safety grate; and



- The access hatch and safety grate were in a fair condition, however the grate is too small for the pumps as noted previously.
- Installation of new switchboard
 - The switchboard was in good condition.

3.2.2.1 SPS B Wet Well

As noted above, the wet well was full of raw sewage at the time of the inspection, which meant the entirety of the wet well could not be inspected.

The coating in the collection manhole consists of a bituminous product. It is noted that this type of coating is not normally seen in wastewater applications. From a previous inspection report completed in 2016, the coating was identified to show signs of concrete spalling in various locations.

Due to the raw sewage level be at the top of the wet well, the internal components (pipework, etc) could not be inspected at the time of the inspection. However, based on the age of the pump station and previous report findings, the internal components are likely in a deteriorated state.

Photos of the wet well are shown in Figure 11.

3.2.2.2 SPS B Valve Box

The valve box is located directly adjacent to the wet well and has the bypass injection point located within the valve box.

The valve box and associated pipework was found to be in a fair condition at the time of the inspection, however one of the pipes was missing a pipe support.

There was also a flow meter locate din the valve pit, however from discussions with Council staff it is understood that the flow meter is faulty.



Figure 12: SPS B Valve Pit

3.2.2.3 SPS B Compound

At the time of the inspection the SPS B compound was overgrown with vegetation and there was very limited working area for the Council. Due to poor surface drainage within the compound, the ground was generally saturated and boggy. Figure 13 shows the compound at the time of the inspection.



Figure 13: SPS B Compound

3.2.3 SPS Remedial Works

Based on the results of the site inspection and discussions with Council on site, the following remedial works are recommended for SPS B:

- Design engineer to review and confirm the sizing of the submersible pumps and installation of new pumps;
- Installation of new guide rails, duck foots, etc;
- Move bypass injection point to outside valve pit to provide more space for working;
 - The bypass injection point will need to be located within a concrete pit.
- Coating of the SPS wet well with a Novolac system;
- New concrete surrounds to entire enclosure to provide more working space, reduce maintenance and allow surface drainage;
- Construction of a new stainless steel fence;
- Increase the size of the manhole openings to suit the new pumps and provide new access hatches to the pump station;
- Provide a new valve pit lid;
- Provide GPO outlets for the pumps to allow "plug and play" functionality to negate the need for an electrician to hardwire the pumps;
- Provide a new light;
- Extend valve spindles on all valves;
- Provide new RPZ and hose cock;
- Provide a new generator connected to SCADA (if budget allows);
- Provide flap on valve pit drain; and
- Install new flow meter.



3.3 Pump Station C

Pump station B is located off Cemetery road and is an elevated pre-cast pump station with balustrading around the top of the roof slab. As there is not fenced compound around the pump station, there is no fixed access provided to the pump station and Council currently gain access via a portable ladder. It is noted that there is no landing slab for a portable ladder to be located on.

In 2020 there were minor refurbishment works that were undertaken on the pump station which included the installation of new like for like pumps and pump guide rails, installation of new access hatches on the wet well and the installation of a new switchboard

Figures 14 show the SPS B compound and the associated infrastructure



Figure 14: SPS C Compound

At the time of the inspection, the area adjacent to the pump station was overgrown and the access track leading up to the pump station was severely eroded with significant water across the track.

The pumps were found to be functioning adequately, with the sewage level lower than the top of the pumps.

It is noted that there was significantly less fat, grit and rag build up in the sewage of SPS C, when compared to SPS A and B.

Figure 15 shows the pump station wet well at the time of the inspection.



Figure 15: SPS B Wet Well

It is noted that there is currently a fixed gantry to allow the removal and installation of the pumps, however it was not functioning at the time of the inspection.

3.3.1 Pump Station C Equipment

The pump station comprises the following equipment: -

- Lined wet well above ground (lined with a bitumen style coating not normally used), complete with;
 - Raised platform slab with balustrading.
 - The balustrading should be reviewed to confirm it complies with AS1657.
 - Lockable lid,
 - The lid was in a serviceable condition and had recently been replaced. However, from discussions on site it was noted that the lid was made too small for the pumps and that the lid has to be removed to allow the pumps to be removed from the wet well
 - Duty/standby submersible pumps
 - At the time of the inspection the pumps were functioning adequately
 - DICL riser pipes;
 - The riser pipes were suffering from corrosion.
 - Submersible pump guiderail system,
 - The guiderails appeared to be in fair condition.
 - High and low level float switches; and
 - Vent pipe,
- Valve pit, complete with;
 - Ductile iron piping,
 - Flanged swing type check valves,
 - Flanged gate valves,
- Switchboard
 - The switchboard was recently replaced in the 2020 works.



- Lighting (mounted on the wet well vent), and
- Steel Davit
 - A steel davit arm was present on site to allow equipment to be lifted from the ground level to the platform slab level. The davit arm did not appear to be functioning.

The pump station is locally automatically controlled on level in the wet well, measured by the level switches. The pumps operate in duty / standby configuration, with automatic changeover of duty pump in the event of pump failure.

3.3.2 SPS B - Asset Condition

The age of the pump station and associated equipment is not known, however it is estimated the system is approximately 20 years old. As noted above, minor refurbishment works were undertaken on the pump station in 2020 which included:

- Installation of new pumps and guide rails
- Installation of new access hatch and safety grate; and
 - The access hatch and safety grate were in a fair condition, however the grate is too small for the pumps as noted previously.
- Installation of new switchboard
 - The switchboard was in good condition.

3.3.2.1 SPS C Wet Well

The sewage level was low in SPS C, so at the wet well could be assessed at the time of the inspection.

The coating in the collection manhole consists of a bituminous product. It is noted that this type of coating is not normally seen in wastewater applications. The coating appeared to be in a fair condition.

As the wet well consists of precast caissons fixed together, there are joints at each section of caisson that had sealant. Although the joints did not appear to have failed, due to the age of the structure they are nearing the end of their design life and would be expected to fail in the medium term.

The guiderails appeared to be in a satisfactory condition at the time of the inspection, however the riser pipework appeared to be corroded with section loss evident.

The floor slab at the top of the wet well was a precast slab that has been fixed to the top of the wet well. The slab appeared to be in fair to poor condition with isolated areas of spalling identified.

Photos of the wet well are shown in Figure 15.

3.3.2.2 SPS C Valve Box

The valve box is located at ground level and is directly adjacent to the wet well and has the bypass injection point located within the valve box. The valve box and associated pipework was found to be in a fair condition at the time of the inspection.

There was also a flow meter located in the valve pit and from discussions with Council it is understood to be functioning adequately.

Figure 16 shows the valve pit condition.



Figure 16: SPS C Valve Pit

3.3.2.3 SPS C Compound

SPS C is not located within a locked compound, however there is no access to the platform level, unless a portable ladder is utilised on site.

At the time of the inspection the area adjacent to the SPS C compound was overgrown with vegetation and significant erosion was present to the access road directly adjacent to the pump station. Figure 17 shows the compound at the time of the inspection.



Figure 16: SPS C Compound

3.3.3 SPS Remedial Works

Based on the results of the site inspection and discussions with Council on site, the following remedial works are recommended for SPS C:

- Design engineer to review and confirm the sizing of the submersible pumps and installation of new pumps;



- Sizing of the submersible pumps and installation of new pumps
- Installation of new guide rails, duck foos, etc (if required)
- Provide new gantry
- Provide fixed ladder to allow safe access to the top of the pump station slab
- Repair of the spalling to the concrete slab
- Application of a new concrete coating for the wet well.
- Increase the size of the manhole openings to suit the new pumps and provide new access hatches to the pump station.
- Provide a new valve pit lid
- Provide GPO outlets for the pumps to allow "plug and play" functionality to negate the need for an electrician to hardwire the pumps.
- Provide a new light
- Provide new RPZ and hose cock
- Provide a new generator connected to SCADA (if budget allows)



4 Conclusion and Recommendation

MAL Engineers were requested by Mornington Shire Council to undertake a site inspection of the existing Sewage Pump Stations (SPS) on the 27th and 28th April 2022. The inspection was requested as the SPS's are known to be in a deteriorated state and have not been performing adequately.

This inspection was completed by MAL Engineers in conjunction with GANDEN, to review the existing SPS's condition and provide any recommended remedial/upgrade works.

During the inspection SPS A and SPS B were found to be in a **very** poor condition, with the pumps not functioning and high levels of raw sewage present in the wet wells. SPS C was found to be in a fair condition, however there were operational limitations to the SPS, which need to be addressed.

Based on the site inspection the following remedial works are recommended:

- SPS A
 - Design engineer to review and confirm the sizing of the submersible pumps and installation of new pumps;
 - Installation of new guide rails, duck foos, etc;
 - Move bypass injection point to outside valve pit to provide more space for working;
 - The bypass injection point ill need to be located within a concrete pit.
 - Coating of the SPS wet well with a Novolac system;
 - New concrete surrounds to entire enclosure to provide more working space, reduce maintenance and allow surface drainage;
 - Construction of a new stainless steel fence;
 - Increase the size of the manhole openings to suit the new pumps and provide new access hatches to the pump station;
 - Provide a new valve pit lid;
 - Provide GPO outlets for the pumps to allow "plug and play" functionality to negate the need for an electrician to hardwire the pumps;
 - Provide a new light;
 - Extend valve spindles on all valves;
 - Provide new RPZ and hose cock;
 - Provide a new generator connected to SCADA (if budget allows);and
 - Provide flap on valve pit drain.
- SPS B
 - Design engineer to review and confirm the sizing of the submersible pumps and installation of new pumps;
 - Installation of new guide rails, duck foos, etc;
 - Move bypass injection point to outside valve pit to provide more space for working;
 - The bypass injection point ill need to be located within a concrete pit.
 - Coating of the SPS wet well with a Novolac system;
 - New concrete surrounds to entire enclosure to provide more working space, reduce maintenance and allow surface drainage;
 - Construction of a new stainless steel fence;



- Increase the size of the manhole openings to suit the new pumps and provide new access hatches to the pump station;
- Provide a new valve pit lid;
- Provide GPO outlets for the pumps to allow “plug and play” functionality to negate the need for an electrician to hardwire the pumps;
- Provide a new light;
- Extend valve spindles on all valves;
- Provide new RPZ and hose cock;
- Provide a new generator connected to SCADA (if budget allows);
- Provide flap on valve pit drain; and
- Install new flow meter.
- SPS C
 - Design engineer to review and confirm the sizing of the submersible pumps and installation of new pumps;
 - Sizing of the submersible pumps and installation of new pumps
 - Installation of new guide rails, duck foos, etc (if required)
 - Provide new gantry
 - Provide fixed ladder to allow safe access to the top of the pump station slab
 - Repair of the spalling to the concrete slab
 - Application of a new concrete coating for the wet well.
 - Increase the size of the manhole openings to suit the new pumps and provide new access hatches to the pump station.
 - Provide a new valve pit lid
 - Provide GPO outlets for the pumps to allow “plug and play” functionality to negate the need for an electrician to hardwire the pumps.
 - Provide a new light
 - Provide new RPZ and hose cock
 - Provide a new generator connected to SCADA (if budget allows)

It is noted that the recommendations and conclusions have been developed based on a visual assessment and no destructive, non-destructive or design reviews have been completed.

Jarrold Martin

From: Nicholas Corones <Nicholas.Corones@rdmw.qld.gov.au>
Sent: Tuesday, 10 May 2022 8:33 AM
To: Jarrod Martin
Cc: Graham King; Lea Marshall; Imraan Yousuf
Subject: RE: DWI-515-22-09524 status update: Mornington Shire Council Drinking water event – Equipment/instrument Failure

Good morning Jarrod,

I acknowledge receipt of and thank you for the email and results provided last night.

The Regulator is assessing this information and should there be any questions regarding the information and results submitted, I will contact you accordingly.

Again, considering the circumstances, much appreciated for the work you, Lea and other personnel have done, to date, to investigate and progress a resolution to this recent Drinking Water event.

Further information and resources regarding water service provider obligations is available at www.business.qld.gov.au/industries/mining-energy-water/water/industry-infrastructure/industry-regulation.

Kind regards,



Nick Corones
Regulatory Officer
Water Supply Regulation | Divisional Support
[Department of Regional Development, Manufacturing and Water](#)

P: 0731994882

E: nicholas.corones@rdmw.qld.gov.au

A: Level 3, 1 William Street, Brisbane QLD 4000 | GPO Box 2247 BRISBANE, QLD 4001

From: Jarrod Martin <Jarrod.Martin@mornington.qld.gov.au>
Sent: Monday, 9 May 2022 6:01 PM
To: Nicholas Corones
Cc: Graham King
Subject: RE: DWI-515-22-09524 status update: Mornington Shire Council Drinking water event – Equipment/instrument Failure

Good evening,

Please see below for test results and update on the drinking water as at 09/05/22.

Equipment

- water treatment plant is currently operating on (2) chlorine dosing pump and is operating without issue. (Fitted 24/03/22).
- pH correction service completed 19-21/04/22. Tanks to be cleaned and recommissioned once the technician returns.

- Service trip identified faulty chlorine analyzer, parts awaiting and technician to return
- Chlorine residual improved with water reservoir level decreased to decrease retention time. Faulty chlorine probe to be replaced on next technician visit.
- Telemetry has experienced intermittent messaging outages. Issue investigated with Telstra and technicians. Equipment rebooted and SMS notifications re-established.

Water Quality

Per Australian Drinking Water Guidelines

Table 10.5 Performance measure for *Escherichia coli* within the distribution system
 - *Echerichia coli* (*E.coli*) should not be detected in a minimum 100mL sample of drinking water.

Extract: 10.6 Guideline values for physical and chemical characteristics

Characteristic	Guideline values (mg/L unless otherwise specified)		Comments
	Health	Aesthetic	
Chlorine	5	0.6	Widely used to disinfect water, and this can produce (free) chlorinated organic by-products. Odour threshold generally 0.6mg/L, but 0.2mg/L for a few people. In some supplies it may be necessary to exceed the aesthetic guideline in order to maintain an effective disinfectant residual throughout the system.
pH	Insufficient data to set guideline value	pH 6.5-8.5	While extreme pH values (<4 and >11) may adversely affect health, there are insufficient data to set a health guideline value. <6.5 may be corrosive. >8 progressively decreases efficiency of chlorination. >8.5 may cause scale and taste problems.
Turbidity	Insufficient data to set guideline value	5 NTU	5 NTU is just noticeable in a glass. <0.2 NTU is the target for effective filtration of <i>Cryptosporidium</i> and <i>Giardia</i> <1 NTU is the target for effective disinfection.

Note: The primary disinfection of raw water is through chlorination. Monitoring of pH and turbidity is performed due to their impact on the effectiveness of the chlorine and also their aesthetic qualities.

Water Testing since notified event DWI-515-22-09524 and issue of Boil Water Notice

E-coli testing

Date	Verification Type	Results
15/03/2022	In-house	Nil identified
15/03/2022	NATA Accredited Lab	Nil identified
24/03/2022	In-house	Nil identified
29/03/2022	NATA Accredited Lab	Nil identified

14/04/2022	In-house	Nil identified
04/05/2022	NATA Accredited Labb	Nil identified

In-House Water Sampling

Results from water treatment plant outflow (into the main network)

Date	Location	Free CL2 - Min	Free CL2 - Max	Total CL2 - Min	Total CL2 - Max	PH - Min	PH - Max
14/03/2022	Outflow	0.85	0.85	0.97	0.97	8.08	8.08
15/03/2022	Outflow	1.03	1.03	1.15	1.15	7.99	7.99
17/03/2022	Outflow	1.02	1.02	1.15	1.15	8.05	8.05
21/03/2022	Outflow	0.94	0.94	1.01	1.01	8.11	8.11
22/03/2022	Outflow	1	1	1.15	1.15	8.17	8.17
23/03/2022	Outflow	0.73	0.73	0.8	0.8	8.1	8.1
24/03/2022	Outflow	0.99	0.99	1.19	1.19	8.13	8.13
25/03/2022	Outflow	0.66	0.66	0.77	0.77		
28/03/2022	Outflow	0.23	0.23	0.31	0.31	6.96	6.96
29/03/2022	Outflow	0.15	0.15	0.23	0.23	6.98	6.98
30/03/2022	Outflow	0.14	0.14	0.32	0.32	7.01	7.01
31/03/2022	Outflow	0.27	0.27	0.38	0.38	6.95	6.95
1/04/2022	Outflow	0.36	0.36	0.48	0.48	5.45	5.45
4/04/2022	Outflow	0.36	0.36	0.57	0.57	6.68	6.68
5/04/2022	Outflow	0.39	0.39	0.44	0.44	6.96	6.96
6/04/2022	Outflow	0.49	0.49	0.61	0.61	7.01	7.01
7/04/2022	Outflow	0.23	0.23	0.31	0.31	6.96	6.96
8/04/2022	Outflow	0.41	0.41	0.54	0.54	7.05	7.05
11/04/2022	Outflow	0.24	0.24	0.44	0.44	7	7
12/04/2022	Outflow	0.24	0.24	0.32	0.32	7.02	7.02
13/04/2022	Outflow	0.44	0.44	0.51	0.51	6.94	6.94
14/04/2022	Outflow	0.45	0.45	0.58	0.58	7.08	7.08
19/04/2022	Outflow	0.42	0.42	0.54	0.54	5.8	5.8
20/04/2022	Outflow	0.5	0.5	0.66	0.66	5.73	5.73
29/04/2022	Outflow	2.05	2.05	2.19	2.19	7.57	7.57
3/05/2022	Outflow	1.34	1.34	1.6	1.6	6.88	6.88
4/05/2022	Outflow	1.27	1.27	1.38	1.38	7.05	7.05
5/05/2022	Outflow	1.62	1.62	1.71	1.71	7.07	7.07

Results within the network

Date	Location	Free CL2 - Min	Free CL2 - Max	Total CL2 - Min	Total CL2 - Max	PH - Min	PH - Max
14/03/2022	Reticulation	0.18	0.81	0.07	0.56	7.81	8.6
15/03/2022	Reticulation	0.14	1.06	0.17	1.14	7.89	8.1

17/03/2022	Reticulation	0.09	0.96	0.13	1.06	7.91	8.64
21/03/2022	Reticulation	0.04	0.84	0.12	0.96	7.97	8.92
22/03/2022	Reticulation	0.16	1.08	0.31	0.84	7.87	8.94
23/03/2022	Reticulation	0.08	0.84	0.12	0.88	7.91	8.22
24/03/2022	Reticulation	0.06	0.98	0.19	1.08	8.02	8.2
25/03/2022	Reticulation	0.04	0.84	0.06	0.97	7.96	8.65
28/03/2022	Reticulation	0.02	0.17	0.09	0.33	6.68	6.95
29/03/2022	Reticulation	0.03	0.22	0.02	0.18	6.81	7.04
30/03/2022	Reticulation	0.02	0.15	0.02	0.22	6.76	6.89
31/03/2022	Reticulation	0.06	0.21	0.08	0.26	6.8	6.89
1/04/2022	Reticulation	0.01	0.1	0.08	0.21	5.46	5.47
4/04/2022	Reticulation	0.1	0.27	0.18	0.39	6.87	6.91
5/04/2022	Reticulation	0.07	0.26	0.1	0.35	6.75	7.34
6/04/2022	Reticulation	0.06	0.22	0.09	0.28	6.79	6.83
7/04/2022	Reticulation	0.02	0.23	0.03	0.25	6.76	6.85
8/04/2022	Reticulation	0.01	0.28	0.04	0.49	6.68	6.87
11/04/2022	Reticulation	0.05	0.36	0.08	0.29	6.79	6.82
12/04/2022	Reticulation	0.01	0.23	0.04	0.29	6.77	6.91
13/04/2022	Reticulation	0.04	0.35	0.05	0.44	6.61	6.94
14/04/2022	Reticulation	0.01	0.27	0.01	0.46	6.89	6.97
19/04/2022	Reticulation	0.01	0.27	0.05	0.36	5.8	5.8
20/04/2022	Reticulation	0.01	0.33	0.09	0.55	5.72	5.73
26/04/2022	Reticulation	0.04	2.12	0.19	2.28	6.97	7.5
29/04/2022	Reticulation	0.14	1.98	0.19	2.14	6.91	7.12
3/05/2022	Reticulation	0.05	2.04	0.12	2.14	6.91	7.13
4/05/2022	Reticulation	0.01	1.33	0.01	1.47	6.83	7.05
5/05/2022	Reticulation	0.06	1.87	0.15	2.08	6.81	7.53

* Turbidimeter was not functioning. Replacement unit has just arrived.

Routine testing since the event and issue of the boil water alert have not identified any items outside the Australian Drinking Water Guideline Health guideline values.

Recommendation on Status of Boil Water Notice

As noted in the ADWG, A number of factors may lead to consideration of a boil water advisory including:

- environmental emergencies,
- failure of critical control points and other preventive measures,
- adverse results from monitoring,
- detection of pathogenic micro-organisms or detection of drinking water-borne disease (confirmed or suspected).

The reason for the issue of the boil water notice was a result of failure of critical control point/ preventative measures, specifically due to the impaired ability to disinfect water due to failure of equipment.

Routine monitoring of chlorine has confirmed that there is still chlorine residual within the network to provide disinfection once water leaves the reservoir and no e-coli has been identified. All major equipment has been serviced/ replaced with telemetry re-established. It is anticipated that, subject to water testing results and regulatory agreement, the boil water advice will be lifted within the next 14-21 days.

