



I hereby give notice that a Special Meeting of Council will be held on:

Date: Thursday, 28 July 2022
Time: 9:00AM
Location: Council Chamber
Mission Road
Gununa

BUSINESS PAPER

Special Council Meeting

28 July 2022

Graham King
Acting Chief Executive Officer

To empower our Community – Our people

To feel solid and strong like the rock in Mundalbe

To taste and hear the breaking waves of change

To establish clean, safe, healthy lifestyles togetherness

Pride and respect for each other in our culture, achievements and successes.

To see and smell the compassion and peacefulness of our community

Order Of Business

1	Opening of Meeting	5
2	Acknowledgement Of Country	5
3	Present	5
4	Apologies	5
5	Disclosure of Interest – Councillors and Staff	5
6	Condolences and Memorials	5
7	Fees and Charges 2022-23	6
	7.1 Adoption of Fees and Charges 2022/23	6
8	Financial Reports	14
	8.1 Statement of Estimated Financial Position 2021/22	14
	8.2 Statement of Comprehensive Income	16
	8.3 Adoption of the 2022/23 Annual Budget	18
	8.4 Interest On Overdue Rates and Charges For 2022/23	23
	8.5 Revenue Statement for the 2022/23 Financial Year	24
	8.6 Measures of Financial Sustainability	30
	8.7 Long Term Financial Forecast	31
	8.8 Statement of Total Value of Change In Utility and Service Charge	33
	8.9 Adoption of Utility Charges and Separate Chargers	34
9	Policy Documents	35
	9.1 Draft Debt Policy	35
	9.2 Draft Investment Policy	39
	9.3 Draft Revenue Policy	45
10	Confidential Reports	49
	Nil	
11	Closure	49

1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garawa people who share our homelands.

3 PRESENT**4 APOLOGIES****5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF****6 CONDOLENCES AND MEMORIALS**

7 FEES AND CHARGES 2022-23**7.1 ADOPTION OF FEES AND CHARGES 2022/23**

Author: Acting Chief Executive Officer

Attachments: 1 Fees and Charges 2022/23

PURPOSE (EXECUTIVE SUMMARY)

To adopt the new fees and charges for the 2022/23 Financial Year.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Each year Council reviews its fees and charges covering those areas of Council's works and services.

Attached is a copy of the proposed fees and charges for 2022/23

FINANCIAL & RESOURCE IMPLICATIONS

The current Consumer Price Index for the year ended March 2022 rose by 5.1% which has been used as guide only to increasing the fees and charges.

RECOMMENDATION

That Council review and fees and charges for 2022/23 as part of the 2022/23 Budget and adopt the fees and charges for 2022/23.

Mornington Shire Council - Commercial and Regulatory Fees and Charges 2022/2023

Fees and Charges Description	Authority	GST	2022/23 Fees
ADMINISTRATION			
EFTPOS Transaction Fee - Cash Out NOT AVAILABLE	Local Government Act 2009	Inclusive	\$0.00
Cheque Cashing Fee (Per Cheque) NOT AVAILABLE		Inclusive	\$0.00
A3 - Black and White (Per Page)	Local Government Act 2009	Inclusive	\$3.25
A3 - Colour (Per Page)		Inclusive	\$3.66
A4 - Black and White (Per Page)		Inclusive	\$2.03
A4 - Colour (Per Page)		Inclusive	\$2.64
Fax (Per Page)		Inclusive	\$3.56
Copy of Standard Document		Exclusive	\$26.95
Copy of Statutory Document (Local Laws Policies, Minutes, Budget, Regulatory & Commercial Charges, Financial Statements, Operational Plan, Corporate Plan, Annual Report or Other Public Document)	Exclusive	\$26.95	
Book-Keeping Fees (Per Hour)	Local Government Act 2009	Inclusive	\$102.00
ADMINISTRATION - GRANT PROJECT MANAGEMENT			
Administration Fee - Management Operational Grants (* Not Reflected in oncost returns)	Local Government Act 2009	Inclusive	20.00%
Administration Fee - Management Capital Grants (* Not Reflected in oncost returns)		Inclusive	5.00%
RIGHTS TO INFORMATION			
These fees are set by the Right to Information Regulation 2009. These fees will automatically adjust when the State Government makes changes to the Regulation.			
Right to Information Application Fee	Part 45 Section 4 Right to Information Regulation Act 2009	Exclusive	\$53.90
2022/2023 Right to Information Inspection & Processing Charges (First five [5] hours free, fee of \$8.35 per 15 minutes applies thereafter)	Part 45 Section 5 Right to Information Regulation Act 2009	Exclusive	\$8.35
COUNCIL FACILITIES HIRE			
Council Chambers Bond (Refundable)	Local Government Act 2009	Exclusive	\$610.00
Council Chambers Hire (Per Day)	Local Government Act 2009	Inclusive	\$310.00
Council Training Room Bond (Refundable)	Local Government Act 2009	Exempt	\$620.00
Council Training Room (Per Day)	Local Government Act 2009	Inclusive	\$310.00
RECREATION			
Gym Key Bond (Refundable) (*Mornington Shire Council Staff Exempt)	Local Government Act 2009	Exempt	\$65.00
Gym Membership - Per Week	Local Government Act 2009	Inclusive	\$11.00
Gym Membership - Annual (*Mornington Shire Council Staff Exempt)	Local Government Act 2009	Inclusive	\$100.00
UTILITY CHARGES			
Sewerage - Annual Service Charge - Per Pedestal	S99 Local Government Regulation 2012	Exclusive	\$1,615.00
Water - Annual Service Charge - Per Unit (Refer to Revenue Statement for Unit Allocations)		Exclusive	\$3,790.00
Water Usage (Per KJ)	Local Government Act 2009	Exclusive	\$5.10
Garbage - Annual Service Charge - Per Bin		Exclusive	\$1,915.00
Seperate Charge (Commercial Entities) (Per Annum)		Exclusive	\$10,005.00

Mornington Shire Council - Commercial and Regulatory Fees and Charges 2022/2023

Fees and Charges Description	Authority	GST	2022/23 Fees
INTEREST ON OVERDUE RATES AND CHARGES			
Accrual of interest on rates and charges	S133 Local Government Regulation 2012(LGR) + S125 City of Brisbane Regulation 2012 (CBR)	Exempt	8.17%
CLEANING			
Replacement Wheelie Bin	Local Government Act 2009	Inclusive	\$185.00
Landfill Access Fee for Demolition Material/ Trade Waste (Per Property) (Regulated liquid waste, ref: FOOD LICENCE -Trade Waste Liquid)	Local Government Act 2009	Inclusive	\$2,080.00
Bulk Refuse Disposal (Per m3)	Local Government Act 2009	Inclusive	\$16.80
CEMETERY			
Burial Fee	Local Government Act 2009	Inclusive	\$4,470.00
AERODROME LANDING FEES			
All Aircraft (Except RFDS) (Per 1000Kg)	S13(1)(F) LL10 Public Aerodromes	Inclusive	\$48.00
Minimum Landing Fee	S13(1)(F) LL10 Public Aerodromes	Inclusive	\$106.00
Passenger Levy	S13(1)(F) LL10 Public Aerodromes	Inclusive	\$22.40
ANIMAL CONTROL			
Dog/Cat Trap Hire Deposit (Refundable)	Local Government Act 2009	Inclusive	\$63.00
Dog/Cat Trap Hire Fee (Per Week)	Local Government Act 2009	Inclusive	\$16.00
FOOD LICENCE			
Initial Application (Including Annual Fee)	S23 & S31 Food Act 2006	Exclusive	\$294.00
Annual Renewal Fee	S23 & S31 Food Act 2006	Exclusive	\$118.00
Licence Restoration	S73 Food Act 2006	Exclusive	\$177.00
Licence Amendment	S74 Food Act	Exclusive	\$87.00
Trade Waste Liquid (Trackable) off island, per/ m3 Trade waste (grease traps) refer to: Pumping Grease Traps/Septic's	Environmental Protection Act 1994 Environmental Protection (Waste Management) Regulation 2000	Exclusive	\$1,260.00
ACCOMMODATION			
Motel (Single Room) (Per Night)	Local Government Act 2009	Inclusive	\$265.00
Motel (Twin Share) (Per Night)	Local Government Act 2009	Inclusive	\$425.00
Motel (Day Room)	Local Government Act 2009	Inclusive	\$165.00
VAC - Ensuite (Per Person) (Per Night)	Local Government Act 2009	Inclusive	\$170.00
VAC - Ensuite (Per Person) (Per Week for 7 days or more)	Local Government Act 2009	Inclusive	\$1150.00
VAC - Self Contained Accommodation (Per Person) (Per Night)	Local Government Act 2009	Inclusive	\$185.00
VAC - Self Contained Accommodation (Per Person) (Per Week)	Local Government Act 2009	Inclusive	\$1200.00
Guest House (Per Night) (Single Room) (Less than 7 Days)	Local Government Act 2009	Inclusive	\$199.00
Guest House (Per Night) (Single Room) (7 Days or Greater)	Local Government Act 2009	Inclusive	\$179.00
Guest House (Per Night) (Twin Share) (Per Person)	Local Government Act 2009	Inclusive	\$97.00
Lost Key fee	Local Government Act 2009	Inclusive	\$67.00
Excess Cleaning Fee (Per Hour)	Local Government Act 2009	Inclusive	\$190.00
After Hours Check-In / Check-Out Fee	Local Government Act 2009	Inclusive	\$80.00

