



Date: Wednesday, 18 August 2021
Time: 9.00am
Location: Council Chamber
Mission Road
Gununa

BUSINESS PAPER

Late Reports

Ordinary Council Meeting

18 August 2021

Graham King
Acting Chief Executive Officer

Order Of Business

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11 CHIEF EXECUTIVE OFFICER'S REPORTS**11.1 HOUSING REPORT**

Author: Housing Manager

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update of the Housing program for the month of July 2021.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**CURRENT QBUILD WORKS PROGRAMS UNDERWAY****2020/21 QBuild Do & Charge Program**

There have been 983 jobs that have been issued to date via the QBuild Portal for the 2020/21 financial year of which 811 have been completed and invoiced. There are 172 jobs that represent part of the billing backlog and part completion by the Housing crew.

2021/22 QBuild Do & Charge Program

There have been 43 new jobs that have been issued to date via the QBuild Portal for the new financial year of and is currently being completed by the crew.

2020/21 QBuild Purchase Orders Program

QBuild had released a total of 165 jobs to date valued at \$5.88 million (GST-inclusive).

The Housing team had completed most of the QBuild Purchase Orders before the EOFY.

Below shows a summary of the remainder jobs which are completed and yet to be completed.

1x Roof Replacement Project (valued at \$113K) 505 Lardil St

- DoE House Roof Replacement – 505 Lardil Street will be undertaken by Housing Department and will be completed in the next couple of months.

Veranda Rectification jobs at 2 DoE Res properties, 3 verandas in total (valued at \$95.5K)

- 9A and 9B deck structural works have been completed and billed. Awaiting Crimsafe screening which is yet to be installed on the veranda.

Wheelchair Access Ramps DoE School D and F Blocks (valued at \$345.5K for the 2 ramps)

- D Block Ramp has been completed and billed.
- F Block Ramp is 75% completed and has been billed to QBuild.
- F Block is awaiting flashings to arrive on the island to get it to 100% completion.

10x DoE Carports some with driveways

- There are ten new carports some with driveways. QBuild PO value approximately \$1.8 million.
- Contractors have 99% completed the 9 carports and QBuild has been billed. Waiting on the contractor to complete the defects.
- The process for the realignment of the boundary on 284 and 502 Lardil Street is currently underway with Gerhard Visser (DATSIP).

Approx. 79 Community Carports some with driveways in total

- Housing Department has completed approximately 80.
- 78 carports have been completed and invoiced from last financial year.
- 8 have been completed this financial year. Pricing of several other carports are still ongoing.

Community Dismods (1 X Bathroom upgrade valued at \$90K)

- 43 Wardirrkan Street Bathroom Disability Modification.
- Asbestos has been removed, floor joist has been replaced, new flooring has been laid and the plumbing has been completed.

3x Various Upgrades at 40 Maarndatharkan (values at \$80K)

- Asbestos has been removed. Removed electrical fixtures and fittings, wall framing, concrete slab. Plumbing drainage is completed ready for new concrete slab. New concrete slab has been laid and the wall frames are erected. Internal sheeting has been completed. Skirting tiles have been laid. Waiting to commence the external sheeting.

1x Painting MISS C Block Veranda upgrade (valued at \$130K)

- Variation for a new timber sub floor has been approved by QBuild for Block C.
- Work will commence when all materials arrive on the island. Materials are due to arrive next month

FUNDING WORKS**\$2.35 Million Community Housing Program (Completion Timeframe 2020/2021)**

Architect Concept Drawings have completed for the Duplex and Plug-Ins.

Currently in discussions with the Department of Community Housing and Nicki Tiel of Remote Indigenous Capital Delivery (RICD). Approval has been given for the Concept Drawings.

The contracted Architects are in receipt of the amendments however no drawing amendments can be done until the RICD team have vetted and approved the drawings. Once this has been completed the Construction Drawings can be finalised. Currently awaiting Engineer quotations for this project.

\$7.328 Million Community Housing Program (Completion Timeframe 2023)

Tenders for this project have yet to be received by the architects.

The vacant blocks of land listed below do not require infrastructure in this financial year's Community Housing program but is anticipated for completion over a three-year program:

- 286A Mukakiya Street
- 323A Mukakiya Street
- 70 Wardirrkkan Street

The vacant blocks of land listed below are being planned for commencement and completion in the subsequent two years after the above projects.

