



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 20 April 2022
Time: 9AM
Location: Council Chamber
Mission Road
Gununa

BUSINESS PAPER

Ordinary Council Meeting

20 April 2022

Graham King
Acting Chief Executive Officer

To empower our Community – Our people
To feel solid and strong like the rock in Mundalbe
To taste and hear the breaking waves of change
To establish clean, safe, healthy lifestyles togetherness
Pride and respect for each other in our culture, achievements and successes.
To see and smell the compassion and peacefulness of our community

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Nil

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1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waayi, Gangalidda and Garrawa people who share our homelands.

3 PRESENT**4 LEAVE OF ABSENCE****5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF****6 CONDOLENCES AND MEMORIALS****7 CONFIRMATION OF MINUTES**

Nil

8 DEPUTATIONS

9 ACTION SCHEDULE

9.1 ACTION ITEMS AS AT 20TH APRIL 2022

Author: Acting Chief Executive Officer

Attachments: 1 Action Report Current as at 6 December 2021

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with a review of the Action Schedule

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The last time Council reviewed the Action Schedule was in October, 2022. The following comments are given:

- **State Government Funding \$2.35M for Community Housing** – Underway and reported in the Housing Manager’s Monthly Council Report – *recommended for removal*
- **Horse Containment and Fencing Program** – for discussion
- **Disposal of machinery surplus to Council** – April 2022 Report – *recommended for removal*
- **Gununa Cemetery** – survey of cemetery to be done and all plots identified.
- **Housing Investment Plan \$7.328M** – Planning underway and reported in the Housing Manager’s Monthly Council Report – *recommended for removal*
- **Burial Assistance** for the return of deceased persons back to Island – ongoing
- **Long Term Asset Management Plan**
- **Local Government Compliance Checklist**
- **Corporate Plan**
- **Council’s Security Contract** – Council resolved at its March 2022 Meeting to call tenders for Security Contract for 12 months and further that the existing contractors be engaged to provide surveillance on costs for seven days from 6am to 6pm.
- **Provision of Men’s Shed** – Included in the Housing Investment Shed \$7.328M project and as reported in the Housing Manager’s Monthly Report – recommended for removal
- **Commercial other Liquor Licence – on-going** – *recommended for removal*
- **Introduction of an Alcohol Carriage Limit to Mornington** – *recommended for removal*
- **Records Management**
- **Staff Reports – Infrastructure and Technical Services** – post fire Lardil Street – *recommended for removal*
- **Warehouse Report / Barge Load area**
- **Preliminary discussion on ILUA for GRAC Lands**

- Improving barge services/barge service Review
- Gununa Youth Camp – *recommended for removal*
- Plaque to recognise families of the original settlement
- Jalaa Show Day – ongoing – *recommended for removal*
- Local Disaster management Plan – adopted October, 2021 – *recommended for removal*
- Evacuation Sub Plan – Adopted October, 2021 – *recommended for removal*
- Building Our Regions – Application completed – *recommended for removal*
- Fisheries Licences Gulf of Carpentaria – Green Zone
- Council’s Funeral and Undertaking Role – ongoing
- Future liquor licence options – Tavern
- Electoral Commission Advice on 2020 Election – *recommended for removal*
- New Sustainability Framework for Queensland Councils – *recommended for removal*
- Mornington Island Nursing Home – URGENT
- Traffic calming device Wardirrkan Street – *recommended for removal*
- HR Applications completion rates
- HR External Training
- HR Apprenticeship Training and Development
- Contractors Superannuation payments – *recommended for removal*
- Councillor Fee overpayments – ongoing
- Receivables recoverability – ongoing
- Mirabou Pty Ltd – ongoing
- Housing for Kyle Yanner – *recommended for removal*
- Proposed Bynoe and Council Workshop Agreement

February/ March 2022 Items to be included:

- Policy to support local residents in achieving excellence in an activity in in which they have received high recognition
- Resolution 2022/42 – Headstones for past Chairman/Mayors. Council authorised headstones to be provided on all past Chairman/Mayors who are buried in the Mornington Island Cemetery in recognition of their significant contribution to Community life.

- 2022/48 Indigenous Knowledge Centre – Investigation of suitable accommodation for such a Centre.
- 2022/53 Community WiFi – Enter into an agreement with NBN to locate a Sky Muster Satellite in the Community at a suitable location.
- 2022/64 Lelka Murrin Tavern Concrete Driveway – Approved emergent expenditure to undertake repairs to the road access to the laundry.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the Report and authorise the removal of the above items recommended for removal and include the February and March Items.

TASK NAME	RESOLUTION NUMBER	RESOLUTION DATE	RESOLUTION	ASSIGNED TO	UPDATES
STATE GOVERNMENT FUNDING - \$2.35 MILLION FOR COMMUNITY HOUSING	2020/24 combined with 2021 /08-02 (18 08 2021)	24/01/2020	<p>That provide advise and direction on:</p> <ol style="list-style-type: none"> 1. That Council act as principal contractor for the roll out of the \$2.35 million housing program, 2. That Council nominate - construction of a new 3 bedroom dwelling at 152 Lardil Street, "shovel ready" works at proposed sub-division at lots 925 and 926 Lardil St and "plug ins" as works to be carried out under the program 3. That Council provide estimates of funding breakdown for each of the 3 separate components of the \$2.35 million housing program as soon as details become available to the Department of Housing and Public Works (HPW) 4. That Council nominate the following funding requirements for the program - 30% payment when signing the agreement, 60% payment when design and land have been finalised and 10% payment on completion, 5. That Council endorse HPW to continue as the tenancy management body for Mornington Island, including the additional housing provided by this program <p>That Council make representations to the Minister for Communities and Housing regarding approval process for the interim Capital Works, as it is causing frustration in Council on constructing much needed housing in Mornington Shire Council. Further that the Director General, Department of Communities and Housing set out, clear process for approval of building design for the 7.3m, Capital Works Program to ensure local Community input is maximised and duplication of designed approval abolished.</p>	Housing Manager	<p>13 November 2020 - A meeting with the Technical Working Group (TWG) revealed that this project has not progressed as Council has elected to undertake the proposed works. Due to the significant change over in staff this had not been relayed to the new Council. The agreed works are made up of 3 projects:</p> <ol style="list-style-type: none"> 1. New 3 bedroom house on 152 Lardil St – existing house to be demolished by DHPW 2. Civil and infrastructure works on Lots 925 & 926 3. Provide plug ins for up to 10 properties – 8 currently proposed <p>Preparations will now begin to progress this project as a priority.</p> <p>9 February 2021 - Council has now determined to provide 2 x 3 bedroom duplexes on Lot 152 Lardil St . Plugins to be used for the remaining funding.</p> <p>Further works associated with Lots 925 & 926 to be transferred to the next program of \$7.328M.</p> <p>21 April 2021 - ongoing</p> <p>18 May 2021 - Planning is now for 5 bedroom houses across the board</p> <p>June - Discussed at Tech Working Group meeting, progressing with 5 bedroom concept with extra toilet.</p> <p>July - Update given at this meeting - 5 Bedroom duplex was approved. The plugins and duplex scheduled to begin next month.</p> <p>September - Letter sent to Minister and Director General approving long delays in approving design and seeking from the state government greater local autonomy.</p> <p>Meetings held with State Directors between the Mayor, Housing Manger and Acting CEO. The 5 bedroom units can now be finalised November: Demolition of 152 Lardil including asbestos removal will be started in next month to allow for two 5 bed duplexes planned December: Demolition of 152 Lardil scheduled to commence 10 January 2022</p>
HORSE CONTAINMENT AND FENCING PROGRAM	2021/07-30 combined with 2021/01-20 (13 06 2021) Rodeo grounds alternate Horse Holding Area	21 July 2021	<p>Receives and notes the report: supports the allocation of materials and labour to complete both the fencing program and stock watering system. That Council resolves to undertake the works required to install a temporary fence for the control and containment of the horses roaming unrestrained within the township of Gununa and further the primary labour for the works be supplied via a Youth Program.</p>	Executive Manager, Infrastructure and Technical Services	<p>Council supports the allocation of materials and labour to complete both the fencing program and the stock watering system.</p> <p>Fencing completed and portable water being connected to the block.</p> <p>Desexing within 12 months - Local Law now in place for CEO direction unless an exemption approved. Meeting to be arranged with horse owners to explain local law.</p> <p>Contractor Vet to complete desexing at an arranged time on Island.</p> <p>July update made at meeting - completed race, rages and first part of fencing. Water to this area is progressing.</p> <p>Update on allocating of materials and labour to complete fencing program & stop watering system.</p> <p>October update: Fire affected grass availability and damaged pipes for water supply to the grounds.</p> <p>ACTION: Call a meeting of the Horse Owners for November 2021.</p> <p>November: Water supply not completed parts ordered Works continuing on damaged pipeline</p> <p>December: Get rodeo grounds ready then call meeting with Owners. Owners to help foot the bill. 1. Write a letter to the Pig Owners - take care, contain or surrender. 2. Community meeting with horse owners give them up/sell off or euthanise. Red horse/Green horse. 3. Dogs - CEO Need a Strategy for dogs -Red dog, Green dog.</p>

DISPOSAL OF MACHINERY - SURPLUS TO COUNCIL	20-11/21	18 November 2020	<p>1. That Council accept the staff request of additional time to enact resolution 20-10/16 to allow a further review of plant identified for disposal.</p> <p>2. Upon determining the revised equipment disposal list, Council seek advice from an appropriately qualified person for indicative market values of the equipment.</p>	Executive Manager Infrastructure & Technical Services	<p>21 April 2021 Awaiting delivery of a new grader, after which tyres can be switched to an old grader. New Roller and Pad Foot needed, need routine work schedule including equipment book in / out system.</p> <p>May 2021 The new Grader has completed its workshop inspection, the tyres still have to be changed and once this has been completed the unit will be transported to the island.</p> <p>18 May 2021 No capacity to repair excavator due to staffing issues (no qualified mechanic). Allowance included in budget for transport of decommissioned plant off Island</p> <p>June Tyres fitted on grader, new grader still awaiting shipment to the island. Trying to get old plant moving to improve resale price. Allowance included in 2021/22 budget bid for shipment/sale.</p> <p>July Verbal update to be made at meeting</p> <p>October - update to be given December: Adam and David to complete valuations and disposal</p>
GUNUNA CEMETERY REPORT	2021-01/26	27 January 2021	<p>That Council:</p> <ol style="list-style-type: none"> Note and receive this report; Support the submission of an application for funding to complete the proposal to be considered as part of the 2021/22 budget; Consider the delivery of this project and the costs associated as a part of its 2021/22 budget considerations Renegotiate and clarify the formal Landcare Management Agreement with Bynoe with Key Performance Indicators (KPIs) to be set by mutual agreement for a period to be determined; and A formal Interment Plan and Register is developed by Council involving the community that fulfils the regulatory requirements and incorporates the cultural needs of the site. 	Executive Manager Infrastructure & Technical Services	<p>21 April 2021 Scheduled works to be included in 2021 / 22 budget bid</p> <p>18 May 2021 Costs to be included in 2022 budget bid, noting Bynoe is responsible for maintaining the old cemetery. Fire breaks to be discussed with the Rangers by the Executive Manager Infrastructure and Technical Services</p> <p>June To be included in budget</p> <p>August - update given</p> <p>July Verbal update to be made at meeting</p> <p>September verbal update given ACTIONS: 1. Contact Nick Barnes to established where people buried 2. Update and Maintain the burial register November: Tech Services Admin Officer assembling the file December: Get elders on site to identify known grave sites - Councillor Thomas and Claire fro Tech Services.</p>
HOUSING INVESTMENT PLAN - \$7,328,042	2021-03/07	17 March 2021	<p>That Council:</p> <ol style="list-style-type: none"> Receive and note report; Commence planning to identify the land and types of housing to construct from its allocation of \$7,328,042 and complete Housing Investment Plan 2020/21; and Form a Committee consisting of the Mayor, Deputy Mayor, and Councillor Thomas together with Executive Manger Infrastructure and Technical Services, Infrastructure Services Group Manager and Manger Housing to finalise the Housing Investment Plan for Council's consideration 	Housing Manager	<p>April - 2021 -ongoing</p> <p>July Verbal update to be made at meeting</p> <p>September - update given in Housing Manager Report</p> <p>October - update to be given report drafted ready for sign off by CEO CEO for consideration and sign off</p> <p>November: HIP December: Plan with</p>
BURIALS ASSISTANCE ACT 1960	2021/06-05	16 June 2021	<p>That Council refer the letter received from the Attorney-General and Minister for Justice setting out the response to Council's request for funeral financial assistance for the return of deceased persons to the Island to the Premier, objecting to the Burials Assistance Act 1960 where it contemplates that the burial or cremation will take place where the death has occurred, as it strongly ignores Indigenous traditions for loved ones to be returned to community for burial. Further, that the Minister's letter be referred to the Member for Traeger Rob Katter MP to make representations to the Premier on Council's behalf</p>	CEO	<p>Discussions with Debbie Dixon-Searle have been ongoing and she informed Council that the licence is progressing. September - to be completed 9 September 2021 - Comments need to be sought from stakeholders like CJG, Police, RO of OLGR and DSDSATSIP. This pr</p>

LONG -TERM ASSET MANAGEMENT PLAN	2021/06-16	16 June 2021	A report be made to the meeting of Council on 18 August 2021, providing an update on the development of a Long-term Asset Management Plan as required by legislation.	Governance- Coordinator FINANCE	July - Verbal update to be provided at meeting September - A Contract Governance Officer has now been appointed and will be on the Island shortly October: Report to Council 20/10/2021 - Proposed that a project plan be tabled at a future Council meeting November: Update anticipated in December. December - Reassigned from Governance to Finance
COUNCIL SECURITY CONTRACT	2021/66	20/20/2021	1. The Executive Manager, Finance and Human Services to call tenders for Security Services covering Council assets 2. Council meets with Mornington Island Police to discuss the current break-ins and other security breaches in the Township; and 3. that the CEO make representations to the Government Champions regarding the hours of operation of the Mornington Island Police with the intention to increase the hours of operation to 24 hours.	Executive Manager, Finance and Human Services	September - Executive Manager Infrastructure & Technical Services to progress spread of hours through the workshop to included night shift and priority given for construction of new fence as per budget. 14/9/21 - Contract Security Company to start patrols of Workshop and Council buildings. Long term plan to have Caretaker positions appointed as part of 5 year plan in helping community appointed positions. October: update to be given. Resulted in the new resolution 2021/66 November: Quotes received for security costing will be plus or minus \$90K per month. Once security fencing erected around VAC, cost will reduce to \$25K per month.
COUNCIL BARGE OPERATION	2021/07-09	21 July 2021	That Council authorise the Acting CEO to make arrangement for the survey of Council's Barge "WURRURKU" and undertake the necessary investigation into how a barge operation could be implemented between Mornington Island and Burketown and provide Council with an operational plan and associated budget for such operations.	CEO/Executive Manager, Infrastructure and Technical Services	CEO to do an operational plan and associated budget and report to council at next meeting. September - Barge has both motors running. Arrangments are being made to test drive the barge up the channel. Once complete, Jones' Marine Services, Karumba will be contacted for servicing and equipment in rediness for survey. The Community Development Officer is working to secure short and long term qualified skippers and crew. October: Update on carriage limit, transport and storage of alcohol to be given at meeting 20/10/2021 November: Barge ready for Sea trials December: Re- Survey after Sea trials Barge in the water 2/12/2021
PROVISION OF MENS SHED	2021/07-11	21 July 2021	That Council make representations to the Director General DATSIP for funding to provide a Men's Shed in Gununa, to run such programs as Alcoholics Anonymous and Narcotics Anonymous and further to that Council investigates suitable sites for such a facility.	CEO / Community Development Officer	That Council puts in an application for funding to DATSIP. September - forward request to DATSIP and made enquires with Gununamanda Store October update to be given 20/10/2021 November :Gununamanda Store: Unlikely to use current shed as a possible facility due to a range of issues however the final confirmation will come after their next Board meeting scheduled shortly. DSDSATSIP funding: No application has been received to date. Grants are available. CSP updated to reflect the need for a Mens Shed. Enquiries have been made with Mens Shed Australia. December: Violet to follow up lease of shed from shop - Store board meeting still not been held
"COMMERCIAL - OTHER" LIQUOR LICENCE	2021/07-12	21 July 2021	That Council authorise the Acting CEO to confirm with office of Liquor Licensing Regulation, Council's recommendations for the consumption of alcohol under the Commercial other – Motel/Restaurant Licence.	Community Development Officer	Dicussions with Debbie Dixon-Searle have been ongoing and she informed Council that the licence is progressing. September - to be completed 9 September 2021 - Comments need to be sought from stakeholders like CJG, Police, RO of OLGR and DSDSATSIP. This process is yet to commence. OLGR seeks stakeholder comments. OLGR have requested clarification to the bar servery areas in relation to the restaurant and trading hours relating to serving of alcohol. October update to be given at meeting 20/10/2021 November: Stakeholder comment period has ended. A range of objections have been received. OLGR have agreed to a workshop to be held face to face with objectors and Debbie Dixon-Searle facilitating. An invitation has been sent out. December: Objections to be heard 14 December
INTRODUCTION OF AN ALCOHOL CARRIAGE LIMIT TO MORNINGTON	2021/07-13	21 July 2021	That Council receive and note the report. That Council authorise the Acting CEO to apply for Commercial Other Subsidiary off Licence for the Barge Shed, Post Office and Restricted Area Permit to allow for the community bus to carry more than the individual Carriage Limit per vehicle	CEO / Community Development Officer	Applications have been made. 9 September 2021 - Council are not the licensee for the Post Office and are unable to apply on their behalf. The licensee has been advised of the requirement in anticipation of the carriage limit and Debbie Dixon-Searle will help guide them. All other licences have now been completed and submitted to OLGR. October update to be given at meeting 20/20/2021 November: Barge Shed area licence has an objection to resolve. Completion of the purpose built structure required. For the community bus, a Risk Assessment Management Plan is now required. OLGR have made a suggestion on recruitment of Community Bus Driver to have a security license. December: 4 conditions to meet - secure area, bus driver with RSA, PO licence to receive and debrief of objections 14/12
STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES - POST FIRE LARDIL STREET	2021/07-28	21 July 2021	That Council notes and receives this report And that Council support the efforts of interested members of the public in obtaining exemptions to the Blue card requirement with assistance from the local Police. That the Council lobbies the QFRS and its local Member of Parliament for a upgrading or creation of a Urban Fire Brigade for Mornington Island also contact Qld Rural Fire and Rescue department.	Executive Manager of Infacstruture & Technical Services	Executive Manager, Infrastructure and Technical Services to obtain information on blue card requirements and follow up on behalf of Council regarding the upgrading of a Urban Fire Brigade. November: Referred to Local Disaster Management Group for comments Mayor /CEO to call LDM Group meeting and discuss this issue following the meeting