Regards,

Jarrod Martin | Works Manager | Morningside Shire Council

1 Mission Road, Gununa, QLD 4892

Ph: 07 4745 7800

M: 0429 127 829

Fax: 07 4745 7275

Email: jarrod.martin@morningside.qld.gov.au

Web: www.morningside.qld.gov.au



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From: Nicholas Coronas <Nicholas.Coronas@rdmw.qld.gov.au>

Sent: Monday, 9 May 2022 9:00 AM

To: Jarrod Martin <Jarrod.Martin@morningside.qld.gov.au>

Subject: RE: DWI-515-22-09524 status update: Morningside Shire Council Drinking water event – Equipment/instrument Failure

Thanks Jarrod

Nick

Safe and Healthy Drinking Water in Indigenous Local Government Areas Program



**Queensland
Government**



Safe & Healthy Drinking Water Program



Information Pack

Program Statement:

The 'Safe and Healthy Drinking Water in Indigenous Local Government Areas Program' is a new approach to building the capacity of indigenous water operators to assure the ongoing safety and quality of water supplied by indigenous local governments and improve regulatory compliance.

***Program Objectives:**

In summary the program aims to improve and modernised water disinfection (treatment) infrastructure and technology, upskill water treatment operators on the importance of safe water and provide ongoing support to Council and their water operators over a 6-month intensive phase before moving to a long-term support strategy. Below is an outline of the program objectives:

Ensure that participating Indigenous Local Governments (LG) comply with the Public Health Act 2005, the Australian Drinking Water Guidelines (ADWG) and provide a safe, adequate, reliable drinking water supply in each of the selected communities by:

- Working with LG and state government departments to identify communities considering existing public health risks, potential to build operator capacity, cost and access.
- Contribute to the enhancement of water treatment infrastructure and monitoring technology to ensure safety of drinking water, modernise the water treatment system and build the capacity of operators.
- Improve water treatment plant operations by developing plant specific, user friendly, point of use reference material (standard operating procedures) and/or instructional films to instil consistency and confidence in operators and boost their capabilities.
- Upskill and imbued an understanding and awareness of public health risks that relate to drinking water quality for all water treatment plant operators who partake in the project.
- Ensure essential sampling and verification monitoring equipment is available to operators and used competently.
- Provide remote and onsite mentoring and support to each water treatment plant operator who participate in the project.
- Reduce pathogenic bacteria related drinking water incidents in each of the pilot communities.

*NOTE: Program objectives to be reviewed following the outcomes of the condition's assessment and through TPHS close consultation with Council.

Outline of Program Partner(s) and their Role:

The Table below broadly outlines the role of participating agencies

Queensland Health Public Health Unit (Program lead)	Department of Local Government, Racing and Multicultural Affairs.	Local Government
Ensures all program objectives are fulfilled. Provides onsite and remote support and capability building by training water treatment plant operators on public health risks associated with drinking water, equipment use and sampling. Facilitates the development of instructional resources.	Works to identify areas of greatest infrastructure need and provides funding to participating Indigenous local government to ensure areas of need and/or issues can be addressed. In particular funding to enable the upgrade/installation of water disinfection and other treatment systems.	Works in partnership with Queensland Health and the Department of Local Government, Racing and Multicultural Affairs. Allows access to infrastructure and insight into operations and ensures LG staff resources are available to actively participate in the program for its duration.

As Part of the Program:

As part of the program you can expect to see:

- Greater presence of Queensland Health, Environmental Health Officers from the regions Public Health Services on site working in partnership with water operators.
- Localised on-site training over a 6-month period on the risks associated with drinking water, basic water chemistry and equipment calibration and use;
- Tailored standard operating procedures developed in partnership with your organisation for your organisation which are easy to interpret and follow to ensure correct and seamless operations; and
- Where appropriate, make recommendations to upgrading/replacement of chlorine disinfection infrastructure and technology within the water treatment plant resulting in a more modern plant with remote monitoring and control capabilities to guarantee satisfactory disinfection. Plus, more...



New duty standby chlorine dosing pumps



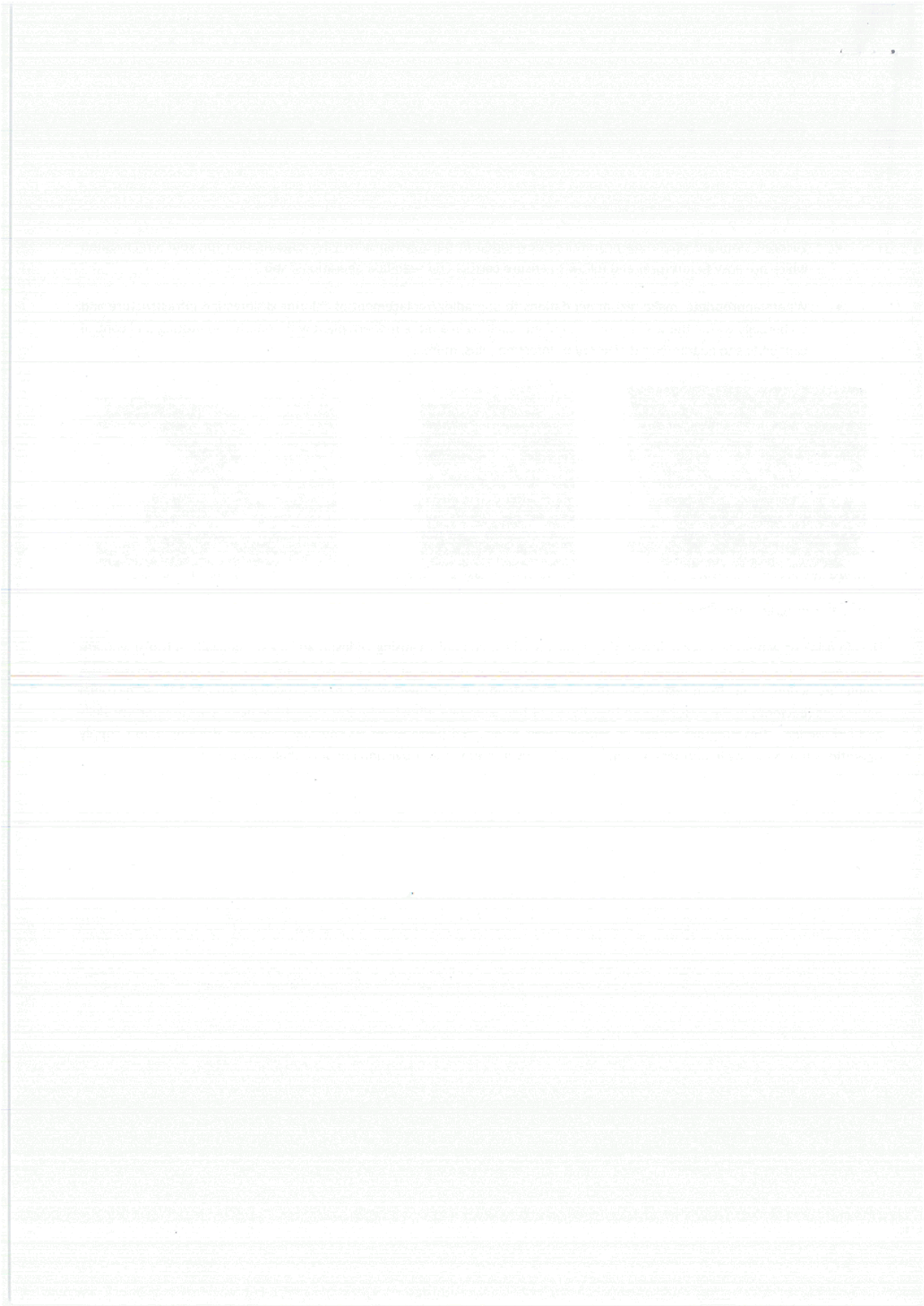
Operator undertaking maintenance



TPHS staff training operators onsite

Why is this Program Important?

Unsafe drinking water can have a devastating impact on the community causing widespread illness especially in those who are vulnerable. It is also a legal requirement for Council (Water Service Providers) to provide safe drinking water otherwise risk regulatory action. It has been recognised that some Indigenous Local Governments have struggled with controlling microbial pathogens (bacteria) in the past because they have not had adequate infrastructure or there have been gaps in operator skills and knowledge. This program strives to address these issues and much more by critically reviewing drinking water supply operations then working in partnership with the Local Government to improve and enhance their operations.



Attachment: Scoping for the development of an Indigenous Water Operator Training Package

It is important that drinking water operators have access to training that is linked to their role and is delivered in a format that meets both their needs and those of council.

To better understand water operator training needs across all Aboriginal and Torres Strait Island councils in Queensland, and to collect and analyse data to inform the future development of a training package more suited to Indigenous operators, Queensland Health is partnering with the Water Industry Operators Association of Australia (WIOA).

Over the next few months, WIOA will be working with Queensland Health, and consenting Indigenous councils, to map out all the skills each community requires their drinking water operators to have in order to be able to operate their drinking water supplies competently and confidently (noting that different skills may be required in different communities or for different roles). This could include everything from a forklift ticket or a basic understanding of how to complete a record log, to a formal certificate from a registered training organisation. It is proposed that this information be stored in a database accessible by council employees, such that it can assist them in maintaining training records and identifying training needs. In later phases of the project, it is also proposed that WIOA will also have discussions with councils to identify training delivery options that best suit councils' needs and those of their operators.

To undertake this body of work, we are seeking your consent to share scheme information (e.g. treatment plant schematics) from your Drinking Water Quality Management Plan with WIOA so that they can identify the technical competencies your staff require (e.g. the ability to operate a chlorine gas system or to maintain a dual media treatment system). This information will be held by WIOA in a secure portal which will only be accessible to select council staff, WIOA, Queensland Health and the Department of Regional Development, Manufacturing and Water.

Once WIOA has a basic understanding of your drinking water scheme, a WIOA representative will be introduced to your council via your local Queensland Health team. The WIOA representative will explain any further data they are looking to collect and discuss how best to source it. Examples of the types of information they will be seeking will be: position/role descriptions for your water operations staff (where they exist); an understanding of the current qualifications and/or competencies held by your staff (full time water operators and those that step in to cover periods of leave); and the qualifications and/or competencies you would like them to hold. WIOA will also be able to demonstrate to you the online portal and database they will use to record the information collected. **Once the data is collected, they will provide you access to the profile created for your council and operators.**

WIOA has been selected to work on this project because their team have good knowledge of drinking water infrastructure and their organisational goals are focused on improving water operators understanding and knowledge. They have been briefed on the aims and objects of the Safe Healthy Drinking Water in Indigenous Local Government Areas Program and the information they collect will be shared with participating councils, Queensland Health and the Department of Regional Development, Manufacturing and Water. The project and WIOA's involvement have the full support of the Queensland Water Directorate.

990520210310



Enquiries to: Heidi Grodecki
Advanced Environmental
Health Officer
Water Unit
Telephone: 3328 9351
File Ref: C-ECTF-21/6435

Queensland Health

Mr Frank Mills
Chief Executive Officer
Mornington Shire Council
Mission Road
MORNINGTON ISLAND QLD 4871

Email: admin@mornington.qld.gov.au

Dear Mr Mills

Training for Indigenous Water Operators

We are pleased to advise that Queensland Health and the Department of Regional Development, Manufacturing and Water (Queensland Water Supply Regulator) have committed to explore ways in which training can better meet the needs of Indigenous water operators and the councils that rely on them to deliver a safe and continuous supply of drinking water for their communities.

To better understand water operator training needs across all Aboriginal and Torres Strait Island councils in Queensland, please find attached some information about an extension to Queensland Health's Safe and Healthy Drinking Water in Indigenous Local Government Areas Program. This new project, to be delivered in collaboration with the Water Industry Operators Association of Australia (WIOA) aligns with one the key goals of the Safe and Healthy Drinking Water in Indigenous Local Government Areas Program - to empower Indigenous water operators to undertake their role confidently and competently.

This work is being undertaken to assist all Aboriginal and Torres Strait Island councils in Queensland, so we hope that you will consent to participating in this project and sharing some information about your drinking water treatment operations with WIOA. It is an exciting opportunity to influence training opportunities for your current and future staff. To provide your consent to share information, or to ask questions about the project please email waterquality@health.qld.gov.au or telephone Heidi Grodecki, (Queensland Health) on 3328 9351 or Ed Swann (Queensland Water Supply Regulator) on 3199 7839.

Yours sincerely

Dr Greg Jackson
Director Water Unit
Queensland Health

07 / 05 / 2021

Department of Health
Level 3, 15 Butterfield Street
HERSTON QLD 4006
PO Box 2368
FORTITUDE VALLEY BC QLD 4006

Hamish Butler
Director – Water Supply Regulation
Department of Regional Development,
Manufacturing and Water

11/5/2021

Telephone +61 7 3328 9268
Website health.qld.gov.au
Email edhpu@health.qld.gov.au
ABN 66 329 169 412



Department of
Primary Industries and
Regional Development

Ehrlichiosis in dogs (*Ehrlichia canis*)

What is ehrlichiosis?

Ehrlichiosis is a disease of dogs that occurs when a brown dog tick infected with the bacteria *Ehrlichia canis* bites a dog. *E. canis* occurs around the world, particularly in tropical and subtropical regions.

E. canis was confirmed for the first time in Australian dogs in May 2020 in the Kimberley region of Western Australia and June 2020 in the Northern Territory.



Check your dog for ticks daily in tick-prone areas.

The Department of Primary Industries and Regional Development (DPIRD) is carrying out surveillance for the disease and has conditions on dogs moving out of northern WA to reduce the risk of the disease spreading to southern WA (see the webpage agric.wa.gov.au/dogmovements for more information).

Infection with *E. canis* (ehrlichiosis) is a notifiable disease in Australia.

If you think a dog has ehrlichiosis, you must call your private vet, [DPIRD vet](#), the Pest and Diseases Information Service on (08) 9368 3080 or the Emergency Animal Disease hotline on 1800 675 888 (available after hours).

How do dogs become infected?

Dogs develop ehrlichiosis after being bitten by a brown dog tick (*Rhipicephalus sanguineus*) infected with *E. canis*. The brown dog tick is widely distributed worldwide and is present across northern Australia (see photo at right).

Dogs do not directly transmit the disease directly to each other. The disease is maintained by a cycle of transmission between ticks and dogs.



Signs of *E. canis* infection

Ehrlichiosis has three possible phases of disease: an 'acute' phase or early signs of disease, a 'subclinical phase' where there are no obvious visible signs of disease, and a 'chronic' or long-term stage. The severity of the disease varies considerably.

Acute phase

Initial signs of infection are non-specific and may last for 2–4 weeks.

The dog may show:

- fever
- lethargy
- swollen lymph nodes
- be off their food
- weight loss
- unusual bleeding or bruising.

Acute disease develops about 1–3 weeks after the tick bite, but the chronic form of ehrlichiosis may not appear until months or years later.

Subclinical phase

Some dogs that recover from the acute phase no longer look sick, as may some dogs that have mild or even no obvious early signs. The subclinical phase can last for months to years. These dogs may recover, remain infected without visible disease signs, or progress to the chronic form of the disease.

Chronic phase

Only some infected dogs will go on to relapse and develop the chronic form of ehrlichiosis. Chronic disease signs are similar to those in the acute phase but are more severe. They can include:

- fever
- weakness
- weight loss
- unusual bleeding or bruising, including blood from the nose
- pale gums
- runny eyes and nose.

Infected dogs may be more likely to develop other infections at the same time. This form of the disease can be fatal.



Tips for controlling ticks:

- **Treat dogs for ticks regularly.** Speak to your vet about the treatment that is right for your dog and follow the packet instructions or the treatment may not work.
- If you find ticks on your dog, also **treat the places where they sleep in your house and yard.** Brown dog ticks are often found in gardens and households.
- **Check dogs for ticks** every day (especially around the neck, head, ears, armpits, belly and in between toes) and carefully remove ticks.

Diagnosis, treatment and prevention

Your vet will take blood samples for testing to confirm a diagnosis of ehrlichiosis. Blood tests are needed as the disease can look like other tick-borne diseases in WA such as anaplasmosis in dogs.

Ehrlichiosis is treated with antibiotics, supportive care and may require hospitalisation depending on the severity of the infection. Early treatment by your vet provides the best chance of recovery.

To help prevent ehrlichiosis occurring:

- Treat your dogs for ticks regularly, as well as their bedding and the yard, so they are not reinfected by their environment.
- Talk to your vet about the tick treatment that is right for your dog – some products are longer lasting and/or quicker acting. Follow the packet instructions.
- Check your dogs for ticks regularly (especially around the neck, head, ears, armpits and belly) and carefully remove any ticks. This is important as tick treatments may not always kill the tick fast enough to stop the dog becoming infected. Your vet can advise on the best methods of tick removal.

Infection with *E. canis* (ehrlichiosis) is a notifiable disease in Australia. If you think a dog has ehrlichiosis, call your private vet, [DPIRD vet](#), the Pest and Diseases Information Service on (08) 9368 3080 or the Emergency Animal Disease hotline on 1800 675 888 (available after hours).

Human health and ehrlichiosis

While infected dogs do not directly transmit ehrlichiosis to people, in rare cases, infected ticks may transmit *E. canis* to people. See the [WA Department of Health website for information on human health implications](#) associated with ticks, as well as prevention, removal and first aid advice.

Dog movement conditions

While surveillance is being carried out to determine the distribution of *E. canis*, conditions for dog movements out of the Kimberley have been put in place to reduce the spread of the disease. See the webpage agric.wa.gov.au/dogmovements for more information.

More information

More information is available on the DPIRD website at agric.wa.gov.au/ehrlichiosis.

Important disclaimer

The Chief Executive Officer of the Department of Primary Industries and Regional Development and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

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Current at 30 June 2020. For updates, go to agric.wa.gov.au

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TICK + FLEA TREATMENT

WEDNESDAY - FRIDAY



FREE TICK and FLEA BATH

FOR YOUR DOGS

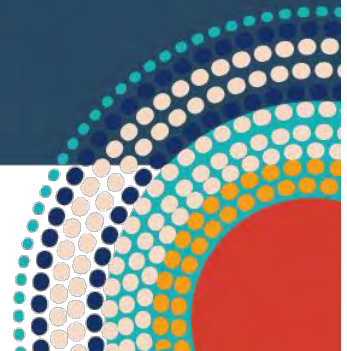
COME DOWN TO
TECH SERVICES SHED



FOR MORE INFORMATION
GET IN TOUCH

+61 7 4745 7800

INFO@MORNINGTON.QLD.GOV.AU



14.4 INFRASTRUCTURE AND TECHNICAL SERVICES

Author: Acting Executive Manager Infrastructure & Technical Services

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

This report outlines the major activities undertaken and challenges faced by the Department since the last report.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**Technical Services Administration**

The new Group Manager will be responsible for the following areas in the interim:

- Aerodrome
- Civil Operations
- Various grant funded projects

The structure of the technical services and infrastructure operations are currently under review and awaiting on a formal restructuring. This will allow the capital and operational requirements to be more efficiently planned and managed going forward.

Airport

1. The back-up generator changeover was inspected by electrical technicians to allow the generator to start when the mains power goes out. Quotes are currently in progress.
2. The Aerodrome Manual is in the process of being finalised and Council will be notified on the outcome.
3. Council has identified the need to provide our Airport Reporting Officer's with training. This has been sourced and will commence in the coming weeks.

Civil (including Fencing and Batching)

1. Continued work of plant operators and other staff within Fencing and Batching is determined directly based on the amount of capital works and other project works within the Housing department. Project work within community projects (fencing upgrades, driveways, and carports) have increased in recent weeks.
2. The civil crew require multi-combination licencing to operate Council prime mover and float. This will allow heavy plant to be transported to sites with ease and efficiency. Currently awaiting feedback from the training provider. Once received, training will be progressed.

Workshop

1. Significant clean-up has been performed at the workshop yard with identified units to be identified for disposal and then relocated.
2. Purchase orders for a water tanker trailer and multi-tyre roller have been issued to suppliers. This is an effort to build up Councils arsenal of quality plant. Which will enable us to service the community inhouse, upskill our people and retain wealth within our community.

1.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the Report.

14.5 ERGON ENERGY

Author: Acting Executive Manager Infrastructure & Technical Services

Attachments:

- 1 Offer For Repair Replacement Services
- 2 Repair and Replace street lights
- 3 Non-standard Public Lighting Indemnity Form
- 4 Clearing or Civil Work Obligations

PURPOSE (EXECUTIVE SUMMARY)

Ergon Energy has identified 60 streetlights on their last visit to Mornington Island, that either need to be repaired or replaced. Council has received a quote from Ergon Energy to repair/replace the lights. Ergon Energy requires an approval by 23 May 2022. The purpose of this report is to seek Councils approval to progress this quote.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Nil

FINANCIAL & RESOURCE IMPLICATIONS

1. The sum of \$ 76,560.00 incl GST is the cost to Council to progress this replacement program. These works are not budgeted in the current financial year. However, a few plant items have been removed from the 21/2022 budget affording Council to spend this money. The cost mentioned excludes mobilisation and demobilisation as Ergon Energy will be onsite. Hence, Council will be saving an estimate of \$ 40,000.00.

RECOMMENDATION

I advise Council to take advantage of Ergon being onsite when the proposed works are scheduled to start. Saving council thousands of dollars in mobilisation and demobilisation costs. The more pressing issue at hand is the health and safety of our community. I recommend Council accept this offer.



109 Lake Street, Cairns QLD 4870
PO Box 358, Cairns QLD 4870
ergon.com.au

Ergon Energy Work Request: 1746238

7 April 2022

Mornington Island,
1 Mission Road
Gununa, Mornington Island Qld 4892.