Mornington Shire Council - Commercial and Regulatory Fees and Charges 2022/2023

Fees and Charges Description	Authority	GST	2022/23 Fees
NOTE: The following cancellation rates apply to all Council accommodation:			
No Show - Full Amount of Booking Required			
(a) 1-7 Days Notice of Cancellation - One night's accommodation fee required			
(b) 8-14 Days Notice of Cancellation - 50% of one night's fee required			
Staff Housing (Rental Charge Per Week) Exclusive to Council Employees Only	Local Government Act 2009	Exclusive	\$65.00
BARGE HANDLING FEES			
Half Pallet at Shed per box (Pickup) (Per Delivery) (Coles Express Deliveries Exempt)		Inclusive	\$11.00
Pallet at Shed per box (Pickup) (Per Delivery)		Inclusive	\$22.40
Pallet at Shed (Pickup) - Annual Fee (Community)		Inclusive	\$300.00
Pallet at Shed (Pickup) - Annual Fee (Commercial)		Inclusive	\$600.00
Per Pallet Delivered (Per Week)		Inclusive	N/A
Per Pallet Delivered (Per Week) (1 - 2 pallets)		Inclusive	\$107.00
Per Pallet Delivered (Per Week) (3 pallets or more)		Inclusive	\$129.00
Container 6 Foot (Pick Up or Delivered)		Inclusive	\$123.00
Container 10 Foot (Pick Up or Delivered)		Inclusive	\$246.00
Container 20 Foot (Pick Up or Delivered)	S59 Local Government Regulation 2009	Inclusive	\$360.00
Container 40 Foot (Pick Up or Delivered)		Inclusive	N/A
Forklift Use (Per Lift)		Inclusive	\$21.35
Plant and Equipment (Motor Bike)		Inclusive	\$150.00
Plant and Equipment (Motor Vehicle)		Inclusive	\$150.00
Plant and Equipment (Boat)		Inclusive	\$150.00
Plant and Equipment (Other vehicles etc.) - Per Tonne		Inclusive	\$17.20
Building Materials and Large Items - Per Tonne		Inclusive	\$17.20
Fuel, Water, Roadbase, Gravel, etc - Per Tonne		Inclusive	\$17.20
Barge Handling Fee (Non-Food Barges) - Per Vessel		Inclusive	\$250.00
PRIVATE WORKS			
Labour - Tradesman - Carpentry (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$125.00
Labour - Tradesman - Plumbing (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$125.00
Labour - Tradesman - Electrical (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$125.00
Labour - Tradesman - Painting (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$125.00
Labour - Tradesman - Carpentry (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$245.00
Labour - Tradesman - Plumbing (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$245.00
Labour - Tradesman - Electrical (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$270.00
Labour - Tradesman - Painting (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$240.00
Labour - Other (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$80.00
Labour - Other (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$160.00
Cleaning/Gardening Supervisor (Per Hour)	Local Government Act 2009	Inclusive	\$198.00
Cleaner (Per Hour)	Local Government Act 2009	Inclusive	\$182.00
Gardener (Per Hour)	Local Government Act 2009	Inclusive	\$166.00
Materials	Local Government Act 2009	Inclusive	Cost + 30%
Quotation (Refundable if Work Proceeds)	Local Government Act 2009	Inclusive	\$107.00
Temporary Fencing (Per Panel) (Per Day) (Includes Footings)	Local Government Act 2009	Inclusive	\$38.00
Diesel (Per Litre)	Local Government Act 2009	Inclusive	Cost + 30%
Opal (Per Litre)	Local Government Act 2009	Inclusive	Cost + 30%
Oil (Per Litre)	Local Government Act 2009	Inclusive	Cost + 30%
Waste Oil Disposal (Per Litre)	Local Government Act 2009	Inclusive	\$0.50
9kg Gas Bottle (Full)	Local Government Act 2009	Inclusive	\$102.00
9kg Gas Bottle (Refill)	Local Government Act 2009	Inclusive	\$64.00
45Kg Gas Bottle	Local Government Act 2009	Inclusive	\$290.00
45Kg Gas Bottle (Pensioner Concession)	Local Government Act 2009	Inclusive	\$244.00
190Kg Gas Bottle	Local Government Act 2009	Inclusive	\$1,103.00

Mornington Shire Council - Commercial and Regulatory Fees and Charges 2022/2023

Fees and Charges Description	Authority	GST	2022/23 Fees
Minor Tyre Repairs	Local Government Act 2009	Inclusive	\$70.00
Major Tyre Repair	Local Government Act 2009	Inclusive	Labour + (Cost + 30%)
Minor Tyre Fitting	Local Government Act 2009	Inclusive	\$48.00
Major Tyre Fitting	Local Government Act 2009	Inclusive	Labour + (Cost + 30%)
MATERIALS			
Bedding/ Concrete Sand (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$448.00
Crusher Dust (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$444.00
2.2 Road Base (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$508.00
Corefill Mix (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$2,447.00
20/10 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,550.00
25/10 Concrete (Per Cubic metre)	Local Government Act 2009	Inclusive	\$1,764.00
30/10 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,848.00
35/10 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$2,068.00
20/20 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,550.00
25/20 Concrete (Per Cubic metre)	Local Government Act 2009	Inclusive	\$1,764.00
30/20 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,848.00
35/20 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$2,068.00
*NOTE: The above materials expenses DO NOT include the cost of delivery. Cost of delivery will be charged in accordance with Councils Wet Plant Hire Rates as set out in the Schedule of Commercial and Regulatory Fees and Charges.			
WET VEHICLE HIRE (EXCLUDING FUEL)			
Single CAB 2WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$479.00
Dual CAB 2WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$546.00
Single CAB 4WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$562.00
Dual CAB 4WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$588.00
Station Wagon 4WD (Per Day)	Local Government Act 2009	Inclusive	\$588.00
Crew Cab Vehicle, Bus or Passenger Van (Per Day)	Local Government Act 2009	Inclusive	\$630.00
Cleaning Fee (Per Hour)	Local Government Act 2009	Inclusive	\$194.00
DRY VEHICLE HIRE (EXCLUDING FUEL)			
Single CAB 2WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$95.00
Dual CAB 2WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$126.00
Single CAB 4WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$184.00
Dual CAB 4WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$210.00
Station Wagon 4WD (Per Day)	Local Government Act 2009	Inclusive	\$210.00
Crew Cab Vehicle, Bus or Passenger Van (Per Day)	Local Government Act 2009	Inclusive	\$252.00
Cleaning Fee (Per Hour)	Local Government Act 2009	Inclusive	\$194.00
WET PLANT HIRE (EXCLUDING FUEL)			
Prime Mover (Per Hour)	Local Government Act 2009	Inclusive	\$260.00
Tri-Trailer (Per Hour)	Local Government Act 2009	Inclusive	\$130.00
Smooth Drum Roller (Per Hour)	Local Government Act 2009	Inclusive	\$235.00
Pad Foot Roller (Per Hour)	Local Government Act 2009	Inclusive	\$235.00
Multi-tyre Roller (Per Hour)	Local Government Act 2009	Inclusive	\$235.00
6M3 Truck (Per Hour)	Local Government Act 2009	Inclusive	\$160.00
8M3 Truck (Per Hour)	Local Government Act 2009	Inclusive	\$265.00
Backhoe (Per Hour)	Local Government Act 2009	Inclusive	\$270.00
Bulldozer (Per Hour)	Local Government Act 2009	Inclusive	\$390.00
Front End Loader/ Telehandler 3.5T+ (Per Hour)	Local Government Act 2009	Inclusive	\$265.00
Telehandler 2.5T (Per Hour)	Local Government Act 2010	Inclusive	\$230.00
Grader (Per Hour)	Local Government Act 2009	Inclusive	\$345.00
Excavator 20T+(Per Hour)	Local Government Act 2009	Inclusive	\$285.00
Excavator 4T(Per Hour)	Local Government Act 2010	Inclusive	\$265.00
Multi Tyre Roller (Per Hour)	Local Government Act 2009	Inclusive	\$270.00
Tilt Tray (PerHour)	Local Government Act 2009	Inclusive	\$230.00
Vibrating Roller (Per Hour)	Local Government Act 2009	Inclusive	\$285.00
Skidsteer Loader/ Forklift (Per Hour)	Local Government Act 2009	Inclusive	\$180.00
4X4 UTV (Per Hour)	Local Government Act 2009	Inclusive	\$95.00