- Lot 925 and Lot 926 between Lardil Street and Wengka Street are in the progress for a DA for 5 vacant blocks
- 274A Wardirrkkan Street
- 126A Wangka Street

\$1.2 Million Tavern Upgrade

Awaiting the Special Projects Manager to finalise the project's remaining costs to set a new budget to complete the works. Concerns have been raised with the certification of the building.

It is a requirement that the Tavern Kitchen be Food Safety Compliant prior to a liquor licence being issued.

Carpentaria Shire Council has been consulted for assistance in this regard. The Council has referred a private Environmental Health Officer (EHO) who they have been working with. I have engaged this EHO to assist with the compliance of the Tavern Kitchen.

We are in the process of removing all the items into the storage shipping housing container so we can start with the upgrade of the kitchen for compliance.

Lot 9 Cemetery Road and 162 Maarn Maarn Katha Street New Council Duplex

Site inspection and specifications of the proposed new duplexes for Council's accommodation have been completed and forwarded on to the contracted Architects. The architects are reviewing the resketching of the large Plug-In design to determine its fit for purpose for the site at Lot 9. It is anticipated that there will be a cost saving of the consultants' drawings.

Drawings of the Council Vacant block of land at 162 Maarn Maarn Katha Street have also been forwarded on to the Architects for their input for a design.

\$1.2 Million W4QC20 Building & Facilities Maintenance

Funding Projects	W4QC20-1 Building & Facilities Maintenance			W4QC20-2 Accommodation Units & Outdoor Space	
Project Job Cost Code	4100 Council Chamber Maintenance (W4QC20-1)	4450 VAC Fencing & Amenity (W4QC20-1)	4100 Guesthouse Amenities (W4QC20-1)	4450 Tavern Marketplace - Outdoor (W4QC20-1)2)	4100 Lot 9 Cemetery Road Accommodation (W4QC20-2)
Project	Council Chambers remediation works	Fencing remediation	New Guesthouse Bathroom	Tavern Outdoor Stage, Dancefloor & Grassed Amphitheatre	Staff Accommodation
Total Budget	100,000	60,000 + insurance	40,000	660,000	500,000
Council Contribution	0	0	0	0	0
Funding	100,000	60,000	40,000	660,000	500,000
Authorisation	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen
Expended to 31/3/21	147	0	0	0	0
% Complete	0%	0%	10%	10%	10%

STAFFING REPORT

The Housing Supervisor position is currently vacant. The Human Resources Manager is currently sourcing applicants for the role. Interviews are currently being organised.

Interviews are also underway for the Housing Estimator position.

The Housing Department is also sourcing six new Carpenters and two Plumbers and is currently conducting interviews of the short-listed applicants.

FINANCIAL & RESOURCE IMPLICATIONS

1. QBuild PO Jobs				
	Apr21	May21	Jun21	Ju121
Total Revenue (\$)	\$966,245	\$939,613	1,314,232	0
Invoice Quantity	24 Invoices	36 Invoices	57 Invoices	0 Invoices

Average \$/invoice	\$40,260	\$26,100	\$23,057	\$0
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Commentary: Most of the billing was completed in June 2021 when most of the Purchase Order jobs were completed. Billing will commence in the August month.

2. QBuild D&C Jobs				
	Apr21	May21	Jun21	Ju121
Total Revenue (\$)	\$182	\$30,617	\$102,770	\$0
Invoice Quantity	1 Invoice	27 Invoices	98 Invoices	0 Invoices
Average \$/invoice	\$182	\$1,031	\$1,049	\$0

Commentary: Billing of D&C jobs will commence in the August month. There are several completed job cards yet to be billed. The commencement of a Contractor Temp Housing Accounts person would assist to clear out the current backlog of billing. The subsequent months should see an increase in revenue as all aged job cards get billed on a regular basis.

3. MSC Private Works Jobs			
Jun21 Invoices	\$0.00	0 Invoices	Avg \$0
TOTAL	\$0.00		

Commentary: There are ongoing Private Works jobs that have been fully completed but will be billed in the new financial year.

RECOMMENDATION

That Council note and accept this report.