WAREHOUSE REPORT/ BARGE LOADING AREA	2021/07-27	21 July 2021	That Council Notes and receives this report. That Council investigates future fund raising for redevelopment of the barge loading area and concrete ramps and that the Executive Manager, Infrastructure and Technical Services prepares a project plan and costings.	Executive Manager of Infrastructure & Technical Services	Executive Manager, Infrastructure and Technical Services to investigate future fund raising for the development of the barge loading area and concrete ramps. December: Assessment of Ramp and restablisation required by structural engineer - Consultant engaged
PRELIMINARY DISCUSSION ON ILUA FOR GRAC LAND	2021/07-32 2021/88	21 July 2021	That Council authorise Acting CEO to commence investigation to establish a Land Use Agreement with GRAC. No quorum 20/10/2021 - Resolution 2021/87 Council delegates the decision on the matter under section 257 (1) (b) of the Local Government Act 2009, to the Chief Officer	CEO	September - Refer to Acting CEO report in the agenda October: Refer to Confidential report 16.4 at meeting 20/10/2021. Failure to get a quorum for this issue for second meeting in a row. December:
IMPROVING BARGE SERVICES/ BARGE SERVICE REVIEW	2021/07-33	21 July 2021	That Council receive and note the report. That Council investigates options for improving barge services to Mornington Island to ensure the most effective and efficient barge services to the island in the future. Update 20/10/2021 Resolution 2021/55 Barge Service Review - That Council receive the report and consideration be given to including the cost of the Barge Service Review at the 2021/22 six month budget review stage.	CEO/ Executive Managers	Council investigates options for improving barge services to Mornington Island to ensure the most effective and efficient barge services to the island in the future. September - Acting CEO has discussed a proposal with PEAK Services on this matter. November: Confidential report to Ordinary meeting 17 November. December: Matter to be considered at 6 month budget review
GUNUNA YOUTH CAMP	2021/08-03	18 August 2021	1That Council receives report: 2.That Council authorise the Mayor's proposal for a Youth Camp to be an approved Council event. Further that a program of events be developed for this Youth Camp. 3.That Council grant leave of absence to the Mayor for the duration of this event and that Deputy Mayor Rogers be appointed Acting Mayor. 4That Council ask relevant Community Organisations for donations and assistance for the conduct of such an event and authorise Council to provide essential equipment such as fuel for the Youth Camp	Mayor , Community Development Officer, Acting CEO, Executive Infrastructure & Technical Services	1.Program of events be developed for this Youth Camp. 2. Council ask relevant Community Organisations for donations. 3.Council to provide essential equipment such as fuel for the Youth Camp September - When is camp to be held? - ongoing 9 September 2021 - Details of a similar camp held last year has been received. Details of Gununa Youth Camp are still being discussed. On hold at present
PLAQUE TO RECOGNISE FAMILIES OF THE ORIGINAL SETTLEMENT	2021/51	15 September 2021	That Council obtain the necessary approvals from GRAC for the provision of a plaque and that a group of Elders be assembled to design the plaque recognising the original settlement and an estimated cost be undertaken. Further that approval be obtained from GRAC for the placing of rubbish bins in a suitable location near the Tamarind tree and also Shade tree opposite the cemetery and near communal fishing and swimming spots and be included in the annual budget for Parks and Gardens.	Community Development Officer	November: Cr Bobby Thompson confirmed that a group of Elders had been assembled. Discussion still to be held to design the plaque. Inspection required with Tommy Wilson before final confirmation of placement for bins and plaque from the GRAC board. December:All names now collected. Meeting to be called to design the plaque.
JALAA SHOW DAY	2021/66	20-Oct-21	That Council call a meeting of all relevant service providers on the Island in order to plan for the public show day in 2022.	Executive Manager, Finance and Human Services/CDO	November: Meeting to be called with service providers after discussion with Farrah Linden.Potential NAIDOC funding available December: Meeting to be arranged mid-Jauary when everyone returns.
FISHERIES LICENCES GULF OF CARPENTARIA - GREEN ZONE	2021/57	20/10/2021	That Council request both the Queensland and Federal Governments to, permanently close commercial fishing by creating a green zone covering the area from Leichhardt River back to Tully Inlet on the Northern Territory/Queensland border which cover Gangalidda, Yangkail, Kaiadilt and Lardil Indigenous Area and Sea Claim Area and extend the protected area to 20kms.	CEO	
COUNCIL'S FUNERAL AND UNDERTAKING ROLE	2021/59	20/10/2021	That Council note and received the Report and the CEO continue discussions with Invocare to obtain further information Community funeral funds	CEO	
FUTURE LIQUOR LICENCE OPTIONS - TAVERN	2021/61	20/10/2021	That Council receive and note the report and further, that Council authorises the CEO to advertise for a General Manager of the Lelka Murrin Tavern.	Community Development Officer	November: There are ongoing discussions in creating the position description for the General Manager. The restaurant needs to be operational for the licence to be approved and the plan is to advertise the position once kitchen works are completed and operational.

MORNINGTON ISLAND NURSING HOME	2021/73	20/10/2021	In respect to Mornington Island Nursing Home, that Council authorise the works as outlined, to be completed as part of the 2021/22 capital works expenditure and a review of the current capital expenditure priorities to be made and submitted to Council for approval. Further, that the Housing Manager discuss the proposed works with Gidgee Healing under the existing lease agreement.	Housing Manager	November: Meeting to discuss issue arranged with Manager of Gidgee Healing when next on Island. Discussion with lawyer have occurred regarding the lease
TRAFFIC CALMING REQUEST WARDIRKAN STREET	2021/76	20/10/2021	That Council supports the installation of the traffic calming devices for Wardirkan Street, Mornington Island from existing operational funding.	Executive Manager, Infrastructure and Technical Services	November: Parts ordered December: To be included in current R2R funding submission with results anticipated mid January 2022 Work scheduled for end of January 2022
HR EXTERNAL TRAINING	2021/80	20/10/2021	That the CEO investigates options for the potential of external training in Council with private industry for all apprentices to improve work experience and skill sets and provide an estimated cost to implement.	CEO/Human Resources Manager	Internal HR audit undertaken
HR APPRENTICESHIP TRAINING AND DEVELOPMENT	2021/81	20/10/2021	That Council approach the CEO of Century Mines to explore assistance with apprentice training and development and seek assistance of the WAANYI Joint Venture in this regard.	CEO/Human Resources Manager	November: Contact made with Waanyi Joint Venture re training assistance regarding Coxswain and marine qualifications and hospitality training for Tavern and strategies for apprentices. Seeking to submit proposal to Waanyi , requested criteria to address.
CONTRACTOR'S SUPERANNUATION PAYMENTS	2021/84	20/10/2021	In respect to Contractor's Superannuation payments, that Council make voluntary disclosure to the ATO and confirms its intention to rectify the underpayments	Executive Manager, Finance and Human Services.	November: Awaiting departure of final contractor (Andrew Larsen) - Superannuation calculation then to be finalised, ready for self reporting by Council to ATO. December: System in place to prevent happening in future
COUNCILLOR FEE OVERPAYMENTS	2021/85	20/10/2021	That contact be made with former Councillors to see if a payment plan can be agreed	Executive Manager, Finance and Human Services.	November: One former Council stil to be contacted re the implementation of a repayment plan
RECEIVABLES RECOVERABILITY	2021/86	20/10/2021	That further information be obtained and the matter be tabled at Novembe 2021 Ordinary Council meeting	Executive Manager, Finance and Human Services.	November: Receivables monitored on regular basis - progress made but will take a couple of months to finalise
MIRABOU PTY LTD MOU	2021/88	20/10/2021	That Council advise Mirabou Energy that Council has reviewed the Draft MOU and authorise the CEO to advise the Company of Council's direction in regards to the Draft MOU.	CEO	November: Mirabou by letter 27 October 2021. Mirabou intend to respond in time for December Ordinary meeting
PROPOSED BYNOE AND COUNCIL WORKSHOP AGREEMENT	2021/90	20/10/2021	1. That Council notes the report and that the content of this report remain confidential until such time as an agreement is in place. 2. That Council authorise the CEO and the responsible Council Officer, in conjunction with a member or members of the Council to undertake further negotiations with Bynoe with an aim to formalising the proposal partnership and 3. A report is presented to Council once the details of the agreement are ready to be formalised.	Executive Manager, Infrastructure and Technical Services	November: Meeting held with CEO, 2 Council Exec Managers and Bynoe reps. General agreement to move forward to MOU made by both parties. December: Discussions re additional works including a project management approach leading to an MOU

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

10 MAYOR AND COUNCILLORS REPORTS**10.1 REPORT ON THE QUEENSLAND INDIGENOUS WASTE MANAGEMENT STRATEGY - SITUATIONAL ANALYSIS IDENTIFYING A STAGED IMPLEMENTATION STRATEGY FOR WASTE MANAGEMENT AT THE GUNUNA WASTE REFUSE**

Author: Councillor

Attachments: 1 **Report on the Queensland Indigenous Waste Management Strategy - Situational Analysis, Identifying a Staged Implementation Strategy for Waste Management at the Gununa Waste Refuse**

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of a previous report on the current status of the Mornington Shire Council's Landfill site in relation to the Queensland Indigenous Waste Management Strategy.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The attached Report sets out details of the short-term and medium-term (termed long-term) needs of the Gununa Landfill.

It is urgent that Council seek funding to address the medium-term requirements totalling some \$1.319 Million.

Council also need to allow funding, if grant funding is not available, in its 2022/2023 Budget to commence these more short-term requirements.

Arrangements have been made for the Aboriginal and Torres Strait Islander Local Government Environment Support Program, within the Department of Environment and Science, to attend a deputation with Council at 1030am at the April 2022 Meeting to discuss their program and advise on any assistance they can provide in obtaining State Government financial assistance.

FINANCIAL & RESOURCE IMPLICATIONS

Nil for 2021/23

RECOMMENDATION

That Council include the attached Report for discussion with Minister Scanlon Minister for Environment and the Great Barrier Reef and Mornington Shire Government Champion, at the next Government Champions meeting in early May, 2022.

AGENDA

17.2	REPORT ON THE QUEENSLAND INDIGENOUS WASTE MANAGEMENT STRATEGY - SITUATIONAL ANALYSIS, IDENTIFYING A STAGED IMPLEMENTATION STRATEGY FOR WASTE MANAGEMENT AT THE GUNUNA WASTE REFUSE
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Author: Executive Manager, Infrastructure and Technical Services

Attachments: Nil

CONFIDENTIAL

Section under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 254J of the Local Government Regulations 2012.
Sub-clause and Reason:	Section 254J3(c) the local government's budget;

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to inform the Council of the current status of the Mornington Shire Council's (MSC)-Landfill site in relation to the Queensland Indigenous Waste Management Strategy – Situational Analysis, and its updated review document the Mornington Island Waste Management Strategy- Mornington Shire Council Waste Management, 07-Jun-2019.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The landfill site is located approximately 6 km north of the Gununa township and can be accessed via sealed road, the establishment of the landfill site required the negotiation of a

Memorandum of Understanding (MoU) with the Traditional Owners to cover cultural heritage investigations associated with the exploration, design, and construction associated works and the development of the landfill's site.

Connell Wagner appointed as the Project Managers on 19 February 2008. And construction of the landfill site was undertaken by the release of a Tender in 2009. (Site design and Layout attached below). The site is thought to have commenced operation in 2010 and has the capacity to utilise approximately 6 ha of the site for waste management operations, with an additional 1.3 ha for leachate management.

MSC currently operates the MSC Landfill Facility under a Development Approval (DA) to undertake an Environmentally Relevant Activity (ERA) 60 2(a). IPDEO1209408- Landfill. 50 to 2000 tons per/year.

The MSC Landfill current consists of a compaction/ trench fill facility (2 active trenches) which should be accepting:

- mixed putrescible waste from domestic households;
- limited commercial waste from cafe / supermarket / health facilities;
- limited construction and demolition waste from building and construction activities on the island.

The site should also have areas available for the segregation of:

- garden waste;
- hazardous items including batteries, gas bottles, and fire extinguishers;
- scrap metal (including cars) and light metals;
- construction and demolition materials such as concrete waste.

AGENDA

The site is partially supervised during Council's operating hours and whilst there is a fence surrounding the waste facility, the access to the site is not restricted by gates after hours, and as such the site is theoretically open for receipt of waste products 24 hours per day.

The issue of supervision or 24 hr access seems to result in unauthorised burning of the waste trenches or the intermixing of inorganics into the trenches along with a number of other operational and management concerns.

Some of the current challenges Council is facing regarding waste management at the landfill are:

- the abundance of scraped cars at the landfill and around the Island.
- Litter around the landfill site;
- Correct separation of waste;
- Limited remaining landfill volume within the current trenches and uncertainty regarding future of any extension or development;
- Limited supervision at the landfill, leading to dumping of uncharacterised waste and incorrect separation of waste into the correct waste streams;
- Limited diversion of recyclables from the general household / commercial waste;
- The receiving and treatment of hazardous materials (e.g. batteries, fire extinguishers);
- The treatment of bulky items in the landfill (e.g. whitegoods);
- Uncontrolled burning of waste in disposal trenches;
- The age and condition of the machinery to operate the site; and
- The landfill site is operating on Lot 900 SP237463 which is not Council's land?

One issue that Council has limited power to address is the illegal dumping around the area's leading out the landfill as council has limited or no authority over the land.

A number of operational models have been discussed and the staff are looking for ways in which to control the site better than the current situation and the following is a sample of the short-term and long-term operational goals for the site proposed for the landfill;

Short-term 1 to 2 years

- The construction of a new disposal trench;
- Sorting the current intermix of waste out of the current trenches;
- Achieve separation of the waste into the correct bays;
- Develop a isolation and separation method for the public entering or using the site. (this may be achieved by creating a transfer station isolated from the landfill site)
- Obtain a potable water source for the staff onsite;
- Obtain a storage shed for chemicals and hazard waste with includes an overhead water storage for a safety shower and eye wash;
- Repair fences and install gates;
- Obtain a potable compaction machine for the compression of the general waste, before is placed in the landfill, compression of the plastics after separation;
- The replacement of ageing operational machinery *if possible*;

Most of the short-term activities can be addressed under the operational works and its general budget for the site, the site was constructed to comply with the design and operational model of the original model contain within the Queensland Indigenous Waste Management Strategy – Situational Analysis, and the resulting contract.