Mornington Shire Council - Commercial and Regulatory Fees and Charges 2022/2023

Fees and Charges Description	Authority	GST	2022/23 Fees
4X4 UTV / Spray Unit (Per Hour)	Local Government Act 2009	Inclusive	\$125.00
Water Truck (Per Hour)	Local Government Act 2009	Inclusive	\$275.00
Boom Lift (Per Hour)	Local Government Act 2009	Inclusive	\$170.00
Low Loader Short Trailer (Per Hour)	Local Government Act 2009	Inclusive	\$260.00
Concrete Line Pump (Per Hour)	Local Government Act 2009	Inclusive	\$300.00
Box Tipper Trailer (Per Hour)	Local Government Act 2009	Inclusive	\$100.00
Tractor (Per Hour)	Local Government Act 2009	Inclusive	\$120.00
Tractor/ Slasher (Per Hour)	Local Government Act 2009	Inclusive	\$150.00
Vibrating Plate (Per Hour)	Local Government Act 2009	Inclusive	\$79.00
Concrete Vibrator (Per Hour)	Local Government Act 2009	Inclusive	\$79.00
Water Pump (Per Hour)	Local Government Act 2009	Inclusive	\$70.00
Drain Cleaning Machine / Electric Eel (Per Hour)	Local Government Act 2009	Inclusive	\$110.00
Flex-drive Pump (Per Hour)	Local Government Act 2009	Inclusive	\$126.00
Sewer Jet-Rodder (Per Hour)	Local Government Act 2009	Inclusive	\$163.00
Vacuum/ Hydro Excavator (Per Hour)	Local Government Act 2009	Inclusive	\$284.00
Concrete Agitator (Per Hour)	Local Government Act 2009	Inclusive	\$235.00
Potable Batching Plant (Per m3) (additional cost on top of concrete)	Local Government Act 2009	Inclusive	\$26.00
Bobcat Auger (Per Hour)	Local Government Act 2009	Inclusive	\$55.00
Furniture Trailer (Per Hour)	Local Government Act 2009	Inclusive	\$75.00
Street Sweeper (Per Hour)	Local Government Act 2009	Inclusive	\$126.00
Box Trailer (Per Hour)	Local Government Act 2009	Inclusive	\$38.00
Chain Saw (Per Hour)	Local Government Act 2009	Inclusive	\$79.00
Pole Saw (Per Hour)	Local Government Act 2009	Inclusive	\$79.00
Wacker Packer (Per Hour)	Local Government Act 2009	Inclusive	\$89.00
Cement Mixer (.19) (Per Hour)	Local Government Act 2009	Inclusive	\$95.00
Diamond Saw (Per Hour)	Local Government Act 2009	Inclusive	\$110.00
Push Mower - Community	Local Government Act 2009	Inclusive	\$11.00
Ride On Mower - Community	Local Government Act 2009	Inclusive	\$19.00
Whipper Snipper - Community	Local Government Act 2009	Inclusive	\$5.50
Push Mower - Commercial	Local Government Act 2009	Inclusive	\$15.00
Ride On Mower - Commercial	Local Government Act 2009	Inclusive	\$25.00
Whipper Snipper - Commercial	Local Government Act 2009	Inclusive	\$8.00
Construction Water (Per KL)	Local Government Act 2009	Inclusive	\$5.35
Barge (Per Day)	Local Government Act 2009	Inclusive	\$1,577.00
Barge (Community Per Day)	Local Government Act 2009	Inclusive	\$1,104.00
Airport Bus Fees (Per Pick-Up)	Local Government Act 2009	Inclusive	\$11.00
Bus Fares (Including Staff & Contractors) (Per Week)	Local Government Act 2009	Inclusive	\$5.00
TOWN PLANNING			
Note: Base + Additional = Development Application Cost			
Base Application Cost			
Preliminary Approval - Variation of the Planning Instrument	Planning Act 2016	Exclusive	\$4,500.00
Material Change of Use	Planning Act 2016	Exclusive	\$3,500.00
Reconfiguring a Lot	Planning Act 2016	Exclusive	\$1,500.00
+ per Lot	Planning Act 2016	Exclusive	\$250.00
Operational Works	Planning Act 2016	Exclusive	\$2,500.00
Additional Application Cost			
Code Assessable Development Applications* **	Planning Act 2016	Exclusive	Base Cost
Impact Assessable Development Applications* **	Planning Act 2016	Exclusive	\$2,500.00
Referral Development Applications* **	Planning Act 2016	Exclusive	\$2,000.00
Other Application Cost			
Pre-lodgement	Planning Act 2016	Exclusive	\$1,100.00
Application seeking a time extension to the currency of an existing application	Planning Act 2016	Exclusive	\$2,527.00
Amendment or negotiated decision or cancellation of conditions of development	Planning Act 2016	Exclusive	\$4,419.00
Exemption Certificates	Planning Act 2016	Exclusive	\$1,200.00

Mornington Shire Council - Commercial and Regulatory Fees and Charges 2022/2023

Fees and Charges Description	Authority	GST	2022/23 Fees
Building Code Application Cost			
QLD Development Code (QDC) applications	Building Act 1975	Exclusive	\$350.00
Survey Plan Sealing Cost			
Application		Exclusive	\$500.00
Inspection of compliance		Exclusive	\$4,000.00
Re-signing and dating of Survey Plan		Exclusive	\$750.00
Notation on Community Management Statement		Exclusive	\$1,500.00
Note: This fee is in addition to the charges identified above.			
*NOTE: Complex development applications requiring specialist professional input (i.e. professional engineering and environmental specialist input) will result in an additional charge which will be calculated At Cost + 25% .			
**NOTE: Applications that trigger Referral in accordance with the Planning Act 2016 will result in an additional charge which will be calculated At Cost + 5% .			
NOTE: Any not for profit, volunteer, charitable, community, sporting, religious organisation not in possession of a liquor license may request a reduction in fees, up to 50%. <ul style="list-style-type: none"> • Request for reduction in application fees must be made in writing prior to application being submitted. This request must demonstrate the eligibility of the applicant as a community, sporting or religious organisation etc. • The request must demonstrate the eligibility of the applicant as a community, sporting or religious organisation etc. 			
A formal withdrawal of an application for Material Change of Use, Reconfiguration of a Lot or Operational Works will attract the following refunds based on what stage of IDAS the application is in at the time of withdrawal: (a) Application Stage - 80% (b) Information Stage & Referral Stage - 60% (c) Notification Stage - 40% (d) Decision Making Stage (Prior to assessment report being completed) - 20%			
Refund of Application Fees - No refund will be given in the event of a refusal of an application, or if an applicant decides not to proceed after Council has decided the application.			
PLUMBING / WATER DRAINAGE			
Search for Water or Drainage Plans (Per Hour)	Plumbing & Drainage Act 2002	Exclusive	\$195.00
Camera & Operator (Per Hour)		Exclusive	\$265.00
Sewer/ Water Location Fee (Per Hour)		Exclusive	\$300.00
Sewer/ Water Dis-Connection		Exclusive	\$300.00
Lodgement of Plans for Plumbing Works			
Class 1 & 10 Buildings			
Lodgement of plans for regulated plumbing & drainage work including scrutiny, inspection & final compliance certificate for Class 1 & 10 new Additional Fixtures (Each)	Plumbing & Drainage Act 2002	Exclusive	\$464.00
		Exclusive	\$51.50

Mornington Shire Council - Commercial and Regulatory Fees and Charges 2022/2023

Fees and Charges Description	Authority	GST	2022/23 Fees
Commercial/Industrial/Multi-Residential - New Fixtures/Sub-meters/Testable Backflow Devices (COMM)			
Assessment of assessable plumbing & drainage work for up to 5 fixtures/sub-meters/testable backflow devices	Plumbing & Drainage Act 2002	Exclusive	\$464.00
Between 6-15 fixtures/sub-meters/testable backflow devices - per item	Plumbing & Drainage Act 2002	Exclusive	\$34.00
16 or more fixtures/sub-meters/testable backflow devices - per item			\$22.50
Inspection Fee			
Inspection of compliance assessable plumbing & drainage work for up to 2 fixtures/sub-meters/testable backflow devices	Plumbing & Drainage Act 2002	Exclusive	\$255.00
Inspection of compliance assessable plumbing & drainage work for 3 fixtures/sub-meters/testable backflow devices	Plumbing & Drainage Act 2002	Exclusive	\$475.00
In excess of 3 fixtures/sub-meters/testable backflow devices - per item	Plumbing & Drainage Act 2002	Exclusive	\$51.50
Plumbing Consultancy			
On Site Sewerage Assessment (Per Advice)		Exclusive	\$202.00
Reinspection (Under Slab, Drainage, Water Plumbing Rough In, Plumbing and Drainage Final)	Plumbing & Drainage Act 2002	Exclusive	\$202.00
Stormwater Inspection Fees			
Sewer Location Fee	Plumbing & Drainage Act 2002	Exclusive	\$177.00
Clean Blocked Drains/ High Pressure Jetter (Per Hour)		Inclusive	\$277.00
Water Services Connection Fee			
Domestic Water Service (25mm) Excluding Road Crossing		Exclusive	\$5,029.00
Industrial Water Service (50mm) Excluding Road Crossing	Water Act 2000	Exclusive	\$7,269.00
All Industrial Water Connections' Which Exceed 50mm Diameter		Exclusive	At Cost + 15%
Water Sample Testing (Per Sample)		Exclusive	\$166.00
Thermostatic Mixing Valve Testing Fee (per valve)		Exclusive	\$133.00
Thermostatic Mixing Valve Service Fee (per valve)	Water Act 2000	Exclusive	\$158.00
Back Flow Valve Testing Fee (per valve)		Exclusive	\$133.00
Back Flow Valve Testing Service (per valve)		Exclusive	\$158.00
Mag-Flow Inspection Fee (per Meter)		Exclusive	\$158.00
Sewerage Fees			
Jump Up Connection 150mm		Exclusive	\$3,655.00
Jump Up Connection Greater Than 150mm as per DA Conditions		Exclusive	At Cost + 15%
Sewerage Connection Fee - 1st Pedestal	Plumbing & Drainage Act 2002	Exclusive	\$3,965.00
Sewerage Connection Fee - Each Additional Pedestal		Exclusive	\$1,860.00
Inspection Fee - Septic/Composting/Other on Site Sewerage Systems (Per Year)		Exclusive	\$180.00
Call Out Fee (Per Hour)		Exclusive	\$163.00
Pumping Grease Trap/Septics			
Pumping Time (Includes Tankage and Disposal via STP) (Per Hour)		Inclusive	\$685.00
Pumping Time (Includes Tankage and Disposal via Landfill) (Per Hour)	Plumbing & Drainage Act 2002	Inclusive	\$993.00
Cleaning Blocked Drains (High Pressure Jetting) (Per Hour)		Inclusive	\$277.00
Road Closure			
Class 1		Exclusive	\$0.00
Class 2		Exclusive	\$0.00
Class 3		Exclusive	\$0.00

8 FINANCIAL REPORTS**8.1 STATEMENT OF ESTIMATED FINANCIAL POSITION 2021/22**

Author: Acting Chief Executive Officer

Attachments: 1 Estimated Financial Position as at 30 June 2022

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with the estimated financial position as at 30 June 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Section 205 of the Local Government Regulations 2012, the Chief Executive Officer must present the local government's annual budget meeting with a statement of estimated financial position.