12 STAFF REPORTS - FINANCIAL SERVICES**12.1 FINANCIAL REPORT AS AT 31 JULY 2021**

Author: Executive Manager Finance and Human Services

Attachments:

- 1 Capital Projects
- 2 Statement of Cashflow
- 3 Detailed Actual vs Budget Income Statement
- 4 Statement of Comprehensive Income
- 5 Statement of Financial Position
- 6 Income Statement by Department

PURPOSE (EXECUTIVE SUMMARY)

This report provides Council with a financial report as required under Section 204 of the Local Government Regulation 2012. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year, up to a day as near as practicable to the end of the month before the meeting is held.

This report provides the following attachments as supporting information as at 31 July 2021 (i.e.8% through the financial year):

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flow
- Detailed Actual vs Budget Income Statement
- Summarised Income Statement per Department
- Capital Projects

Reporting is against the Budget 2021-22

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Please refer to the Statement of Comprehensive Income for details on the Council's financial performance for the period ending 31 July 2021. The Detailed Income Statement provides a more detailed review of Council's income & expenditure compared to budget and previous year. The Summarised Income Statement per Business Unit provides a high level review as to where Council's money is made / spent.

FINANCIAL & RESOURCE IMPLICATIONS

It is noted that the raising of revenue through the invoicing process for certain departments is behind due to the lack of personnel. With the appointment of a new Financial Officer (whose sole focus will be to catch up this backlog) it is envisaged that this will be up to date within the next month.

RECOMMENDATION

That Council receives and notes this report.

Mornington Shire Council
Capital Expenditure Budget for the Year Ending 30 June 2022
YTD as at 31 July 2021

CAPITAL EXPENDITURE PROJECTS 2021-2022

Department	Category	New, renewal or upgrade	Project Description	External Funding Source *	Carry Over Funding	Council Funded	Grant Funded	Total	Actuals	Commitments	Remaining Budget / (Over Budget)	Comments
				\$	\$	\$	\$	\$	\$	\$	\$	
2021 - 2022 Capital Plant Program												
Infrastructure & Technical Services (ITS)	Plant	New	Water truck		-	185,000	-	185,000	-	-	185,000	
ITS	Plant	New	60 Hp tractor with a frail mower		-	105,000	-	105,000	-	-	105,000	
ITS	Plant	New	Staff & materials transport vehicles x 4		-	220,000	-	220,000	-	-	220,000	
ITS	Plant	New	4.5 to single cab tipper (Light Truck)		-	133,000	-	133,000	-	-	133,000	
ITS	Plant	Renewal	Front end loader		-	235,000	-	235,000	-	-	235,000	
ITS	Plant	Renewal	Garbage truck		-	168,000	-	168,000	-	-	168,000	
ITS	Plant	New	Facilities Maintenance - Whipper Snipper/Brushcutter		-	1,200	-	1,200	-	-	1,200	
ITS	Plant	New	Facilities Maintenance - 2 walk behind lawn mowers 19" - 48 cm including mulch & catch		-	4,000	-	4,000	-	-	4,000	
ITS	Plant	New	Facilities Maintenance - trailer with cage and ramp.		-	5,000	-	5,000	-	-	5,000	
ITS	Plant	New	Building construction & maintenance section - Hook Truck including skip bins		-	300,000	-	300,000	-	-	300,000	
ITS	Plant	New	Concrete line pump		-	120,000	-	120,000	-	-	120,000	
ITS	Plant	New	Building construction & maintenance Section - Staff and materials transport vehicles x 4		-	140,000	-	140,000	-	-	140,000	
Total 2021 - 2022 Capital Plant Program						1,616,200	-	1,616,200	-	-	1,616,200	
2021 - 2022 Furniture & Equipment Program												
Finance & Human Services	Equipment	New	Workplace Health and Safety Equipment - 3 x defibrillators		-	6,600	-	6,600	-	-	6,600	
Finance & Human Services	Equipment	New	Electronic notice board for festival grounds		-	15,000	-	15,000	-	-	15,000	
Finance & Human Services	Equipment	Renewal	VAC - Replace 32 TV sets fixed to rooms.		-	22,500	-	22,500	-	-	22,500	
Finance & Human Services	Equipment	Renewal	Facilities Laundry - dryers x 2.		-	40,000	-	40,000	-	-	40,000	
Finance & Human Services	Equipment	Renewal	Facilities Laundry - iron press.		-	6,500	-	6,500	-	-	6,500	
Finance & Human Services	Equipment	Renewal	Bakery freezer		-	26,000	-	26,000	-	-	26,000	
Finance & Human Services	Equipment	Renewal	Bakery - 1 slicer, 1 dough divider moulder		-	30,000	-	30,000	-	-	30,000	
Total 2021 - 2022 Furniture & Equipment Program						146,600	-	146,600	-	-	146,600	