The breakdown from that model appears to be an inability to control the site 24 x 7 and the lack of machinery that is either not suitable for its intended job or broken-down, the issues of staff in this area is another point of concern as the supervisor and the line manager are in a continues state of flux having to react to a variable staffing level within the waste management as a whole.

The site was inspected by the EPA in 2016 and number of issues were found, the issues on signage have been addressed, the issues around separation and volumes has not but is a work in progress.

It should be noted that the AECOM report of 2019 stated that the excepted volumes that the landfills working model was based on was to low to be an actual value, upon inspection this would be a correct assumption as the areas loaded or stockpiling waste looks to be greater that the predicted area in the original model.

AGENDA

Pre-compaction of the domestic waste before its installed into the disposal trenches will offset the lack of a suitable trench compactor (the drot) extending the life of the trenches.

The purchase of mobile based plant means that the power requirements fro their operations are included in the unit, a primary consideration given the nature of the site.

The additional overloading of the site will be addressed with the equipment planned to be purchased in the long-term capital program.

The WH&S considerations must be address first, the other issues while they could be considered as secondary issue should be addressed as concurrently as possible.

The estimated capital outlay to completed or obtain the above outside of the operational budget excluding machinery is in the order of;

Transfer Station Slabs	\$	60,000.00
Transfer Station Shelters	\$	75,000.00
Chemical lockup with Safety shower	\$	30,000.00
Gates & fence	\$	85,000.00
Transfer Station Bins	\$	60,000.00
Potable Water	\$	5,000.00
Fire and wet down water	\$	25,000.00
Total	\$	340,000.00

Long-term 3 to 5 years

- The purchase of a portable car compactor;
- The purchase of a tyre shredder;
- The construction of a transfer station at the entry of the landfill site;
- The completed separation of the mixed of the site;
- The investment in the repair of the second garbage truck or its replacement.
- The introduction of recycling collection or separation of the garbage runs between two trucks.
- A regulated waste disposal agreement – and waste tracking for off island disposal;
- A MOU for the removal of the abandon cars across the island;

There are additional ideas and opportunities for the landfill development and management, some of the positives would be with the car compactor as it could also be used for other metals e.g.(appliances, cans, and sheet metal). The resulting metal bricks could be utilised to make walls around the site for separations or wind breaks.

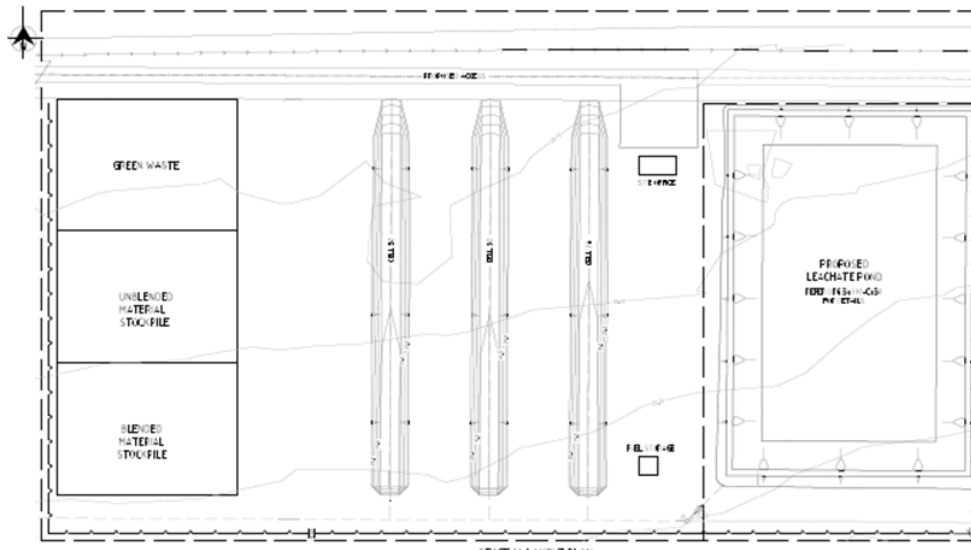
Or hopefully the resulting solid metal crush bricks could be found to be cost effective way of off island disposal as the brick’s weight may have a high enough value to offset the transport cost when sold as scrap the same may be said for the plastic bottle waste and the aluminium cans.

Below are the current estimated costs for the some of the items within the proposed long-term program.

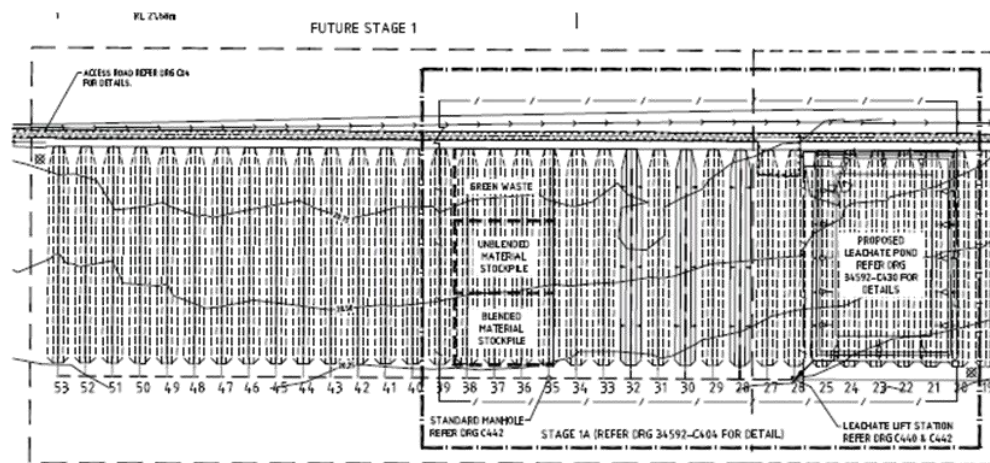
AGENDA

Portable Car Crush	\$	120,000.00	Base model unit cost can go up to \$400,000.00
Tyre shredder and Genset	\$	92,000.00	
Full Transfer Station Ramp for bins	\$	95,000.00	metal bricks and tyres as retaining walls
Second Garbage Truck			
refurbish the body	\$	168,000.00	Existing body
Refit including truck	\$	85,000.00	Replace with second-hand truck
sub total	\$	253,000.00	
30 ton excavator with standard grabber and power magnetic grabber	\$	280,000.00	Priced on the top end of the second-hand market
Replacement Drot with compaction pad foot wheels	\$	220,000.00	
Front end loader 9t lift	\$	189,000.00	
Waste Agreements	\$	45,000.00	May not be able to capitalise the entire costs
MOU Agreements	\$	25,000.00	
Purchase of the Landfills lot		?	
Total ?	\$	1,319,000.00	

The following are the design layouts of the site



AGENDA



*Please note that the landfill site is not on a separate parcel of land and the status of any operational agreements over the land usage are unknown.

AGENDA

Reference photographs



As shown in the photographs above the loading and the mixed waste are having a detrimental effect on the disposal trenches as the non-biologicals and non-organic waste will not compress or compact with our current disposal method.

In summary, staff seek a resolution from Council, delegating the ACEO authority to secure the land that the landfill is operating on and works to amend the site's regulatory compliance from a DA to ERA under the land's new parcel number – noting this matter needs to be treated as confidential as per the reasons stated in this report.

FINANCIAL & RESOURCE IMPLICATIONS

The full financial cost will not be known until the requirements for the ERA and land have been completed, the costings above are only budget costing and while some are based on the market values other will have variations due to the legal costs involved.

RECOMMENDATION

Item

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AGENDA

That Council:

1. Receives and notes this report;
2. Undertakes an investigation on the current status of any operational or cultural agreements in regard to the its Landfill site;
3. Delegates the ACEO to action any regulatory matters as appropriate, as identified as an outcome of point 2 above; and
4. That this report be deemed confidential and be treated as such in accordance with Local Government Regulation 2012, under section 254J(3)(c) and that documents remain confidential unless Council decides otherwise.

11 CHIEF EXECUTIVE OFFICER'S REPORTS**11.1 NOTES OF DEBRIEF MEETING ON FIRE ON ERGON POWER POLE**

Author: Acting Chief Executive Officer

Attachments: 1 Notes of Debrief Meeting on Fire on Power Pole

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the outcomes of the debrief.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

A power pole in Lardil Street was set alight due to vandalism. A debrief was held with Queensland Fire and Emergency Services, Qld Police, Telstra and Council to discuss such event.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the Report.

Notes of Debrief Meeting on Fire on Power Pole, Lardil Street, Gununa, Mornington Island held on Thursday 31 March 2022.

Present: David Barnes (Deputy Mayor Mornington Shire Council); Shane Hopton (Qld Fire and Emergency Services); Peter Cattanach (Qld Police); Jarrod Martin (Local Rural Fire Brigade and Mornington Shire Council); Josie Pickering (Telstra); Geoffrey Rewald (Mornington Shire Council); Graham King (Mornington Shire Council)

Apologies: Mayor Kyle Yanner (Mornington Shire Council); Cr Dwayne Rogers (Mornington Shire Council); Charlie Casa (Ergon Energy)

Outcomes of Debriefing:

- Ergon Energy continue to warn on the dangers of power lines and in particular the dangers of people interfering with power lines through vandalism.
- Queensland Fire and Emergency Services (QFES) conduct training with the local brigade on electrical safety and firefighting. Other training as needed.
- Mornington Shire, QFES, SES conduct local campaign to attract more volunteers to join the local brigade and SES. Holding a community day may be worthwhile to attract more interest.
- QFES and Qld Police notify ways to address the problems of issuing Blue Cards, which is seen as a deterrent to attracting more volunteers.
- Local Brigade to undertake training on local fire Units to ensure more members can use such Units in case of absences.
- QFES to examine what additional equipment can be provided on the Island given it is much harder to access the Island for fires. Eg. Ground Monitors
- QFES and Local brigade to offer training to Council and Police so that in emergency they can access facilities and use of Units and equipment where the need arises.
- Telstra to investigate alternative power supplies for their batteries to ensure telecommunication outages are minimised when power goes down. For example, solar power.
- Communication between the respective authorities be reviewed, as result of the incident to ensure greater effectiveness. Ensure the roles and responsibilities under the Local Disaster Management Plan are well know when new personnel come to the Island.
- Council to make representations to the State Government for an urban fire brigade be established on the Island to cater for the needs of a growing urban community of more than 1,200 people.

Graham King

Acting CEO

4 April 2022

11.2 WATER AND SEWERAGE PLANNING ASSESSMENT STUDIES UNDERWAY

Author: Acting Chief Executive Officer

Attachments: 1 Fee Proposal - Mornington Island Water and Wastewater Assessment
2 ICCIP Grant Funding - Letter to the CEO

PURPOSE (EXECUTIVE SUMMARY)

To update Council on Water and Sewerage Planning Studies underway.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As Council is aware, water and sewerage assessment studies are needed before Council can confidently proceed with any major infrastructure upgrade.

Council has been asked to provide a more detailed application for the \$1.9M upgrade to the sewerage treatment plan and also has secured \$1.4M in funding for a new water filtration system.

These assessment reports are needed before such work can proceed.

The quote received, from an engineering firm that Council has some good history with, namely Mal Engineering of Cairns, a good quote for both assessments at a total cost of \$102,300. After discussions with Council staff and also with the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP), it was decided to accept such quote under a Local Buy Contract.

In regards to the Water Security Assessment, the investigation will provide for the following:

- "MAL Engineering and the proposed subconsultants team will undertake a desktop review of the existing raw water storage and the capacity to service the current and future populations and identify shortfalls in the storage and/or supply.
- Identify options to address the shortfalls and to supplement (or replace) the existing raw water source. Option may include sourcing water from groundwater (via bores), additional dam storage (raising the wall of the dam to provide additional capacity) and seawater desalination or any combination of the above.
- Identify options to supplement or replace the raw water storage (i.e., enclosed lagoons or storage tank, if seawater desalination proposed).
- Multicriteria assessment of options including CAPEX, OPEX, Operational Reliability, Resilience to climate change (i.e. Reduced rainfall/drought).

FINANCIAL & RESOURCE IMPLICATIONS

The assessment will be grant funded under the Indigenous Councils Critical Infrastructure Program (ICCIP). While formal specific approval has not yet been given for this work, this is expected and the cost is well within the budget as set out in the attached proposal document.

RECOMMENDATION

That Council receive and note the Report.

Our Ref P22083

Contact Michael Lancini

30th March 2022

Mornington Shire Council
1 Mission Road
Gununa, QLD 4892

Attention: Graham King



MAL Engineers Pty Ltd
ABN 3063 6773 781

Unit 4, 194 McLeod St
Cairns QLD 4870
Australia

Phone: 61 400748070

Michael.lancini@malengineers.com.au

FEE PROPOSAL FOR THE MORNINGTON ISLAND WATER AND WASTEWATER ASSESSMENT

1 Background

Thank you for the opportunity to provide a fee proposal for the Mornington Island water and wastewater assessment. From initial discussions MAL Engineers understand that the scope of works includes:

- Water Investigation
 - Desktop Study and Reporting
 - Item 1.1 - Establish water demand and required water quality in line with ADWG (inclusive of a strategy to achieve ADWG compliance, DWQMP, HACCP and inclusive of a brief).
 - Item 1.2 - Analysis of water quality results throughout the system (raw water, treatment, and reticulation) and identify short term (quick win) and long term improvements for the optimisation of the treatment system
 - Item 1.3 - Review of potential yield and raw water quality for alternative sources (i.e., desalination plant, Artesian basin bores groundwater options, and dam expansion options).
 - Site Inspection and Condition Assessment and Safety Review, including meeting with stakeholders and operational personnel.
 - Condition assessment of raw water pump station, WTP and reservoirs inclusive of disinfection system, advise on operational risk and improvements (Item 1.4 in scope)
 - Item 1.5 - Identify and develop WTP improvement options (testing not included at this stage). We will make recommendations for improvements and selected testing methods.
 - Item 1.6 – Produce scope of works, program and budget estimates for the preferred improvement option inclusive of:
 - Performance specification

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- Process flow diagrams
- General arrangement drawings (concept only), and
- Environmental and land tenure approvals (desktop consideration only).
- Item 1.7 - MAL Engineers will provide Project Management Plan for the delivery of the works
- Water Security Assessment: -
 - MAL Engineers and the proposed subconsultant team will undertake a desktop review of the existing raw water storage and the capacity to service the current and future populations and identify shortfalls in the storage and/or supply.
 - Identify options to address the shortfalls and to supplement (or replace) the existing raw water source. Options may include sourcing water from groundwater (via bores), additional dam storage (raising the wall of the dam to provide additional capacity) and seawater desalination or any combination of the above.
 - Identify options to supplement or replace the raw water storage (i.e., enclosed lagoons or storage tanks, if seawater desalination proposed).
 - Multicriteria assessment of options including CAPEX, OPEX, Operational Reliability, Resilience to climate change (i.e., reduced rainfall/drought).
- Wastewater Investigation
 - MAL Engineers will undertake a condition assessment of the manholes, pump stations and other infrastructure.
 - Upon completion of the inspection a condition assessment report will be developed which outlines proposed remedial/upgrade works.
 - It is noted that no CCTV has been allowed for due to the costs associated with this and understanding that separate funding will be required.
- Telemetry Rectification
 - While onsite MAL Engineers and the proposed subconsultant team will review Councils telemetry requirements for both the water and wastewater infrastructure.
 - MAL Engineers will then review the proposed telemetry work proposed by Austek to ensure that the requirements of Council are met.
- BOR Round 6 Grant application for the Sewer Pump Station Upgrade
 - MAL Engineers will develop the BOR Round 6 grant for Council for the proposed Sewer Pump Station Upgrade.

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2 Scope of Works

2.1 Pre Start Meeting

Upon acceptance of the fee proposal and engagement by Council, Mal Engineers and the proposed subconsultant team will have a pre-start meeting with Council Officers.

Mal Engineers will facilitate the kickoff meeting with the client's representative to review the proposed methodology for delivery, agree on the project program and key milestones. MAL Engineers will endeavor to prepare and submit RFI's before, or following the kick-off meeting.

2.2 Water Investigation

2.2.1 Desktop Assessment / Review of Water Quality and ADWG

To understand the requirements on the island (and to fit in with the tight delivery timeframe), MAL Engineers are proposing to undertake a desktop assessment of the raw water characteristics, water treatment plant process and treated water quality within consideration to the Australian Drinking Water Guidelines (ADWG).

A gap analysis will be undertaken to identify improvements to meet the requirements of the ADWG, along with the development of a strategy to achieve compliance with the ADWG. This will be determined based on available details of the existing water infrastructure (raw water storage, water treatment and reticulation).