A Statement of estimated financial position is a document stating the financial operations, and financial position, of the local government for the previous financial year.

FINANCIAL & RESOURCE IMPLICATIONS

As per budget allocation.

RECOMMENDATION

That in accordance with Section 205 of the Local Government Regulations 2012, the Statement of Estimated Financial Position of the Council for the 2021-22 financial year be received and the contents noted.

Mornington Shire Council
Projected Statement of Financial Position

	BUDGET	FORECAST	FORECAST
	30-Jun-23	30-Jun-24	30-Jun-25
Current Assets			
Cash and cash equivalents	8,539,289	4,243,777	8,311,834
Trade and other receivables	3,231,209	3,231,209	3,231,209
Inventories	853,156	895,814	940,605
Contract Asset	634,833	0	0
Leases	208,092	216,416	253,176
Total current assets	13,466,579	8,587,215	12,736,823
Non-current Assets			
Leases	6,244,255	6,244,255	6,244,255
Property, plant and equipment	105,916,714	120,056,444	126,059,266
Total non-current assets	112,160,969	126,300,699	132,303,521
TOTAL ASSETS	125,627,548	134,887,914	145,040,344
Current Liabilities			
Trade and other payables	2,112,812	2,112,812	2,197,324
Contract Liability	610,118	0	0
Provisions	16,613	16,613	16,613
Total current liabilities	2,739,543	2,129,425	2,213,937
Non-current Liabilities			
Provisions	1,549,816	1,549,816	1,549,816
Total non-current liabilities	1,549,816	1,549,816	1,549,816
TOTAL LIABILITIES	4,289,359	3,679,241	3,763,753
NET COMMUNITY ASSETS	121,338,189	131,208,673	141,276,591
Community Equity			
Asset revaluation reserve	99,427,770	99,427,770	99,427,770
Retained surplus/(deficiency)	21,910,419	31,780,903	41,848,821
TOTAL COMMUNITY EQUITY	121,338,189	131,208,673	141,276,591

8.2 STATEMENT OF COMPREHENSIVE INCOME

Author: Acting Chief Executive Officer

Attachments: 1 Statement of Comprehensive Income

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the Statement of Comprehensive Income for the 2021/22 Financial Year.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

In accordance with Section 205 of the Local Government Regulations 2012, the Chief Executive Officer must present the local government's annual budget meeting with a statement of estimated financial position.

The statement of estimated financial position is a document stating the financial operations, and financial position, of the local government for the previous financial year.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That in accordance with Section 205 of the Local Government Regulations 2012, the Statement of Comprehensive Income for 2021/22 be received and the contents noted.

Mornington Shire Council
Statement of Comprehensive Income
For the period ended 30 June 2023

	ESTIMATED BUDGET	BUDGET	VARIANCE %	VARIANCE \$
	30-Jun-23	30-Jun-22		
Revenue				
Recurrent revenue				
Local Government Levies	3,125,254	2,972,769	5%	152,485
Fees and Utility Charges	3,497,668	2,251,645	55%	1,246,023
Rental Income	957,586	868,600	10%	88,986
Interest Earned	40,885	37,000	11%	3,885
Sales-Contracts and Recoverable Works	13,505,758	12,281,582	10%	1,224,176
Other Recurrent Income	15,628	5,000	213%	10,628
Prior Grants, Subsidies and Contributions	5,935,161	4,886,192	21%	1,048,969
Total recurrent revenue	27,077,940	23,302,788		3,775,152
Capital revenue	0	0	0%	0
Prior Capital Grants, Subsidies, and Contributions	10,875,996	12,635,052	-14%	-1,759,056
Total capital revenue	10,875,996	12,635,052	-14%	-1,759,056
Total revenue	37,953,936	35,937,840	6%	2,016,096
Capital Income	0	0	0%	0
Total income	37,953,936	35,937,840	6%	2,016,096
Expenses				
Recurrent expenses				
Employee Benefits	9,561,201	8,040,511	-19%	-1,520,690
Materials and Services	12,858,707	11,483,821	-12%	-1,374,886
Finance Costs	21,600	15,000	-44%	-6,600
Depreciation and Amortisation	5,952,342	4,998,549	-19%	-953,793
Total recurrent expenses	28,393,850	24,537,881	-16%	-3,855,969
Capital Expenses	0	0	0%	0
Total capital expenses	0	0	0%	0
Total expenses	28,393,850	24,537,881	-16%	-3,855,969
Net surplus	9,560,086	11,399,959	-16%	-1,839,873
Operating Capabilities before Depn and Capital Incom	4,636,432	3,763,456		872,976
Operating Capabilities before Capital Income	-1,315,910	-1,235,093		-80,817
Operating Capabilities before Capital Income %	-4.9%	-5.3%		

8.3 ADOPTION OF THE 2022/23 ANNUAL BUDGET

Author:	Acting Chief Executive Officer
Attachments:	1 Statement of Financial Position
	2 Statement of Cash Flows
	3 Statement of Income and Expenditure
	4 Statement of Changes in Equity

PURPOSE (EXECUTIVE SUMMARY)

To present to Council the 2022/23 Annual Budget.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under Section 169 of the Local Government Regulations 2012, a local government's budget for each financial year must;

- (a) Be prepared on an accrual basis; and
- (b) Include statements of the following for the financial year for which it is prepared and the next 2 financial years –
 - (1) Financial position
 - (2) Cash flow
 - (3) Income and expenditure
 - (4) Changes in equity

The budget must include;

- (a) a long term financial forecast; and
- (b) a revenue statement; and
- (c) a revenue policy

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That in accordance with Section 169 of the Local Government Regulations 2012, the Budget for 2022/23, with 2023/24 and 2024/25, as presented, be approved and adopted as tabled incorporating the following:

- Statement of Financial Position
- Cash Flow Statement
- Statement of Comprehensive Income
- Statement of Changes in Equity
- Capital Expenditure Statement
- Statement on the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared to the rates and utility charges levied in the budget for the previous financial year.

Mornington Shire Council
Projected Statement of Financial Position

	BUDGET	FORECAST	FORECAST
	30-Jun-23	30-Jun-24	30-Jun-25
Current Assets			
Cash and cash equivalents	8,539,289	4,243,777	8,311,834
Trade and other receivables	3,231,209	3,231,209	3,231,209
Inventories	853,156	895,814	940,605
Contract Asset	634,833	0	0
Leases	208,092	216,416	253,176
Total current assets	13,466,579	8,587,215	12,736,823
Non-current Assets			
Leases	6,244,255	6,244,255	6,244,255
Property, plant and equipment	105,916,714	120,056,444	126,059,266
Total non-current assets	112,160,969	126,300,699	132,303,521
TOTAL ASSETS	125,627,548	134,887,914	145,040,344
Current Liabilities			
Trade and other payables	2,112,812	2,112,812	2,197,324
Contract Liability	610,118	0	0
Provisions	16,613	16,613	16,613
Total current liabilities	2,739,543	2,129,425	2,213,937
Non-current Liabilities			
Provisions	1,549,816	1,549,816	1,549,816
Total non-current liabilities	1,549,816	1,549,816	1,549,816
TOTAL LIABILITIES	4,289,359	3,679,241	3,763,753
NET COMMUNITY ASSETS	121,338,189	131,208,673	141,276,591
Community Equity			
Asset revaluation reserve	99,427,770	99,427,770	99,427,770
Retained surplus/(deficiency)	21,910,419	31,780,903	41,848,821
TOTAL COMMUNITY EQUITY	121,338,189	131,208,673	141,276,591

Mornington Shire Council
Projected Statement of Cash Flows

	BUDGET	FORECAST	FORECAST
	30-Jun-23	30-Jun-24	30-Jun-25
Cash flows from operating activities:			
Receipts from Customers	18,386,546	19,122,508	19,887,408
Payments to Suppliers and Employees	- 22,441,508 -	23,100,138 -	23,781,528
	4,054,962 -	3,977,630 -	3,894,120
Interest Received	40,885	42,520	44,221
Rental Income	957,586	995,889	1,035,725
Non-Capital Grants, Subsidies and Contributions	5,935,161	6,172,567	6,419,470
Net cash inflow (outflow) from operating activities	2,878,670	3,233,347	3,605,296
Cash flows from investing activities:			
Payments for Property, Plant and Equipment	- 21,591,976 -	16,000,000 -	16,800,000
Proceeds from Sale of Property, Plant and Equipment	200,000	200,000	200,000
Finance lease Receipts	232,909	242,225	251,914
Capital Grants, Subsidies and Contributions	10,875,996	11,000,000	11,000,000
Net cash inflow (outflow) from investing activities	- 10,283,071 -	4,557,775 -	5,348,086
Cash flows from financing activities:			
Repayment of Borrowings	-	-	-
Net cash inflow (outflow) from financing activities	-	-	-
Net increase (decrease) in cash held	- 7,404,401 -	1,324,428 -	1,742,789
Cash at Beginning of Reporting Period	8,633,346	1,228,945 -	95,483
Cash at End of Reporting Period	1,228,945 -	95,483 -	1,838,272