CAPITAL EXPENDITURE PROJECTS 2021-2022

YTD as at 31 July 2021

Department	Category	New, renewal or upgrade	Project Description	External Funding Source *	Carry Over Funding	Council Funded	Grant Funded	Total	Actuals	Commitments	Remaining Budget / (Over Budget)	Comments
2021 - 2022 Capital Building Program												
Finance & Human Services	Buildings	Renewal	VAC - Split system airconditioning		-	105,000	-	105,000	-	-	105,000	Quotes sought pending evaluation
Finance & Human Services	Buildings	New	Administration Facilities -toilet/storage for housing		-	40,000	-	40,000	-	-	40,000	
Finance & Human Services	Buildings	Renewal	VAC -Buy 2 x 2 rooms dongas to accommodate 4 guests		-	183,750	-	183,750	-	-	183,750	
Finance & Human Services	Buildings	Renewal	Refurbish Gym to meet WHS standards.		-	50,000	-	50,000	-	-	50,000	
Finance & Human Services	Buildings	Renewal	VAC - Demolish Donga 9		-	8,000	-	8,000	-	-	8,000	
Finance & Human Services	Buildings	Renewal	VAC Wall panel replacement to 32 rooms.		-	32,000	-	32,000	-	-	32,000	
Finance & Human Services	Buildings	Renewal	Cemetery Amenities refurbishment		-	53,000	-	53,000	-	-	53,000	
Finance & Human Services	Buildings	New	VAC (Visitor Accomodation Centre) Fire alarms		-	40,000	-	40,000	-	-	40,000	
Finance & Human Services	Buildings	Renewal	VAC - Replace 9 sliding doors		-	20,000	-	20,000	-	-	20,000	
Finance & Human Services	Buildings	Renewal	VAC - replacement furniture		-	95,000	-	95,000	-	-	95,000	
Finance & Human Services	Buildings	Renewal	Facilities Laundry - Power upgrade.		-	10,000	-	10,000	-	-	10,000	
Finance & Human Services	Buildings	New	Public Toilets - Lardil Park	LRCI	-	-	83,278	83,278	-	-	83,278	High level scoping underway with various options being collated
Total 2021 - 2022 Capital Building Program						-	636,750	83,278	720,028	-	-	720,028
2021 - 2022 Capital Other Infrastructure Program												
ITS	Infrastructure other	Upgrade	Airport Runway Realignment, preliminary and commence detailed design		-	170,000	-	170,000	-	-	170,000	
CEO	Infrastructure other	New	Business planning for capital projects		-	100,000	-	100,000	-	-	100,000	
ITS	Workshop	Renewal	Replace security fence		-	395,000	-	395,000	-	-	395,000	Project currently being scoped and suitable materials investigated
Total 2021 - 2022 Capital Other Infrastructure Program						-	665,000	-	665,000	-	-	665,000
2021 - 2022 Capital Water Infrastructure Program												
ITS	Water Infrastructure	Renewal	Investigative Report - Water Treatment	ICCIP	-	-	125,690	125,690	-	-	125,690	Consultant brief currently being prepared
ITS	Water Infrastructure	Upgrade	Water Treatment Plant augmentation	W4Q	-	-	1,400,000	1,400,000	-	-	1,400,000	
Total 2021 - 2022 Capital Water Infrastructure Program						-	-	1,525,690	1,525,690	-	-	1,525,690