Attn: Jamie Naidu

Dear Jamie,

OFFER FOR REPAIR REPLACEMENT SERVICES

Torres Strait Island Regional Council – Various Sites in Gununa, Mornington Island

Thank you for your enquiry to repair / replace the existing streetlights within various sites in Gununa, Mornington Island (**Repair and Replacement Works**).

1.0 OFFER TO PERFORM THE REPAIR AND REPLACEMENT WORKS

Ergon Energy is pleased to offer to perform the Repair / Replacement Works on the terms set out in the enclosed Recovery Works Agreement (**RWS**).

Ergon Energy has undertaken preliminary site investigations and notes that you will be required to fully fund the cost of these works. Further details of the repair and replacement works together with the cost are contained in the schedule attached to the RWS Agreement.

2.0 HOW TO ACCEPT THE OFFER

To accept Ergon Energy's offer to perform the Repair and Replacement Works, it will be necessary by 19 August 2021 for you to:

- a) sign both copies of the RWS Agreement and return both to Ergon Energy at the address specified in Item 10 of the Schedule; and
- b) provide by cheque, money/purchase order or evidence of payment (credit card or EFT) the Amount Payable on Acceptance detailed in Item 9 of the Reference Schedule and the accompanying tax invoice.

Please quote your Ergon Energy Work Request Number found at the top of this letter in all your dealings with Ergon Energy.

Ergon Energy Corporation Limited ABN 50 087 646 062
Ergon Energy Queensland Pty Ltd ABN 11 121 477 802

1

3.0 WHAT HAPPENS IF I DO NOT ACCEPT THE OFFER BY 28 April 2022?

The Offer will lapse if you do not accept it before 28 April 2022 and the lights will not be repaired or replaced in June 2022, the next time able to proceed could possibly be December 2022.

If the Offer lapses, it will be necessary for you to submit a new request for Ergon Energy to repair and placement works for the existing streetlights within various locations in Gununa, Mornington Island and for Ergon Energy to issue a new Offer. Ergon Energy periodically updates its costs to reflect the current costs. As a result, any subsequent offer made after this Offer lapses may result in an increase in the cost for Ergon Energy to perform the Recovery Works.

4.0 WHEN DOES THE RWS COMMENCE?

The RWS Agreement will commence upon:

- a) Ergon Energy signing a copy of the agreement which has been signed by you; and
- b) receipt of your payment of Repair and Replacement Works Price.

5.0 ANY QUESTIONS?

If you have any further questions in respect of this Offer for Repair and Replacement Works Services or any aspect of the RWS Agreement, please contact Anne Bedsor on 07 4122 5395 quoting the Ergon Energy Work Request Number found at the top of this letter.

Yours Sincerely,



Anne Bedsor
CUSTOMER PROJECT SPONSOR

Attachment
1. RWS Reference Schedule

~~Ergon Energy Corporation Limited ABN 50 087 646 062~~
~~Ergon Energy Queensland Pty Ltd ABN 11 121 477 802~~

Ergon Energy Corporation Limited ABN 50 087 646 0622

2

RECOVERY WORKS SERVICES AGREEMENT

REFERENCE SCHEDULE

THIS AGREEMENT is made on the date specified in Item 1 of the Reference Schedule

PARTIES

Ergon Energy Corporation Limited ABN 50 087 646 062, of **22 Walker Street, Townsville QLD 4810 (Ergon Energy)**
The entity specified in Item 2 of the Reference Schedule (the **Customer**)

Ergon Energy as a result of the Customer's failure to comply with any laws or authorisations applicable to the vegetation clearing works.

BACKGROUND

- (i) Ergon Energy and the Customer have agreed that Ergon Energy will carry out the Recovery Works requested by the Customer.
- (ii) This Agreement sets out the arrangements, between Ergon Energy and the Customer in relation to the design, installation and construction of those works.

OPERATIVE PROVISIONS

1. Vegetation Clearance Works

1.1 If this Clause 1.1 is expressed to apply in Item 12 of the Reference Schedule, Ergon Energy will be responsible for arranging and supervising all vegetation clearing work. The Recovery Works Price includes costs for clearing of vegetation on public property, roadways and all affected private land (including the Premises).

1.2 If this Clause 1.2 is expressed to apply in Item 12 of the Reference Schedule, the following provisions will apply:

- (a) The Customer will be responsible for arranging and supervising all vegetation clearing work on the Premises including:

1. obtaining all necessary licences, permits and approvals and providing a copy to Ergon Energy prior to starting the vegetation clearing works;
2. engaging a contractor approved by Ergon Energy who employs suitably qualified and trained staff and who will submit to an audit process conducted by Ergon Energy to ensure compliance with health and safety legislation;
3. complying with Ergon Energy's specification for vegetation clearing works which will confirm the line route and the extent of the required vegetation clearing;
4. meeting all costs associated with vegetation clearing works on the Premises; and
5. indemnifying Ergon Energy in respect of all liability incurred by

- (b) The Customer acknowledges and agrees that:

6. Ergon Energy is required by law to report any failure by the Customer to obtain all necessary licences, permits and approvals required for vegetation clearing works related to the Recovery Works which may result in the Customer being prosecuted; and

7. if the vegetation clearing works are not completed by the Customer and signed off by Ergon Energy's Liaison Person within the agreed timeframe, the Customer's Recovery Works will be rescheduled in Ergon Energy's works schedule to the next available time frame, which may result in significant delays in the completion of the project.

- (c) Ergon Energy will be responsible for arranging and supervising vegetation clearing work on public property, roadways and all affected private land other than the Premises. The Recovery Works Price includes costs for clearing of vegetation on public property, roadways and all affected private land (excluding the Premises).

- (d) Upon request from the Customer, Ergon Energy will provide to the Customer a copy of the guidance 'Landholder's guide to vegetation clearing applications' issued by the Queensland Government. Alternatively the Customer may access an on-line version at:

http://www.nrw.qld.gov.au/vegetation/clearing/pdf/veg_clearing_guide.pdf.

2. Civil works

2.1 If this Clause 2.1 is expressed to apply in Item 13 of the Reference Schedule, the Recovery Works Price includes all costs for civil works to be undertaken by Ergon Energy for the project.

2.2 If this Clause 2.2 is expressed to apply in Item 13 of the Reference Schedule, the following provisions will apply:

- (a) The Recovery Works Price does not include any costs for civil works necessary for the Customer's Recovery Works.

~~Ergon Energy Corporation Limited ABN 50 087 646 062~~
~~Ergon Energy Queensland Pty Ltd ABN 11 121 477 802~~

Ergon Energy Corporation Limited ABN 50 087 646 0623

3

- (b) Ergon Energy will determine, and notify the Customer of, the required civil works and, following receipt of that notification, the Customer must (at the Customer's cost):
8. procure the completion of the civil works; and
 9. provide the necessary easement(s) on private property over the civil works in accordance with the easement conditions specified in Item 14;
- (c) The Customer will be responsible for the installation of ducts/conduits and/or the padmount transformer foundation required for the project and must comply with the Technical Specifications in carrying out such works.
- (d) Ergon Energy will provide details of the number, locations and extent of the required civil works in the completed design of the project.
- (e) Prior to installation of the civil works, the Customer must attend a pre-start meeting with an Ergon Energy Liaison Person to confirm Ergon Energy's requirements for, and the timing for completion of, the civil works.
- (f) The Customer acknowledges that, if the civil works are not completed and approved in writing by Ergon Energy's Liaison Person within the agreed timeframe, the Customer's project will be rescheduled in Ergon Energy's works schedule to the next available time frame, which may result in significant delays in the completion of the project.
- 3. Recovery Works**
- 3.1 Ergon Energy must design, install, commission and perform all the works, functions and activities described in this Agreement and the Reference Schedule applicable to Ergon Energy.
- 3.2 In each instance, at the Customer's cost, Ergon Energy is responsible for:
- (a) obtaining all Authorisations;
 - (b) acquiring all land; and
 - (c) obtaining all easements and landowner consents,
- necessary to carry out the Recovery Works.
- 4. Easements and wayleaves**
- 4.1 Ergon Energy must arrange for any easements or wayleaves necessary for the Recovery Works. Details of any necessary easements or wayleaves are set out in Item 14 of the Reference Schedule.
- 4.2 The Customer and Ergon Energy must do everything required (including executing any documents), and must ensure that the Customer's or Ergon Energy's employees and agents do everything required (including executing any documents), in order that Ergon Energy obtains the easements or wayleaves referred to in this clause.
- 4.3 If this Clause 4.3 is expressed to apply in Item 14 of the Reference Schedule the following provisions will apply:
- (a) Ergon Energy will require an easement(s) to be registered on the title of the property where the electricity assets (such as underground services and transformers) will be installed. While other parties may facilitate obtaining the easement(s), the registered owner of the land must consent to and grant the easement(s) in perpetuity to Ergon Energy at no cost to Ergon Energy.
 - (b) The easement conditions are set out in Ergon Energy's Standard Easement Conditions, registered with Queensland's Department of Natural Resources and Water (Dealing numbers 710384570 for (Freehold) and 711950329 for (Leasehold)).
 - (c) The completed full design of the project (by Ergon Energy) will provide details on the location and size of the required easements(s). The Customer is required to organise and provide, at the Customer's cost, a survey plan (suitable for registering with the Department) indicating the extent of the easement on the property and required documentation to be sent to Ergon Energy for review before lodgement.
 - (d) For any enquires regarding easements, please contact Ergon Energy's Senior Property Administration Officer on (07) 4727 6245.
 - (e) Construction of the Customer's Recovery Works may be delayed until the required easement documentation is finalised.
- 4.4 If this Clause 4.4 is expressed to apply in Item 14 of the Reference Schedule the following provisions will apply:
- (a) Ergon Energy intends to install a section of overhead line/ substation on the Customer's property as part of the Recovery Works. To facilitate this, the registered owner and occupier is required to consent to the provision of the recovery works services to the Premises by signing an Ergon Energy wayleave agreement. This agreement is a simple legal instrument that gives Ergon Energy the permission to build and maintain infrastructure on private property. It is not an 'easement' over the property.
 - (b) Upon entry into the Agreement, an Ergon Energy representative will be in contact with the Customer to arrange the details for the wayleave agreement.

~~Ergon Energy Corporation Limited ABN 50 087 646 062~~

~~Ergon Energy Queensland Pty Ltd ABN 11 121 477 802~~

Ergon Energy Corporation Limited ABN 50 087 646 0624

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- (c) Construction of the Customer's Recovery Works may be delayed until the required wayleave documentation is received by Ergon Energy.
- 4.5 If this Clause 4.5 is expressed to apply in Item 14 of the Reference Schedule the following provisions will apply:
- (a) Ergon Energy intends to install a section of overhead line on adjacent private property as part of the Recovery Works. To facilitate this, Ergon Energy requires the registered owner of the adjacent property to sign a wayleave agreement. This agreement is a simple legal instrument that gives Ergon Energy the adjacent property owner's permission to build and maintain infrastructure on their property. It is not an 'easement' over the property. The Customer is encouraged to make contact with the adjacent property owner to advise them of the intent to seek permission to construct the overhead line on their property.
- (b) Upon entry into the Agreement, an Ergon Energy representative will make contact with the adjacent property owner to arrange a time to negotiate a suitable location for the overhead line and arrange the details for the wayleave agreement.
- (c) Construction of the Customer's Recovery Works may be delayed until the required wayleave documentation is received by Ergon Energy.
- 5. Timing and Works Schedule**
- 5.1 The Customer's Recovery Works will not be allocated a provisional start date in Ergon Energy's works schedule until receipt of the total Recovery Works Price.
- 5.2 Ergon Energy must use reasonable endeavours to complete construction of the Recovery Works by the Recovery Works Completion Date.
- 5.3 If the Customer fails to complete any works for which the Customer is responsible, and as a consequence, Ergon Energy is unable to undertake the Recovery Works so as to complete the Recovery Works by the Recovery Works Completion Date, then Ergon Energy may undertake the Recovery Works at a time suitable to Ergon Energy.
- 5.4 The Customer indemnifies Ergon Energy in respect of all additional costs incurred by Ergon Energy as a consequence of the Customer's failure to complete any works which cause a delay in completion of the Recovery Works.
- 5.5 **Ownership of Recovery Works**
- The Customer acknowledges that the Customer does not have, at any time, any rights in or title to the Recovery Works or any other equipment, plant, materials or components in connection with the Recovery Works.
- 6. Changes or Delays in Recovery Works**
- 6.1 **Acknowledgments**
- The Customer acknowledges that:
- (a) this Agreement is based on a concept of the project which was developed relying on:
10. the information the Customer supplied in the Recovery Services Application;
 11. information available in the public domain in relation to the requirements of local, state and federal governments;
 12. environmental, cultural heritage and world heritage issues;
 13. Ergon Energy's knowledge of the Distribution Network in the vicinity of the Premises from a detailed site inspection; and
 14. the Customer's Recovery Works being commenced within 10 months from the Effective Date and completed within 12 months from the Effective Date; and
- (b) completion of the Recovery Works is subject to a number of events or circumstances beyond Ergon Energy's control, including:
15. Ergon Energy acquiring all necessary land and obtaining all necessary easements, landowner consents and access rights;
 16. Ergon Energy obtaining all other necessary Authorisations, and the terms and conditions of those Authorisations;
 17. the availability of plant and equipment; and
 18. intervening or adverse weather conditions.
- (c) Subject to Clause 9, Ergon Energy is not liable to the Customer for any cost, expense, loss or damage suffered or incurred by the Customer as a result of any delay in the completion of the Recovery Works.
- 6.2 **Change Notice**
- Ergon Energy may issue to the Customer a notice (a **Change Notice**) if:
- (a) an event or circumstance will cause a delay in completion of the Recovery Works; or

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- (b) an event or circumstance will necessitate a change in the Recovery Works which will either:
19. result in an increase in the cost of the Recovery Works; or
 20. have a material adverse effect on the provision of any recovery works services or the Premises.
- 6.3 *Terms of Change Notice*
- A Change Notice must set out the following information in reasonable detail:
- (a) the event or circumstance giving rise to the requirement to change;
 - (b) any proposed change to the Recovery Works;
 - (c) the expected delay in the completion of the Recovery Works;
 - (d) any alternative suggestions which may reduce the potential delay in the completion of the Recovery Works or the cost of the Recovery Works; and
 - (e) any revision to the Recovery Works Price.
- 6.4 *The Customer's obligation to notify Ergon Energy*
- (a) Within ten Business Days of receiving a Change Notice, the Customer must notify Ergon Energy whether or not the Customer agrees with the matters set out in the Change Notice. Each party may offer alternative suggestions which are consistent with Good Electricity Industry Practice and commercially acceptable to it. Each party will consider any such suggestions, and if viable, use reasonable endeavours to implement the suggested alternatives.
 - (b) Neither party may unreasonably withhold its agreement under Clause 6.4(a).
 - (c) If the Customer does not give a notice to Ergon Energy in accordance with Clause 6.4(a), Ergon Energy may terminate this Agreement by notifying the Customer.
- 6.5 *Right to Terminate*
- (a) If Ergon Energy has not (due to the Customer's failure to comply with the conditions of this Agreement or all necessary easements, landowner consents and access rights not being granted) either:
 21. commenced the Customer's Recovery Works within 10 months of the Effective Date; or
 22. completed the Customer's Recovery Works within 12 months of the Effective Date,
- then Ergon Energy may terminate this Agreement by notifying the Customer.
- (b) If:
23. Ergon Energy is unable, by the Consent Obtaining Date, to acquire all land and obtain all Authorisations, easements, landowner consents and access rights necessary to carry out the Recovery Works (despite all reasonable efforts to obtain them); and
 24. an alternative solution cannot be agreed upon in a Change Notice issued in accordance with Clause 6.4,
- then Ergon Energy may terminate this Agreement by notifying the Customer.
- 7. Access to Premises**
- The Customer must provide the Approved Parties with access to the Premises for the purposes set out in Clause 3. The right of access under this Clause 7 entitles the Approved Parties to install equipment, plant, materials or components on the Premises for the purpose of performing the Recovery Works.
- 8. Payment**
- 8.1 Recovery Works Price**
- (a) The Customer must pay Ergon Energy the Recovery Works Price set out in Item 9 of the Reference Schedule for the Recovery Works.
 - (b) The Customer acknowledges that the Recovery Works Price is an estimate of the cost to Ergon Energy of providing the Recovery Works which is, in part, based on information supplied by the Customer.
 - (c) Ergon Energy reserves the right to revise the Recovery Works Price by issuing a Change Notice if:
 25. any information supplied by the Customer is found to be incorrect, inaccurate or misleading; or
 26. any of the circumstances in Clause 6.2 apply.
- 8.2 Recovery Works Price Reconciliation**
- (a) Upon completion of the Recovery Works, Ergon Energy will perform a reconciliation of the actual cost to Ergon Energy of carrying out the Recovery Works against the estimate of the Recovery Works Price specified in Item 9 of the Reference Schedule.

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- (b) If the actual cost to Ergon Energy is less than the estimate of the Recovery Works Price Ergon Energy shall refund the difference to the Customer.
 - (c) If the actual cost to Ergon Energy is greater than the estimate of the Recovery Works Price Ergon Energy may, upon completion of the Recovery Works, send the Customer an invoice for the additional costs.
29. increased costs of working or labour costs;
30. costs of capital;
31. costs of business interruption; or
32. costs, expenses, loss or damage that are not a direct and immediate consequence of the breach,
- 8.3 *Invoicing*
- (a) Ergon Energy will issue an invoice to the Customer for the Recovery Works Price.
- (b) The Customer must pay any invoice on or before the date specified in the invoice.
- 8.4 *Payment method*
- The Customer may pay any amount due under this Agreement by cheque, money order, credit card or electronic funds transfer.
- 8.5 *Late payments*
- The Customer must pay to Ergon Energy any reasonable costs Ergon Energy incurs in recovering any amounts the Customer owes to Ergon Energy under this Agreement.
- 8.6 *Payment – a condition of works scheduling*
- The Customer must pay the Recovery Works Price before Ergon Energy will schedule a start date for the Customer's Recovery Works.
9. **Liability**
- 9.1 *Limitation of Liability*
- (a) Ergon Energy will not be liable to the Customer for any cost, expense, loss or damage, or for any breach under or in respect of this Agreement, howsoever arising, or at law.
- 9.2 *Exclusion of Liability*
- (a) Except as specified in this Agreement, neither party is liable to the other under or in connection with this Agreement or under contract tort (including negligence) breach of statute or other cause of action at law or in equity for any of the following:
- 27. any cost, expense, loss or damage of an indirect or consequential nature;
 - 28. loss of profits, loss of contract, loss of opportunity, loss of goodwill, loss of business reputation, loss of revenue, loss of use of property or loss of production;
29. increased costs of working or labour costs;
30. costs of capital;
31. costs of business interruption; or
32. costs, expenses, loss or damage that are not a direct and immediate consequence of the breach,
- suffered by the other party however arising due to any causes including but not limited to the default or sole or concurrent negligence of a party or its *representatives* and whether or not foreseeable at the date of this Agreement.
- 9.3 *Contribution to Loss Suffered*
- if:
- (a) a party makes a claim against the other party under this Agreement; and
 - (b) the party making the claim has contributed to the loss that it has suffered,
- the entitlement to damages of the party making the claim must be proportionately reduced, taking into account the extent to which it has contributed to its own loss.
- 9.4 *Electricity Laws*
- Subject to Clause 9.2, the parties do not intend to vary or exclude the operation of sections 40E and 97 of the Act or section 120 of the National Electricity Law.
10. **Early termination**
- 10.1 *Right to Terminate*
- The Customer may terminate this Agreement at any time prior to commencement of construction by Ergon Energy of the Recovery Works.
- 10.2 *Cost Reimbursement*
- (a) If, prior to the completion of the Recovery Works, this Agreement is terminated:
 - 33. by the Customer under Clause 10.1; or
 - 34. by Ergon Energy under Clause 6.5 or 11,
- the Customer must reimburse Ergon Energy all costs incurred by Ergon Energy in relation to the Recovery Works up to the Termination Date plus the total of the following estimated or actual costs incurred by Ergon Energy as a result of the Customer's failure to proceed with the Recovery Works:
- 35. the reasonable costs to recover installed and reusable components of the Recovery

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- Works that are dedicated to the Customer;
36. the reasonable costs to re-install those reusable components to the Distribution Network which costs are attributable to the Recovery Works not proceeding; and
37. the reasonable costs to recover and dispose of unusable components of the Recovery Works that are dedicated to the Customer; and
38. the reasonable costs incurred by Ergon Energy to reconfigure the Distribution Network which costs are attributable to the Recovery Works not proceeding.
- (b) For the purpose of Clause 10.2(a), the costs to be reimbursed include those that are payable by Ergon Energy to third parties, (being those costs payable to third parties arising directly out of the Recovery Works) after the Termination Date, the liability for which was incurred before the Termination Date.
- (c) Ergon Energy must provide the Customer with an invoice stating the amount payable by the Customer under Clause 10.2(a) together with all relevant supporting material evidence of the costs incurred by Ergon Energy.
- (d) If the Customer has already paid all or part of the Recovery Works Price to Ergon Energy prior to the Termination Date then either:
39. if the amount already paid by the Customer exceeds the amount stated in the invoice issued under Clause 10.2(c), Ergon Energy will reimburse to the Customer the difference between the amount paid by the Customer and the amount stated in the invoice issued under Clause 10.2(c); or
40. if the amount already paid by the Customer is less than the amount stated in the invoice issued under Clause 10.2(c), the Customer must pay to Ergon Energy the difference between the amount paid by the Customer and the amount stated in the invoice issued under Clause 10.2(c).
- (e) Ergon Energy will not be liable to the Customer for any loss or damage suffered by the Customer.
- 11. Default and Termination**
- 11.1 *Default*
- If a Default by the Customer occurs, Ergon Energy may give the Customer a written notice (**Default Notice**) specifying the Default that has occurred.
- 11.2 *Cure Periods*
- (a) After receiving a Default Notice, the Customer has:
41. in the case of a Financial Default, 10 Business Days from the date of receipt of the Default Notice; or
42. in the case of a Non-Financial Default which is capable of remedy, the period stated in the Default Notice,
- to remedy the Default.
- (b) The period of time stated in a Default Notice under Clause a).i.42 must be a reasonable period of time, taking into account the nature of the Default.
- (c) In the case of a Non-Financial Default which is capable of remedy, the Customer must diligently pursue a reasonable course of action to remedy the Default, and must use Good Electricity Industry Practice.
- (d) If the Customer stops diligently pursuing a reasonable course of action to remedy the Non-Financial Default, the period of time under Clause a).i.42 will end once Ergon Energy sends a notice to the Customer ending the relevant cure period.
- 11.3 *Remedies*
- (a) If a Default is not cured within the relevant cure period set out in Clause 11.2(a) Ergon Energy may:
43. terminate this Agreement;
44. sue the Customer for any outstanding amount owing under this Agreement; and
45. exercise all other remedies available to Ergon Energy.
- 11.4 *Right to Remove*
- (a) If this Agreement is terminated, Ergon Energy will be entitled to de-commission and remove any of its assets associated with the Recovery Works and to reinstate the Distribution Network to its state prior to commencement of the Recovery Works.
- (b) The rights given under this Clause 11 are without prejudice to any other rights that Ergon Energy may have at law.