Mornington Shire Council
Projected Statement of Income and Expenditure

	BUDGET 30-Jun-23	FORECAST 30-Jun-24	FORECAST 30-Jun-25
Revenue			
Recurrent revenue			
Local Government Levies	3,125,254	3,250,264	3,380,275
Fees and Utility Charges	3,497,668	3,637,575	3,783,078
Rental Income	957,586	995,889	1,035,725
Interest Earned	40,885	42,520	44,221
Sales-Contracts and Recoverable Works	13,505,758	14,045,988	14,607,828
Other Recurrent Income	15,628	16,253	16,903
Grants, Subsidies and Contributions	5,935,161	6,172,567	6,419,470
Total recurrent revenue	27,077,940	28,161,058	29,287,500
Capital revenue			
Capital Grants, Subsidies, and Contributions	10,875,996	11,000,000	11,000,000
Total capital revenue	10,875,996	11,000,000	11,000,000
Total revenue	37,953,936	39,161,058	40,287,500
Capital Income	0	0	0
Total income	37,953,936	39,161,058	40,287,500
Expenses			
Recurrent expenses			
Employee Benefits	9,561,201	9,704,619	9,850,188
Materials and Services	12,858,707	13,373,055	13,907,977
Finance Costs	21,600	22,464	23,363
Depreciation and Amortisation	5,952,342	6,190,436	6,438,053
Total recurrent expenses	28,393,850	29,290,574	30,219,581
Capital expenses			
Capital Expenses	0	0	0
Impairment Losses	0	0	0
Total capital expenses	0	0	0
Total expenses	28,393,850	29,290,574	30,219,581
Net surplus	9,560,086	9,870,484	10,067,918
Operating Capabilities before Depn and Capital Income	4,636,432	5,060,919	5,505,972
Operating Capabilities before Capital Income	- 1,315,910.00 -	1,129,516.37 -	932,081.55

Mornington Shire Council
Statement of Changes in Equity

	BUDGET	FORECAST	FORECAST
	30-Jun-23	30-Jun-24	30-Jun-25
Total Equity Movement			
Balance at beginning of period	111,778,103	121,338,189	131,208,673
Net Result for the period	9,560,086	9,870,484	10,067,918
Total Comprehensive Income for the year	0	0	0
Balance at End of Period	121,338,189	131,208,673	141,276,591
Retained Surplus/(Deficit) Movement			
Balance at beginning of period	12,350,333	21,910,419	31,780,903
Net Result for the period	9,560,086	9,870,484	10,067,918
Balance at End of Period	21,910,419	31,780,903	41,848,821
Asset Revaluation Surplus/(Deficit) Movement			
Balance at beginning of period	99,427,770	99,427,770	99,427,770
Revaluations/Transfers	0	0	0
Balance at End of Period	99,427,770	99,427,770	99,427,770

8.4 INTEREST ON OVERDUE RATES AND CHARGES FOR 2022/23

Author: Acting Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To advise Council on interest charges on overdue rates and charges.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Local Government Regulation 2012, Section 133, allows Council to charges interest on overdue Charges including the Service Charge. The Regulation also defines the prescribed rate and the formula for Local Government to arrive at the maximum prescribed rates which can be adopted.

The maximum rates if 8.17% per annum.

Council can also resolve to adopt a lower rate.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council resolve, pursuant to section 133 of the Local Government Regulation 2012, compound interest on daily rates at the prescribed rate of 8.17% per annum is to be applied on all overdue rates and charges for 2022/23 financial year.

8.5 REVENUE STATEMENT FOR THE 2022/23 FINANCIAL YEAR

Author: Acting Chief Executive Officer

Attachments: 1 Revenue Statement

PURPOSE (EXECUTIVE SUMMARY)

To consider the adoption of Council's Revenue Statement for the 2022/23 Financial Year.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under Section 172 of the Local Government Regulation 2012,

The Revenue Statement for a local government must state –

- a) If the local government levies differential general rates –
 - (i) The rating categories for rateable land in the local government area; and
 - (ii) A description of each rating category; and
- b) If the local government levies special rates or charges for a joint government activity – a summary of the terms of the joint government activity; and
- c) If the local government fixes a cost-recovery fee – the criteria used to decide the amount of the cost-recovery fee; and
- d) If the local government conducts a business activity on a commercial basis – the criteria used to decide the amount of the charges for the activity's good and services.

Also, the revenue statement for a financial year must include the following information for the financial year –

- a) an outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of –
 - (i) the rates and charges to be levied in the financial year; and
 - (ii) the concessions for rates and charges to be granted in the financial year;
- b) Whether the local government has made a resolution limiting an increase of rates and charges.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council adopt, pursuant to Section 172 of the Local Government Regulation 2012, adopts the Revenue Statement attached to this report for the 2022/23 Financial Year.



MORNINGTON SHIRE COUNCIL

MORNINGTON SHIRE COUNCIL

Revenue Statement

For the Financial Period 2022/2023

This is an official copy of the **Revenue Statement** of **Morningshon Shire Council**, made in accordance with the provisions of *Local Government Act 2009* and *Local Government Regulation 2012*.

The **Revenue Statement** is approved by the Morningshon Shire Council for the operations and procedure of Council. Note that the Revenue Statement is reviewed and replaced annually as required by the *Local Government Regulation 2012*.

DOCUMENT VERSION CONTROL			
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	21/06/2017	2017/110	Responsible Officer Executive Manager Financial Services Description Revenue Statement
V2	27/06/2018	2018/116	Responsible Officer Executive Manager Finance & Human Services Description Revenue Statement
V3	19/06/2019	2019/099	Responsible Officer Executive Manager Finance & Human Services Description Revenue Statement
V4	24/06/2020	2020/XXX	Responsible Officer Acting Executive Manager Finance & Human Services Description Revenue Statement
V5	17/12/2021	2021/07-09.1.2	Responsible Officer Acting Executive Manager Finance and Human Services Description Revenue Statement
V5	29/06/2022	2022/XXX	Responsible Officer Acting Executive Manager Finance & Human Services Description Revenue Statement

EXPIRY	30.06.2023
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**MORNINGTON
SHIRE COUNCIL**

MORNINGTON SHIRE COUNCIL

Revenue Statement

For the Financial Period 2022/2023

Commencement

The Morningson Shire Council Revenue Statement will take effect following the adoption of Council's Budget at the Ordinary Council Meeting on

Scope

Pursuant to Section 169(2)(b) and Section 172 of the Local Government Regulation 2012 ("LG Reg"), Council is required to adopt a Revenue Statement stating the matters required by section 172 of the LG Reg.

General Rates

Council is unable to levy a general rate as the Shire contains no rateable land over which Council is able to levy a general rate.

Council is therefore reliant on continued government grant funding, remaining at least at its current level, to continue its operations.

On 15 March 2008 the Morningson Shire Council boundaries were amended to include land on Sweers and Bentick Islands, not previously included within the Shire. Some of this land is freehold land. However, as Morningson Shire has no funds to manage the introduction of a rating system for that land, or to provide services in keeping with those expected by ratepayers being levied such a rate, the Morningson Shire Council considers that all land within its local government area as non-rateable.

Consequently, the Council does not levy a general rate in accordance with the *Local Government Act 2009 and LG Reg*.

UTILITY CHARGES

Sewerage Charges

A sewerage utility service charge will be levied on each leased or occupied property (including vacant land) that has been provided with connection to the sewerage service.

The sewerage charge is set to recover the cost associated with the provision of sewerage and wastewater services provided by Council in the financial year. These costs include the cost of on-going maintenance and operation of the system, including treatment plant operations.

The sewerage utility charge set for 2022/2023 is \$1,615 per pedestal per year. This amount has increased by 5.1% from last year to reflect the change in the Consumer Price Index (CPI).

**MORNINGTON
SHIRE COUNCIL****MORNINGTON SHIRE COUNCIL****Revenue Statement**

For the Financial Period 2022/2023

Waste Collection Charges

A waste collection utility service charge will be levied on each leased or occupied property (including vacant land) that has been provided with a waste collection service.

The waste collection utility service charge is set to recover the cost incurred by Council in the collection and disposal of residential or commercial premises' waste in the financial year. These costs include the cost of on-going maintenance and operation of the system, including the supply and maintenance of bins, compactors, earth-moving equipment, and a waste management facility.

The waste collection utility charge set for 2022/2023 is \$1,915 per bin per year. This amount has increased by 5.1% from last year to reflect the changes in the Consumer Price Index.

Water Supply Charges

A water supply utility service charge will be levied on each leased or occupied property (including vacant land) that has been provided with connection to the water supply service.

The water supply utility service charge is set to recover the cost incurred by Council in the supply of water to a residential, or commercial premises in the financial year. These costs include the cost of on-going maintenance and operation of the system, including a reservoir and water treatment facility.

The water supply utility charge is calculated on a per unit basis in line with a premises permitted use, the water supply charges set for 2022/2023 is \$3,790 per unit per year. This amount has increased by 5.1% from last year to reflect the change in the Consumer Price Index.

Residential Household Connection = 1 Unit

Commercial Connection = 2 Units

Guest House/Motel/Visitors Accommodation Centre/Aged Pension Home = 1 Unit for every 4 Rooms or part thereof.