It is requested Council provide the following information to inform this assessment: -

- Record drawings for the existing water network and treatment plant
- Historical drinking water management plans
- Site sampling data (Raw Water & Treated Water)
- Site equipment breakdown and maintenance data/ history
- Condition assessment and operational reports
- SCADA and network monitoring information, and
- Maintenance and operational manuals.

If water quality characteristics are not available, MAL Engineers can arrange for samples to be collected during the site inspections and transported to a NATA laboratory in Cairns for testing.

2.2.2 Site visit

Following the Kick off Meeting the consultant team will undertake a site visit. The site visit will be used to verify the findings of the desktop assessment through discussions with the Mornington Shire Council staff and observations. In addition to this the consultant team will undertake a detailed condition assessment of the drinking water infrastructure as per item 1.4 of the scope. The consultant team will provide a detailed assessment per asset (this assessment will also include an operational safety assessment) and will provide comments on the remaining life and any actions that can be taken to extend the service life of the assets. Consideration will also be had to establish if the asset is appropriate for any changes in the overall system as

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identified in the desktop study. This will also include the issues raised in council's consultant brief in relation to the disinfection system and the appropriateness of sodium hypochlorite as a disinfectant in remote communities with high ambient temperatures. The consultant team will summarise the findings of the site visit in a brief site visit report which will be made available to Council within 5 workdays after the site visit.

The condition assessment will be a visual inspection only. No allowance has been made for non-destructive testing or destructive testing of infrastructure. Recommendations for further investigations, remediation measures or replacement will be provided within the Condition Assessment Report.

2.2.3 Reporting

The consultant team will develop and submit a single report documenting the findings from the site investigation and desktop assessments for the treatment and distribution of water in Mornington Island. The report will include the following sections (not exhaustive): -

- Condition Assessment - which will document the findings from the site inspections, asset life, assign condition ratings and provide recommendations for further investigations, remediation measures or replacement of key assets.
- Operational safety, details will be presented as a table with reference photographs and will identify recommended actions and/or safety upgrades.
- Budget cost estimates for the upgrade/replacement of key components identified in the condition and operational safety assessments.
- WTP Process Improvements to meet the requirements of the Australian Drinking Water Guidelines, including budget cost estimates.
- Process flow schematics and sketches to support the report.

The report will be submitted in draft format for review, followed by a final version following the review and comments received from the client.

2.2.4 Performance Based Specification (if Ordered)

MAL Engineers will prepare a performance-based specification (scope of works) for the design and construct (D&C) of the upgrades to the existing water treatment plant, allowing Council to engage a suitably qualified Contractor to undertake the upgrade works.

No allowance has been allowed for the development of any tender documents or project management of the construction phase of the works.

2.2.5 Raw Water Supply Review

The consultant team can undertake a desktop water balance calculation identifying a reliability targets for the water supply in Mornington Island with consideration to the following:

- Inflows, i.e. rainfall and runoff
- Storage characteristics, surface area and bathymetry
- Outflows, i.e. seepage and evaporation, demand, and
- Reliability targets.

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Where information is not freely available the consultant team will make assumptions based on our experience and will clearly identify these in the report. These inputs will be used into a model using stochastic data to determine the yield in relation to reliability targets. This will be used to ascertain the long-term demand for the island and provide details on the reliability of the current system to meet those demands. It is understood that there is likely a deficit in reliable yield from the current arrangement considering the projection population growth as identified in the brief.

This shortfall/deficit (assuming there is a deficit) will be defined and alternatives will be assessed. Alternative water supply options identified include: -

- Seawater Desalination
- Brackish water desalination using the existing artesian basis bores (if identified as suitable), and
- Increase of capacity within the existing raw water storage.

Provision of a multicriteria options assessment for the future upgrade of the water supply infrastructure servicing Mornington Island including CAPEX, OPEX, Operational Reliability, Resilience to climate change (i.e., reduced rainfall/drought).

Further detailed investigations can be undertaken following the above scope should it be required. This may include targeted investigations such as draw down testing, raw water quality assessments, hydrological modelling etc. The above work can be further scoped following the outcomes of the initial investigations and understanding of the historic works, and stakeholder preferences.

2.3 Wastewater Investigation

2.3.1 Site visit

Following the site visit the consultant team will undertake a site visit (while onsite for the water investigation). The site visit will be used to verify the findings of the desktop assessment through discussions with the Mornington Shire Council staff and observations. In addition to this the consultant team will undertake a detailed condition assessment of the accessible waste water infrastructure. The consultant team will provide a detailed assessment per asset (this assessment will also include an operational safety assessment) and will provide comments on the remaining life and any actions that can be taken to extend the service life of the assets.

. The consultant team will summarise the findings of the site visit in a brief site visit report which will be made available to Council within 10 workdays after the site visit.

The condition assessment will be a visual inspection only. No allowance has been made for non-destructive testing or destructive testing of infrastructure. Recommendations for further investigations, remediation measures or replacement will be provided within the Condition Assessment Report.

No CCTV works will be undertaken during this site visit and MAL Engineers have not allowed for any confined space entry.

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2.3.2 Desktop Assessment

Similar to the Water Investigation, to understand the requirements on the island (and to fit in with the tight delivery timeframe), MAL Engineers are proposing to undertake a desktop assessment of the wastewater network. Information collected from the site inspections will also be used to inform the assessment.

The methodology for the wastewater network assessment includes: -

- Confirmation of wet well diameters, depths and pumping arrangements (record drawings and site inspection)
- Desktop review of the network configuration, identification of catchments for each pump station and determination of conceptual flow projections and pumping capacity requirements in accordance with industry standards (WSAA, FNQROC or other preferred).
- Review of current catchments and impact of future developments on the network.
- Review operational records including flow meter records, pump run times etc.

The analysis will involve a desktop review of the existing wastewater network and confirm any deficiencies in the network based on the current demand. An assessment of future demand will be undertaken, and the consultant team will determine the upgrades that are required to the existing network to accommodate the proposed future developments.

It is requested Council provide the following information to inform this assessment: -

- Record drawings for the existing network and treatment plant
- Site equipment breakdown and maintenance data/ history
- Condition assessment and operational reports
- SCADA and network monitoring information, and
- Maintenance and operational manuals.

2.3.3 Reporting

The consultant team will develop and submit a single report documenting the findings from the site investigation and desktop assessments for the wastewater network in Mornington Island. The report will include the following sections (not exhaustive): -

- Condition Assessment - which will document the findings from the site inspections, asset life, assign condition ratings and provide recommendations for further investigations, remediation measures or replacement of key assets.
- Operational safety, details will be presented as a table with reference photographs and will identify recommended actions and/or safety upgrades.
- Budget cost estimates for the upgrade/replacement of key components identified in the condition and operational safety assessments.
- Proposed waste water upgrades based on identified defines including budget cost estimates.

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- Proposed network and upgrade works required to service the proposed developments, including budget estimates.
- Process flow schematics and sketches to support the report.

The report will be submitted in draft format for review, followed by a final version following the review and comments received from the client.

2.4 Telemetry Rectification

- While onsite MAL Engineers and the proposed subconsultant team will review Councils telemetry requirements for both the water and wastewater infrastructure.
- MAL Engineers will then review the proposed telemetry work proposed by Austek to ensure that the requirements of Council are met.

2.5 BOR Round 6 Grant application for the Sewer Pump Station Upgrade

- MAL Engineers will develop the BOR Round 6 grant for Council for the proposed Sewer Pump Station Upgrade.

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3 MAL Engineers Personnel and Relevant Projects

3.1 MAL Engineers Personnel

MAL Engineers is confident that it has adequate capability and capacity to meet and exceed the requirements for this project.

The experienced team that MAL Engineers propose includes:



Michael Lancini

Principal Engineer / Project Manager (RPEQ, CPEng)

Michael is a Registered Professional Engineer Queensland (RPEQ).

As a Principal Structural Engineer / Project Manager, Michael has worked on various projects for both private and public sector clients. His role includes the technical design, project management and construction phase services for a wide range of projects including infrastructure, commercial and industrial structures and aged care facilities.

Michael has professional experience in the structural and civil engineering industry, spanning building structures, marine infrastructure and bridge structures (new and existing structures) and water infrastructure.



Aaron Bull

Senior Water Engineer (RPEQ)

Aaron is a Registered Professional Engineer Queensland (RPEQ).

Aaron is a civil engineer with 7 years' experience in the water and wastewater industry. He has extensive experience in the condition assessment, planning, design, specification, commissioning and operation of water and wastewater infrastructure.

He has recent experience in leading the investigation and reporting for similar scopes of work in Weipa, Yarrabah, Napranum, Palm Island and the throughout the Torres Strait Islands



Jasper Hennekens

Principal Water Engineer

Jasper is an expert in environmental management, water and wastewater treatment and networks with over 20 years' experience in the industry. Jasper has extensive experience working in remote aboriginal communities and is familiar with the infrastructure on Mornington Island having undertaken condition assessments in 2016.

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3.2 Relevant Project

The relevant projects that the proposed MAL Engineers have been involved in:

MAL Engineers can provide more project examples if requested.



Kubin, St Pauls, lama, Mabuia Reservoir Remedial Works
Torres Strait Islands, Queensland

MAL Engineers is currently undertaking the project management of the reservoir remedial works for a number of concrete reservoirs located on Kubin, St Pauls, lama and Mabuia Islands for Torres Strait Island Regional Council. The project involves concrete remedial works and roof replacements for the various reservoirs.

The project management scope of works includes, design management, procurement management and construction phase services.



Dauan Wells Upgrade
Dauan Island, Queensland

MAL Engineers is currently undertaking the project management of Dauan Wells upgrade for Torres Strait Island Regional Council on Dauan Island. The project involves the construction of a new 1500m long rising main and the refurbishment to three (3) pump sheds.

The project management scope of works includes, design management, procurement management and construction phase services.



SCADA Upgrade
Torres Strait Island Regional Council

The SCADA upgrade project involves the upgrading of the SCADA system on various Islands for Torres Strait Island Regional Council. The SCADA upgrades is related to existing sewage pump stations and existing sewerage treatment plants.

MAL Engineers services includes project management, superintendency and contract administration

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Badu and Erub WTP Upgrade

Torres Strait Island Regional Council

The Badu and Erub WTP upgrades involved the design and construction of a new Ultra Filtration Plant for both the Badu and Erub sites. The project involved refurbishment of the existing treatment plants and construction of small shade structures to house equipment.

MAL Engineers services includes project management, superintendency and contract administration



Badu and lama Sewer Pumpstation Renewals

Torres Strait, Queensland

MAL Engineers is currently undertaking the project management of sewer pumpstation upgrades replacement for Torres Strait Island Regional Council on Badu and lama. The project involves the remediation of five (5) pumpstations. The project management scope of



Warraber Reservoir Replacement

Torres Strait, Queensland

MAL Engineers undertook the project management of a stainless-steel reservoir replacement on Warraber Island for Torres Strait Island Regional Council. The project management scope of works included, design management, procurement management and construction phase services.



Palm Island Water Treatment Plant Review

Palm Island, Queensland

GANDEN was engaged by Queensland Department of Aboriginal and Torres Strait Islander and Multicultural Affairs to assess the condition of the existing Palm Island water treatment plant and review its capacity for current and future loads.

The review provided upgrade options to address the increased flow demand in conjunction with the following operational issues:

- Cyanobacteria Outbreaks at the Water Supply Dams, compounded by the Existing DAF Not Being Operational
- Rat Holing in Slow Filtration Cells

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- Offline Fluoride System, and
- Unreliable Disinfection System.



Palm Island Water Supply Network Review

Palm Island, Queensland

GANDEN was engaged by Queensland Department of Aboriginal and Torres Strait Islander and Multicultural Affairs to assess the condition of the existing Palm Island water treatment plant and review its capacity for current and future loads.

The department of Local Government, Racing and Multicultural Affairs (on behalf of Palm Island Aboriginal Shire Council) contracted GANDEN to provide a capacity and condition assessment of the water and sewage networks, which included the condition assessment of multiple water storage reservoirs.

- GANDENs scope included:
- Water supply dam capacities and operation assessment
- Water treatment plant assessment
- Visual inspection and assessment of the Main Reservoir, Butler Bay, Solomon Reservoirs and Reservoir Ridge Reservoirs
- Water distribution network, including production of network model, and
- Condition assessment and report detailing remaining useful life and scope of remediation works.

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Weipa SPS Condition and Capacity Assessments & Network I&I Investigations

Weipa, Queensland

In 2021, GANDEN delivered the condition and capacity assessment of pump stations within the Weipa Sewerage Network. The scope of works included: -

- Site inspection and visual condition assessments of each SPS
- Review and interrogation of SPS pump run times
- Review of SPS catchment and connected population
- Review of SPS wet well and pump capacity in accordance with the FNQROC Regional Development Manual

The project subsequently led to GANDEN undertaking network wide investigations of inflow and infiltration during the wet season. This included an in depth review of pump run times, STP inflows and rainfall to determine areas of concern allow for targeted field investigations within the network.

Yarrabah Water Treatment Review

Yarrabah, Queensland

GANDEN was engaged by Yarrabah Aboriginal Shire Council to undertake site investigations, review of the raw water supply and development of options and reporting for the upgrade of the Water Treatment plant to meet the requirements of ADWG and Councils DWQMP.

GANDEN also developed a network model in Bentley WaterCAD for the water supply network.

GANDENs scope included: -

- Assessment of the raw water quality and water supply (bore fields).
- Water treatment plant assessment and options review.
- Development of concept design for the upgrade of the Water Treatment Plant
- Network modelling for the water supply network.

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4 Fee

The fee for the scope of works is shown in Table 1.

Table 1: MAL Engineering Fee

ITEM	FEE (Exc. GST)
Water Assessment	
Kick Off Meeting	\$800
Site Visit (3 engineers over 2 days have been allowed for including all disbursements)	\$17,500
WTP Desktop Assessment and Reporting	\$15,000
Water Security Assessment	\$22,000
Performance Specification and Budget Cost Estimates	\$10,000
Waste Water Assessment	
Site Visit (3 engineers over 2 days have been allowed for)	Covered in Water Assessment
Wastewater Desktop Assessment and Reporting	\$22,000
Budget Cost Estimate	\$5,000
Telemetry Review	
Telemetry Review	\$5,000
Building Our Region Submission	
Building Our Region Assessment	\$5,000

5 QUALIFICATIONS

In preparing this lump sum fee we have made the following assumptions:

1. The general scope and deliverable of this project will be in accordance with the scope outlined in the scope of works section. Should any significant changes be made to the project which would require extra work we would require to be reimbursed for the effect of such changes on the basis of time charges and reimbursement of direct costs. Hourly rates are shown in Table 2.
2. MAL Engineers have not allowed for any confined space access and the inspections will be undertaken from ground level only.
3. MAL Engineers have not allowed for any survey or CCTV camera works.
4. MAL Engineers have not allowed for any design works
5. MAL Engineers have not allowed for any construction phase works (project management, superintendency, etc).
6. A site inspection of two (2) days only has been allowed for.
7. Only one site visit has been allowed for.

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Table 2 – Hourly rates

Role	Hourly Charge(Excluding GST)
Principal Engineer / RPEQ	\$200
Senior Engineer	\$150
Senior Designer	\$120

6 INSURANCES

MAL Engineers is insured for public liability and professional indemnity. Details of insurances are summarised below. Certificates of insurances to confirm the summary details are available on request.

Table 3 - Insurances

	Insurance Company	Policy Number	Amount Insured	Expiry Date
Public Liability	OMP	GLA 10460	\$20,000,000	05/11/22
Professional Indemnity	Brooklyn Underwriting	BXLC-DPI-2018-001710	\$5,000,000	05/11/22
Work Cover	WorkCover Queensland	WSB200503116	N/A	30/06/22

7 TERMS OF ENGAGEMENT

MAL Engineers propose to undertake the works in accordance LocalBuy Contract BUS 262 for Engineering and Environmental Consultancy Services or other mutually agreeable terms. MAL Engineers propose to be engaged under these contract terms, with a maximum liability (whether under contract, tort, statute or in equity) arising out of or in connection with this Contract limited to \$2,000,000 (two million dollars) in aggregate.

Please do not hesitate to contact the undersigned if you have any queries.