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<p>12. Goods and Services Tax Provisions</p> <p>12.1 Definitions</p> <p>Words in this Clause 12 have the same meaning as in the <i>A New Tax System (Goods and Services Tax) Act 1999</i> (Commonwealth), unless the context makes it clear that a different meaning is intended.</p> <p>12.2 Interpretation</p> <p>If a party is a member of a GST group, references to GST which the party must pay and to input tax credits to which the party is entitled include GST which the representative member of the GST group must pay and input tax credits to which the representative member is entitled.</p> <p>12.3 GST Exclusive Amounts</p> <p>All amounts stated in this Agreement are GST exclusive unless otherwise indicated.</p> <p>12.4 Payment of GST</p> <p>If an amount in this Agreement is not stated as GST inclusive then the following provisions apply:</p> <p>(a) a recipient of a taxable supply under or in connection with this Agreement must pay to the supplier, in addition to the consideration for the taxable supply, an amount equal to any GST paid or payable by the supplier in respect of the taxable supply; and</p> <p>(b) the recipient must make that payment to the supplier as and when the consideration or part of it is provided, except that the recipient need not pay unless the recipient has received a tax invoice for that taxable supply.</p> <p>12.5 Non-Monetary Consideration</p> <p>For the avoidance of doubt, if an amount of non-monetary consideration is provided for a taxable supply made under this Agreement, Clause 12.4 applies in respect of the GST payable relating to the non-monetary consideration. The parties agree that the GST inclusive market value of any amount of non-monetary consideration will be determined by Ergon Energy in accordance with the principles accepted by the Australian Taxation Office. The Customer agrees to provide any information or assistance as is reasonably necessary for the purpose of determining the GST inclusive value of any non-monetary consideration.</p> <p>12.6 Reimbursements</p> <p>Where a supplier incurs a cost or expense for which it may be reimbursed by, indemnified against, claim against or set-off against another party under this Agreement, the amount to be paid or credited is the cost or expense (reduced by the input tax credit that the supplier is entitled to claim in respect of that cost or expense) plus the amount in respect of GST payable by the recipient under Clause 12.4 where relevant.</p>	<p>12.7 Adjustment Events</p> <p>If, at any time, an adjustment event arises in respect of any supply made by a party under the Agreement, a corresponding adjustment must be made between the parties in respect of any amount paid in respect of GST including an amount paid pursuant to Clause 12.4. Payments to give effect to the adjustment must be made between the parties except that the recipient need not pay any amount unless the recipient has received a valid adjustment note in respect of that amount. Consistent with this requirement, the Supplier must issue a valid adjustment note in relation to the adjustment event.</p> <p>12.8 Recovery of GST Credits</p> <p>If, subsequent to the recipient either paying any GST on or claiming an input tax credit for acquisitions made under this Agreement, the supply to which either GST paid attached or the entitlement to the input tax credit arose is determined by the Australian Taxation Office not to be a taxable supply, the recipient can recover from the supplier an amount equal to the amount either paid in respect of the GST or claimed as an input tax credit.</p> <p>12.9 Survival</p> <p>This clause survives the expiration or termination of this Agreement and will continue to apply after the expiration or termination of this Agreement.</p> <p>13. Dispute Resolution</p> <p>13.1 Rules dispute</p> <p>If a dispute arises between the parties to which Clause 10.2 of the NE Rules applies, the parties must follow the dispute resolution process set out in the NE Rules to the extent this process is capable of applying.</p> <p>13.2 Non Rules dispute</p> <p>(a) If a dispute other than a dispute under Clause 13.1 arises between the parties, the dispute must in the first instance be referred to the senior representatives of the parties for resolution.</p> <p>(b) If the dispute is not resolved within 10 Business Days of referral to the senior representatives, the parties may agree to either:</p> <p>46. where the Energy Ombudsman Queensland has power to resolve the dispute, refer the dispute to the Energy Ombudsman Queensland; or</p> <p>47. in all other cases, refer the dispute to an Expert in accordance with Clause 13.3.</p> <p>(c) Any determination by an Expert will be conducted in the place notified by Ergon Energy to the Customer.</p>
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- 13.3 *Expert*
- (a) Where a dispute under this Agreement is referred to any Expert for resolution, the resolution will be appointed by the parties.
- (b) If the parties cannot agree on the Expert to determine the dispute, the Expert will be an Expert nominated by:
48. in the case of financial matters, the President for the time being of the Institute of Chartered Accountants in Australia;
49. in the case of technical engineering matters, the President for the time being of the Institution of Engineers Australia; and
50. in the case of legal matters, the President for the time being of the Law Society of Queensland.
- (c) The parties must:
51. direct the Expert to make his or her determination quickly; and
52. take all reasonable steps to bring about a quick determination.
- 13.4 *Qualifications of Expert*
- The Expert must
- (a) have reasonable qualifications and commercial and practical experience in the area of the dispute;
- (b) have no interest or duty which conflicts or may conflict with his or her function as Expert; and
- (c) not be an employee or former employee of any of the parties, or any related body corporate of the parties.
- 13.5 *Decision binding*
- In the absence of manifest error, the decision of the Expert will be valid and binding on the parties where the amount of the determination for a single event, act or omission does not exceed 75 percent of the amount in dispute
- 13.6 *Costs of Expert*
- The costs of the Expert and any advisers to the Expert will be borne equally by the parties unless the Expert makes a determination to the contrary.
- 14. Compliance with Laws**
- 14.1 *Parties to Comply*
- (a) Ergon Energy must comply with its relevant obligations under the Electricity Laws and all other relevant Laws and Authorisations (including obtaining all licences, permits and approvals required under PEC Laws, which relate to the construction of any works to be carried out by Ergon Energy).
- (b) The Customer must comply with the Customer's relevant obligations under the Electricity Laws and all other relevant Laws and Authorisations (including obtaining all licences, permits and approvals required under PEC Laws, which relate to the construction of any works to be carried out by the Customer).
- 14.2 *Indemnity*
- The Customer must indemnify Ergon Energy in respect of all costs, claims, damage and expenses incurred by Ergon Energy as result of the Customer's failure to comply with the Customer's relevant obligations under the Electricity Laws and all other relevant Laws and Authorisations.
- 15. Assignment**
- 15.1 *Assignment by the Customer*
- (a) The Customer may only assign the Customer's rights under this Agreement with the prior written consent of Ergon Energy.
- (b) If Ergon Energy consents to an assignment under Clause 15.1(a), the Customer must cause the assignee to enter into a deed in favour of Ergon Energy under which the assignee covenants to comply with the Customer's obligations (as the assignor) under this Agreement.
- 15.2 *Assignment by Ergon Energy*
- Ergon Energy may only assign its rights under this Agreement to any successor entity who owns and operates the Distribution Network.
- 15.3 *Change of Control*
- A Change of Control of a party is deemed to be an assignment of the party's rights under this Agreement to which this Clause 15 applies.
- 16. Notices**
- 16.1 *How to give a notice*
- A notice, consent or other communication under this Agreement is only effective if it is:
- (a) in writing, signed by or on behalf of the person giving it;
- (b) addressed to the person to whom it is to be given; and
- (c) either:

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53. delivered by hand or sent by pre-paid mail to that person's address; or
54. sent by fax to that person's fax number and the machine from which it is sent produces a report that states that it was sent in full.
- 16.2 *When a notice is given*
- A notice, consent or other communication that complies with this clause is regarded as given and received:
- (a) if it is sent by fax:
55. by 5.00 pm (local time in the place of receipt) on a Business Day – on that day; or
56. after 5.00 pm (local time in the place of receipt) on a Business Day, or at any time on a day that is not a Business Day – on the next Business Day;
- (b) if it is sent by mail – three Business Days after posting; and
- (c) if it is delivered by hand, on delivery.
- 16.3 *Address for notices*
- A person's address and fax number are those set out in Item 10 of the Reference Schedule or as the person subsequently notifies the sender from time to time in accordance with this Clause 16.
- 17. General**
- 17.1 *Governing law and jurisdiction*
- This Agreement is governed by the law in force in Queensland. Each party submits to the exclusive jurisdiction of the courts having jurisdiction in Queensland.
- 17.2 *Liability for expenses*
- The Customer must pay the Customer's own expenses incurred in connection with:
- (a) the negotiation, preparation and execution of this Agreement; and
- (b) the transactions that this Agreement contemplates.
- 17.3 *Giving effect to this Agreement*
- Each party must do anything (including execute any document), and must ensure that its employees and agents do anything (including execute any document), that the other party may reasonably require to give full effect to this Agreement.
- 17.4 *Waiver of rights*
- A right may only be waived in writing, signed by the party giving the waiver, and:
- (a) no other conduct of a party (including a failure to exercise, or delay in exercising, the right) operates as a waiver of the right or otherwise prevents the exercise of the right;
- (b) a waiver of a right on one or more occasions does not operate as a waiver of that right if it arises again; and
- (c) the exercise of a right does not prevent any further exercise of that right or of any other right.
- 17.5 *Operation of this Agreement*
- (a) This Agreement contains the entire agreement between the parties about its subject matter. Any previous understanding, agreement, representation or warranty relating to that subject matter is replaced by this Agreement and has no further effect.
- (b) Any right that a person may have under this Agreement is in addition to, and does not replace or limit, any other right that the person may have.
- (c) Any provision of this Agreement which is unenforceable or partly unenforceable is, where possible, to be severed to the extent necessary to make this Agreement enforceable, unless this would materially change the intended effect of this Agreement.
- 17.6 *Operation of indemnities*
- (a) Each indemnity in this Agreement survives the termination of this Agreement.
- (b) A party may recover a payment under an indemnity in this Agreement before it makes the payment in respect of which the indemnity is given.
- 17.7 *Authority to enter into the Agreement*
- Where a party to this Agreement is a corporation, that party warrants that it has the power to enter into and give effect to this Agreement.
- 18. Interpretation**
- 18.1 *Definitions*
- The following definitions apply in this Agreement and the Reference Schedule.
- Act** means the *Electricity Act 1994* (Qld).
- Agreement** means this Recovery Services Agreement.

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Approved Parties means Ergon Energy, its agents, contractors, sub-contractors, designers, employees, officers and other representatives.

Authorisation means any licence, authority, permit, registration, consent, declaration, exemption, notarisation or waiver, and any renewal or variation of any of them issued, granted or approved by a Government Agency.

Business Day means a day other than a Saturday, a Sunday or a day which is a public holiday in those locations in Queensland specified in Item 6 of the Reference Schedule.

Business Hours means any time between 7:30 am and 5:00 pm on a Business Day.

Change Notice means a notice given by Ergon Energy under Clause 6.2.

Change of Control means:

- (a) For a corporation which is not a Government Owned Corporation or a subsidiary of a Government Owned Corporation:
57. Control of the composition of the board of directors of the corporation;
58. Control of more than half the voting rights attaching to shares in the corporation; or
59. Control of more than half the issued shares of the corporation (excluding any part which carries no right to participate beyond a specified amount in the distribution of either profit or capital;
- (b) For a corporation which is a Government Owned Corporation or a subsidiary of a Government Owned Corporation, that the entity is no longer majority owned, directly or indirectly, by the Queensland Government or one or more Ministers of the Queensland Government.

Consent Obtaining Date means the date set out in Item 7 of the Reference Schedule.

Control means a power or control that is direct or indirect or is, or can be, exercised as a result of, by means of, in breach of, or by revocation of, trusts, relevant agreements and practices, or any of them, whether or not they are enforceable.

Corporations Act means the *Corporations Act 2001* (Cth).

Default means a Financial Default or a Non-Financial Default.

Default Notice means a notice given under Clause 11.1.

Distribution Network means the *distribution network* owned and operated by Ergon Energy.

Effective Date means the date specified in Item 1 of the Reference Schedule.

Electricity Laws means the Act, the Regulation, the NE rules, the National Electricity Law and any other Law which is relevant to the subject matter of this Agreement.

Financial Default means a failure by the Customer to pay an amount of money owing to Ergon Energy under this Agreement.

Good Electricity Industry Practice means, in the case of Ergon Energy, the exercise of that degree of skill, diligence, prudence and foresight that could reasonably be expected from a significant proportion of operators of facilities similar to the Distribution Network taking into account the size, duty, age and technological status of the Distribution Network and any other relevant factors.

Government Agency means:

- (a) a government or government department or other body;
- (b) a governmental, semi-governmental or judicial person; or
- (c) a person (whether autonomous or not) who is charged with the administration of a Law.

Government Owned Corporation has the meaning given to the term 'Government Owned Corporation' in the *Government Owned Corporation Act 1993* (Qld).

Law means any legally binding law, legislation, statute, act, rule, order, regulation or code of practice which is enacted, issued or promulgated by the State of Queensland, the Commonwealth of Australia or any relevant local authority.

Letter means the letter from Ergon Energy to the Customer entitled 'Offer for Recovery Services'.

Liaison Person means the Ergon Energy officer who will from time to time carry out audits of materials procured, vegetation clearing works and/or civil construction works.

National Electricity Law means the National Electricity (Queensland) Law as defined in the *Electricity – National Scheme (Queensland) Act 1997* (Qld).

NE Rules means the National Electricity Rules under the National Electricity Law.

Non-Financial Default means a failure to comply with a provision of this Agreement, but does not include a Financial Default.

Non-Financial Obligation means an obligation under this Agreement other than one involving the payment of money.

Offer has the meaning given in the Letter.

PEC Laws means all planning, environmental and cultural heritage laws, including the *Integrated Planning Act 1997* (Qld), *Environmental Protection Act 1994* (Qld), *Environmental Protection and Biodiversity Conservation Act 1999* (Cth), *Aboriginal*

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Cultural Heritage Act 2003 (Qld) and Torres Strait Islander Cultural Heritage Act 2003 (Qld).

Premises means the premises identified in the application for recovery submitted by the Customer, at which the Recovery Works are to be carried out, unless otherwise specified by Ergon Energy.

Reference Schedule means the schedule entitled 'Reference Schedule' appended to this Agreement.

Regulation means the *Electricity Regulation 2006* (Qld).

Recovery Works means those works involving the physical recovery by Ergon Energy (at the request of the Customer) of existing Ergon Energy assets from their present location to a new location, as more particularly described in Item 4 of the Reference Schedule.

Recovery Works Completion Date means the date set out in Item 8 of the Reference Schedule.

Recovery Works Price means the amount payable by the Customer and set out in Item 9 of the Reference Schedule.

Technical Specifications means the Technical Specifications for the civil works as set out in Ergon Energy's Standard Specifications RSC06, RSC07 and Civil Drawings which are available from Ergon Energy's website.

Termination Date means the day this Agreement is terminated.

18.2 *NE Rules Definition*

With the exception of italicised references to legislation, words written like *this* have the meaning given to them in the NE Rules.

18.3 *Rules for interpreting this Agreement*

Headings are for convenience only, and do not affect interpretation. The following rules also apply in interpreting this Agreement, except where the context makes it clear that a rule is not intended to apply.

18.4 *A reference to:*

legislation (including subordinate legislation) is to that legislation as amended, re-enacted or replaced, and includes any subordinate legislation issued under it;

- (a) a document or agreement, or a provision of a document or agreement, is to that document, agreement or provision as amended, supplemented, replaced or novated; and
- (b) a reference to '\$' or 'dollar' is to Australian currency;
- (c) A singular word includes the plural, and vice versa.
- (d) A word which suggests one gender includes the other genders.
- (e) If a word is defined, another part of speech has a corresponding meaning.

18.5 *Business Days*

If the day on or by which a person must do something under this Agreement is not a Business Day, the person must do it on or by the next Business Day.

~~Ergon Energy Corporation Limited ABN 50 087 646 062~~
~~Ergon Energy Queensland Pty Ltd ABN 11 121 477 802~~

Ergon Energy Corporation Limited ABN 50 087 646 06213

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REPAIR & REPLACEMENT WORKS SERVICES AGREEMENT

REFERENCE SCHEDULE CONTINUED

1.0 DATE OF AGREEMENT AND EFFECTIVE DATE

The Agreement is dated

2.0 CUSTOMER

Gununa, Mornington Island Shire Council

3.0 PREMISES

Various locations, Gununa

4.0 SCOPE OF WORKS

Repair and replacement of 58 streetlights at various locations Gununa on the following poles in Mornington Island:

Please note that the attached Non-Standard Public Lighting Indemnity Form for the replacement of these streetlights will need to be signed and returned when the offer is accepted

5.0 WORK REQUEST NUMBER

1746238

6.0 BUSINESS DAY LOCATION

Anne Bedsor, Customer Project Sponsor, Ergon Energy, 109 Lake Street, Cairns
Jamie Naidu, Infrastructure Manager, Mornington Shire Council, 1 Mission Road Gununa, Mornington Island

7.0 CONSENT OBTAINING DATE

5 May 2022

8.0 RECOVERY WORKS COMPLETION DATE

We expect to be able to complete the repair and replacement of the streetlights by the end of June 2022

9.0 RECOVERY WORKS PRICE

The estimated cost for works by Ergon Energy is listed below inclusive of GST:

Project Cost of Network Recovery	\$69,600
Customer Contribution	\$69,600
Plus 10% GST	\$6,960
RECOVERY WORKS PRICE	\$76,560

Payment Methods: details of the methods for payment of the Repair and Replacement Works Price are set out in the tax invoice issued by Ergon Energy.

Please note: actual costs will be charged for the Replacement and Repair Works. Clause 8.2 of this Agreement will apply.

~~Ergon Energy Corporation Limited ABN 50 087 646 062~~
~~Ergon Energy Queensland Pty Ltd ABN 11 121 477 802~~

Ergon Energy Corporation Limited ABN 50 087 646 06214

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Details of the methods for payment of the Replacement and Repair Works Price are set out in the tax invoice issued by Ergon Energy.

10.0 ADDRESS DETAILS FOR PROVIDING NOTICES

	ERGON ENERGY	CUSTOMER
Postal Address	PO Box 358 Cairns QLD 4870	1 Mission Road Gununa, Mornington Island Qld 4892
Attention	Anne Bedsor	

11.0 LIAISON PERSONNEL AND BUSINESS HOUR CONTACT DETAILS

	ERGON ENERGY	CUSTOMER
Name	Anne Bedsor	Jamie Naidu
Telephone	07 4122 9395	0497 443 588 jamie.naidu@mornington.qld.gov.au
Email	anne.bedsor@ergon.com.au	info@mornington.qld.gov.au

12.0 VEGETATION CLEARING WORKS

Not Applicable.

13.0 CIVIL WORKS

Not applicable.

14.0 EASEMENTS/WAYLEAVES

Not applicable.

15.0 PROJECT DEVELOPMENT

ACTIVITY	RESPONSIBLE PARTY
Repair and Replacement Works	Ergon Energy

~~Ergon Energy Corporation Limited ABN 50 087 646 062~~
~~Ergon Energy Queensland Pty Ltd ABN 11 121 477 802~~

Ergon Energy Corporation Limited ABN 50 087 646 06215

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16.0 SPECIAL CONDITIONS

Unless the context otherwise requires, a reference in these special conditions to a Clause is a reference to a Clause of the Agreement.

To the extent that there is any inconsistency between a special condition and a provision of the Agreement, the special condition prevails to the extent of the inconsistency.

16.1 Clause 8.3 of the Agreement shall be deleted and replaced by the following new Clause 8.3:

8.3 Invoicing

- (a) Ergon Energy will issue an invoice to the Customer for the Recovery Works Price
- (b) subject to Clause 8.3 (c), the Customer must pay an invoice on or before the date specified in the invoice.
- (c) upon receipt of an invoice issued by Ergon Energy for the Recovery Works Price, the Customer may elect to issue a Purchase Order to Ergon Energy and postpone payment of the Recovery Works Price until after Ergon Energy has:
 - (i) performed a reconciliation under Clause 8.2, and
 - (ii) issued a further invoice for a revised Recovery Works Price which reflects the actual costs of the Recovery Works.
- (d) If:
 - (i) Clause 8.3 (c) applies; and
 - (ii) as a result of the issue by Ergon Energy of a Change Notice, the Recovery Works Price is increased, then

The Customer shall issue to Ergon Energy a further Purchase Order in respect of the increase in the Recovery Works Price.