**MORNINGTON
SHIRE COUNCIL**

MORNINGTON SHIRE COUNCIL

Revenue Statement

For the Financial Period 2022/2023

SEPARATE CHARGES

Council General Service Charge

Council provides services, facilities and activities that benefit the business enterprises and community of Morningson Island.

Pursuant to section 94(1)(b)(iii) of the *Local Government Act 2009* and section 103 of the LG Reg, Council will levy a separate charge of \$10,005 per allotment, in respect of each allotment that is occupied (whether under a lease, licence agreement or other arrangement including any unwritten or implied arrangement) by:

- commercial operators;
- State or Commonwealth government departments, agencies or instrumentalities;
- service providers, including but not limited to health care providers and community development program providers.

The separate charge will fund part of the costs of the following services, facilities and activities:

- (a) construction and maintenance of roads and drainage infrastructure;
- (b) emergency management;
- (c) public conveniences;
- (d) bakery;
- (e) Lelka Murrin kiosk;
- (f) parks and gardens;
- (g) sport, recreation and events (including CLP functions);
- (h) community communications;
- (i) barge and jetty operations;
- (j) warehouse operations;
- (k) Council governance and administration;

each of which are services, facilities and activities that Council considers are used more heavily by the occupants of the allotments subject to the separate charge than other allotments in the local government area.



**MORNINGTON
SHIRE COUNCIL**

MORNINGTON SHIRE COUNCIL
Revenue Statement
For the Financial Period 2022/2023

Limitation of Increase in Rates and Charges

The Council has not resolved to exercise the powers conferred under the legislation regarding a limitation of increase in rates or charges levied.

Granting of Concessions

Council will not be granting any concessions in the levying of charges for properties in the Shire.

Recovery of Rates and Charges

The Council requires payment of charges within the specified period. All residents in arrears shall be subject to legal action to recover outstanding debts in accordance with the Council's debt recovery procedures.

Relevant Legislation

1. Local Government Act 2009
2. Local Government Regulation 2012

Variations

Council reserves the right to vary, replace or terminate this policy from time to time.

Graham King
Acting Chief Executive Officer

8.6 MEASURES OF FINANCIAL SUSTAINABILITY

Author: Acting Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the measures of financial sustainability for 2022/23 and estimates for the next (9) nine years.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

In accordance with Section 4 and 5 of the Local Government Regulations 2012, the Budget must include each of the relevant measures of financial sustainability for the financial year for which it is prepared and the next 9 financial years.

The relevant measures of financial sustainability:

- (a) Asset sustainability ratio
- (b) Net financial liabilities ratio
- (c) Operating surplus ration

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That pursuant with Section 169 (4) and (5) of the Local Government Regulations 2012, that Council receive the Measures of Financial Sustainability as presented.

8.7 LONG TERM FINANCIAL FORECAST

Author: Acting Chief Executive Officer

Attachments: 1 Long Term Financial Forecast

PURPOSE (EXECUTIVE SUMMARY)

To advise Council on the Long Term Financial Forecast for the Period 2022/23 to 2033/34

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

In accordance with Section 169(2) (a) of the Local Government Regulation 2012, Council's Budget must include a Long-Term Financial Forecast.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That in accordance with Section 169(2) of the Local Government Regulation 2012, Council adopt the long-term financial forecast for the 10 year period from 2022/23 to 2033/34.

Mornington Shire Council
Long Term Financial Forecast

	Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024	Forecast 2024-2025	Forecast 2025-2026	Forecast 2026-2027	Forecast 2027-2028	Forecast 2028-2029	Forecast 2029-2030	Forecast 2030-2031	Forecast 2031-2032
Income and Expenditure											
Operating Income	23,302,787	27,077,940	28,161,058	29,287,500	29,726,812	30,172,715	30,625,305	31,084,685	31,550,955	32,024,219	32,504,583
Operating Expenditure											
Employee Costs	(8,040,511)	(9,561,201)	(9,704,619)	(9,850,188)	(10,096,443)	(10,348,854)	(10,607,575)	(10,872,765)	(11,144,584)	(11,423,199)	(11,708,779)
Materials and Services	(11,498,821)	(12,880,307)	(13,395,519)	(13,931,340)	(14,488,594)	(15,068,137)	(15,670,863)	(16,297,697)	(16,949,605)	(17,627,590)	(18,332,693)
Depreciation	(4,998,549)	(5,952,342)	(6,190,436)	(6,438,053)	(6,695,575)	(6,963,398)	(7,241,934)	(7,531,612)	(7,832,876)	(8,146,191)	(8,472,039)
Total Operating Expenditure	(24,537,881)	(28,393,850)	(29,290,574)	(30,219,581)	(31,280,612)	(32,380,390)	(33,520,373)	(34,702,074)	(35,927,065)	(37,196,979)	(38,513,510)
Operating Surplus/(Deficit)	(1,235,094)	(1,315,910)	(1,129,516)	(932,082)	(1,553,799)	(2,207,675)	(2,895,067)	(3,617,389)	(4,376,110)	(5,172,760)	(6,008,928)
Capital Grants and Subsidies	12,635,052	10,875,996	11,000,000	11,000,000	10,000,000	10,000,000	11,000,000	11,000,000	11,000,000	11,000,000	11,000,000
Capital Income / (Expenses)	0	0	0	0	0	0	0	0	0	0	0
Net Result	11,399,958	9,560,086	9,870,484	10,067,918	8,446,201	7,792,325	8,104,933	7,382,611	6,623,890	5,827,240	4,991,072
Movement in Asset Revaluation Reserve	0	0	0	0	0	0	0	0	0	0	0
Total Comprehensive Income	11,399,958	9,560,086	9,870,484	10,067,918	8,446,201	7,792,325	8,104,933	7,382,611	6,623,890	5,827,240	4,991,072
Cash Flow											
Operating Revenue	23,302,788	27,077,940	28,161,058	29,287,500	29,726,812	30,172,715	30,625,305	31,084,685	31,550,955	32,024,219	32,504,583
Capital Revenue	11,177,556	10,875,996	11,000,000	11,000,000	11,440,000	14,000,000	14,000,000	15,000,000	18,000,000	19,000,000	19,760,000
Proceeds from sale of assets	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Operating Expenditure excluding Depreciation	(19,539,332)	(22,441,508)	(23,100,138)	(23,781,528)	(24,585,037)	(25,416,991)	(26,278,438)	(27,170,462)	(28,094,189)	(29,050,788)	(30,041,472)
Capital Expenditure	(17,071,891)	(21,591,976)	(16,000,000)	(16,800,000)	(17,052,000)	(17,307,780)	(17,567,397)	(17,830,908)	(18,098,371)	(18,369,847)	(18,645,395)
Bank Increase/(Decrease)	(1,930,878)	(7,404,401)	(1,324,428)	(1,742,789)	(270,224)	1,647,943	979,470	1,283,315	3,558,395	3,803,585	3,777,717
Bank balance at End of Year	4,489,536	1,228,945	(95,483)	(1,838,272)	(2,108,497)	(460,554)	518,917	1,802,232	5,360,626	9,164,211	12,941,928
Financial Position											
Assets	140,561,124	125,627,548	134,887,914	145,040,344	150,841,958	156,875,636	163,150,662	169,676,688	176,463,756	183,522,306	190,863,198
Liabilities	(3,998,764)	(4,289,359)	(3,679,241)	(3,763,753)	(3,763,753)	(3,763,753)	(3,763,753)	(3,763,753)	(3,763,753)	(3,763,753)	(3,763,753)
Equity	136,562,360	121,338,189	131,208,673	141,276,591	147,078,205	153,111,883	159,386,908	165,912,935	172,700,002	179,758,553	187,099,445
Measures of Financial Stability											
Operating Surplus Ratio											
Target 0% to 10%											
Net operating result divided by total operating revenue.	-5.3%	-4.9%	-4.0%	-3.2%	-5.2%	-7.3%	-9.5%	-11.6%	-13.9%	-16.2%	-18.5%
Asset Sustainability Ratios											
Target greater than 90%											
Capital expenditure on replacement of assets (renewals) divided by depreciation expenses.	136.6%	362.7%	258.5%	260.9%	254.7%	248.6%	242.6%	236.7%	231.1%	225.5%	220.1%
Net Financial Liabilities Ratio											
Target not greater than 60%											
Total Liabilities less current assets divided by total operating revenue.	-17.2%	-33.9%	-17.4%	-7.2%	-7.9%	8.5%	-29.3%	-18.6%	-18.6%	-18.6%	-18.6%

8.8 STATEMENT OF TOTAL VALUE OF CHANGE IN UTILITY AND SERVICE CHARGE

Author: Acting Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the total value of change in the Utility Charges and Service Charge for the 2022/23 Financial Year compared to the 2021/22 Financial Year.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Section 169 (6) of the Local Government states that the budget must include the total value of the change, expressed as a percentage, in rates and utility charges levied for the financial year compared with the rates and utility charges levied in the budget for the previous financial year.