Yours faithfully

Michael Lancini
Director
for **MAL Engineers Pty Ltd**



Department of
**State Development, Infrastructure,
 Local Government and Planning**

Our ref: OUT22/925

26 March 2022

Mr Graham King
 A/Chief Executive Officer
 Mornington Shire Council
 c/- Post Office
 GUNUNA QLD 4871

Dear Mr King

I refer to your Council's recent requests under the Indigenous Councils Critical Infrastructure Program (ICCIP) and advise approval has been granted by the Department's delegate for the following:

New Project Requests:

Project I.D.	Project Title	Milestone 1 Approved Subsidy including 10% Project Management allocation	Milestone 1 Payment
1.02	SCADA Rectifications and Upgrades	\$132,000	\$39,600
1.03	WTP assessment of filtration and treatment options	\$220,000	\$66,000
2.04	Wastewater Investigations	\$165,000	\$49,500

Milestone financial transfers are governed by the ICCIP Guidelines and are shown below:

Milestone	Payment Details
Milestone 1	Payment of 30% of the approved subsidy (based on the Department's Estimated Cost and Project Management allocation)
Milestone 2	Payment of 90% of the approved subsidy (recalculated based on approved Council submitted quote(s) and Project Management allocation), minus amounts paid in Milestone 1
Acquittal	Payment of 100% of the approved subsidy (based on the subsidy approved at Milestone 2 stage and Project Management allocation), including approved variations, minus amounts paid in Milestone 1 and 2 and completion of all milestone compliance documents. If the actual expenditure at final acquittal is less than the approved subsidy, the subsidy amount will be varied accordingly.

The Agreement already executed between the Council and the Department, in conjunction with the ICCIP Guidelines, will govern the delivery of this project.

Council is required to either establish a new, or repurpose an existing account for these approved ICCIP funds to be transferred in to. Once established, council is to notify the department with the relevant account details and the relevant milestone 1 payments will be made. Account details are to be sent to paul.cleminson@dsdilgp.qld.gov.au and deanne.stewart.dsdilgp.qld.gov.au.

The Council is expected to ensure value for money and normal procurement practices apply. I anticipate there will also be ongoing refinement of costs and the Department will work with the Council to facilitate this.

To meet the Agreement, ICCIP Guidelines and necessary acquittal requirements, the Council will be required to report on all endorsed projects including delivery risks and information on project completion. Information required in reporting will need to ensure that the Council's forecasting and expenditure is clear and up to date.

Funding for project will be subject to an acquittal process where the Council will need to complete a certification form verifying it has expended the allocated funds in accordance with the ICCIP Guidelines and the Agreement.

This will assist the Council in demonstrating it has delivered on the projects within the timeframes, ensuring maximum benefit to the community. If the Council has any difficulties with project delivery, please contact Engineering Services for support and assistance. The Department is also happy to work with the Council to refine project costs to ensure value for money is achieved.

The certification form and monthly report template are available on the Department's website at <https://www.dlgrma.qld.gov.au/> and clicking on (1) Local government, (2) Current programs and (3) Indigenous Councils Critical Infrastructure Program.

I have asked for Ms Anna Keough, Local Government Division in the Department to assist you with any further queries. You may wish to contact Ms Keough on 4037 3408 or by email at anna.keough@dlgrma.qld.gov.au.

Yours sincerely,



Paul Cleminson
Director of Engineering
Local Government Division

1 William Street Brisbane
PO Box 15009 City East
Queensland 4002 Australia
Telephone +61 7 3452 7009
ABN 251 66 523 889

11.3 REVISED CAPITAL WORKS PROGRAM

Author: Acting Chief Executive Officer

Attachments: 1 FY22 Capital Budget Revised April 2022

PURPOSE (EXECUTIVE SUMMARY)

The purpose of the Report is to provide Council with an amended Capital Works Program for the year 2022/23.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council, due to Cash Flow review, should look at ways of sustaining its financial sustainability, particularly the cash flow position, by examining capital works that can be transferred to 2022/23 financial year.

The Capital Program for 2021/22 has been reduced from \$ 3,160, 550 to \$2,205,360.

This includes \$76,560 to replace/repair street lights as well as the urgent road work to the Tavern laundry approved by Council at the March 2022 meeting.

No change was made to projects budgeted and commenced in 2020/2021 for completion in 2021/22 nor to Projects not budgeted for or identified as carry over funding form 2020-2021.

FINANCIAL & RESOURCE IMPLICATIONS

The Capital programs has been reduced from

RECOMMENDATION

That Council adopt the revised capital expenditure budget for 2021/22.

MORNINGTON SHIRE COUNCIL
CAPITAL EXPENDITURE BUDGET FOR YEAR ENDING 30 JUNE 2022

CAPITAL EXPENDITURE PROJECTS 2021-2022

28-Feb-22

Department	Budget Manager	Category	Expenditure Type	Project Description	External Funding Source * (\$)	Funding End Date	Carry Over Funding (\$)	Council Funded (\$)	Grant Funded (\$)	Total (\$)	Current (\$)	Budget Remaining (\$)	Budget (%)	Grant Funds Received (\$)	Restricted (\$)
2021 - 2022 Capital Plant Program															
Infrastructure & Technical Services (ITS)	EMITS	Plant	N	Water truck			-	135,000	-	135,000	-	135,000	100%		
				Multi Tyre Roller				148,000							
				Service Truck				120,000							
ITS	EMITS	Plant	N	60 Hp tractor with a frail mower			-	105,000	-	105,000	-	105,000	100%		
ITS	EMITS	Plant	N	Housing 4 single cab utes.			-	150,000	-	220,000	-	220,000	100%		
ITS	EMITS	Plant	N	4.5 to single cab tipper (Light Truck)			-		-	-	-	-	#DIV/0!		
ITS	EMITS	Plant	R	Front end loader			-	235,000	-	235,000	253,000	(18,000)	-8%		
ITS	EMITS	Plant	R	Garbage truck			-		-	-	-	-	#DIV/0!		
ITS	FM	Plant	N	Facilities Maintenance - Whipper Snipper/Brushcutter			-	1,200	-	1,200	-	1,200	100%		
ITS	FM	Plant	N	Facilities Maintenance - 2 walk behind lawn mowers 19" - 48 cm including mulch & catch			-	4,000	-	4,000	3,166	834	21%		
ITS	FM	Plant	N	Facilities Maintenance - trailer with cage and ramp.			-	5,000	-	5,000	11,700	(6,700)	-134%		
ITS	HM	Plant	N	Building construction & maintenance section - Hook Truck including skip bins			-		-	-	-	-	#DIV/0!		
ITS	HM	Plant	N	Concrete line pump			-	120,000	-	120,000	-	120,000	100%		
ITS	HM	Plant	N	Building construction & maintenance Section - Staff and materials transport vehicles x 4			-	140,000	-	140,000	165,960	(25,960)	-19%		
Total 2021 - 2022 Capital Plant Program								1,163,200	-	965,200	433,826	531,374	55%	-	-
2021 - 2022 Furniture & Equipment Program															
Finance & Human Services	FM	Equipment	N	Workplace Health and Safety Equipment - 3 x defibrillators			-	6,600	-	6,600	5,784	816	12%		
Finance & Human Services	FM	Equipment	N	Electronic notice board for festival grounds			-	15,000	-	15,000	-	15,000	100%		
Finance & Human Services	FM	Equipment	R	VAC - Replace 32 TV sets fixed to rooms.			-	22,500	-	22,500	7,228	15,272	68%		
Finance & Human Services	FM	Equipment	R	Facilities Laundry - dryers x 2.			-	40,000	-	40,000	23,102	16,898	42%		
Finance & Human Services	FM	Equipment	R	Facilities Laundry - iron press.			-	6,500	-	6,500	5,961	539	8%		

MORNINGTON SHIRE COUNCIL
CAPITAL EXPENDITURE BUDGET FOR YEAR ENDING 30 JUNE 2022

CAPITAL EXPENDITURE PROJECTS 2021-2022

28-Feb-22

Department	Budget Manager	Category	Expenditure Type	Project Description	External Funding Source * (\$)	Funding End Date	Carry Over Funding (\$)	Council Funded (\$)	Grant Funded (\$)	Total (\$)	Current (\$)	Budget Remaining (\$)	Budget (%)	Grant Funds Received (\$)	Restricted (\$)
Finance & Human Services	FM	Buildings	R	VAC - replacement furniture			-	95,000	-	95,000	2,120	92,880	98%		
Finance & Human Services	FM	Equipment	R	Bakery freezer			-	26,000	-	26,000	25,400	600	2%		
Finance & Human Services	FM	Equipment	R	Bakery - 1 slicer, 1 dough divider moulder			-	30,000	-	30,000	14,320	15,680	52%		
Total 2021 - 2022 Furniture & Equipment Program							-	241,600	-	241,600	83,914	157,686	65%	-	-

MORNINGTON SHIRE COUNCIL
CAPITAL EXPENDITURE BUDGET FOR YEAR ENDING 30 JUNE 2022

CAPITAL EXPENDITURE PROJECTS 2021-2022

28-Feb-22

Department	Budget Manager	Category	Expenditure Type	Project Description	External Funding Source * (\$)	Funding End Date	Carry Over Funding (\$)	Council Funded (\$)	Grant Funded (\$)	Total (\$)	Current (\$)	Budget Remaining (\$)	Budget (%)	Grant Funds Received (\$)	Restricted (\$)
2021 - 2022 Capital Building Program															
Finance & Human Services	FM	Buildings	R	VAC - Split system airconditioning			-	105,000	-	105,000	53,420	51,580	49%		
Finance & Human Services	HM	Buildings	N	Administration Facilities -toilet/storage for housing			-		-	-	-	-	#DIV/0!		
Finance & Human Services	HM	Buildings	R	VAC -Buy 2 x 2 rooms dongas to accommodate 4 guests			-		-	-	-	-	#DIV/0!		
Finance & Human Services	HM	Buildings	R	Refurbish Gym to meet WHS standards.			-	50,000	-	50,000	-	50,000	100%		
Finance & Human Services	HM	Buildings	R	VAC - Demolish Donga 9			-	8,000	-	8,000	495	7,505	94%		
Finance & Human Services	HM	Buildings	R	VAC Wall panel replacement to 32 rooms.			-	32,000	-	32,000	-	32,000	100%		
Finance & Human Services	EMITS	Buildings	R	Cemetery Amenities refurbishment			-	53,000	-	53,000	-	53,000	100%		
Finance & Human Services	FM	Buildings	N	VAC (Visitor Accomodation Centre) Fire alarms			-	40,000	-	40,000	-	40,000	100%		
Finance & Human Services	FM	Buildings	R	VAC - Replace 9 sliding doors			-	20,000	-	20,000	-	20,000	100%		
Finance & Human Services	HM	Buildings	R	Facilities Laundry - Power upgrade.			-	10,000	-	10,000	-	10,000	100%		
				Road Access to Laundry Lelka Murr Tavern				80,000							
Finance & Human Services	EMITS	Buildings	N	Public Toilets - Lardil Park	LRCI	31/12/2022	-	-	83,280	83,280	-	83,280	100%	88,862	88,862
Total 2021 - 2022 Capital Building Program							-	398,000	83,280	401,280	53,915	347,365	87%	88,862	88,862
2021 - 2022 Capital Other Infrastructure Program															
ITS	EMITS	Infrastructure other	U	Airport Runway Realignment, preliminary and commence detailed design			-	130,000	-	130,000	-	130,000	100%		
CEO	CEO	Infrastructure other	N	Business planning for capital projects			-	100,000	-	100,000	3,250	96,750	97%		
				Replace/Repair Street lights				76,560							
ITS	EMITS	Workshop	R	Replace security fence			-		-	-	-	-	#DIV/0!		
Total 2021 - 2022 Capital Other Infrastructure Program							-	306,560	-	230,000	3,250	226,750	99%	-	-
2021 - 2022 Capital Water Infrastructure Program															
ITS	EMITS	Water Infrastructure	R	Investigative Report - Water Treatment	ICCIP	30/06/2022	-	-	125,690	125,690	-	125,690	100%		
ITS	EMITS	Water Infrastructure	U	Water Treatment Plant augmentation	W4Q4	30/06/2024	-	-	1,410,000	1,410,000	-	1,410,000	100%	705,000	705,000
Total 2021 - 2022 Capital Water Infrastructure Program							-	-	1,535,690	1,535,690	-	1,535,690	100%	705,000	705,000

MORNINGTON SHIRE COUNCIL
CAPITAL EXPENDITURE BUDGET FOR YEAR ENDING 30 JUNE 2022

CAPITAL EXPENDITURE PROJECTS 2021-2022

28-Feb-22

Department	Budget Manager	Category	Expenditure Type	Project Description	External Funding Source * (\$)	Funding End Date	Carry Over Funding (\$)	Council Funded (\$)	Grant Funded (\$)	Total (\$)	Current (\$)	Budget Remaining (\$)	Budget (%)	Grant Funds Received (\$)	Restricted (\$)
2021 - 2022 Capital Sewerage Infrastructure Program															
ITS	EMITS	Sewerage Infrastructure	R	Wastewater Investigation - Condition	ICCIP	30/06/2022	-	-	125,690	125,690	-	125,690	100%		
ITS	EMITS	Sewerage Infrastructure	R	Veneer vacuum trailer			-	82,000	-	82,000	89,490	(7,490)	-9%		
ITS	EMITS	Sewerage Infrastructure	N	Backup generators at Sewer Pump Stations 1,2,3 and STP	ICCIP	30/06/2022	-	-	113,120	113,120	-	113,120	100%		
ITS	EMITS	Sewerage Infrastructure	N	Prescreen at Sewerage Treatment Plant	ICCIP	30/06/2022	-	-	150,826	150,826	-	150,826	100%		
Total 2021 - 2022 Capital Sewerage Infrastructure Program							-	82,000	389,636	471,636	89,490	382,146	81%	-	-
2021 - 2022 Capital Waste Infrastructure Program															
ITS	EMITS	Waste Infrastructure	U	Landfill Amenity			-	14,000	-	14,000	-	14,000	100%		
Total 2021 - 2022 Capital Waste Infrastructure Program							-	14,000	-	14,000	-	14,000	100%	-	-
Total Approved 2021-2022 Capital Works Program							-	2,205,360	2,008,606	3,859,406	664,396	3,195,010		793,862	793,862
Projects budgeted and commenced in 2020-2021 for completion in 2021-2022															
					External Funding Source * (\$)	Funding End Date	Carry Over Funding (\$)	Council Funded (\$)	Grant Funded (\$)	Total (\$)	Current (\$)	Budget Remaining (\$)	Budget (%)	Grant Funds Received (\$)	Restricted (\$)
Finance & Human Services	HM	Buildings	U	Administration Centre redevelopment	LGGSP	1/04/2022	-	590,854	5,317,692	5,908,546	223,203	5,685,343	96%	1,595,308	1,372,105
Finance & Human Services	HM	Buildings	R	New guesthouse bathroom	W4Q COVID	31/10/2021	-	-	40,000	40,000	3,330	36,670	92%	20,000	16,670
Finance & Human Services	HM	Buildings	R	Council Chamber remediation works	W4Q COVID	31/10/2021	-	-	100,000	100,000	1,436	98,564	99%	50,000	48,564
Finance & Human Services	HM	Other	R	VAC fencing remediation	W4Q COVID	31/10/2021	231,435	-	60,000	291,435	1,436	289,999	100%	30,000	28,564
Finance & Human Services	HM	Outdoor space	N	Tavern outdoor stage, dance floor & grassed amphitheatre	W4Q COVID	31/10/2021	-	-	660,000	660,000	1,762	658,238	100%	330,000	328,238
Finance & Human Services	HM	Buildings	R	162 Ngerrawurn St rebuild (insurance Claim)	(QTC 22192)		454,000	-	-	454,000	-	454,000	100%		
Finance & Human Services	HM	Buildings	N	Lot 9 Cemetery Road staff accommodation	W4Q COVID	31/10/2021	-	-	500,000	500,000	3,394	496,606	99%	250,000	246,606
ITS	EMITS	Road Infrastructure	R	Disaster Recovery Funding Arrangement works 2020 Event	DRFA		-	-	2,787,180	2,787,180	2,984,199	(197,019)	-7%	1,769,405	
ITS	EMITS	Road Infrastructure	R	Disaster Recovery Funding Arrangement works 2020 Event	DRFA		-	-	1,428,659	1,428,659	1,619,977	(191,318)	-13%	1,137,595	
ITS	EMITS	Road Infrastructure	N	School Crossing Lardil Street	R2R		-	-	36,000	36,000	29,809	6,191	17%		
TOTAL CAPITAL EXPENDITURE BUDGET							685,435	2,796,214	12,938,137	16,065,226	5,532,942	10,532,284		5,976,169	2,834,608