~~Ergon Energy Corporation Limited ABN 50 087 646 062~~
~~Ergon Energy Queensland Pty Ltd ABN 11 121 477 802~~

Ergon Energy Corporation Limited ABN 50 087 646 06216

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RECOVERY WORKS SERVICES AGREEMENT

REFERENCE SCHEDULE CONTINUED

EXECUTED as an Agreement

SIGNED for and on behalf of **Ergon Energy Corporation Limited (ABN 42 971 949 268)** by its authorised representative:

.....
Signature of Customer Project Sponsor

.....
Signature of Witness

.....
Name of Customer Project Sponsor

.....
Name of Witness

EXECUTED by **Mornington Island Shire Council – ABN 42 971 949 268:**

.....
Signature of Director

.....
Signature of Secretary

.....
Name of Director

.....
Name of Secretary

~~Ergon Energy Corporation Limited ABN 50 087 646 062~~

~~Ergon Energy Queensland Pty Ltd ABN 11 121 477 802~~

Ergon Energy Corporation Limited ABN 50 087 646 06217

Tax Invoice/Receipt

Ergon Energy Corporation Limited
 ABN: 50 087 646 062

everything in our power



TO: Morningside Island Shire Council
 1 Mission Road
 ABN 42 971 949 268
 Gununa Qld 4892

Invoice: CCG8785115
 Date Issued: 6 April 2022

Payment Due on or before: **5 May 2022**

Item	Amount	GST	Amount + GST
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Payment for Works at:
 Repair & Replace various Streetlights Gununa Island. Reference: 1746238

Option 1: 100% Payment up front on this invoice	69,600.00	6,960.00	76,560.00
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OR

Option 2: Supply Purchase Order for this amount and return with Offer Acceptance to the Customer Connection Group. *You will be invoiced separately after work is completed*

Please see Offer documents for detail of work to be performed. Your work will not commence until signed acceptance and payment or Purchase Order is received.

This document becomes a tax invoice/receipt if upfront payment has been made.

Retain this portion for your records Date Paid Cheque/Receipt Number

If making payment up front, please return this portion of the invoice, with your payment to: Accounts Receivable
 PO Box 308
 Rockhampton QLD 4700
Or Email to: accountsreceivable@energyq.com.au

How to make your payment

EFT Payment

Bank: Commonwealth Bank
 Account Name: Energy Queensland Ltd
 BSB Number: 064-710
 Account Number: 10635262
 Reference: CCG8785115

Customer Details - CCG 100% Payment - GA
 Morningside Island Shire Council
 1 Mission Road
 Gununa Qld 4892
 Work Request: 1746238
 Work Order: 8785115
 Amount: \$76,560.00 (Inc GST \$6,960.00)
 All Purchase Orders to CCG

Credit Card

Contact Ergon Energy on (07) 4932 7155 to make a payment by credit card
 OR

Provide contact number below and Ergon Energy will contact you to arrange for payment by credit card. (please print clearly)

Contact number: _____

Contact name: _____

PLEASE DO NOT SEND CASH

Ergon Energy Corporation Limited ABN 50 087 646 062

NON-STANDARD PUBLIC LIGHTING INDEMNITY FORM



To: Ergon Energy Corporation Limited ("Ergon Energy")
420 Flinders Street
Townsville QLD 4810

Indemnity

Work Request: 1746238

- 1) Mornington Shire Council (the **Public Body**) has an obligation to construct, maintain and improve local roads in its area.
- 2) The Public Body has engaged Ergon Energy Corporation Limited (**Ergon Energy**) to undertake works under the above work requests associated with street lighting in «<Work Location>».
- 3) As part of those works, Ergon Energy will:

Repair or replace street lights as below:

Site Label	Address
2063199	243 LARDIL ST GUNUNA
2063201	CNR LARDIL / MAARNMAARN STS GUNUNA
2063210	FOOTBALL FIELD MARNDATHARRKAN ST
2063213	MARNDATHARRKAN ST GUNUNA
2063214	Marndatharrkan / Jinkia Sts Gununa
2063217	42 WARRDAKUN ST GUNUNA
2063219	242 WARRDAKUN ST GUNUNA
2063220	241 WARRDAKUN ST GUNUNA
2063222	245 WARRDAKUN ST GUNUNA
2063252	227 DUNLYU GUNUNA
6100309	129 KARABAN STREET GUNUNA
6112080	PARK WENGKA ST GUNUNA
6112095	OPP 154 LARDIL ST GUNUNA
6112096	AGED CARE FACILITY LARDIL ST GUNUNA
2062993	SHOP LARDIL ST GUNUNA
2063144	CNR JINKYA/LARDIL STS GUNUNA
2063148	Opp 295 MUKAKIYA ST GUNUNA
2063153	OPP VAC MUKAKIYA ST GUNUNA
5255761	172 MUKIYA ST GUNUNA
2062985	CNR LARDIL and JINKYA STS GUNUNA
2062989	GAS SWITCH NEAR SHOP LARDIL ST GUNUNA
2063154	Maarnmaarn katha/MUKAKIYA ST GUNUNA
2062965	CNR LARDIL/MAARNMAARN KATHA ST GUNUNA
2063159	157A MAARNMAARN KATHA ST GUNUNA
5255759	308 MUKAKIYA ST GUNUNA
5255770	323 MUKAKIYA ST GUNUNA

Ergon Energy Corporation Limited ABN 50 087 646 062
Ergon Energy Queensland Pty Ltd ABN 11 121 177 802

NON-STANDARD PUBLIC LIGHTING INDEMNITY FORM



2062950	OPP 316 LARDIL ST GUNUNA
2063164	142 NGERRAWURN ST GUNUNA
2063165	140 NGERRAWURN ST GUNUNA
5255768	OPP 325A MUKAKIYA ST GUNUNA
2062956	LARDIL ST OPP NGERRAWURN ST GUNUNA
2062958	125 LARDIL ST GUNUNA
2063110	CNR LARDIL / JIMBARN STS GUNUNA
2063111	198 JIMBARN ST GUNUNA
2063111	198 JIMBARN ST GUNUNA
2063116	294 JIMBARN ST GUNUNA
2062991	SS6237 SUBYARD LARDIL ST GUNUNA
2062982	CNR LARDILL DUNLYU ST GUNUNA
2063244	73 Gijinkiya ST GUNUNA
2063245	71 Gijinkiya ST GUNUNA
2063246	CNR JINKYA / WARDIRKAN STS GUNUNA
2062975	LARDIL ST OPP KATHAN KATHAN ST GUNUNA
2062977	CNR LARDIL ST / WURRUKU CLOSE GUNUNA
2062979	SS7487 87 LARDILL ST GUNUNA
2062981	502 LARDILL ST GUNUNA
2062986	81 LARDIL ST GUNUNA
2062986	81 LARDIL ST GUNUNA
2063145	KATHAN KATHAN ST GUNUNA
2063146	OPP HOSPITAL KATHAN KATHAN ST GUNUNA
2063147	PCYC KATHAN KATHAN ST GUNUNA
2063174	87 WURRUKU CLOSE GUNUNA
5255751	67 LARDIL ST GUNUNA
5255752	OPP SHOP LARDIL ST GUNUNA
2062967	OPP SCHOOL LARDIL ST GUNUNA
2062969	OPP SCHOOL LARDIL ST GUNUNA
2062971	OPP SCHOOL500 LARDIL ST GUNUNA
2062973	108 LARDIL ST GUNUNA
5255786	MARNDATHKARRAN / WARRDAKUN STS GUNUNA
2063225	KUNGKARD ST GUNUNA
6112484	Opp 60 WARRDAKUN ST GUNUNA

4) The Public Body indemnifies and shall keep indemnified Ergon Energy against all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses howsoever caused (including for death, personal injury, property damage and the legal costs of enforcing this indemnity) arising directly or indirectly out of:

a) alterations and installation, including disconnection and recovery, by Ergon Energy of street lights at various locations Gununa, Morning ton Island.

Dated this _____ day of _____ 20____

Ergon Energy Corporation Limited ABN 50 087 646 062
Ergon Energy Queensland Pty Ltd ABN 11 121 177 802

NON-STANDARD PUBLIC LIGHTING INDEMNITY FORM



.....
on behalf of the

.....
Witness

Ergon Energy Corporation Limited ABN 50 087 646 062
Ergon Energy Queensland Pty Ltd ABN 11 121 177 802

Connections Information Share Clearing or Civil Work Obligations



Part of the Energy Queensland Group

Did you know that there are legislative obligations when there is a proposal to install a powerline on your property?



As part of your connection application, we may identify that we need to extend our electricity network to provide you with a suitable connection to the network. This may require overhead powerlines or underground cables to be installed within your property. As part of this construction you may choose to take responsibility for the clearing and/or civil works (installing underground conduits) within your property. This will be identified in the Connection Contract we provide to you.

What are my obligations?



When you are undertaking clearing or civil works, there are Environmental and Cultural Heritage legislative requirements identified under the Planning Act (2016) that you are obligated to adhere to. We recommend that you obtain your own advice about these legislative requirements as unlawful clearing or civil works will place yourself at an increased risk of breaching this legislation which could result in you receiving a significant fine and/or legal implication.

What is Ergon Energy/Energex's obligations?



We also have legislative obligations under the Planning Act (2016) for the activities that we will perform at your property, these are in addition to the works that you will be completing. Our activities may require our staff to access your property in order to fulfil our obligations. It is important that you do not initiate any works on your property until we have completed these tasks. Once we have completed our obligations, we will contact you and confirm that you understand your obligations to meet the Environment and Cultural Heritage legislation as well as how to meet our standards of work when completing your activities.

Please do not initiate any works on your property until we have been in direct contact with you to confirm you have understood and met your obligations.

If you have any concerns in relation to meeting the above requirements, you will need to contact us as soon as possible so that we can advise you of the next steps and options for us to be able to arrange the clearing and civil work activities on your behalf. Please note this may cause project timeframes to be extended.

14.6 LOT 911 SUBDIVISION

Author: Housing Manager

Attachments:

- 1 Lot 911 Subdivision - Option 1
- 2 Lot 911 Subdivision - Option 2
- 3 Proposed Layout Plan - Option A
- 4 Proposed Layout Plan - Option B

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to present to Council with options to decide on the Lot 911 Subdivision after discussions at the Technical Working Group (TWG) meeting in Gununa on 12 May 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The subdivision of Lot 911 was discussed at the TWG Meeting held recently on the projects. The project initially had two options. Council had approved Option 1 with the amendments without costs in a previous Council meeting.

The contracted engineers have now provided indicative estimates for the two subdivision initial options as follows:

1. The engineer's indicative costs of the subdivision for 13 dwellings is \$377K per house block under Option 1 (i.e., total cost of \$4.9M); and
2. Indicative cost for 12 dwellings is \$358K per house block under Option 2 (i.e., total cost of \$4.3M).

Both options do not include Geotechnical costs, Electrical works costs or Construction costs.

The Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP) has provided a further two options A & B.

The Council will need to review the two additional options outlined in the Recommendation below.

FINANCIAL & RESOURCE IMPLICATIONS

For Council deliberation and decision.

RECOMMENDATION

That Council note the two design Options (1 & 2) and the two indicative infrastructure cost associated with the two designs,

That Council note that the indicative infrastructure costs does not include:

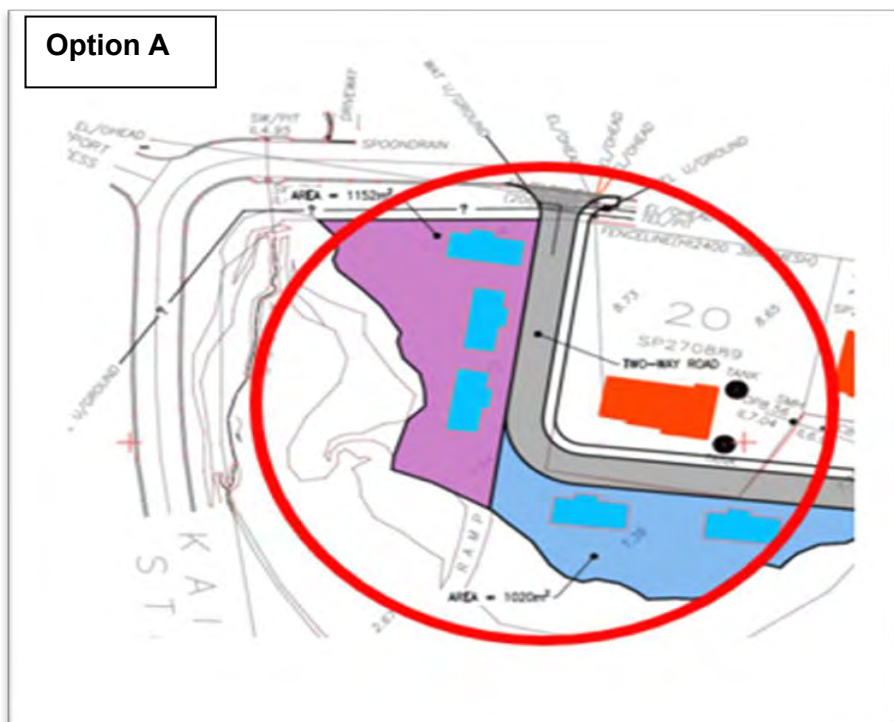
- a. Geotechnical costs,
- b. Electricity supply costs, or
- c. Dwelling construction costs.

Revised project scope

That Council still wants to provide single women's accommodation at this location and request RILIPO to investigate the following options.

Option A

- a) The cost to provide infrastructure for a development on the purple and blue blocks only.
- b) Including the redevelopment of Lot 20 as part of the larger women's accommodation precinct.



Option B

- a) The cost to provide infrastructure for a development on the orange, yellow and greens blocks only.
- b) Access from Marndatharrkan Street
- c) Moving of the Electrical post at Marndatharrkan Street
- d) Protecting the sewer line.



That Council is to incorporate this subdivision report into the Gununa Airport Runway Realignment Project indicating the associated high costs of developing on the remainder available Council Land.

That council request Remote Indigenous Land and Infrastructure Program Office to investigate the provision of a single women’s accommodation at LOT 911 & LOT 20.

Council to advise on Option A revision and discuss development plans and costings in next Council Meeting.

That Council request the Remote Indigenous Land and Infrastructure Program Office (RILIPO) not to progress with the Development Application (DA) in its current form for Option 1 & 2.



ENGINEERS ESTIMATE

Mornington Island Subdivision - Option 1

Job No. 0681
 Ref No. EE-AR0108
 Date. 10/05/2022

ITEM	DESCRIPTION	TOTAL
1	SCHEDULE A - PRELIMINARIES	\$130,000.00
2	SCHEDULE B - EARTHWORKS	\$233,988.80
3	SCHEDULE C - ROADWORKS	\$2,218,793.00
4	SCHEDULE D - WATER (TRUNK INFRASTRUCTURE)	\$135,600.00
5	SCHEDULE E - SEWER	\$674,000.00
6	SCHEDULE F - STORMWATER	\$5,360.00
8	CONTINGENCIES 30%	\$1,019,322.54
SUBTOTAL		\$4,417,064.34
10% GST		\$441,706.43
CONSTRUCTION TOTAL		\$4,858,770.77

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	SCHEDULE A - PRELIMINARIES				
1.1	Project Management	Item	1.0	\$20,000	\$20,000
1.1	Site Establishment/Dis-establishment	Item	1.0	\$60,000	\$60,000
1.3	Soil Erosion and Sediment Control measures	Item	1.0	\$20,000	\$20,000
1.4	As-constructed plans	Item	1.0	\$10,000	\$10,000
1.4	Provision for Traffic management	Item	1.0	\$20,000	\$20,000
SCHEDULE A - PRELIMINARIES (EXCL. GST)					\$130,000.00
2	SCHEDULE B - EARTHWORKS				
2.1	Cleaning and grubbing	m ²	7809.5	\$3.00	\$23,428.50
2.2	Stripping of topsoil (50mm)	m ³	390.5	\$10.00	\$3,904.75
2.3	Earthworks:				
	(a) Cut to Fill	m ³	721.7	\$15.00	\$10,825.65
	(b) Imported fill	m ³	0.0	\$100.00	\$0.00
	(c) Removal of unsuitable material (Provisional Qty)	m ³	120.3	\$60.00	\$7,217.10
	(d) Road subgrade replacement material - Select Fill (Provisional Qty)	m ³	120.3	\$200.00	\$24,057.00
2.4	Trim, water and compact road subgrade (compaction 95% MDD)	m ²	2405.7	\$10.00	\$24,057.00
2.5	Compact and final trim of batters/verges	m ²	5403.8	\$10.00	\$54,038.00
2.6	50mm topsoil and grass seed to verges, batters and disturbed areas	m ²	5403.8	\$16.00	\$86,460.80
SCHEDULE B - EARTHWORKS (EXCL. GST)					\$233,988.80



Mornington Island Subdivision - Option 1

Job No. 0681
Ref No. EE-AR0108
Date. 10/05/2022

3 SCHEDULE C - ROADWORKS				
3.1 Sawcut existing pavement	m	36.1	\$10.00	\$361.00
3.2 Pavement material as specified including supply, spreading, watering and compaction:				
(a) 150mm base (Type 2.1) (Provisional Qty)	m ³	360.9	\$2,000.00	\$721,710.00
(b) 150mm subbase (Type 2.3) (Provisional Qty)	m ³	360.9	\$2,000.00	\$721,710.00
3.3 Seal				
(a) Primer seal, AMC7 @ 1.5L/m ² & 10mm @ 100m ² /m ³	m ²	2405.7	\$100.00	\$240,570.00
(b) S35E @1.1 L/m ² with 7mm @ 140m ² /m ³	m ²	2405.7	\$100.00	\$240,570.00
3.4 Concrete kerb as follows:				
(a) Semi-mountable kerb	m	400.4	\$100.00	\$40,040.00
(b) Flush kerb	m	388.8	\$100.00	\$39,880.00
3.5 Supply and install new signage				
(a) Giveaway (R1-2)	No.	2.0	\$800.00	\$1,600.00
(c) Double faced street name	No.	2.0	\$1,040.00	\$2,080.00
3.6 Pavement marking including RRPMs	Item	1.0	\$3,000.00	\$3,000.00
3.7 Supply and construct 100mm concrete footpath	m ²	797.2	\$260.00	\$207,272.00
SCHEDULE C - ROADWORKS (EXCL. GST)				\$2,218,793.00
4 SCHEDULE D - WATER (TRUNK INFRASTRUCTURE)				
4.1 Connect to existing Lardil Street water main	Item	1.0	\$10,000.00	\$10,000.00
4.2 Supply and install water mains complete, including excavation, bedding, backfill, special pipes, fittings and thrust blocks for the following:				
(a) Supply and install DN150 uPVC water main including fittings	m	400.0	\$260.00	\$104,000.00
4.3 Spring hydrants complete including chamber, cover box, margin setts and marker for the following:				
(a) 150mm dia mains	No.	5.0	\$3,000.00	\$15,000.00
4.4 Stop valves complete including chamber, cover box, margin setts and marker for the following:				
(a) DN150 DI resilient seated valve	No.	2.0	\$3,300.00	\$6,600.00
SCHEDULE D - WATER (TRUNK INFRASTRUCTURE) (EXCL. GST)				\$135,600.00
5 SCHEDULE E - SEWER				
5.1 Excavation, sand, surround, supply, lay, joint, test, backfill and compact the following:				
(a) 150mm uPVC Class SN8	m	988.0	\$500.00	\$494,000.00
5.2 Construction of 1050mm dia. Manholes complete including excavation, backfilling, benching, supply and installation of manhole cover and frame	No.	18.0	\$10,000.00	\$180,000.00
SCHEDULE E - SEWER (EXCL. GST)				\$674,000.00
6 SCHEDULE F - STORMWATER				
6.1 Excavation, sand bedding, supply, lay, joint, backfill, compact and dispose of surplus spoil for the following:				
(a) 600 RCP extension	m	4.8	\$700.00	\$3,360.00
6.2 Supply and install drainage structures complete including excavation, bedding, backfill, compact and dispose of surplus materials:				
(a) 600 RCP headwall	Item	1.0	\$2,000.00	\$2,000.00
SCHEDULE F - STORMWATER (EXCL. GST)				\$5,360.00



ENGINEERS ESTIMATE

Mornington Island Subdivision - Option 2

Job No. 0681
 Ref No. EE-AR0108
 Date. 10/05/2022

ITEM	DESCRIPTION	TOTAL
1	SCHEDULE A - PRELIMINARIES	\$130,000.00
2	SCHEDULE B - EARTHWORKS	\$221,923.60
3	SCHEDULE C - ROADWORKS	\$1,881,921.00
4	SCHEDULE D - WATER (TRUNK INFRASTRUCTURE)	\$108,160.00
5	SCHEDULE E - SEWER	\$674,000.00
6	SCHEDULE F - STORMWATER	\$5,360.00
8	CONTINGENCIES 30%	\$905,809.38
SUBTOTAL		\$3,925,173.98
10% GST		\$392,517.40
CONSTRUCTION TOTAL		\$4,317,691.38