The percentage changes are as follows:

Sewerage Charge 2022/23	\$1,615.00 which represents a 5.14% increase
Waste Collection Charge 2022/23	\$1,915.00 which represents a 5.21% increase
Water Supply Charge 2022/23	\$3,790.00 which represents a 5.13% increase
General Service Charge 2022/23	\$10,005.00 which represents a 5.1% increase

FINANCIAL & RESOURCE IMPLICATIONS

As per budget allocation

RECOMMENDATION

That in accordance with Section 169(6) of the Local Government Regulation 2012, Council Note and receive the Report and note the following percentage increase in Utility Charges and General Service Charge:

Sewerage Charge 2022/23	\$1,615.00 which represents a 5.14% increase
Waste Collection Charge 2022/23	\$1,915.00 which represents a 5.21% increase
Water Supply Charge 2022/23	\$3,790.00 which represents a 5.13% increase
General Service Charge 2022/23	\$10,005.00 which represents a 5.1% increase

8.9 ADOPTION OF UTILITY CHARGES AND SEPARATE CHARGERS

Author: Acting Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To adopt the Utility Charges and Separate Chargers for the 2022/23 Financial Year.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**Utility Charges**

Under Section 99 of the Local Government Regulations, local governments may levy utility charges on any basis the local government considers appropriate. The Revenue Statement sets out the basis that Mornington Shire Council uses to levy such charges.

The proposed charges for 2022/23 are set out in the attached Revenue Statement.

Separate Charge

Under Section 94 of the Local Government Act 2009 and Section 103 of the Queensland Local Government Regulations 2012, a local government may levy separate charges.

The basis for Council's Separate Charge is set out in the Attached Revenue Statement.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That in accordance with Section 99 of the Local Government Regulations 2012, Council approve the Utility Charges outlined in the Revenue Statement being:

1. Sewerage Charge 2022/23 - \$1,615.00 per pedestal per year
2. Waste Collection Charge 2022/23 - \$1,915 per bin per year
3. Water Supply Charge 2022/23 - \$3,790 per unit per year

Further, that Council, in accordance with Section 94 of the Local Government Act 2009 and Section 103 of the Local Government Regulations 2012, approve the Separate Charge as outlined in the Revenue Statement being: \$10,005 per allotment.

9 POLICY DOCUMENTS**9.1 DRAFT DEBT POLICY**

Author: Acting Chief Executive Officer

Attachments: 1 Draft Debt Policy

PURPOSE (EXECUTIVE SUMMARY)

To adopt the Draft Debt Policy for the 2022/23 Financial Year.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under Section 192 of the Local Government Regulations 2012, Council must prepare and adopt a Debt Policy for a financial year that states the new borrowings planned for the current financial year and the next nine (9) financial years, and the period of which the local government plans to repay existing and new borrowings.

A draft Debt Policy is attached to this Report. It is substantially similar to the 2021/22 Draft Debt Policy with updates to ensure compliance with Section 192 of the LG Regulations.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council resolves pursuant to section 192 (1) of the Local Government Regulation 2012, to adopt the Debt Policy attached to this Report for the 2022/23 financial year.



MORNINGTON SHIRE COUNCIL

**MORNINGTON SHIRE COUNCIL
Debt Policy
RESOLUTION NO. VERSION V9**

This is an official copy of the **Debt Policy** of **Morningson Shire Council**, made in accordance with the provisions of the Local Government Act and Regulations, Public Records Act, Morningson Shire Council's Local Laws, Subordinate Local Laws and current Council Policies.

The Debt Policy is a Statutory Policy.

Statutory policies are prepared in response to legislative requirements and mandate employee behaviour. This Policy is approved by the Morningson Shire Council for the guidance of Council and Council staff.

DOCUMENT VERSION CONTROL			
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	30/07/2014	67/2014	Responsible Officer Manager Finance Description Statutory Policy
V2	29/06/2015	171/2015	Responsible Officer Executive Manager Financial Services Description Statutory Policy
V3	29/06/2016	2016/112	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
V4	21/06/2017	2017/110	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
V5	27/06/2018	2018/126	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
V6	19/06/2019	2019/105	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
V7	15/07/2020	2020/116	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
V8	12/07/2021	2021/2021/07-9.1.3	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
V9	28/07/2022	2022/	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
		EXPIRY	30/06/2023



**MORNINGTON
SHIRE COUNCIL**

**MORNINGTON SHIRE COUNCIL
Debt Policy
RESOLUTION NO. VERSION V9**

Objective

The purpose of this policy is to outline Council's debt strategy and provides for responsible financial management on loan funding by ensuring the level of Council indebtedness is within acceptable limits.

Scope

This policy is Council's debt policy for the 2022-23 financial year, pursuant to section 192 of the *Local Government Regulation 2012*.

Policy Statement

Council will only undertake financing for its assets and operations where its long-term financial forecast indicates Council can make the principal and interest repayments without reducing the essential services to the community.

In those circumstances where Council's financial position allows for the establishment of debt the following must also be considered before entering into a loan agreement.

- Council will restrict all debt to expenditure on identified capital projects that are considered by Council to be of the highest priority, and which cannot be fully funded by revenue, grants, or subsidies.
- Debt used to acquire assets for business activities, which generate income or net worth, be limited to a maximum loan term of twenty (20) years.
- Council intends to maintain a repayment schedule consistent with an interest and principal repayment calculation so that the exposure to interest rate fluctuations are minimised.
- Council will continually evaluate its financing options to ensure it assesses the relative risks and benefits, including the performance of its finances.

Current and Future Planned Borrowings

Year	New Debt	Current Debt Redemption Repayments	Current Debt Interest Payments
2022/23	Nil	Nil	Nil
2023/24	Nil	Nil	Nil
2024/25	Nil	Nil	Nil
2025/26	Nil	Nil	Nil
2026/27	Nil	Nil	Nil
2027/28	Nil	Nil	Nil
2028/29	Nil	Nil	Nil
2029/30	Nil	Nil	Nil
2030/31	Nil	Nil	Nil
2031/32	Nil	Nil	Nil

Council's total current borrowings as of 30 June 2022 are nil.



**MORNINGTON
SHIRE COUNCIL**

MORNINGTON SHIRE COUNCIL
Debt Policy
RESOLUTION NO. VERSION V9

Relevant Legislation

1. Local Government Act 2009
2. Local Government Regulation 2012

Variations

Council reserves the right to vary, replace or terminate this policy from time to time.

Graham King
Acting Chief Executive Officer

9.2 DRAFT INVESTMENT POLICY

Author: Acting Chief Executive Officer

Attachments: 1 Investment Policy 2022-23

PURPOSE (EXECUTIVE SUMMARY)

To adopt the Investment Policy for the 2022/23 Financial Year.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under section 191(1) of the *Local Government Regulation 2012* (“**LG Reg**”), Council must prepare and adopt an investment policy for a financial year that outlines:

- (a) Council’s investment objectives and overall risk philosophy; and
- (b) Procedures for achieving the goals related to investment stated in the Policy.


A draft Investment Policy is attached to this Report. It is substantially similar to the 2020 Investment Policy, with updates to confirm compliance with section 191 of the LG Reg.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council pursuant to section 191(1) of the *Local Government Regulation 2012*, adopts the Investment Policy attached to this report for the 2022-23 financial year.



MORNINGTON SHIRE COUNCIL
Investment Policy
RESOLUTION NO. VERSION V2

This is an official copy of the **Investment Policy of Mornington Shire Council**, made in accordance with the provisions of the Local Government Act and Regulations, Public Records Act, Mornington Shire Council’s Local Laws, Subordinate Local Laws and current Council Policies.

The Investment Policy is a Statutory Policy.

Statutory policies are prepared in response to legislative requirements and mandate employee behaviour. This Policy is approved by the Mornington Shire Council for the guidance of Council and Council staff.

DOCUMENT VERSION CONTROL			
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	12/07/2021	2021/07-9.1.4	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
V2	28/07/2022	2022/	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
			<div style="display: flex; justify-content: space-between; align-items: center;"> EXPIRY 30/06/2023 </div>



**MORNINGTON
SHIRE COUNCIL**

**MORNINGTON SHIRE COUNCIL
Investment Policy
RESOLUTION NO. VERSION V2**

Objective

The purpose of this policy is to outline Council's Investment Policy for the purposes of section 191 of the Local Government Regulation 2012.

The purpose of this policy outlines the Council's investment objectives and the process used for investing Council's funds.

Scope

This policy applies to the investment of all cash holdings of Mornington Shire Council.

Policy Statement

Investment Risk Philosophy

Council maintains a conservative and risk averse investment philosophy for its surplus cash investments. As the custodian of public monies Council chooses to secure its capital base but take the opportunity to produce revenue from cash assets as far as possible within established risk averse constraints.

Prudent Person Standard

The standard of prudence is to be used when managing the overall portfolio. Investments will be managed with the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons. This includes having in place appropriate reporting requirements that ensure the investments are being reviewed and overseen regularly.

Council Officers are to manage the investment portfolios not for speculation, but for investment and in accordance with the spirit of this Investment Policy. Council Officers are to avoid any transaction that might harm confidence in Council. They will consider the safety of capital and income objectives when making an investment decision.

Ethics and Conflicts of Interest

Council Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This includes activities that would impair the investment officer's or employee's ability to make impartial decisions as outlined in Council's Code of Conduct. This policy requires that Council Officers disclose to the Chief Executive Officer any conflict of interest or any investment positions that could be related to the investment portfolio.

Delegation of Authority

Authority for implementation of the Investment Policy is delegated by Council to the Chief Executive Officer in accordance with sections 257 and 259 of the Local Government Act 2009.



**MORNINGTON
SHIRE COUNCIL**

**MORNINGTON SHIRE COUNCIL
Investment Policy
RESOLUTION NO. VERSION V2**

Authority for the day to day management of Council's Investment Portfolio is delegated by the Chief Executive Officer to the Executive Manager Financial and Human Services and subject to regular reviews with the Chief Executive Officer.