MORNINGTON SHIRE COUNCIL
CAPITAL EXPENDITURE BUDGET FOR YEAR ENDING 30 JUNE 2022

CAPITAL EXPENDITURE PROJECTS 2021-2022

28-Feb-22

Department	Budget Manager	Category	Expenditure Type	Project Description	External Funding Source * (\$)	Funding End Date	Carry Over Funding (\$)	Council Funded (\$)	Grant Funded (\$)	Total (\$)	Current (\$)	Budget Remaining (\$)	Budget (%)	Grant Funds Received (\$)	Restricted (\$)	
Projects not budgeted for or identified as Carry Over funding from 2020-2021																
Finance & Human Services	HM	Building	U	Lelka Murrin Upgrade			-	205,000	1,000,000	1,205,000	1,556,775	(351,775)				
Airport	EMITS	Other	R	RAAP - Aerodrome Safety Upgrade	RAAP	30/04/2022	-	-	403,435	403,435	-	403,435		143,474	143,474	
ITS	EMITS	Road Infrastructure	R	TC Imogen 2021 Works	DRFA		-	-	-	-	105,320	(105,320)		1,319,404	1,214,084	
Housing	HM	Plant	N	Hydraulic Tipper Trailer (3,000 kg)			-	-	-	-	7,750	(7,750)				
Workshop	WM	Plant	R	Compressor			-	-	-	-	10,909	(10,909)				
Community Development	CDO	Buildings	N	Carriage Limit Container	DATSIP		-	-	-	-	33,816	(33,816)				
Community Development	CDO	Equipment	N	Portable PA System	DATSIP		-	-	-	-	4,030	(4,030)				
				Total Projects not budgeted for or identified as carry over			-	205,000	1,403,435	1,608,435	1,718,601	(110,166)		1,462,878	1,357,558	
Total 2021- 2022 Capital Works in Progress								685,435	3,001,214	14,341,572	17,673,661	7,251,542	10,422,119		7,439,048	4,192,166

11.4 LIQUOR (MORNINGTON ISLAND) AMD OTHER LEGISLATION AMENDMENT REGULATION 2022

Author: Acting Chief Executive Officer

Attachments: 1 **Liquor (Mornington) and Other Legislation Amendment Regulation 2022**

PURPOSE (EXECUTIVE SUMMARY)

The purpose of the Report is to provide Council with a copy amending regulation 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Regulation Explanatory Note provides the following background:

- “Transitioning from a zero carriage limit community to allowing regulated access to low and mid-strength beer and pre-mixed spirits for home consumption is intended to help curb extensive alcohol-related issues arising from the prevalence of home brew on Mornington Island”
- “The Mornington Shire Council’s proposal to increase the alcohol carriage limit has the support of the Mornington Island community and follows a review of the Island’s Alcohol Management Plan and development of a Community Safety Plan.”
- “Consequently, the Amendment Regulation increases the alcohol carriage limit for Mornington Shire to allow for the lawful possession of up to 4.5L of beer or pre-mixed spirits (the equivalent of 12 x 375mL containers), with an alcohol concentration of up to and including 4% alcohol by volume, as prescribed in Schedule 1I of the Liquor Regulation 2022 (Liquor Regulation).”
- “Maintain ban on home brew and home brew equipment.”

The Regulation also makes the following reference:

- “On 31 March 2021, following extensive community consultation, the Mornington Shire Council submitted a newly developed Community Safety Plan (CPS). Broad community support for introducing limited takeaway alcohol and legal drinking areas formed part of the Mornington Island CPS. The CSP also includes strong measures to support harm minimisation and community safety alongside easing alcohol restrictions such as : a community night patrol; an education campaign highlighting the harm of home brew, alcohol, petrol sniffing, and illicit drug use; a family-based drug and alcohol rehabilitation program on the Island; increased youth activities, and domestic and family violence prevention strategies.

Subsequently, Mornington Shire Council formally requested the alcohol carriage limit be increased from zero to allow up to 11.25L of low to mid-strength beer and premixed spirits (equivalent to 30 x 375mL containers). Key community stakeholders supported the Council’s request, namely: Mission Australia, Gununamanda Store and Junkuri Laka (Community Justice Group).

In October 2021, following further consultation, the Mornington Shire Council supported an initial alcohol carriage limit of 4.5L with potential increases to the alcohol carriage limit to be considered upon successful implementation of the Amendment Regulation.”

FINANCIAL & RESOURCE IMPLICATIONS

Additional part-time staff will be engaged to establish the program of ordering and distributing. Council will in the short term carry a cost of the bulk ordering of the liquor and the distribution to consumers. This cost however will be tightly monitored and a limited surcharge will be included to cover the additional administrative costs involved.

RECOMMENDATION

That Council receive and note the Report.

Liquor (Mornington) and Other Legislation Amendment Regulation 2022

Liquor (Mornington) and Other Legislation Amendment Regulation 2022

Explanatory notes for SL 2022 No. 33

made under the

Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Act 1984

Liquor Act 1992

General Outline

Short Title

Liquor (Mornington) and Other Legislation Amendment Act 2021.

Authorising law

Sections 27, 38(3) and 71(1) of the *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Act 1984*.

Sections 173G, 173H and 235 of the *Liquor Act 1992*.

Policy objectives and the reasons for them

Increase alcohol carriage limit

The objective of the *Liquor (Mornington) and Other Legislation Amendment Regulation 2022 (Amendment Regulation)* is to assist the Mornington Shire Council address the damaging effects of illicit home brew consumption on their community.

Transitioning from a zero-carriage limit community to allowing regulated access to low and mid-strength beer and pre-mixed spirits for home consumption is intended to help curb extensive alcohol-related issues arising from the prevalence of home brew on Mornington Island. The Mornington Shire Council's proposal to increase the alcohol carriage limit has the support of the Mornington Island community and follows a review of the Island's Alcohol Management Plan and development of a Community Safety Plan (CSP).

Supporting discrete communities to co-design and implement alcohol management changes, including minor modifications to alcohol carriage limits, forms part of the Government's *Renewed Approach to Alcohol Management (Renewed Approach)*.

1

Liquor (Mornington) and Other Legislation Amendment Regulation 2022

Consequently, the Amendment Regulation increases the alcohol carriage limit for Mornington Shire to allow for the lawful possession of up to 4.5L of beer or pre-mixed spirits (the equivalent of 12 x 375mL containers), with an alcohol concentration of up to and including 4% alcohol by volume, as prescribed in Schedule 11 of the *Liquor Regulation 2002* (Liquor Regulation).

Maintain ban on home brew and home brew equipment

Under the *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Act 1984* (JLOM Act), possession and/or supply of home brew and home brew equipment is automatically prohibited in restricted areas under the *Liquor Act 1992* (Liquor Act) where there is a zero-carriage limit. The JLOM Act also enables prohibition in other restricted areas where these are prescribed in the *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Regulation 2008* (JLOM Regulation).

The review of the alcohol restrictions for Mornington Shire recommended a greater than zero carriage limit and the retention of the prohibition on home brew and home brew equipment. The Amendment Regulation will maintain the prohibition on possession and/or supply of home brew and home brew equipment in Mornington Shire.

Achievement of policy objectives

Increase alcohol carriage limit

The policy objective of the Amendment Regulation is achieved by amending Schedule 11 of the Liquor Regulation to remove the zero-alcohol limitation and allow for the increased alcohol carriage limit of 4.5L of low to mid-strength beer or pre-mixed spirits (or any combination of both) to provide an alternative to illicit home brew consumption causing significant harm in the community.

Maintain ban on home brew and home brew equipment

To achieve its policy objective, the Amendment Regulation prescribes Mornington Shire as a community area in the JLOM Regulation to maintain its prohibition of the possession and/or supply of home brew and home brew equipment under section 38(3) of the JLOM Act.

Consistency with policy objectives of authorising law

Increase alcohol carriage limit

The Amendment Regulation is consistent with the policy objectives of the Liquor Act, which include the regulation of the sale and supply of liquor in particular areas to minimise harm caused by alcohol abuse and misuse and associated violence.

Maintain ban on home brew and home brew equipment

The Amendment Regulation is consistent with the policy objectives of the JLOM Act, that is, to prevent harm in community areas caused by alcohol abuse and misuse and associated violence.

Inconsistency with policy objectives of other legislation

Increase alcohol carriage limit

The Amendment Regulation is largely consistent with the harm minimisation policy objectives of liquor legislation in other Australian states and territories. Similar legislation relating to restricted areas (also known as dry areas) exists in the Northern Territory and Western Australia under the *Liquor Act 1978* (NT) and the *Liquor Control Act 1988* (WA).

In 2013, the High Court of Australia determined that Queensland alcohol restrictions were a 'special measure' under the *Racial Discrimination Act 1975* (Cth) as they impose constraints on individual liberties in favour of promoting safety for the broader community (*Maloney v the Queen* [2013] HCA 28).

Maintain ban on home brew and home brew equipment

In line with the decision of the High Court of Australia in *Maloney v the Queen* [2013] alcohol restrictions in place in Queensland are considered a 'special measure' under the *Racial Discrimination Act 1975* (Cth), in that while they do impose constraints on human rights those targeted constraints are for the purpose of promoting safety for the broader community.

Alternative ways of achieving policy objectives

Increase alcohol carriage limit

Amending the carriage limit prescribed in the Liquor Regulation to allow a limited type and volume of liquor is the only way to effectively regulate and manage alcohol-related harm in the Mornington Shire.

Repealing Mornington Shire's designation as a regulated restricted area would enable residents and visitors to be in possession of all types and quantities of liquor in the Mornington Shire. There would be no ability to restrict the volume or variety of liquor in an individual's possession. It is anticipated unregulated access to liquor would result in significant adverse impacts to individual and community health and safety, amplifying the existing negative impacts resulting from the consumption of illicit high alcohol content home brew prevalent on Mornington Island.

Allowing a restricted amount of low and mid-strength liquor is intended to provide a safer alternative to illicit home brew or unregulated access to liquor.

Maintain ban on home brew and home brew equipment

The prohibition of home brew and home brew equipment supports supply reduction strategies, and the removal of the ban in Mornington Shire would be counterproductive to the introduction of a regulated supply of liquor. Removing the ban would legitimise the unhealthy behaviours that are the cause of community concern for individual health and wellbeing, that prompted calls for a changed carriage limit. The Mornington Shire community, through its CSP, identified a change of carriage limit as a strategy to dissuade people from making and drinking home brew and to encourage them to instead consume regulated liquor as a safer option. General consumption of under fermented or 'green'

Liquor (Mornington) and Other Legislation Amendment Regulation 2022

home brew and high alcohol content home brew has had significant impacts, not only on individual health and wellbeing, but also the broader community with social disfunction, violence and grief.

Benefits and costs of implementation

Increase alcohol carriage limit

The Amendment Regulation recognises the Mornington Island community's progress in alcohol management. It allows Mornington Shire residents and visitors to be in possession of regulated alcoholic beverages, enabling responsible liquor consumption while helping to curb demand for illegal high alcohol content home brew. It is expected this will result in greater health and social benefits for Mornington Shire community members.

Any expenditure associated with the implementation of the Amendment Regulation will be met through existing budget allocations.

Maintain ban on home brew and home brew equipment

There are no anticipated implementation costs associated with the amendment to the JLOM Regulation.

Consistency with fundamental legislative principles

The Amendment Regulation is consistent with fundamental legislative principles.

Consultation

Increase alcohol carriage limit

Supporting discrete communities to co-design and implement alcohol management changes, including minor modifications to alcohol carriage limits, forms part of the Government's Renewed Approach. Minor amendments to carriage limits may be explored on an individual basis, pending community and Government agreement, and provided a CSP is in place.

On 31 March 2021, following extensive community consultation, the Mornington Shire Council submitted a newly developed CSP. Broad community support for introducing limited takeaway alcohol and legal drinking areas formed part of the Mornington Island CSP. The CSP also includes strong measures to support harm minimisation and community safety alongside easing alcohol restrictions such as: a community night patrol; an education campaign highlighting the harm of home brew, alcohol, petrol sniffing, and illicit drug use; a family-based drug and alcohol rehabilitation program on the Island; increased youth activities; and domestic and family violence prevention strategies.

Subsequently, Mornington Shire Council formally requested the alcohol carriage limit be increased, from zero, to allow up to 11.25L of low to mid-strength beer and pre-mixed spirits (equivalent to 30 x 375mL containers). Key community stakeholders supported the Council's request, namely: Mission Australia, Gunnamanda Store and Junkuri Laka (the Community Justice Group).

Liquor (Mornington) and Other Legislation Amendment Regulation 2022

In October 2021, following further consultation, the Mornington Shire Council supported an initial alcohol carriage limit of 4.5L with potential increases to the alcohol carriage limit to be considered upon successful implementation of the Amendment Regulation.

The Office of Best Practice Regulation (OBPR) reviewed the proposal and concluded that it will not increase the regulatory burden on business or the community. Accordingly, OBPR determined that no further regulatory impact analysis is required.

Maintain ban on home brew and home brew equipment

Consultation on maintaining the ban on home brew and home brew equipment has occurred with the Mornington Shire Council and included discussion about the devastating impacts of home brew on the community's health and wellbeing and the need to maintain the ban on home brew.

Amendments to the JLOM Regulation to maintain the ban on home brew and equipment are consequential to amendments to the Liquor Regulation to increase the alcohol carriage limit. As such, they fall under the exclusion category for agency-assessment of (a): regulatory proposals that make consequential amendments. DSDSATSIP has conducted a self-assessment and determined that advice from OBPR for regulatory impact analysis is not required.

11.5 COUNCIL REPORT DEBRIEF ON GUNUNA TOWN POWER POLE INCIDENT

Author: Acting Chief Executive Officer

Attachments: 1 Debrief Notes

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the outcomes of the debrief.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

A power pole in Lardil Street was set alight due to vandalism. A debrief was held with Queensland Fire and Emergency Services, Qld Police, Telstra and Council to discuss such event.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note this Report.

Notes of Debrief Meeting on Fire on Power Pole, Lardil Street, Gununa, Mornington Island held on Thursday 31 March 2022.

Present: David Barnes (Deputy Mayor, Mornington Shire Council); Shane Hopton (Qld Fire and Emergency Services); Peter Cattanach (Qld Police); Jarrod Martin (Local Rural Fire Brigade and Mornington Shire Council); Josie Pickering (Telstra); Geoffrey Rewald (Mornington Shire Council); Graham King (Mornington Shire Council)

Apologies: Mayor Kyle Yanner (Mornington Shire Council); Cr Dwayne Rogers (Mornington Shire Council); Charlie Casa (Ergon Energy)

Outcomes of Debriefing:

- Ergon Energy continue to warn on the dangers of power lines and in particular the dangers of people interfering with power lines through vandalism.
- Queensland Fire and Emergency Services (QFES) conduct training with the local brigade on electrical safety and firefighting. Other training as needed.
- Mornington Shire, QFES and State Emergency Service (SES) to conduct local campaign to attract more volunteers to join the local brigade and SES. Holding a community day may be worthwhile to attract more interest.
- QFES and Qld Police notify ways to address the problems of issuing Blue Cards, which is seen as a deterrent to attracting more volunteers.
- Local Brigade to undertake training on local fire Units to ensure more members can use such Units in case of absences.
- QFES to examine what additional equipment can be provided on the Island given it is much harder to access the Island for fires. E.g., Ground Monitors.
- QFES and Local brigade to offer training to Council and Police so that in emergency they can access facilities and use of Units and equipment where the need arises.
- Telstra to investigate alternative power supplies for their batteries to ensure telecommunication outages are minimised when power goes down. For example, solar power.
- Communication between the respective authorities be reviewed, as result of the incident to ensure greater effectiveness. Ensure the roles and responsibilities under the Local Disaster Management Plan are well know when new personnel come to the Island.
- Council to make representations to the State Government for an urban fire brigade be established on the Island to cater for the needs of a growing urban community of more than 1,200 people.

Graham King
Acting CEO
4 April 2022

11.6 WHS REPORT MARCH 2022

Author: WHS Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide Council with an update on Workplace Health and Safety risks Audit and compliance for the month of March 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Provided below is an update of the WHSQ Improvement Notices submitted to Council:

Notice No. I2031553 – June 2022

Maintenance Depot – There are two entry points to the depot, with inadequate signage and indication of traffic flow or speed. There is no delineation between workers, other persons, and vehicle traffic other than a temporary fence which can be moved and moved around. Advised that to your knowledge there was no traffic management plan for the site.

Rectification

- Subdivision of the site to clearly delineate boundaries to assist in development of traffic management plans.
- Securing of perimeter to facilitate safe trafficking within the site.
- Development of traffic management plan for site.

Progress

- Subdivision complete/ being lodged.
- Fencing of external and internal perimeters scoped and planned.