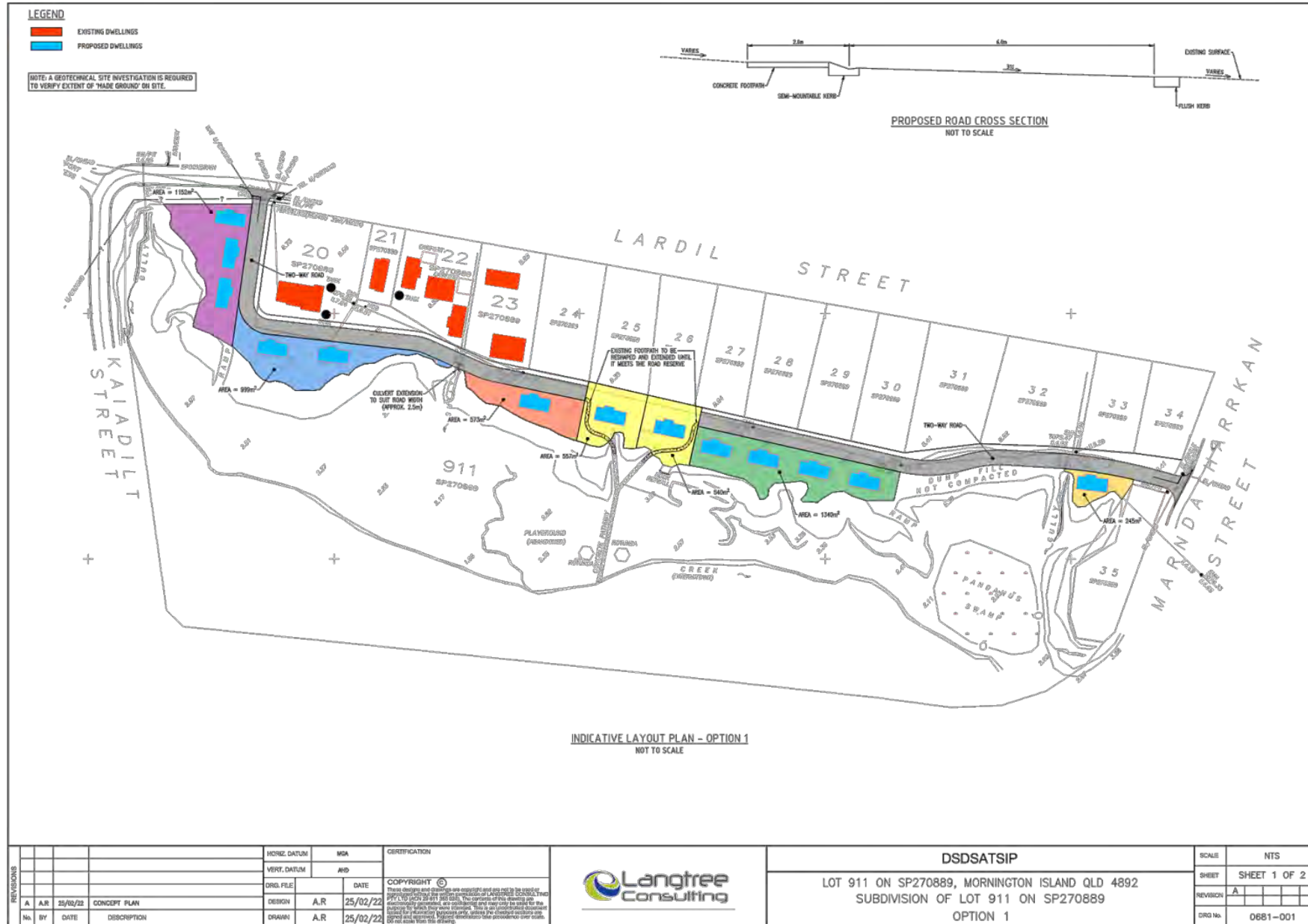
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	SCHEDULE A - PRELIMINARIES				
1.1	Project Management	Item	1.0	\$20,000	\$20,000
1.1	Site Establishment/Dis-establishment	Item	1.0	\$60,000	\$60,000
1.3	Soil Erosion and Sediment Control measures	Item	1.0	\$20,000	\$20,000
1.4	As-constructed plans	Item	1.0	\$10,000	\$10,000
1.4	Provision for Traffic management	Item	1.0	\$20,000	\$20,000
SCHEDULE A - PRELIMINARIES (EXCL. GST)					\$130,000.00
2	SCHEDULE B - EARTHWORKS				
2.1	Cleaning and grubbing	m ²	7420.3	\$3.00	\$22,260.90
2.2	Stripping of topsoil (50mm)	m ³	371.0	\$10.00	\$3,710.15
2.3	Earthworks:				
	(a) Cut to Fill	m ³	605.0	\$15.00	\$9,074.25
	(b) Imported fill	m ³	0.0	\$100.00	\$0.00
	(c) Removal of unsuitable material (Provisional Qty)	m ³	100.8	\$60.00	\$6,048.50
	(d) Road subgrade replacement material - Select Fill (Provisional Qty)	m ³	100.8	\$200.00	\$20,160.00
2.4	Trim, water and compact road subgrade (compaction 95% MDD)	m ²	2016.5	\$10.00	\$20,165.00
2.5	Compact and final trim of batters/verges	m ²	5403.8	\$10.00	\$54,038.00
2.6	50mm topsoil and grass seed to verges, batters and disturbed areas	m ²	5403.8	\$16.00	\$86,460.80
SCHEDULE B - EARTHWORKS (EXCL. GST)					\$221,923.60

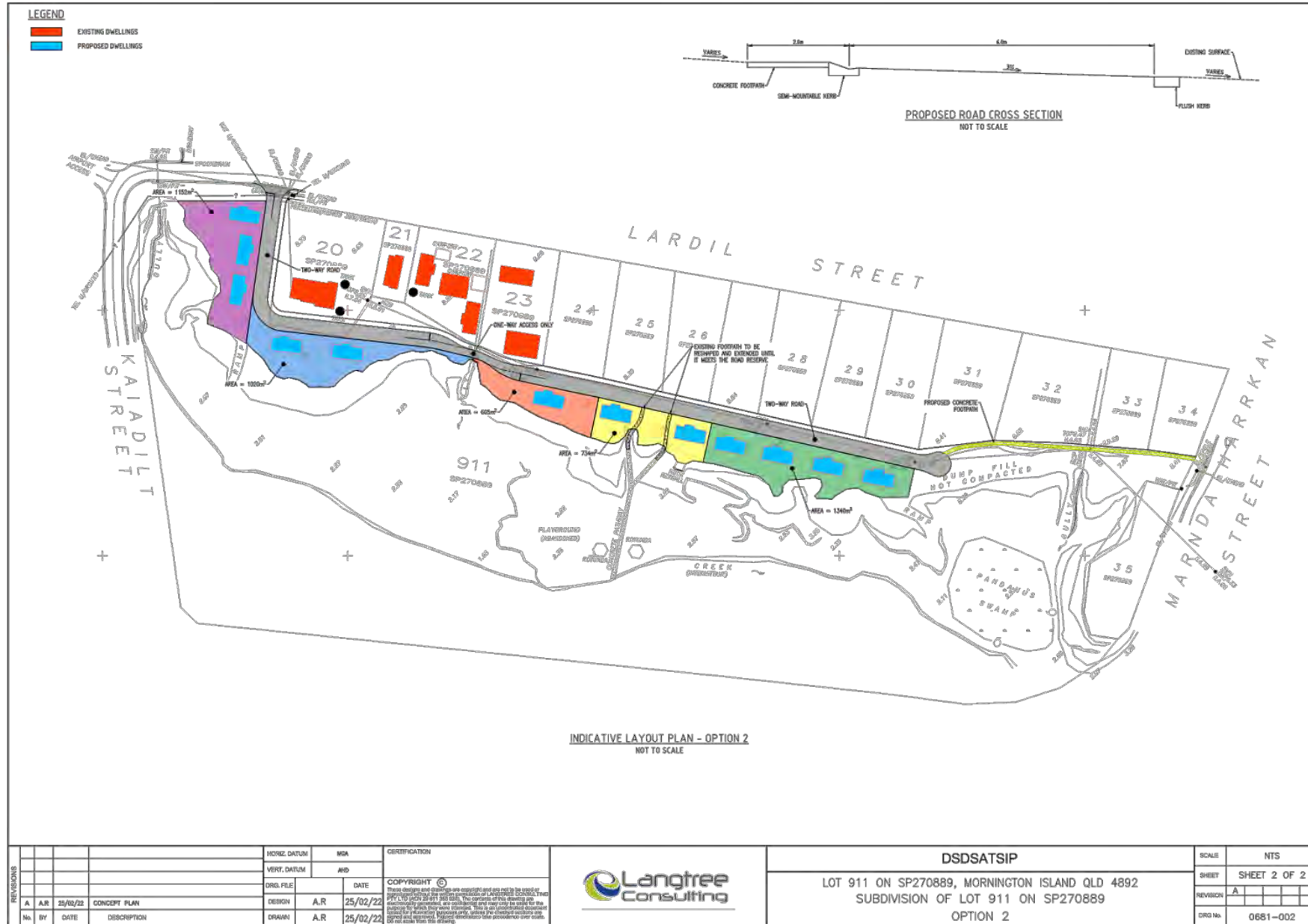


Mornington Island Subdivision - Option 2

Job No. 0681
Ref No. EE-AR0108
Date. 10/05/2022

3 SCHEDULE C - ROADWORKS				
3.1 Sawcut existing pavement	m	36.1	\$10.00	\$361.00
3.2 Pavement material as specified including supply, spreading, watering and compaction:				
(a) 150mm base (Type 2.1) (Provisional Qty)	m ³	302.5	\$2,000.00	\$604,950.00
(b) 150mm subbase (Type 2.3) (Provisional Qty)	m ³	302.5	\$2,000.00	\$604,950.00
3.3 Seal				
(a) Primer seal, AMC7 @ 1.5L/m ² & 10mm @ 100m ² /m ³	m ²	2016.5	\$100.00	\$201,650.00
(b) S35E @1.1 L/m ² with 7mm @ 140m ² /m ³	m ²	2016.5	\$100.00	\$201,650.00
3.4 Concrete kerb as follows:				
(a) Semi-mountable kerb	m	325.2	\$100.00	\$32,520.00
(b) Flush kerb	m	398.8	\$100.00	\$39,880.00
3.5 Supply and install new signage				
(a) Giveaway (R1-2)	No.	2.0	\$800.00	\$1,600.00
(c) Double faced street name	No.	2.0	\$1,040.00	\$2,080.00
3.6 Pavement marking including RRPMs	Item	1.0	\$3,000.00	\$3,000.00
3.7 Supply and construct 100mm concrete footpath	m ²	728.0	\$260.00	\$189,280.00
SCHEDULE C - ROADWORKS (EXCL. GST)				\$1,881,921.00
4 SCHEDULE D - WATER (TRUNK INFRASTRUCTURE)				
4.1 Connect to existing Lardil Street water main	Item	1.0	\$10,000.00	\$10,000.00
4.2 Supply and install water mains complete, including excavation, bedding, backfill, special pipes, fittings and thrust blocks for the following:				
(a) Supply and install DN150 uPVC water main including fittings	m	311.0	\$260.00	\$80,860.00
4.3 Spring hydrants complete including chamber, cover box, margin setts and marker for the following:				
(a) 150mm dia mains	No.	4.0	\$3,000.00	\$12,000.00
4.4 Stop valves complete including chamber, cover box, margin setts and marker for the following:				
(a) DN150 DI resilient seated valve	No.	2.0	\$1,650.00	\$3,300.00
SCHEDULE D - WATER (TRUNK INFRASTRUCTURE) (EXCL. GST)				\$106,160.00
5 SCHEDULE E - SEWER				
5.1 Excavation, sand, surround, supply, lay, joint, test, backfill and compact the following:				
(a) 150mm uPVC Class SN8	m	988.0	\$500.00	\$494,000.00
5.2 Construction of 1050mm dia. Manholes complete including excavation, backfilling, benching, supply and installation of manhole cover and frame	No.	18.0	\$10,000.00	\$180,000.00
SCHEDULE E - SEWER (EXCL. GST)				\$674,000.00
6 SCHEDULE F - STORMWATER				
6.1 Excavation, sand bedding, supply, lay, joint, backfill, compact and dispose of surplus spoil for the following:				
(a) 600 RCP extension	m	4.8	\$700.00	\$3,360.00
6.2 Supply and install drainage structures complete including excavation, bedding, backfill, compact and dispose of surplus materials:				
(a) 600 RCP headwall	Item	1.0	\$2,000.00	\$2,000.00
SCHEDULE F - STORMWATER (EXCL. GST)				\$5,360.00





14.7 DEVELOPMENT APPLICATION (SECTION 51 OF THE PLANNING ACT 2016) FOR PROPOSED DEVELOPMENT OF LOT 9SP270889 CEMETERY ROAD, GUNUNA, MORNINGTON ISLAND

Author: Housing Manager
Attachments: 1 Conditions of Approval
 2 Decision Notice

PURPOSE (EXECUTIVE SUMMARY)

To consider the development application for the proposed reconfiguration of Lots at Lardil and Wengka streets and development permit for reconfiguring one lot into two lots in the General Residential Zone.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Strategic Considerations

Mornington Shire Council Corporate Plan	Mornington Shire Council Operational Plan
Available via the below link: https://www.mornington.qld.gov.au/council/publications-resources	Available via the below link: https://www.mornington.qld.gov.au/council/publications-resources

Budget, Financial and Resource Implications

The application **does not trigger** infrastructure charges under Council's Local Government Infrastructure Plan (*LGIP*).

Applicable

Executive Summary

Council is in receipt of a development application for:

- a. Material Change of Use to enable the development of six (6) Multiple Dwellings within the General Residential Zone on Lot 9SP270889; and
- b. Operational Works to enable the development of infrastructure services requirement for the development

(refer Attachment A, Proposed Site Development Plan)

The proposed development is within Gununa at Cemetery Road in an area designated by council for staff housing. The area is zoned as General Residential Zone as published in Mornington Shire Planning Scheme, 2014 (Alignment Amendment adopted 18 July 2018, commenced 30 July 2018).

The Material Change of Use is subject to **Code Assessment** in accordance with the provisions of the Planning Scheme and the Planning Act 2016.

Application & Site Details Summary

Applicant:	Innovate Urban on behalf of Mornington Shire Council.
Proposed Development:	a) <u>Material Change of Use</u> to enable the development of six (6) Multiple Dwellings within the General Residential Zone on Lot 9SP270889; and b) <u>Operational Works</u> to enable the development of infrastructure services requirement for the development
Type of Approval sought:	Development Permit
Street Address:	Cemetery Rd, Gununa, Mornington Island
RP Description:	Lot 9SP270889
Land Area:	2,434m ²
Existing Use of Land:	Vacant

Local Plan Summary

Local Plan:	Mornington Shire Council Planning Scheme 2014 (Alignment Amendment adopted 18 July 2018 commenced 30 July 2018)
Zoning:	General Residential
Codes	General Residential Zone Code
Level of Assessment:	Code Assessment
Consultation:	<ul style="list-style-type: none"> Housing Manager, Mornington Shire Council

Master Plan Summary

Master Plan:	Mornington Island Master Plan 2020
Land Use:	Residential
Assessment:	The proposed development is generally consistent with the existing Master Plan for the area.

State Requirements Summary

DA Mapping:	Water Resources (Great Artesian Water Resource Plan Area) Code Coastal Management District
Pre-lodgement:	N/A
Referral:	The development is within an existing residential development area and does not impact on the erosion prone area. No referral is required.
State Development Assessment Codes	N/A

IMPACT ASSESSMENT CONSULTATION

Consultation Period:	N/A
Submissions:	N/A
Assessment:	N/A

The development intent is for the development of six (6) dwellings on Lot 9SP270889 (see Figure 1 below and Attachment 1). The design of the dwellings proposed for the site are either one (1) bedroom with Multi- Purpose Room (Figure 2) and the other with two (2) bedrooms (Figure 3) and or a mixture of both. The proposed designs will ensure there is sufficient choice in the future housing options on Mornington Island.

The proposed development is consistent with the Mornington Island Master Plan 2020.

The proposal is considered to be consistent with the following relevant overall outcomes of the Mornington Shire Council Planning Scheme 2014 (Alignment Amendment adopted 18 July 2018 commenced 30 July 2018), in particular:

- The subject site and proposed development is located within the General Residential Zone and can be easily connected to service infrastructure, thus allowing development to proceed in an efficient, sustainable, and cost-effective manner.
- The proposal is likely to generate short-term and long-term employment opportunities.

RECOMMENDATION

That Council approve: (subject to conditions)

- a) The Development Application lodged with Council by Innovate Urban on behalf of the Mornington Shire Council for:
 - I. Material Change of Use to enable the start of a new use being six (6) Multiple Dwellings within the General Residential Zone on Lot 9SP270889; and
 - II. Operational Works to enable the development of infrastructure services requirement for the development

Subject to the below conditions attached.



DEVELOPMENT APPLICATION (SECTION 51 OF THE PLANNING ACT 2016) FOR PROPOSED DEVELOPMENT OF LOT 9SP270889 CEMETERY ROAD, GUNUNA, MORNINGTON ISLAND

SECTION 60 & 63 OF THE PLANNING ACT 2016, DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE (6 MULTIPLE DWELLINGS) AND OPERATIONAL WORKS (INFRASTRUCTURE SERVICES)



Figure 1 Layout showing the location of the six (6) dwellings proposed for Lot 9 SP270889.

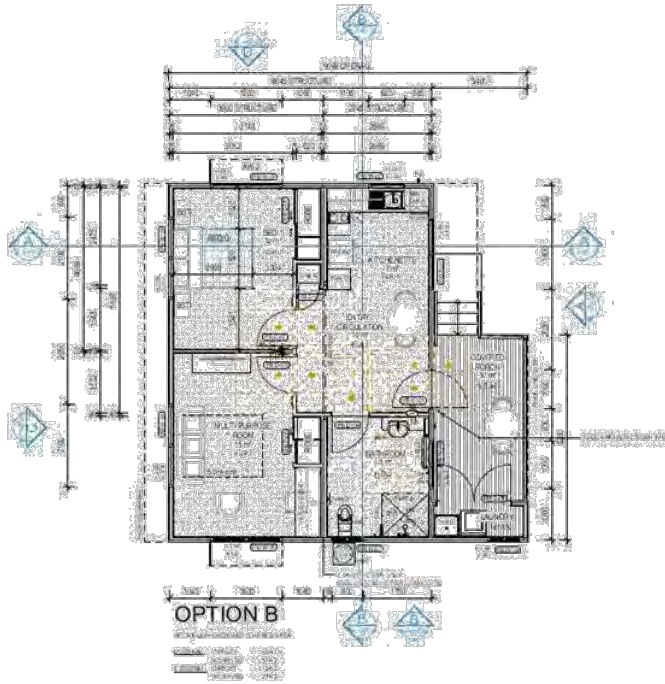


Figure 2 One-bedroom design

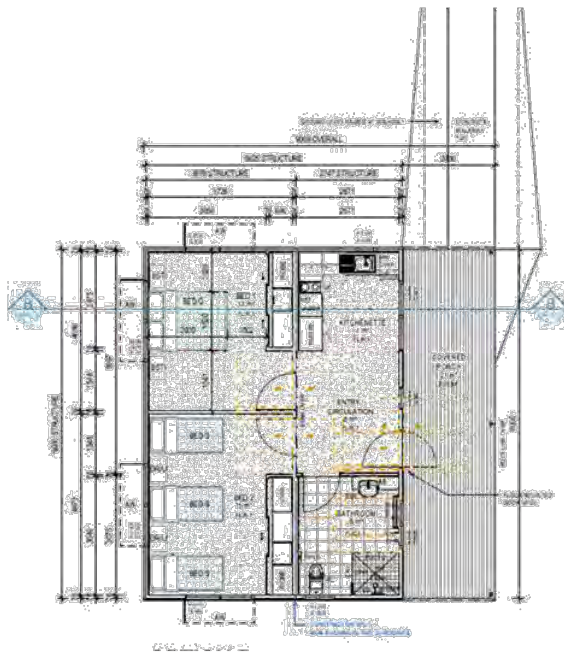


Figure 3 Two-bedroom design



CONDITIONS OF APPROVAL	TIMING																											
<p>1. Administration</p> <ul style="list-style-type: none"> I. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: II. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; III. The development must unless stated, be designed, constructed, and maintained in accordance with relevant Council policies, guidelines, and standards, the conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering. 	At all times																											
<p>2. Currency Period</p> <p>The currency period applicable to this approval is 6 years.</p>	As per condition																											
<p>3. Approved Site Drawings</p> <ul style="list-style-type: none"> I. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Plan / Document Name</th> <th style="text-align: left;">Drawing Number</th> <th style="text-align: left;">Date</th> </tr> </thead> <tbody> <tr> <td>REVISED DRIVEWAY LAYOUT</td> <td>ARO0150-SK05 Rev</td> <td>14/03/2022</td> </tr> <tr> <td>PLUG IN – Option B FLOOR/PARTION PLAN/STRUCTURAL SETOUT PLAN</td> <td>MORN2101_PB_WD -101</td> <td>12/08/2021</td> </tr> <tr> <td>PLUG IN – FLOOR PLAN - Option B</td> <td>MORN2101_SK-215</td> <td>01/06/2021</td> </tr> <tr> <td>LOCALITY PLAN, GENERAL ARRANGEMENT AND DRAWING SCHEDULE</td> <td>ARO0194-C01</td> <td>06/04/2022</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>DRIVEWAY LAYOUT SHEET 1</td> <td>ARO0194-C02</td> <td>06/04/2022</td> </tr> <tr> <td>DRIVEWAY LAYOUT SHEET 2</td> <td>ARO0194-C03</td> <td>06/04/2022</td> </tr> <tr> <td>STORMWATER AND SEWERAGE LAYOUT</td> <td>ARO0194-C04</td> <td>06/04/2022</td> </tr> <tr> <td>DRIVEWAY – MISCELLANEOUS DETAILS</td> <td>ARO0194-C05</td> <td>06/04/2022</td> </tr> </tbody> </table> <ul style="list-style-type: none"> II. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail. III. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council. 	Plan / Document Name	Drawing Number	Date	REVISED DRIVEWAY LAYOUT	ARO0150-SK05 Rev	14/03/2022	PLUG IN – Option B FLOOR/PARTION PLAN/STRUCTURAL SETOUT PLAN	MORN2101_PB_WD -101	12/08/2021	PLUG IN – FLOOR PLAN - Option B	MORN2101_SK-215	01/06/2021	LOCALITY PLAN, GENERAL ARRANGEMENT AND DRAWING SCHEDULE	ARO0194-C01	06/04/2022	DRIVEWAY LAYOUT SHEET 1	ARO0194-C02	06/04/2022	DRIVEWAY LAYOUT SHEET 2	ARO0194-C03	06/04/2022	STORMWATER AND SEWERAGE LAYOUT	ARO0194-C04	06/04/2022	DRIVEWAY – MISCELLANEOUS DETAILS	ARO0194-C05	06/04/2022	At all times
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DRIVEWAY – MISCELLANEOUS DETAILS	ARO0194-C05	06/04/2022																										