CAPITAL EXPENDITURE PROJECTS 2021-2022

YTD as at 31 July 2021

Department	Category	New, renewal or upgrade	Project Description	External Funding Source *	Carry Over Funding	Council Funded	Grant Funded	Total	Actuals	Commitments	Remaining Budget / (Over Budget)	Comments
2021 - 2022 Capital Sewerage Infrastructure Program												
ITS	Sewerage Infrastructure	Renewal	Network analysis and condition	ICCIP	-	-	125,690	125,690	-	-	125,690	Consultant brief currently being prepared
ITS	Sewerage Infrastructure	Renewal	Veneer vacuum trailer		-	82,000	-	82,000	-	-	82,000	
ITS	Sewerage Infrastructure	New	Backup generators at Sewer Pump Stations 1,2,3 and STP	ICCIP	-	-	113,120	113,120	-	-	113,120	
ITS	Sewerage Infrastructure	New	Prescreen at Sewerage Treatment Plant	ICCIP	-	-	150,826	150,826	-	-	150,826	
Total 2021 - 2022 Capital Sewerage Infrastructure Program					-	82,000	389,636	471,636	-	-	471,636	
2021 - 2022 Capital Waste Infrastructure Program												
ITS	Waste Infrastructure	Upgrade	Landfill Amenity		-	14,000	-	14,000	-	-	14,000	
Total 2021 - 2022 Capital Waste Infrastructure Program					-	14,000	-	14,000	-	-	14,000	
					-	3,160,550	1,998,604	5,159,154	-	-	5,159,154	
Projects budgeted and commenced in 2020-2021 for completion in 2021-2022												
Finance & Human Services	Buildings	Upgrade	Administration Centre redevelopment	LGGSP	-	590,854	5,051,807	5,642,661	135,510	12,250	5,494,901	
Finance & Human Services	Buildings	Renewal	New guesthouse bathroom	W4Q COVID 20-1	-	-	36,000	36,000	3,199	-	32,801	
Finance & Human Services	Buildings	Renewal	Council Chamber remediation works	W4Q COVID 20-1	-	-	100,000	100,000	1,306	-	98,694	
Finance & Human Services	Other	Renewal	VAC fencing remediation	W4Q COVID 20-1	231,435	-	60,000	291,435	1,306	-	290,129	Project currently being scoped and suitable materials investigated
Finance & Human Services	Outdoor space	New	Tavern outdoor stage, dance floor & grassed amphitheatre	W4Q COVID 20-2	-	-	636,800	636,800	1,632	-	635,168	
Finance & Human Services	Buildings	Renewal	162 Ngerrawurn St rebuild		454,000	-	-	454,000	-	-	454,000	
Finance & Human Services	Buildings	New	Lot 9 Cemetery Road staff accommodation	W4Q COVID 20-2	-	-	500,000	500,000	3,264	-	496,736	
ITS	Road Infrastructure	Renewal	Disaster Recovery Funding Arrangement works 2020 Event	DRFA	-	-	2,787,180	2,787,180	301,529	-	2,485,651	Contractors engaged and mobilising August/September
ITS	Road Infrastructure	Renewal	Disaster Recovery Funding Arrangement works 2020 Event	DRFA	-	-	1,426,163	1,426,163	154,288	-	1,271,875	Contractors engaged and mobilising August/September
ITS	Road Infrastructure	New	School Crossing Lardil Street	R2R	-	-	36,000	36,000	29,685	-	6,315	Materials on-site pending installation
TOTAL CAPITAL EXPENDITURE BUDGET					685,435	3,751,404	12,632,554	17,069,393	631,719	12,250	16,425,424	

CAPITAL EXPENDITURE PROJECTS 2021-2022

YTD as at 31 July 2021

Department	Category	New, renewal or upgrade	Project Description	External Funding Source *	Carry Over Funding	Council Funded	Grant Funded	Total	Actuals	Commitments	Remaining Budget / (Over Budget)	Comments
		Renewal			685,435	1,561,750	4,660,723	6,907,908	461,628	-	6,446,280	
		Upgrade			-	774,854	6,451,807	7,226,661	135,510	12,250	7,078,901	
		New			-	1,414,800	1,520,024	2,934,824	34,581	-	2,900,243	
					685,435	3,751,404	12,632,554	17,069,393	631,719	12,250	16,425,424	

Projects not budgeted for or identified as Carry Over funding from 2020-2021

Finance & Human Services	Building	Upgrade	Leika Murrin Upgrade		-	205,000	1,000,000	1,205,000	1,060,150	16,828	128,022	
ITS	Road Infrastructure	Renewal	TC Imogen 2021 Works	DRFA	-	-	-	-	55,758	-	(55,758)	Scope of works current with funding body pending approval