Outstanding Actions

- Traffic management signage and plan to be incorporated into the above.

Notice No. I2010272 – June 2022

Water Treatment Plant – Discussions with Council Management Representatives confirmed that there was currently a Hazardous Chemicals Register prepared and maintained for the site.

Council Management Representatives also confirmed the WTP had not, to date, been notified as a "Manifest Quantity Workplace" (MQW) through submission of a Form 73 Application to WHSQ for assessment.

Rectification

- The Water Treatment Plant is scheduled for redevelopment that will include a purpose built chemical storage shed and a site office to conduct testing, etc. The chemical storage shed includes an emergency chemical shower.
- As advised by the Executive Manager Infrastructure and Technical Services prior to his departure, the successful contractor will be required to submit a "Manifest Quantity Workplace" (MQW) through submission of a Form 73 Application to WHSQ for assessment.

Progress

- Quotes for the redevelopment have been received with works yet to be commenced.

Notice No. I2010273 – June 2022

Water Treatment Plant – Discussions with Management Representative(s) confirmed that an Emergency Plan for the WTP (Manifest Quantity Workplace) has not been prepared, implemented and maintained for the site. In addition, it was confirmed that the WTP's Plan had not, to date, been submitted to the primary Emergency Services Organisation (QFES) for review.

Refer response to Notice No. I201273

Notice No. I2010271 – June 2022

Depot Mechanical Workshop/Hardstand Work Areas – It was observed and photographed temporary fencing installed across the Depot's external Hardstand storage/work area noting that the fencing would not prevent unauthorised pedestrian access.

Further discussions with Council Management Representatives confirmed that the temporary fencing had been installed to deter unauthorised access to the workshop and Plant/Equipment that had been "Tagged" out for inspection, Maintenance and Repair.

Management outlined the administrative process for workers to access and return key(s) for Powered Mobile Plant/Equipment. Management further advised there was an "Action Plan" to survey the Depot Hardstand creating two separate blocks and to install a permanent boundary fencing/gate(s) to improve the Depot's traffic management.

Refer response to Notice No. I2031553.

- Further action to ensure that pedestrian access is incorporated into scoping and site plan.

Notice No. I2010451 – June 2022

Waste disposal/transfer facility – There is currently no adequate safe system(s) of work in place to manage the risk of unauthorised site access, hazardous chemicals (e.g., batteries) and mobile plant colliding with persons or any other thing at the workplace. I confirmed with Management Representatives that there is inadequate site-specific control measure(s) (e.g., Traffic Management Plan/Signage/Perimeter Fencing/Entry Gates) to adequately address Facility security and traffic management.

Council Management Representatives confirmed that workers, including contractors and other persons are not currently provided with a site induction that includes information regarding site rules/requirements for provision of safe access/plant movement throughout Council's Waste Disposal/Transfer workplace.

Rectification

- Develop traffic management plan.
- Site security.

Progress

- Work in progress to scope hard stand and site access to the land fill.

Outstanding Actions

- Traffic management signage and plan to be incorporated into the above.

Notice No. I2010268 – June 2022

Mechanical Workshop External Hardstand Storage/Work Area – It was observed and photographed two (2) exterior hardstand designated storage/work areas (Temporary Fencing Installed between Operational & Tagged out Plant) noting the amount of plant, equipment and materials stored on these exterior hardstand laydown areas (e.g., disused plant & equipment).

Discussions with Council Management Representatives confirmed that this mobile plant storage/work area maintenance issue had been previously identified and there was a plan in place to manage Council Plant and Equipment not in use (e.g., Tag Out for Inspection, Maintenance & Repair/Dispose to Mainland for Parts/Scrap Metal).

Refer response to No. I2031553

Additional action

- Ensure remediation action sufficiently incorporated into traffic management and site access design.
- Remedial work completed. Council Plant and Equipment not in use (e.g., Tag Out for Inspection, Maintenance & Repair/Dispose to Mainland for Parts/Scrap Metal) have been removed from Island.

Response to WHSQ regarding the above improvement notices:

The response to WHSQ is currently still being drafted due to further changes in updated information and departure of the Executive Manager Infrastructure and Technical Services, Council has employed a new engineer and who recently commenced in Technical Services, when completed it will be reviewed by the ACEO prior to submission.

WHS/EHO documents developed/under review:

- Barge – Vessel Safety Management Plan prior to Survey due Wed 13th April 2022.
- CASA – Safety findings and updated reports.
- CASA – Airport Management legislative requirements.
- Council Environmental health – food licencing documents
 - Application for a food business licence.
 - Application for a food safety program.
 - Application for a Temporary Food premises licence for individual events.
 - Development of Food Business licence.
 - Development of Health Renewal Process Flow Chart.
 - Development of a Food safety Inspection Report.
- Updated the WHS Incident Register.
- Updated the Hazards Register.

Hazard, incident, and risk reporting:

- 2 Hazard reports received have been entered into the incident register.
- 3 incidents for April – incident reports have been entered into the incident register.

Incidents have been investigated and added to the Incident register.

Rehabilitation and Return to Work:

- No Claims open at the moment. (1 accepted claim for March now finalised).

Safe Work Method Statements (SWMS) developed and provided for the month:

- 10 x SWMS under development for the Housing Department.

Next scheduled attendance to Council:

- Arrive **23/05/2022** and depart **1/06/2022**.

WHS Continuous Improvement Activities:

- Investigate the possibility of mentoring a suitable council employee towards WHS qualifications.
- Consider training some employees to perform test and tagging instead of paying an electrical contractor to complete the work.
- Develop and implement a WHS committee, meetings to be conducted quarterly, suggested committee to be comprised of WHSA, managers of each department and any interested workers.

Barge Progress Report:

- The Barge is scheduled for survey on the 14th and 15th of April 2022.
- The Barge compass to be recalibrated during the survey.
- Deficiencies for barge now completed, you have a list of:
 - All the expired equipment on the barge required for the safe operation and required for survey have been purchase and installed.
 - All required documentation i.e., Vessel management plan, forms and supporting documentation have been developed and copies available on the barge as required for survey.

Environmental Health Update**Community inspections:**

- An inspection of the Council's street storm water drainage systems revealed a large amount of silt and soil build in the majority of the townships storm water gutters and a large number of storm water drains were overgrown with vegetation preventing storm water run off causing minor flooding across road ways. Hazard report to be completed and submitted to Technical Services for remedial actions as soon as possible.

Food license applications:

Red Koral Café – Sarah Isaacs

- Food license application and required supporting documentation received, Council application fee received, reviewed and a provision mobile food van licence approved. Operations to commence mid May 2022.

Kuba Natha Aged Persons Hostel (APH) – Gidgee Health

- Food licence application has been received however it is not currently complete Gidgee Health to provide further supporting documentation. The Council's EHO has conducted a food safety inspection of the APH kitchen including a review of the home's food safety management plan. Completed audit report to be submitted to Gidgee Health in due course.

Objectives proposed for next attendance to Council:

During the next site visit, the focus will be on the following tasks:

High Priority

- Conduct unannounced food safety inspections – Food Safety Van to assist with meeting food safety compliance.
- Responding to and continuing the completion of WHSQ Improvement Notices.
- Toolbox talks and training sessions to be conducted with all council employees.
- Provide fire safety and WHS refresher courses for all staff.
- Conduct WHS inspections of building projects currently underway.
- Follow up on submitted hazard reports to ensure timely rectification/elimination.

Priority

- Conduct Fire safety training for new staff, etc.
- Conduct Induction training for staff and contractors.
- Conduct toolbox training sessions for Technical Services, Workshops, Housing, Special Projects and Cleaning staff onsite.
- Conduct site inspections and prestart meetings.
- Continue the work on Hazardous chemicals risk register and SDS updates.
- Continue work on Hazard inspections.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receives and notes this Report.

11.7 COUNCIL MEETING WITH HEALTH MINISTER ON FRIDAY 8TH APRIL 2022

Author: Acting Chief Executive Officer

Attachments: 1 Itinerary and Discussion Points - Ministerial Visit

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the visit to Mornington Shire Council by the Queensland Minister for Health, Honourable Yvette D'Ath MP.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Attached is a copy of the Itinerary and the discussion points.

The Mayor provided detailed background to the current state of play for Indigenous Health indicators and outlined Council's direction and vision.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the Report and forward a letter to the Minister in appreciation of her visit.

Ministerial meetings on Mornington Island 8 April 2022

ITINERARY:

FRIDAY 8 April – KARUMBA, MORNINGTON ISLAND, MT ISA	
<p>Contact on Mornington Island for the day: Mr Graham King A/CEO Mornington Shire Council Mobile No: 0477 348 503</p> <p>Transport will be arranged by Mr King, ie pick up, drop off at airport and to and from meetings. Catering will be arranged by Council.</p>	
Time	Detail
8.30AM – 9.20AM	* Leaving accommodation * visiting Karumba Health Centre and Karumba Ambulance Centre * Drive to Airport
9.20am – 10.00am	Flight – Karumba to Mornington Island
10.00am – 10.30am	Welcome to Country (at the airport)
10.30am – 10.45am	Morning Tea <i>Venue:</i> Mornington Shire Council building, 1 Mission Road, Gununa
10.45am – 12.30pm	<p>Meeting with Mornington Shire Council (MSC) <i>Participants:</i></p> <ul style="list-style-type: none"> • Councillor Kyle Yanner (Mayor) • Councillor David Barnes (Deputy Mayor) • Councillor Roxanne Thomas • Councillor Bobby Thompson • Councillor Dwayne Rogers • Acting Chief Executive Officer, Graham King <p><i>Venue:</i> Mornington Shire Council building, 1 Mission Road, Gununa <i>Topics for discussion:</i> Note: Minister to lead discussion re Item I. (Audit), inviting further discussion from Mayor Yanner and Councillors. Remaining agenda items will be led by MSC.</p> <ol style="list-style-type: none"> I. Mornington Island audit and analysis project. II. Market Garden / Food Security / Gununamanda store. III. Alcohol Management Plan reform – request for carriage limit changes. IV. Suicide Prevention and Mental Health support. V. Expansion of renal dialysis chairs. VI. Mornington Island morgue and return of loved ones home. VII. MSC Five Year Strategic Implementation Plan for Major Projects.
12.30pm – 1pm	Lunch
1.15pm – 2.15pm	<p>Meeting with Mornington Island Health Council & Gidgee Healing (NB. Mayor/MSA will not join) <i>Participants:</i></p>



	<ul style="list-style-type: none"> • Susan Sewter, Chair, Mornington Island Health Council Board (<i>via Teams</i>) • Tali Tabuai, Chair, Mornington Island Health Council (<i>via Teams</i>) • Melanie Ah Kit, Senior Programs Manager, Mornington Island Health Council • Sarah Isaacs, Social and Emotional Wellbeing Senior worker, Mornington Island Health Council • Jane Ah Kit – Primary Health Care Senior Worker, Mornington Island Health Council • Jacinta Marshall, Director, Primary Health Care, Gidgee Healing • Helen Moon, Gidgee Healing • Renee Blackman, outgoing Chief Executive Officer, Gidgee Healing (<i>participating electronically if possible</i>). <p><i>Venue:</i> Save the Children building, Mukakiya Street, Mornington Island</p> <p><i>Topics for discussion:</i></p> <p>Note: The Mornington Island Health Council and Gidgee Healing will lead discussions on the below topics.</p> <ol style="list-style-type: none"> I. Mornington Island Health Partnership II. Mornington Island Health Strategy 2019-2024 Gununa Mirrithin “Good Gununa Medicine III. Models of care (outreach service coordination, MIHC, Gidgee Healing) IV. Successes and challenges
2.30 – 3.30pm	<p>Mornington Island Hospital and Ambulance Station (NWHHS to organise) – (NB. Mayor/MSA maybe interested to join if appropriate)</p> <p><i>Venue:</i> Hospital - Lardyl Street, Mornington Island Ambulance Station – Kathan Street, Mornington Island</p> <p>Note: Bena Kurian, Registered Nurse, Mornington Island Hospital, will provide a tour of the hospital and ambulance station.</p>
3.30pm	<p>Departure for Mt Isa to make connecting flight to BNE.</p>

11.8 WITHDRAWAL OF COPPER SERVICE TO COUNCIL'S ADMINISTRATION BY LATE 2022

Author: Acting Chief Executive Officer

Attachments: 1 Telstra Copper Exit Letter

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of Telstra's withdrawal of its copper service and for a replacement service to be in place by February 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council staff have been in discussion with Telstra about moving to a fibre service to replace the copper service. There are also discussions about the service to both the new Administration Civic Centre on Lardil Street Centre and the existing Administration Office and associated commercial facilities area.

This is a very significant change for Council and further advice will be provided once the quotations are received.

It may also be necessary to engage communications experts to advice in regards to this matter.

FINANCIAL & RESOURCE IMPLICATIONS

Telstra is currently putting together a quote for moving to fibre and associated operational costs.

RECOMMENDATION

That Council receive and note the Report.

Dear Customer

Withdrawal of ATM (over copper), Wholesale ATM (over copper), ATM (Rebill) (over copper), Ethernet Access (over copper), Ethernet Lite, Wholesale Business DSL, BDAS Lite and BDAS Standard

We're writing to let you know that we will be withdrawing these Special Services (and all Special Service Inputs that are service equivalent to these Special Services) via a national final sunset exit on 31 August 2022.

The products that are affected by this withdrawal notification for a national stop sell and exit are set out in the table below (together the "Legacy Products")

Services Telstra is withdrawing by this notice	Affected supply agreement (CRA/TWA/GAA) schedules
ATM (over copper)	OCT
Wholesale ATM (over copper)	OCT
ATM (Rebill) (over copper)	OCT
Ethernet Access (over copper)	245
Ethernet Lite	OCT
Wholesale Business DSL	102
BDAS Lite	79
BDAS Standard	79
<i>ULLS that you have certified to us as "Special Service Inputs" (or SSI), that you use to supply equivalent services to the above services to your own customers. You will have marked [with the code HE/NE] under the certification process set out in the ULLS Ordering and Provisioning Manual.</i>	

Withdrawal process

The withdrawal of the Legacy Products will occur on the final exit date of 31 August 2022. This means that, on 31 August 2022, all remaining Legacy Products will be disconnected in all geographic regions (both inside and outside of the nbn fixed line footprint).

In addition, a national "stop sell" where we cease to supply any new services for the Legacy Products will be put in place on and from 15 May 2021. The stop sell will be applied to requests for new services for both existing customers and customers who have not previously acquired the Legacy Products.

Upgrade and downgrade orders on existing services supplied under these Legacy Products that can be completed via software changes only will continue until further notice (but no later than 31 August 2022).

Impacts to ULLS

For our ULLS customers, this means that:

- (A) you will no longer be able to certify ULLS as being used as a Special Service Input (SSI) to supply services equivalent to the Legacy Products from 15 May 2021; and

- (B) all remaining ULLS that are certified as SSI for services equivalent to the Legacy Products will be disconnected on 31 August 2022.

Previous notifications

Telstra has previously announced that Legacy Product services that are supplied over copper and are being migrated to the NBN are subject to a NBN service withdrawal process. In accordance with the Migration Plan, 31 August 2022 is the Final Sunset Exit Date under Required Measure 5A and Required Measure 5C of the Migration Plan. As a result, notwithstanding the previous notifications, all remaining Legacy Product services will be disconnected on 31 August 2022.

More information regarding the NBN service withdrawal process (including copies of Required Measure 5A and Required Measure 5C) is available on the Telstra Wholesale Customer Portal and <https://www.telstrawholesale.com.au/nbn.html> for your reference.

Why is Telstra withdrawing these services?

These are legacy products and we have seen a rapid decline in services with very few recent orders meaning that it is no longer commercially viable for us to support these products. Telstra has a number of legacy products with overlapping functionality and there are currently newer alternative products that offer a better long-term solution. In addition, Telstra is planning for a future simplified and digitised product set.

Recommended 'Go-To' Products

We recommend that you order new services under the recommended go to products in the below table. If you currently do not acquire these products, please let us know and we will work with you to find the optimal result for your business.

Legacy product	Recommended go to products
ATM (over copper)	Ethernet Access over Telstra Fibre
Wholesale ATM (over copper)	Ethernet Access over NBN TC-2
ATM (Rebill) (over copper)	
Ethernet Access (over copper)	
Ethernet Lite	
Wholesale Business DSL	
BDAS Lite	
BDAS Standard	

What are Telstra's future plans for these products?

Telstra is currently planning for a future simplified and digitised data product set. As these plans progress, Telstra will provide you with updates. As noted above, until we notify you otherwise, Telstra will continue to accept upgrade and downgrade orders, that can be completed by software changes only, for your existing services.