<p>4. Construction and Soil Excavation</p> <ul style="list-style-type: none"> I. Any soil excavated below 5 m AHD to be tested for acid sulfate in accordance with the National Acid Sulfate Soil Sampling and Identification Methods Manual / Queensland Acid Sulfate Soil Technical Manual. II. Any construction work associated with this development shall be carried out in accordance with sound engineering practice. III. No nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non- working hours. IV. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. V. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety. VI. A traffic Management Plan be completed prior to construction commencement of construction to the satisfaction of the Chief Executive Officer. 	<p>As per condition</p>
<p>5. Infrastructure and Damage to Infrastructure</p> <ul style="list-style-type: none"> I. All new infrastructure services to be designed in accordance with relevant Council policies, guidelines, and standards, the conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering. II. In the event that any part of Council’s infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council. III. All works must be completed prior to the issue of a Compliance Certificate, Building Act. 	<p>At all times</p>
<p>6. Drainage</p> <ul style="list-style-type: none"> I. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas. II. Any works as a result of the development must not interfere with natural stormwater flow over or through the land. III. Drainage Management Plan must be provided, compliant with Council’s standard engineering specifications and to the satisfaction of the Chief Executive Officer prior to commencement of works on the site. 	<p>Prior to the commencement of work</p>
<p>7. Car Parking and Access</p> <ul style="list-style-type: none"> I. Access must be provided/constructed in accordance with Council’s standard engineering specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. 	<p>Prior to the commencement of the use</p>
<p>8. Infrastructure Services</p> <ul style="list-style-type: none"> I. Water supply must be provided to the site or demonstrate that such is already in existence. II. Sewer connection or suitable alternative on-site treatment 	<p>At all times</p>



<p>must be provided to the site or demonstrate that such is already in existence.</p> <p>III. Electricity provision certificate must be provided to the Local Authority.</p> <p>IV. Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority or demonstrate that such is already in existence.</p>	
<p>9. Fire Hydrants and Fire and Emergency Access</p> <p>I. Fire Hydrants are to be installed and located to enable fire services to access water safely, effectively, and efficiently.</p> <p>II. Fire Hydrants are suitably identified so that fire services can locate them at all hours.</p>	At all times
<p>10. Landscaping and Fencing</p> <p>I. Landscaping and fencing to be erected to enhance the appearance of the site to the road and provide a buffer to adjoining sites.</p> <p>II. The landscaping and fencing must be maintained to an appropriate standard.</p>	Prior to the commencement of the use.

Reasons for Decision

The proposed development is considered to be consistent with the following and relevant overall outcomes of the Mornington Shire Planning Scheme, 2014 (Alignment Amendment adopted 18 July 2018, commenced 30 July 2018) Planning Scheme, in particular:

- The Subject site is not impacted upon by Natural Hazards.
- The subject site and proposed development is located within the General Residential Zone and can be easily connected to service infrastructure, thus allowing development to proceed in an efficient, sustainable, and cost-effective manner.
- The proposal is likely to generate short-term and long-term employment opportunities.
- The proposal enhances the liveability on Mornington Island and provides opportunities for attracting staff to the island.

Policy Implications

Nil

Risk Management Implications

The site is located outside of the Erosion Prone Area, High & Medium Storm Tide Hazards area, Interim Floodplain Area, Bushfire Risk Area published in the Planning Scheme Overlay Mapping.

Statutory Environment

Planning Act 2016

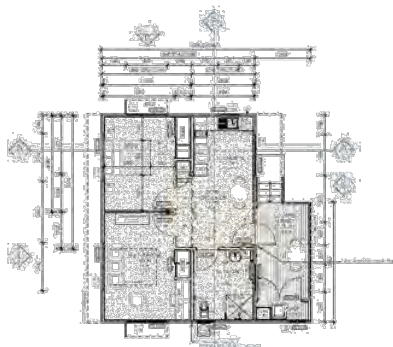


Planning Regulation 2017

Mornington Shire Council Planning Scheme 2014 (Alignment Amendment V1.1 adopted 31 October 2017 commenced 22 December 2017)

Consultation
Housing Manager, Mornington Shire Council

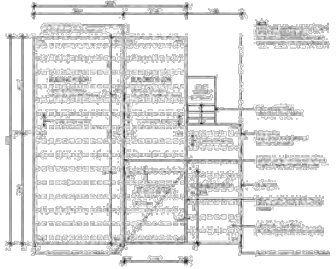
Attachments	
Attachment A	Revised driveway layout
Attachment B	One bedroom option
Attachment C	Two bedroom option
Attachment D	Locality plan, general arrangement and drawing schedule
Attachment E	Driveway layout sheets 1 & 2
Attachment F	Stormwater and sewerage layout
Attachment G	Driveway – miscellaneous details
Attachment H	Application Assessment



OPTION B
 Single level building
 1000 sqm
 1000 sqm
 1000 sqm

OPTION B - FLOOR PLAN

NO.	DESCRIPTION	REVISION
1	Issue for information	
2	Issue for comment	
3	Issue for approval	
4	Issue for construction	



OPTION B - STRUCTURAL SECTION

ABBREVIATION	DESCRIPTION
AC	Asph/Flt Concrete
AL	Aluminium
AS	Asph/Flt Slab
BS	Brickwork
CS	Concrete Slab
DS	Double Glazed Window
ES	External Wall
FS	Finish
GS	Ground Surface
HS	Hardwood
IS	Internal Wall
JS	Joint
KS	Keel
LS	Lime
MS	Masonry
NS	Natural Stone
OS	Other
PS	Paint
QS	Quarry
RS	Rubble
SS	Structural Steel
TS	Tiling
US	Uplift
VS	Vertical
WS	Water
XS	Other

ABBREVIATION	DESCRIPTION
AC	Asph/Flt Concrete
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VS	Vertical
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XS	Other

NO.	DESCRIPTION	REVISION
1	Issue for information	
2	Issue for comment	
3	Issue for approval	
4	Issue for construction	

OPTION B - RENOVATION

OPTION B - RENOVATION

OPTION B - RENOVATION

NO.	DESCRIPTION	REVISION
1	Issue for information	
2	Issue for comment	
3	Issue for approval	
4	Issue for construction	



OPTION B
NEW HOUSING
for Mornington Shire Council

2D PLUG IN FLOOR PLAN - OPTION B

2D PLUG IN OPT B - SECTION B

3D VIEW OPT B - VIEW 1

3D VIEW OPT B - VIEW 2

PLUG IN - OPTION B

NEW HOUSING
for Mornington Shire Council

SCALE: 1:50
MORNINGTON SK 019
Rev: 01/08/2021

Gifford Shreeve Architects

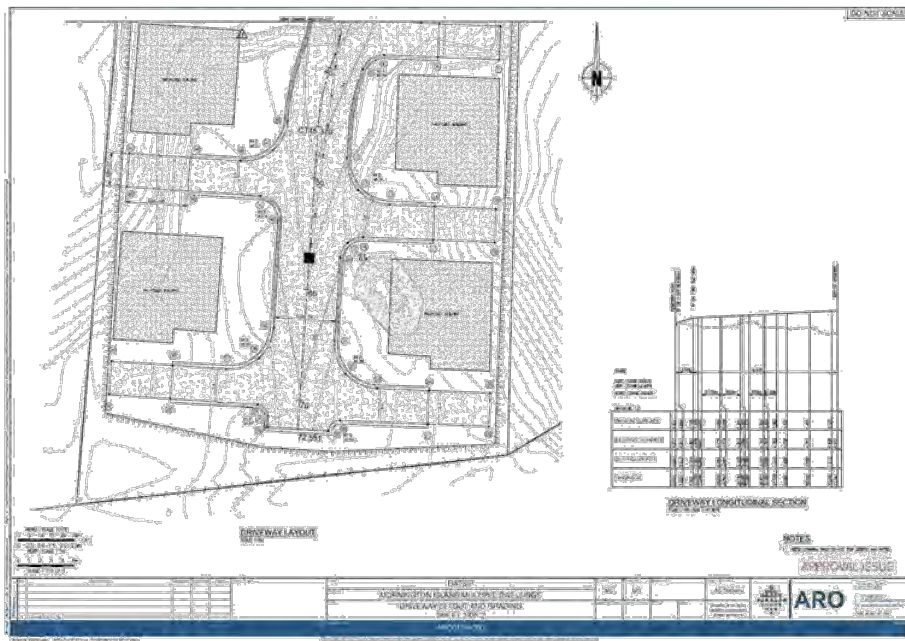
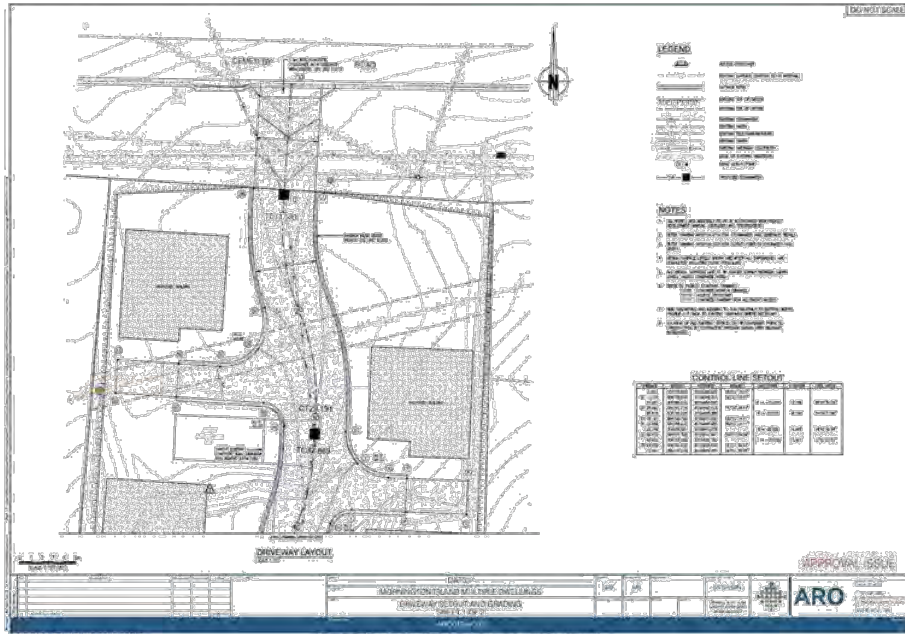
DESCRIPTION

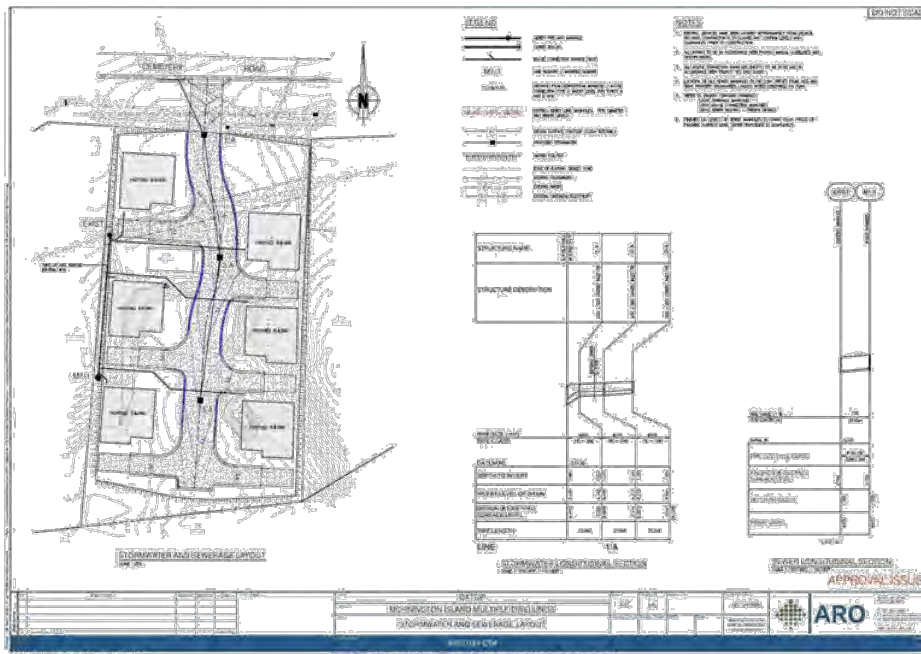
Architectural drawing showing floor plan and section for a new housing option B. The drawing includes dimensions, room labels, and a detailed list of materials and finishes.

ABBREVIATION LEGEND

ABBRV	DESCRIPTION
100	Concrete
101	Brick
102	Block
103	Timber
104	Steel
105	Aluminium
106	Glass
107	Paint
108	Roofing
109	Insulation
110	Plaster
111	Tile
112	Gravel
113	Asphalt
114	Concrete
115	Brick
116	Block
117	Timber
118	Steel
119	Aluminium
120	Glass
121	Paint
122	Roofing
123	Insulation
124	Plaster
125	Tile
126	Gravel
127	Asphalt
128	Concrete
129	Brick
130	Block
131	Timber
132	Steel
133	Aluminium
134	Glass
135	Paint
136	Roofing
137	Insulation
138	Plaster
139	Tile
140	Gravel
141	Asphalt
142	Concrete
143	Brick
144	Block
145	Timber
146	Steel
147	Aluminium
148	Glass
149	Paint
150	Roofing
151	Insulation
152	Plaster
153	Tile
154	Gravel
155	Asphalt
156	Concrete
157	Brick
158	Block
159	Timber
160	Steel
161	Aluminium
162	Glass
163	Paint
164	Roofing
165	Insulation
166	Plaster
167	Tile
168	Gravel
169	Asphalt
170	Concrete
171	Brick
172	Block
173	Timber
174	Steel
175	Aluminium
176	Glass
177	Paint
178	Roofing
179	Insulation
180	Plaster
181	Tile
182	Gravel
183	Asphalt
184	Concrete
185	Brick
186	Block
187	Timber
188	Steel
189	Aluminium
190	Glass
191	Paint
192	Roofing
193	Insulation
194	Plaster
195	Tile
196	Gravel
197	Asphalt
198	Concrete
199	Brick
200	Block









Application Assessment

Decision Making Period

Assessing and deciding on applications period as set in the *Planning Act 2016* and *Development Assessment Rules (s.60 & 61(3))*;

- 10 Business Days for a Confirmation Notice from date after receiving an application; and
- 40 Business Days for a Referral Response from date after referral of an application; and
- 35 Business Days from date of Referral Response received or impact consultation completed the application must be assessed and a decision made.
- 5 Business Days from date of a decision made the Decision Notice must be mailed out.

Note: Public Holidays and close down periods are excluded from Business Days.

PLEASE NOTE

If no decision has been made within the relevant Decision-Making period, the application is Deemed Approved with Ministers Conditions applicable.

	Date
Application lodged with Council	11/04/2022
Action Notice Issued	N/A
Confirmation Notice Issued	N/A
<i>Referrals Information Received</i>	N/A
<i>Impact Consultation period</i>	N/A
<i>Planning Act 2016 - Decision Making Period Concludes</i>	06/06/2022
Applicant agreed Decision Making Period Extension Concludes	N/A
Council Meeting	18/05/2022
Decision Notice preparation and mail-out Period Concludes	25/05/2022



Assessment against Mornington Shire Council Planning Scheme 2014 (Alignment Amendment adopted 18 July 2018 commenced 30 July 2018)

The development proposal is assessable under the Planning Scheme.

The Assessment Manager is the Mornington Shire Council as determined by Schedule 8 of the Planning Regulation 2017. Under the Planning Act 2016, Material Change of Use (Multiple Dwelling) of Lot 9 SP247300 located on Cemetery Street, Gununa, Mornington Island in the Township Zone is determined to be Code Assessable development and does not require public notification.

The application was reviewed against the Development Assessment Rules to assess whether the application triggered referral agency assessment and does not require any referral to SARA.

Council as the Assessment Manager will undertake assessment of the application against the relevant codes making the decision pursuant to section 60 of the Planning Act 2016, are outlined in 45(3) and s26 to 28 of the Planning Regulations 2017.

Proposed Use	Zoning	Zone Codes	Overlay Maps
Multiple Dwelling	General Residential Zone	General Residential Zone Code	Airport Environs Overlay

An assessment against the applicable provisions of the Mornington Shire Council Planning Scheme has been undertaken as reflected hereunder:



Mornington Shire Council Planning Scheme 2014		
Code	Purpose	Assessment
Zone Codes		
General Residential Zone Code	<p>The purpose of the zone is to provide for residential activities supported by a range of community uses and small-scale services and facilities that cater for local residents.</p> <p>The overall outcomes for the zone are:</p> <p>(a) A range of residential uses such as dwelling houses, dual occupancies, multiple dwellings, community residences and residential care facilities that provide housing choice and meet the needs of the community and are consistent with the amenity of the residential areas of Gununa.</p> <p>(b) Residential development:</p> <p>(i) is appropriately separated from existing areas of industrial importance and is not sited in areas that may impact on economic viability or future sustainable development of commercial facilities;</p> <p>(ii) is of a scale and type that does not have a detrimental impact on the existing amenity of the surrounding area; and</p> <p>(iii) where in proximity to the airport, is compatible with the safe operation of the aviation facilities and is of an appropriate scale and design to function as a compatible use.</p> <p>(c) The scale and density of development is consistent with existing residential uses and local housing needs.</p> <p>(d) Development provides for a high standard of amenity, an appropriate level of privacy and well-designed private and public open space, including play and other recreational areas.</p> <p>(e) New development is designed to incorporate sustainable practices including maximising energy</p>	<p>The proposed development is utilizing an existing residential allotment and densifying development in an appropriate and well-designed manner providing 6 dwelling units in a Multiple dwelling format.</p> <p>The site is not impacted by airport overlays or coastal hazards. Some noise impacts from the barge ramp could be expected but not more than the adjacent residences experience.</p> <p>The design of the development took into consideration all relevant planning scheme design criteria and is compliant to said standards.</p> <p>The site will be fenced and landscaped. The dwellings will also be linked to full services with access off Cemetery Rd.</p> <p>The development is designed to fit in well into surrounding development and enhance the character of the area.</p> <p>Plans guiding earthworks has been prepared to guide the development.</p> <p>The proposed development</p> <ul style="list-style-type: none"> • is designed well, • can be serviced from existing services • is of a scale and character that compliment the existing residential area • will provide in a real need for staff housing on Mornington Island.



	<p>efficiency and water conservation.</p> <p>(f) Accommodation activities have access to infrastructure and services. New development is connected to all urban services.</p> <p>(g) Development provides appropriate vehicular access and on-site vehicle parking to meet the demand likely to be generated by the activity and to avoid on street parking that would adversely impact on the safety or capacity of the road network or unduly impact on local amenity.</p> <p>(h) Development:</p> <ul style="list-style-type: none"> (i) maintains access to the sea, beach and wetlands; (ii) protects and enhances coastal and marine resources; and (iii) maintains natural physical coastal processes. <p>(i) Small scale non-residential uses are only provided where they cater directly to community needs, where the character and residential amenity is maintained and where they do not replicate the uses in the Gununa Town Centre.</p> <p>(j) Natural features and environmental corridors such as creeks, gullies, waterways, wetlands, habitats and vegetation are retained and enhanced through buffers that minimise the impact of existing and future land uses. Any impacts expected by new development are mitigated appropriately.</p> <p>(k) Low impact home based businesses operate within the residential area and provide for small scale and emerging business activities.</p> <p>(l) Development in areas that have a high probability of containing acid sulfate soils avoids or minimizes disturbance. Where disturbance cannot be avoided, development is consistent with the mitigation measures which form part of a management regime developed in accordance with the State Planning Policy.</p>	
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	<p>(m) New lots are designed and developed with sufficient area and proportions for activities and works associated with the proposed use.</p>	
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Assessment of application against Master Plan 2020

The subject site is compliant with the intent of the Mornington Island Master Plan 2020. The residential development is within the General Residential Zone in an area designated for staff housing.

State Planning Policy Assessment

An assessment against the ‘applicable’ provisions of the relevant State Interests has been undertaken as reflected hereunder.