Investment Objectives

- To maximise earnings with funds not immediately required for financial commitments.
- To invest funds at the most advantageous rate of interest available to it at the time, for that investment type, and in a way that it considers the most appropriate given the circumstances; and
- To preserve capital.

Preservation of Capital

Preservation of capital shall be the principal objective of the investment portfolio. This can be achieved by managing credit and interest rate risk with given risk management parameters and avoiding any transactions that would prejudice confidence in Council or its associated entities.

Credit Risk

The amount invested with any one financial institution should be in accordance with the Credit Risk Guidelines as described in Table 2. Credit risk will be minimised by Council by pre-qualifying all institutions with which we do business, diversifying the portfolio and limiting transactions to secure investments.

Interest Rate Risk

Minimising the risk of a change in the market value can be managed by maintaining Council's investment portfolio in line with cash flow requirements and limiting investments to short term investments.

Maintenance of Liquidity

This refers to Council's ability to access funds in the short-term to meet its day-to-day liquidity requirements. Council will seek to minimise the costs of failing to adequately manage its day-to-day liquidity needs through maintaining daily for next week, weekly for the next month, monthly and annual cash forecasts, establishing and maintaining an appropriate cash balance in the transactional banking account, establishing and maintaining a procedure for evaluating investment options for surplus funds and a list of approved investments for short term cash surpluses.

Return on Investment

The investment portfolio is expected Return on investments to achieve a market average rate of return, considering Council's risk tolerance, current interest rates, budget considerations, and the economic cycle. Any additional return target set by Council will also consider the risk limitations, prudent investment principles and cash flow characteristics identified within the Policy.



**MORNINGTON
SHIRE COUNCIL**

**MORNINGTON SHIRE COUNCIL
Investment Policy
RESOLUTION NO. VERSION V2**

Council should ensure it achieves value for money or a competitive price after considering the costs of the investment.

INVESTMENT PARAMETERS

Investable Funds

For the purposes of this policy, investable funds are Council's cash holdings available for investment at any one time.

The investable funds should match the cash flow needs of Council deemed by the Chief Executive Officer after preparing Council's annual budget and cash flow forecasts. Once it is determined that the cash flow forecast can be met, surplus funds may be invested for an appropriate period.

Portfolio Investment Parameters

The structure and features of Council's investments are to be consistent within the time horizon, risk parameters, liquidity requirements and operational guidelines of Council asset out below.

Quotations on Investments

Except for investments with the Queensland Treasury Corporation Capital Guaranteed Cash Fund, not less than three quotations shall be obtained from different authorised institutions when an investment is proposed.

In assessing the fair value of quotes obtained, the risk of the entity providing the return must be considered. The Fair Value Calculator provided by the Queensland Treasury Corporation is used to assist in this evaluation.

Maturity

The maturity structure of the investment portfolio will reflect a maximum term to maturity of one year and include an interest rate reset of no longer than six months (185 days).

Authorised Investments

Council is allocated Category 1 Investment Powers under the Statutory Bodies Financial Arrangement Act 1982. All investments must be denominated in Australian Dollars and undertaken in Australia. All investments undertaken by Council should be in accordance with the authorised investments definitions and restrictions as specified throughout this policy.

The prescribed investment arrangements are QIC Cash Fund, QTC Capital Guaranteed Cash Fund, QTC Debt Offset Facility, QTC Fixed Rate Deposit (up to 12 months) and the QTC Working Capital Facility.

Prohibited Investments

In line with Part 6 Statutory Bodies Financial Arrangement Act 1982, the following investments are prohibited by this Investment Policy:



**MORNINGTON
SHIRE COUNCIL**

**MORNINGTON SHIRE COUNCIL
Investment Policy
RESOLUTION NO. VERSION V2**

- Derivative based instruments (excluding floating rate notices)
- Principal only investments or securities that provide potentially nil or negative cash flow
- Standalone securities that have the underlying futures, options, forward contracts and sways of any kind, and
- Securities issued in non- Australian dollars

INTERNAL CONTROLS

New Investment Products

No new investment products will be allowed until a full risk assessment has been undertaken by management. These assessments will be signed off by the Chief Executive Officer and reported to Council.

Reporting

The Chief Executive Officer will report to Council annually, detailing the investment portfolio in terms of performance and counterparty exposure.

Relevant Legislation

1. Statutory Bodies Financial Arrangements Act 1982
2. Statutory Bodies Financial Arrangements Regulation 2007
3. Local Government Act 2009
4. Local Government Regulation 2012

Variations

Council reserves the right to vary, replace or terminate this policy from time to time.

Graham King
Acting Chief Executive Officer

9.3 DRAFT REVENUE POLICY

Author: Acting Chief Executive Officer

Attachments: 1 Revenue Policy 2022/23

PURPOSE (EXECUTIVE SUMMARY)

To adopt the Council's Revenue Policy for the 2022/23 Financial Year

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council is required to adopt a revenue policy under section 193 of the *Local Government Regulation 2012* ("LG Reg") for a financial year which must state:

- (a) the principles that the local government intends to apply in the financial year for:
 - i. levying rates and charges; and
 - ii. granting concessions for rates and charges; and
 - iii. recovering overdue rates and charges; and
 - iv. cost-recovery methods; and

- (b) if the local government intends to grant concessions for rates and charges—the purpose for the concessions; and

- (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

The revenue policy may state guidelines that may be used for preparing the local government's revenue statement.


A draft Revenue Policy is attached to this Report. It is substantially similar to the 2020/21 Revenue Policy, but has been reviewed to ensure compliance with section 193 of the LG Reg.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council adopt the Revenue Policy attached to this report for the 2022/23 financial year.



MORNINGTON SHIRE COUNCIL
 Revenue Policy
 RESOLUTION NO. VERSION V6

This is an official copy of the **Revenue Policy** of **Mornington Shire Council**, made in accordance with the provisions of the Local Government Act and Regulations, Public Records Act, Mornington Shire Council’s Local Laws, Subordinate Local Laws, and current Council Policies.

The Revenue Policy is a Statutory Policy.

Statutory policies are prepared in response to legislative requirements and mandate employee behaviour. This Policy is approved by the Mornington Shire Council for the guidance of Council and Council staff.

DOCUMENT VERSION CONTROL			
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	29/6/2015	169/2015	Responsible Officer Manager Finance Description Statutory Policy
V2	29/6/2016	2016/112	Responsible Officer Manager Finance Description Statutory Policy
V3	21/6/2017	2017/110	Responsible Officer Manager Finance Description Statutory Policy
V4	27/6/2018	2018/116	Responsible Officer Manager Finance Description Statutory Policy
V5	12/07/2021	2021/07-09.1.1	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
V6	28/07/2022	2022/	Responsible Officer Executive Manager Finance and Human Services Description Statutory Policy
			EXPIRY
			30/06/2023



**MORNINGTON
SHIRE COUNCIL**

**MORNINGTON SHIRE COUNCIL
Revenue Policy
RESOLUTION NO. VERSION V6**

Objective

In accordance with Section 193 of the *Local Government Regulation 2012*, Council is required to prepare a Revenue Policy each financial year. The Revenue Policy is intended to be a strategic document. Its adoption, in advance of setting the budget, allows Council to set out the principles that it will use to set its budget and to identify in broad terms the general strategy to be used for raising revenue.

The revenue policy sets out the principles used by Morrington Shire Council, in 2021/2022 for:

1. the levying of rates and charges.
2. the granting of concessions for rates and charges; and
3. the recovery of overdue rates and charges; and
4. the cost recovery methods.

As Council is unable to levy rates on properties in the Morrington Shire area all reference to "rates and charges" in this policy shall mean the provision of utility and separate charges only.

Scope

This policy is Council's Revenue policy for the 2022-23 financial year, pursuant to section 192 of the *Local Government Regulation 2012*.

Policy Statement

Principles to be applied in levying rates and charges for the 2021/2022 financial year.

In levying rates and charges due consideration must be given to:

- The objectives outlined in Council's Corporate Plan
- The statutory obligations as outlined in the Local Government Act 2009
- The statutory obligations as outlined in the Local Government Regulation 2012
- The needs and expectations of the community
- The expected change in prices for goods and services
- The ability of the community to pay and
- The ten-year strategic financial plan.

Utility Charges

Sewerage, Waste and Water supply charges are to be levied based on services provided and the cost of providing and continuing those services, such that those receiving the service pay without subsidy from other funding sources where possible.

**MORNINGTON
SHIRE COUNCIL****MORNINGTON SHIRE COUNCIL
Revenue Policy
RESOLUTION NO. VERSION V6****Separate Charges**

A separate charge is levied where it is identified that a particular section of the community benefits from certain activities or services.

General Rate

Council does not levy a general rate as the Shire contains no applicable rateable land.

Concessions

Council relies heavily on external funding and would diminish its financial viability were concessions granted for rates and charges. This policy does not support granting any concessions

Recovery of Overdue Rates and Charges

Overdue rates and charges must be pursued to support both equity between payers and Council financial viability.

Cost Recovery Fees

In accordance with section 97 of the *Local Government Act 2009* a fee charged by way of performance of certain statutory requirements must not be charged at more than the cost to Council of taking the action for which the fee is charged.

Relevant Legislation

1. Local Government Act 2009
2. Local Government Regulation 2012

Variations

Council reserves the right to vary, replace or terminate this policy from time to time.

Graham King
Acting Chief Executive Officer

10 CONFIDENTIAL REPORTS

Nil

11 CLOSURE