Important dates to remember

Milestone	Date
National Stop Sell for the provision of new services and certified ULLS equivalent supplied under the following legacy products: <ul style="list-style-type: none"> • ATM (over copper) • Wholesale ATM (over copper) • ATM (Rebill) (over copper) • Ethernet Access (over copper) • Ethernet Lite • Wholesale Business DSL • BDAS Lite • BDAS Standard 	15 May 2021
National Product Exit for all remaining and certified ULLS equivalent services supplied under the following legacy products: <ul style="list-style-type: none"> • ATM (over copper) • Wholesale ATM (over copper) • ATM (Rebill) (over copper) • Ethernet Access (over copper) • Ethernet Lite • Wholesale Business DSL • BDAS Lite • BDAS Standard 	31 August 2022

What more can we do to assist you?

We are here to ensure you are well supported by Telstra Wholesale and we will keep you informed of our future plans.

Please contact us if you have any questions.

11.9 SALE OF SURPLUS PLANT, MACHINERY AND PARTS

Author: Acting Chief Executive Officer

Attachments: 1 Heavy Equipment List

PURPOSE (EXECUTIVE SUMMARY)

To advise Council on the plant and machinery items at the Works Depot that are considered redundant and a public sale should be undertaken.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Attached is a list of plant and machinery that is considered redundant for Council's purposes and should be offered for sale by either tender or public auction.

FINANCIAL & RESOURCE IMPLICATIONS

Cost of public auction or tender

RECOMMENDATION

That Council authorise the Acting CEO to take the necessary action under Section 227 Valuable non-current asset contract – tenders or auction needed first.

MORNINGTON ISLAND SHIRE COUNCIL HEAVY EQUIPMENT SERVICE SCHEDULE							
TRUCKS							
UNIT #	New Plant #	YEAR	REGO	Vin	DESCRIPTION	DESCRIPTION	DESCRIPTION
PL86	TR001	2004	934 VUL	JALFTS34H37000159	Isuzu	FTS SERIES	TIP TRUCK
PL97	TR002	2001	075GFM	JHDGH1JPLXXX10326	Hino	Ranger	TIP TRUCK
PL98	TR003	2003	553VHL	JHDFM1JLPXXX10227	Hino	Ranger	TIP TRUCK
PL100	TR004				Mitsubishi	Fire truck	
PL205	TR005	2008	045RYG	JNBGWB4DL00H00130	UD	GW	TIP TRUCK
PL211	TR006	2004	515VIL	JLFFK617K0KK00524	Mitsubishi	FK series	Garbage truck
PL241	TR007	134XXV		Cant find	Mitsubishi	Cement Truck	FV458J
PL264	TR008	2020	XQ71LX	JAANPS75HJ7101184	Isuzu	NPS Series	TRAY TRUCK
PL301	TR009	2018	785YCL	JHDFC7JJMXXX10622	Hino	1022 truck	Garbage truck
PL304	TR010	2009	XQ90RQ	6FMP06D029D800870	Mack	Metroliner	Agitator
PL305	TR011	2004	XQ29QM	6FMJ10B214D710417	Mack	Vision	Prime mover
PL801	TR012	1994	XQ89RQ	YV5F5A4D6RD562255	Volvo	FL7	Tilt Tray
		2018			Caterpillar	938K	wheel loader
HEAVY EQUIPMENT							
UNIT #	New Plant #	YEAR	REGO	Serial #	DESCRIPTION	DESCRIPTION	DESCRIPTION
PL266	HV001	2018	432F2	CAT0432FVLYJ00729	Caterpillar	Backhoe	Loader
PL129		1990		runable	Caterpillar	Grader	140G
PL132	HV002	1995			Caterpillar	Grader	140G
PL128	HV003	1995			Caterpillar	Wheel	Loader
PL51	HV004	1999		runable	Caterpillar	Backhoe	Loader
PL106	HV005				Caterpillar	D6R	Dozer
PL125	HV006				Caterpillar	drott	loader
PL131	HV007				Caterpillar	Excavator	322
PL300	HV008				Caterpillar	295D	skidsteer
		2018		Caterpillar	938K	wheel loader	new Loader
PL242				runable	Caterpillar	Wheel	Loader
PL240		2007		not running	Fiori	SLF/LDG/CNR	Concrete Mixer
PL58		1998		not running	JCB	Forklift	Forklift
PL204	HV009	2011			JCB	Forklift	Forklift
PL302	HV010	2017			Kubota	Tractor	Tractor
PL303	HV011	2018			JCB	550-140	Forklift
	HV026				Caterpillar	140M	Grader

PL113				not running	Toyota	Huskey	skidsteer
PL263	HV012				Kubota	U35-4G	Mini Excavator
PL299	HV013				Toro	TX1000+ Trailer	
PL53				runable	Caterpillar	426C	Backhoe
PL56				not running	Toyota	Bobcat SDK	skidsteer
PL65	HV014				Low Loader	Towable	
PL68	HV015				Ingersol Rand	SD110	Vib roller
PL702				not running burnt	Deutz		Drum roller
PL716	HV016						EWP + trailer
PL717	HV017				Hyundai	Forklift	Forklift
PL723	HV018					slasher	slasher
PL802					Dieci	Forklift	Hire
PL206	HV025	2011			Case	wheel	Loader
PL212	HV019				Hustler	34364	Zero turn mower
PL709	HV020				Scag	48"	Zero turn mower
PL710	HV021				Scag	52"	Zero turn mower
PL221	HV022				Scag		Zero turn mower
PL707	HV023				Husqvarna	TS342	Ride on Mower
PL708	HV024				Husqvarna	TS343	Ride on Mower
PL206	HV025	2011			Case	wheel	Loader

12 STAFF REPORTS - FINANCIAL SERVICES**12.1 FINANCE REPORT AS AT 31 MARCH 2022**

Author: Acting Executive Manager Finance and Human Services

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with a financial report as required under section 204 of the Local Government Regulation 2012. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year.

This report provides the following attachments as supporting information as at 31 March 2022:

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flow
- Detailed Actuals vs Budgeted Income Statement
- Summarised Income Statement per Department
- Capital Budget

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Statement of Comprehensive Income provides details on the Council's financial performance for the period ended 31 March 2022. The Detailed Income Statement provides a more detailed review of Council's income and expenditure compared to the budget and the previous year. The Summarised Income Statement per Department provides a high level review as to where Council's money is made and spent.

FINANCIAL & RESOURCE IMPLICATIONS

Council's operating result for the March month will be tabled in the meeting.

RECOMMENDATION

That Council receive and note this Report.

12.2 COMMUNITY DEVELOPMENT REPORT

Author: Community Development Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to update Council on the Community Development activities for the month of March 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The role of the Community Development Officer is to develop community activities, youth programs, manage, oversee, support, resource, and facilitate the events prescribed in the Calendar of events for the benefit of the community. This includes increasing the utilisation of Council's Gym.

The summary report below provides an update of the following:

1. Carriage Limit

- The Carriage Limit Regulation change has been notified and commences on Saturday 16 April 2022.
- A Commercial Other (Subsidiary Off-Premises) licence is required to supply and distribute the carriage limit and will become operational as of Saturday 16 April 2022. This is to help the community comply with the per vehicle requirement of the carriage limit.
- The liquor licence application for the Gununa Post Office was submitted on the 19th February 2022. A Responsible Management of Licensed Venues is required to be completed by the licensee.
- Implementation strategy: series of Facebook posts prepared by Katherine Hollis; pamphlet and poster prepared by the Department of Seniors, Disability Services, Aboriginal and Torres Strait Island Partnerships (DSDSATSIP); PowerPoint presentation and process sheet prepared by CDO, a proposal to prepare short video clips has been requested from local artist, Renee Wilson.
- Community workshops to be advertised.

2. Motel Tavern Liquor Licence

- Fourier Technologies will be on island in the first week of May to do the data cabling installation. Once completed, installation of the preferred POS system will occur.
- Position descriptions are continuing to be developed.
- Any further updates will be given verbally due to final confirmation of other activities.

3. Liquor Accord

- In the process of creating a Mornington Shire Liquor Accord.

- Discussion of potential banning of patrons from participating in the distribution of the carriage limit. Ban and referral: compulsory to attend a session with QLD Health/Alcohol, Tobacco and Other Drugs (ATODS) (behaviour change, counselling, alternatives, responsible drinking, etc.).

4. Salvation Army

- Run by local residents employed by the Salvation Army.
- Assisted and supported by Mornington Shire Council and Bynoe.
- Has opened for trading but not yet settled business hours.
- Request for volunteers to be advertised.

5. Community Safety Committee

- Community Safety Plan (CSP) due to be updated by 30 June 2022.
- Noticeboards up around community, shade cloth around Lelka Murrin fence perimeter was installed this week, TV and trolley has been delivered to the Uniting Church for the purpose of live streaming Sorry Business for community.

6. Upcoming Events

- Thaldi Gilmo Luuli Touch Footy programs (Tuesdays)
- Baya Kuburda Community Boxing night (Thursdays)
- Pub Night for Easter/ANZAC Day long weekend – 23rd April 2022
- Pub Night for DV month – 21st May 2022

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note this Report.

13 STAFF REPORTS - GOVERNANCE AND COMMUNICATIONS

Nil

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES**14.1 INFRASTRUCTURE AND TECHNICAL SERVICES**

Author: Acting Executive Manager Infrastructure & Technical Services

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with an update of activities being undertaken by the Infrastructure and Technical Services Department within Council.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

This report outlines the major activities undertaken and challenges faced by the Department since the last report.

Technical Services Administration

During the month the Infrastructure Group Manager position was filled and commenced at the end of the month. The new Group Manager will be responsible for the following areas in the interim:

- Aerodrome
- Civil Operations
- Various grant funded projects

The structure of the technical services and infrastructure operations are currently under review and awaiting on a formal restructuring. This will allow the capital and operational requirements to be more efficiently planned and managed going forward.

Water, Sewerage and Drainage*Regulatory and Drinking Water Quality**Drinking Water Incident*

A new dosing pump was installed during the month and is operational. Several electrical issues were encountered after installation affecting the constant pressure pumps and telemetry. This issue has been rectified pending on-site investigation and repair by Austek when they arrive on the 19th April.

Water testing has been performed with no pathogens identified and chlorination remaining within guidelines. Caution has continued to be exercised due to the increased risk to public health if the monitoring equipment were to fail to alarm. This issue also falls within the scope of the Indigenous Council Critical Infrastructure Program funded telemetry rectification project.

Communication continues with the water regulator and public health to work towards safely lifting the boil water notice.

Raw Water Supply

Two of the (3) raw water pumps were damaged in November 2021 following a lightning strike. New pumps have been built awaiting final fit-off parts to arrive and ship to Mount Isa. Discussion with the supplier had indicated several delays have been experienced resulting from the Brisbane and Sydney flood events.

Sewer Operations

No significant serviceability issues have occurred during the previous month.

Airport

The back-up generator changeover was inspected by electrical technicians to allow the generator to start when the mains power goes out. Quotes are currently in progress.

Consultants have been identified and quotes sought to update the aerodrome manual and provide airport reporting officer training. These items are funded under the Regional Airstrip Upgrade Program.

Animal Control

During the month new animal control introduced themselves to the Community and performing welfare checks, providing worming and tick medication to animals, weed spraying fences and providing education to residents about the relationship between yard cleanliness and parasites.

Civil (including Fencing and Batching)

Continuing work of plant operators and other staff within Fencing and Batching is determined directly based on the amount of capital works and other project works within the Housing department. Project work within community projects (fencing upgrades, driveways, and carports) have increased in recent weeks.

Parks and Gardens

Parks and Gardens continue to carry out various ongoing maintenance and services throughout the community. During the coming month the team will be identifying unserviceable park furniture for removal due to safety and commence planning for installation of new furniture such as tables, benches, and shelters.

Grave Digging, transfer of coffins, undertaker service and interment duties continue to be performed by the Parks and Gardens Team as required.

Waste Management

Clean-up of the landfill site has continued with noticeable improvement throughout the site. Garbage collection trucks are operational with regular garbage services continuing.

Warehouse

An additional staff member has been temporarily transferred to assist with the warehouse and barge operations. Review of position descriptions and recruitment for warehouse management positions are currently advertised.

Workshop

Significant clean-up has been performed at the workshop yard with units to be disposed identified and relocated. Workshop management has been assisting in identifying and procuring vehicles for the building department and other vehicles required to build capacity to allow more self-delivery of road works.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council note and receive this Report.

14.2 HOUSING REPORT**Author: Housing Manager****Attachments: Nil****PURPOSE (EXECUTIVE SUMMARY)**

The purpose of this report is to provide the Council with an update of the Housing program for the month of March 2022.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Below is a list of the current works that are underway:

1. 2020/21 QBuild Do & Charge Program

Approximately 928 jobs were issued via the QBuild Portal for the 2020/21 financial year.

2. 2021/22 QBuild Do & Charge Program

Approximately 1226 jobs have been issued to date via the QBuild Portal for the current financial year. 538 jobs have been completed and invoiced. Approximately 688 jobs are yet to be completed and/or invoiced.

The Department of Communities, Housing and Digital Economy will be conducting maintenance inspections in the first week of May. Hence, it is anticipated that the Housing Department will receive a significant increase in the amount of maintenance works through the QBuild Portal which would require additional tradesmen, materials and support staff to complete these works.

3. 2019/2020 QBuild Purchase Orders Program

QBuild issued purchase orders for 134 jobs in the 2019/20 financial year valued at \$5.9 million.

- 1 project yet to be completed

4. 2020/21 QBuild Purchase Orders Program

QBuild issued purchase orders for 137 jobs in the 2020/21 financial year valued at \$5.7 million.

- 3 projects are yet to be completed

5. 2021/22 QBuild Purchase Orders Program

QBuild have issued 191 purchase orders for this financial year valued at \$4.1 million. 141 projects are yet to be completed.

QAS Mornington Island	2 Projects
Mornington Island Police Station	2 Projects
PCYC Works	4 Projects
Mornington Island State School	20 Projects
<u>Community Housing</u>	<u>163 Projects</u>
<u>Total</u>	<u>191 Projects</u>

6. 2021/22 QBuild Purchase Orders Program – Quoted or Quoting

24 projects are currently being quoted and/or are awaiting approval.

7. MSC Facilities Department***Facilities Work Job Requests***

Completed jobs via Housing Team - 1219
Total jobs in spreadsheet – 2411

8. Funding Works**8.1 - \$2.35 Million Interim Capital Works Program (Completion Timeframe 2021/2022)**

The Housing Department is at the quoting stage for Duplex and the 2 X Plugins. Drawings have been sent out to suppliers and suppliers are sending through their quotes for the materials.

8.2 - \$7.328 Million Capital Housing Program (Completion Timeframe 2025)

The Housing Department, upon consultation with the A/CEO, has submitted the application under this Program and is awaiting approval.

8.3 - \$1.2 Million Tavern Upgrade (Approx. \$100,000.00 Remaining).

The Tavern Kitchen renovation works have commenced. Plumbing works have commenced to include upgrading of the Tavern Kitchen plumbing to suit new appliances. The Department has sourced and received five (5) quotations from various suppliers.

8.4 - \$1.36 Million 2020-21 COVID W4Q Program

Drawings have been completed for the accommodation buildings and have been sent out to suppliers. We are waiting on all the quotes from suppliers.

9. Lot 911 Subdivision

Council has selected and approved a drawing specification (i.e., Option 1) for the subdivision of Lot 911. The drawings have been sent to the Department of Seniors, Disability Services, Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP) and the engineering consultants for review and responses for Council, where necessary. A report with indicative development costs will then be submitted to Council for approval thereafter. The adopted preferred option will then be used in the Development Application (DA) process.

DSDSATSIP have advised that an application for the walkway thoroughfares will have to be submitted in a separate application.

10. Council Administration Building/Civic Centre

Council has recently completed the tender process and is in the final stages of awarding the contract to the successful bidder.

FINANCIAL & RESOURCE IMPLICATIONS**Financial Implications**

Billing for the 2021/22 financial year is progressing steadily utilising the Finance Department staff.

Staffing Report

Housing Department is currently understaffed and is working closely with Human Resources Department to recruit full-time tradesmen as per the Council-approved Department organisational structure.

All contractors' tradesmen have been phased out except one contractor tradesman plumber who remains on the organisational structure due to Council's inability to attract and retain tradesmen as full-time staff.

RECOMMENDATION

That Council note and receive this Report.

15 STAFF REPORTS - HUMAN SERVICES

Nil

16 CONFIDENTIAL REPORTS

Nil

17 NEXT MEETING

18 CLOSURE