The *State Planning Policy (SPP)* is a key component of Queensland’s planning system. The SPP (July 2017) expresses the state’s interests in land use planning and development. The SPP has effect throughout Queensland and sits above regional plans and planning schemes in the hierarchy of planning instruments under the Act.

The SPP focusses on delivery of outcomes and applies to:

- I. a local government in assessing a development application
- II. an assessment manager or referral agency in assessing a development application

STATE PLANNING POLICY, JULY 2017					
	Livable Communities & Housing	Economic Growth	Environment & Heritage	Safety & Resilience to Hazards	Infrastructure
1	Housing supply & diversity	Agriculture	Biodiversity	Emissions & hazardous activities	Energy & water supply
2	Liveable communities	Development & construction	Coastal environment	Natural hazards, risk & resilience	Infrastructure integration
3		Mining & extractive resources	Cultural heritage		Transport infrastructure
4		Tourism	Water quality		Strategic airports & aviation facilities
5					Strategic ports

**Assessment:****Liveable Communities**

The proposal enhances the liveability on Mornington Island for staff that provide essential services to the community.

Development and Construction

The proposed development assists in delivering a staff housing.

Natural Hazards, Risk and Resilience

The Subject Site is located **outside** of the Erosion Prone Area, High & Medium Storm Tide Hazards area, Interim Floodplain Area, Bushfire Risk Area published in the Planning Scheme Overlay Mapping.

Energy and Water

The subject site is located in the Priority Infrastructure Area published in the local planning instrument and has access to Water, Sewer and Sealed Road.



MORNINGTON SHIRE COUNCIL

MAIL: Morningshon Shire Council
1 Mission Road
Morningshon Island QLD 4892
www.morningshon.qld.gov.au

PHONE: (07) 4746 7800
FAX: (07) 4746 7275
EMAIL: admin@morningshon.qld.gov.au
f /morningshonshirecouncil

We would like to acknowledge the traditional owners of the land, the Lardil people of Morningshon Island. We also wish to pay our respects to the historical people from the surrounding islands and areas including the Kadjil, Yangkal and Gangalidda peoples. We pay respects to our elders both past and present and acknowledge the many leaders in the community.

Our Ref:
Your Ref: DA2021_032

23 May 2022

Remote Indigenous Land and Infrastructure Program Office
Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships
On Behalf of Morningshon Shire Council

Delivery via email: gerhard.visser@dssdsatsip.qld.gov.au

DECISION NOTICE *Planning Act 2016*

Section 63 of the Planning Act 2016, Material Change of Use to enable six (6) Multiple Dwellings within the General Residential Zone; and Operational Works to ensure the site can connect to relevant urban services on Lot 9SP270889, on Cemetery Rd, Gununa, Morningshon Island

The application dated 11 April 2022 seeking approval for the following is noted:

- a. **Material Change of Use** to enable the development of six (6) Multiple Dwellings within the General Residential Zone on Lot 9SP270889; and
- b. **Operational Works** to ensure the development of infrastructure services requirement for the development.

Please be advised that your application was assessed and considered at Council's schedule meetings held on 18 May 2022

Council resolved to:

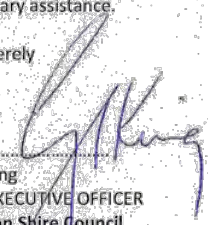
1. approve (subject to conditions):

- a. The Development Application lodged with Council by Innovate Urban on behalf of the Mornington Shire Council for:
 - i. Material Change of Use to enable the start of a new use being six (6) Multiple Dwellings within the General Residential Zone on Lot 9SP270889; and
 - ii. Operational Works to enable the development of infrastructure services requirement for the development

This notice outlines aspects of the development, conditions of the approval, currency period, approved plans and includes extracts from the *Planning Act 2016* with respect to making representations about conditions, negotiated decisions, suspension of the appeal period and lodging an Appeal.

Should you require any further information or clarification concerning this matter, please contact Council for the necessary assistance.

Yours sincerely



Graeme King
A/CHIEF EXECUTIVE OFFICER
Mornington Shire Council
Encl - Decision Notice
Appeal Rights

APPLICATIONS DETAILS

Aspects of the development proposal are listed below:

Application Number	DA2021_032
Applicant Details	Innovate Urban on behalf of Mornington Shire Council.
Property Description	Lot 9SP270889
Proposal	I. <u>Material Change of Use</u> to enable the start of a new use being six (6) Multiple Dwellings within the General Residential Zone on Lot 9SP270889; and II. <u>Operational Works</u> to enable the development of infrastructure services requirement for the development
Level of Assessment	Impact Assessable

DECISION

Development assessment, as per the provisions of the *Planning Act 2016*, has been undertaken. The information below outlines the specifics of any approval or refusal issued by the Assessment Manager:

Deemed Approval	The application has been deemed to be approved under s64 of the <i>Planning Act 2016</i> .
Decision	The application was approved subject to reasonable and relevant conditions which reflect and accord generally with the application as made.
Decision Date	18 May 2022
Decision Type	Development Permit
Planning Instrument	Mornington Shire Council Planning Scheme 2014 (Alignment Amendment adopted 18 July 2018 commenced 30 July 2018).
Submissions	Nil
CONDITIONS OF APPROVAL	
The conditions of this approval are set out in the Schedule of Conditions. The conditions are identified to indicate whether the Assessment Manager or a referral agency (if any) imposed them.	
REFERRAL AGENCIES	
Nil referrals	
PROPERTY NOTES	
Not Applicable	
FURTHER DEVELOPMENT PERMITS REQUIRED	
Building Act 1975 Plumbing & Drainage Act 2018	
RIGHTS OF APPEAL	
The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the <i>Planning Act 2016</i> . There may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the <i>Planning Act 2016</i>).	
<u>Appeal by an applicant</u>	
An applicant for a development application may appeal to the Planning and Environment Court against the following:	
<ul style="list-style-type: none"> • The refusal of all or part of the development application; • A provision of the development approval; • The decision to give a preliminary approval when a development permit was applied for; and • A deemed refusal of the development application. 	

<p>An applicant may also have a right to appeal to the Development tribunal. For more information, see schedule 1 of the <i>Planning Act 2016</i>.</p> <p>Appeal by an eligible submitter</p> <p>An eligible submitter for a development application may appeal to the Planning and Environment Court against the decision to approve the application, to the extent the decision relates to:</p> <ul style="list-style-type: none"> • Any part of the development application that required impact assessment; and • A variation request. <p>The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the <i>Planning Act 2016</i>.</p>
<p>APPROVAL CURRENCY PERIOD</p> <p>Pursuant to s46(8) of the <i>Planning Act 2016</i>, the development approval is valid for the period as reflected in the conditions of approval.</p>
<p>APPROVED PLANS & SPECIFICATIONS</p> <p>Copies of the approved plans, specifications and/or drawings are attached.</p>
<p>FURTHER INFORMATION</p> <p>The development must be carried out in accordance with the approved plans, specifications and/or drawings, along with the requirements of all relevant laws. Any deviation must have prior approval from the Chief Executive Officer.</p>
<p>NOTICE ABOUT DECISION – STATEMENT OF REASONS</p> <p>This Notice is prepared in accordance with s63 (5) and s83 (7) of the <i>Planning Act 2016</i> to inform the public about a decision that has been made in relation to a development application. The purpose of the Notice is to enable a public understanding of the reasons for the planning decision specifically having regard to:</p> <ul style="list-style-type: none"> • The relevant parts of the Planning Scheme and Assessment Benchmarks against which the application was assessed; and • Any other information, documents or other material Council was either required to, or able to, consider in its assessment. <p>All terms used in this Notice have the meaning given then in the <i>Planning Act 2016</i>.</p>

REASONS FOR THE DECISION

The proposal is considered to be consistent with the following relevant overall outcomes of the Mornington Shire Council Planning Scheme 2014 (Alignment Amendment adopted 18 July 2018 commenced 30 July 2018), in particular:

- The Subject site is not impacted upon by Natural Hazards.
- The subject site and proposed development is located within the General Residential Zone and can be easily connected to service infrastructure, thus allowing development to proceed in an efficient, sustainable, and cost-effective manner.
- The proposal is likely to generate short-term and long-term employment opportunities.
- The proposal enhances the liveability on Mornington Island and provides opportunities for attracting staff to the island.

SCHEDULE OF CONDITIONS

Applicable to the following Section 63 of the Planning Act 2016, approvals:

That Council:

1. approve (subject to conditions):
 - a. The Development Application lodged with Council by Innovate Urban on behalf of the Mornington Shire Council for:
 - i. Material Change of Use to enable the start of a new use being six (6) Multiple Dwellings within the General Residential Zone on Lot 9SP270889; and

- ii. Operational Works to enable the development of infrastructure services requirement for the development

Subject to the below conditions:

CONDITIONS OF APPROVAL	TIMING
------------------------	--------

- | | |
|---|-------------------------|
| <p>(1) Administration</p> <p>1.1 The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:</p> <p>1.2 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;</p> <p>1.3 The development must unless stated, be designed, constructed, and maintained in accordance with relevant Council policies, guidelines, and standards, the conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.</p> | <p>At all times</p> |
| <p>(2) Currency Period</p> <p>2.1 The currency period applicable to this approval is 6 years.</p> | <p>As per condition</p> |
| <p>(3) Approved Site Drawings</p> <p>3.1 The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:</p> | <p>At all times</p> |

Plan / Document Name	Drawing Number	Issue	Date
REVISED DRIVEWAY LAYOUT Prepared by ARO	ARO0150-SK05		14/03/2022
PLUG IN – Option B FLOOR/PARTION PLAN/STRUCTURAL SETOUT PLAN Prepared by Tippett Schrock Architects	MORN2101 PB_WD-101	P2	12/08/2021
PLUG IN – FLOOR PLAN - Option B Prepared by Tippett Schrock Architects	MORN2101 SK-215		01/06/2021
LOCALITY PLAN, GENERAL ARRANGEMENT AND DRAWING SCHEDULE Prepared by ARO	ARO0194-C01		06/04/2022
DRIVEWAY LAYOUT SHEET 1 Prepared by ARO	ARO0194-C02		06/04/2022
DRIVEWAY LAYOUT SHEET 2 Prepared by ARO	ARO0194-C03		06/04/2022
STORMWATER AND SEWERAGE LAYOUT Prepared by ARO	ARO0194-C04		06/04/2022
DRIVEWAY – MISCELLANEOUS DETAILS Prepared by ARO	ARO0194-C05		06/04/2022

- 3.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 3.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.

CONDITIONS OF APPROVAL	TIMING
<p>(4) Construction and Soil Excavation</p> <p>4.1 Any soil excavated below 5 m AHD to be tested for acid sulfate in accordance with the National Acid Sulfate Soil Sampling and Identification Methods Manual / Queensland Acid Sulfate Soil Technical Manual.</p> <p>4.2 Any construction work associated with this development shall be carried out in accordance with sound engineering practice.</p> <p>4.3 No nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.</p> <p>4.4 Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.</p> <p>4.5 Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.</p> <p>4.6 A traffic Management Plan be completed prior to construction commencement of construction to the satisfaction of the Chief Executive Officer.</p>	As per condition.
<p>(5) Infrastructure and Damage to Infrastructure</p> <p>5.1 All new infrastructure services to be designed in accordance with relevant Council policies, guidelines, and standards, the conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.</p> <p>5.2 In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council.</p> <p>5.3 All works must be completed prior to the issue of a Compliance Certificate, Building Act.</p>	At all times
<p>(6) Drainage</p> <p>6.1 The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.</p> <p>6.2 Any works as a result of the development must not interfere with natural stormwater flow over or through the land.</p> <p>6.3 Drainage Management Plan must be provided, compliant with Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer prior to commencement of works on the site.</p>	At all times
<p>(7) Car Parking and Access</p> <p>7.1 Access must be provided/constructed, in accordance with Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.</p>	Prior to the commencement of the use.
<p>(8) Infrastructure Services</p> <p>8.1 Water supply must be provided to the site or demonstrate that such is already in existence.</p> <p>8.2 Sewer connection or suitable alternative on-site treatment must be provided to the site or demonstrate that such is already in existence.</p> <p>8.3 Electricity provision certificate must be provided to the Local Authority.</p> <p>8.4 Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority or demonstrate that such is already in existence.</p>	At all times
<p>(9) Fire Hydrants and Fire and Emergency Access</p> <p>9.1 Fire Hydrants are to be installed and located to enable fire services to access water safely, effectively, and efficiently.</p> <p>9.2 Road widths, and construction within the development are to be adequate for fire</p>	At all times

CONDITIONS OF APPROVAL	TIMING
emergency vehicles to gain access to a safe working area. 9.3 Fire Hydrants are suitably identified so that fire services can locate them at all hours.	
10 Landscaping and Fencing	
10.1 Landscaping and fencing to be erected to enhance the appearance of the site to the road and provide a buffer to adjoining sites.	Prior to the commencement of the use.
10.2 The landscaping and fencing must be maintained to an appropriate standard.	At all times

Approved Drawings, Plans and Specifications

The drawing set includes the following components:

- OPTION B**: Project title and reference information.
- PLUS IN LOT B FLOOR PLAN**: Detailed architectural floor plan showing room layouts, walls, and furniture.
- PLUS IN LOT B STRUCTURE SET OUT PLAN**: Structural layout showing column positions and grid lines.
- ABBREVIATION LEGEND**: Two tables defining symbols used in the drawings.

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
(Symbol)	Column	(Symbol)	Beam
(Symbol)	Wall	(Symbol)	Slab
(Symbol)	Door	(Symbol)	Window
(Symbol)	Stair	(Symbol)	Roof
(Symbol)	Handicap Access	(Symbol)	Other
- NEIGHBOURHOOD**: Site context map showing the building location relative to surrounding streets and landmarks.
- GENERAL NOTES**: A list of important instructions and specifications for the construction team.
- PRELIMINARY**: A stamp indicating the drawing's status.
- PROJECT INFORMATION**: A table containing project details.

PROJECT NAME	PLUS IN LOT B
CLIENT	...
DATE	...
SCALE	...
DESIGNER	...
DATE OF ISSUE	...
PROJECT NO.	...
REVISION	...

Approved Drawings, Plans and Specifications

OPTION B
PLUG-IN FLOOR PLAN - OPTION B

PLUG-IN - OPTION B
NEW HOUSING
for Assumption Shire Council

ABBREVIATION LEGEND

SYMBOL	DESCRIPTION
1	1st Floor
2	2nd Floor
3	3rd Floor
4	4th Floor
5	5th Floor
6	6th Floor
7	7th Floor
8	8th Floor
9	9th Floor
10	10th Floor
11	11th Floor
12	12th Floor
13	13th Floor
14	14th Floor
15	15th Floor
16	16th Floor
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99	99th Floor
100	100th Floor

PLUG-IN - SECTION B

SO VIEW OPT B - VIEW 1

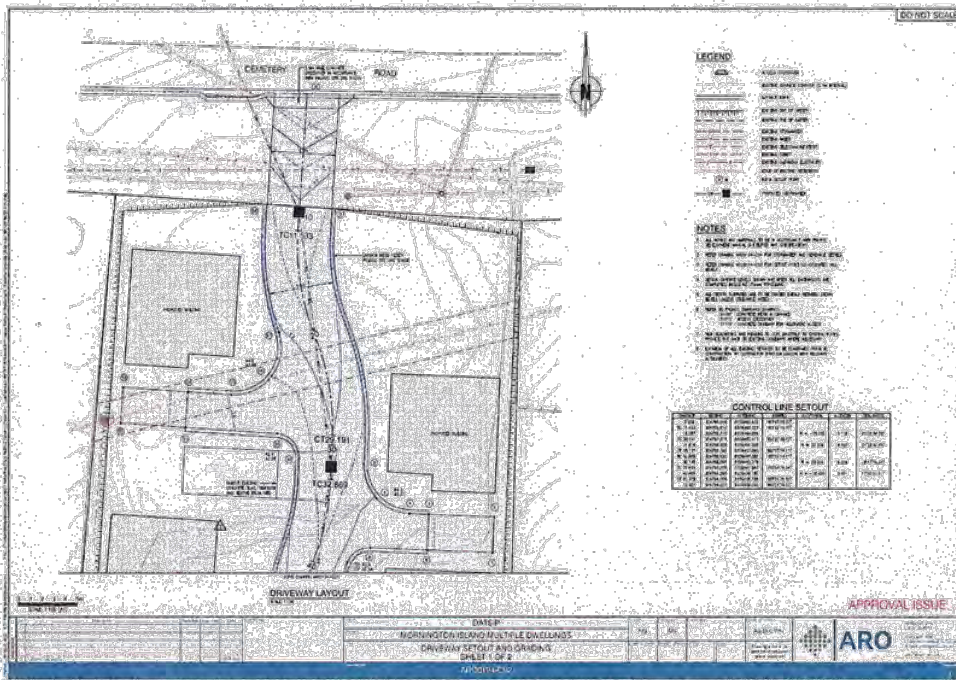
SO VIEW OPT B - VIEW 2

SCALE: 1:100

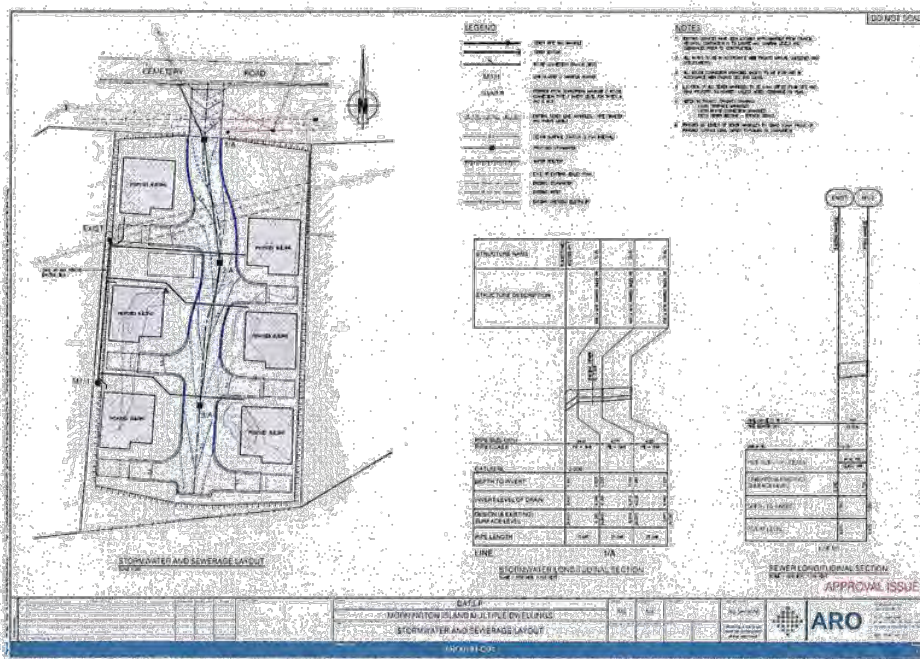
MORNZ101_SK-216
Rev: 01/08/2021

Project: 2018/0018 - 2018/0018

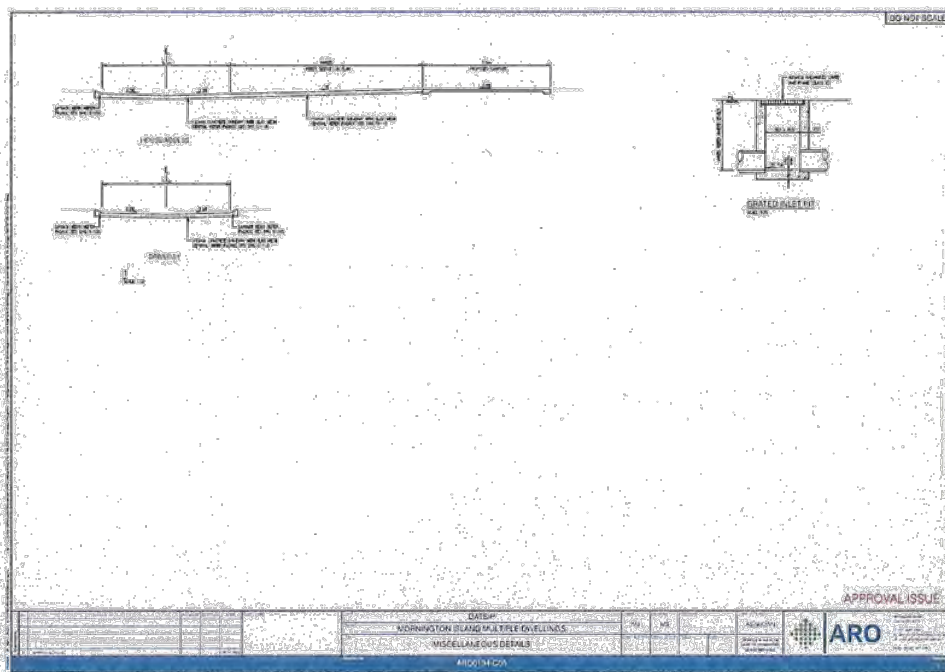
Approved Drawings, Plans and Specifications



Approved Drawings, Plans and Specifications



Approved Drawings, Plans and Specifications



15 STAFF REPORTS - HUMAN SERVICES

Nil

16 CONFIDENTIAL REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

16.1 Confidential Report - Mornington Island New Civic Centre

This matter is considered to be confidential under Section 254J3(g) of the Local Government Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

16.2 Confidential Report - Council Organisational Structure

This matter is considered to be confidential under Section 254J(b) of the Local Government Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17 NEXT MEETING

WEDNESDAY 15 TH JUNE 2022

18 CLOSURE