* Funding Programs

State Government ICCIP - Indigenous Councils Critical Infrastructure Program

State Government LGGSP - Local Government Grants & Subsidies Program

State Government W4Q - Works for Queensland

Federal Government LRCI - Local Roads & Community Infrastructure Program

Federal Government DRFA - Disaster Recovery Funding Arrangements

Federal Government R2R - Roads to Recovery

**Mornington Shire Council
Statement of Cash Flows
For the month ended 31 July 2021**

	ACTUALS YTD	BUDGET
	31-Jul-21	30-Jun-22
Cash flows from operating activities:		
Receipts from Customers	625,393	17,510,996
Payments to Suppliers and Employees	-1,967,793	-19,539,331
	<u>-1,342,400</u>	<u>-2,028,335</u>
Interest Received	2,279	37,000
Rental Income	38,152	868,600
Non-Capital Grants, Subsidies and Contributions	0	4,886,192
Borrowing Costs	0	0
Net cash inflow (outflow) from operating activities	<u>-1,301,969</u>	<u>3,763,456</u>
Cash flows from investing activities:		
Payments for Property, Plant and Equipment	-790,034	-17,071,891
Payments for intangible assets	0	0
Proceeds from Sale of Property, Plant and Equipment	0	220,000
Finance lease Receipts	221,607	0
Capital Grants, Subsidies and Contributions	43,838	11,177,556
Net cash inflow (outflow) from investing activities	<u>-524,589</u>	<u>-5,674,335</u>
Cash flows from financing activities	0	0
Repayment of Borrowings	0	0
Net cash inflow (outflow) from financing activities	<u>0</u>	<u>0</u>
Net increase (decrease) in cash held	-1,826,559	-1,930,878
Cash at Beginning of Reporting Period	6,888,565	6,420,413
Cash at End of Reporting Period	<u>5,062,006</u>	<u>4,489,535</u>

Budget v Actual 2021-2022
 Mornington Shire Council
 For the month ended 31 July 2021

Account	FY Budget 2022	YTD Actuals as at 31 July 2021	% of Budget	PY Actuals as at 31 July 2020
Income				
Recurrent Revenue				
Levies and charges				
Fees and Charges - Commercial	285,574.00	151,135.09	52.92%	664,560.00
Fees and Charges - Waste Management	633,815.00	613,087.27	96.73%	626,500.00
Fees and Charges - Water	1,303,380.00	1,271,680.45	97.57%	1,299,930.92
Fees and Charges - Sewerage	750,000.00	647,898.73	86.39%	673,820.93
Total Levies and charges	2,972,769.00	2,683,801.54	90.28%	3,264,811.85
Fees and Charges				
Fees and Charges - Airport Landing Fee	432,000.00	40,336.71	9.34%	64,202.99
Fees and Charges - Barge and Logistics	745.00	0.00	0.00%	254.55
Fees and Charges - Other	82,728.00	3,157.27	3.82%	14,644.74
Accommodation Revenue	1,686,036.00	5,096.86	0.30%	53,481.68
Rent Received Staff Housing	50,136.00	1,315.00	2.62%	4,760.00
Total Fees and Charges	2,251,645.00	49,905.84	2.22%	137,343.96
Rental Income				
Lease Revenue - Commercial	830,000.00	41,533.73	5.00%	13,754.60
Lease Revenue - Residential	38,600.00	6,760.00	17.51%	4,004.53
Total Rental Income	868,600.00	48,293.73	5.56%	17,759.13
Interest Revenue				
Bank Interest Received	37,000.00	2,278.71	6.16%	1,813.88
Fees and Charges - Interest	0.00	0.00	#DIV/0!	1,256.32
Total Interest Revenue	37,000.00	2,278.71	6.16%	3,070.20
Sales Revenue				
Plant Hire - External	62,088.00	10,213.65	16.45%	0.00
Sales	24.00	170.00	708.33%	0.00
Sale of Goods - Bakery	24,996.00	2,087.75	8.35%	0.00
Sale of Goods - Bakery - GST Free	200,004.00	15,601.41	7.80%	13,387.09
Sale of Goods - Batch	1,238,796.00	0.00	0.00%	11,700.00
Sale of Goods - Events	36,000.00	7,327.50	20.35%	0.00
Sale of Goods - Fuel	476,508.00	40,937.44	8.59%	54,932.75
Sale of Goods - Fuel - GST Free	101,172.00	5,210.00	5.15%	(641.24)
Sale of Goods - Kiosk	410,004.00	0.00	0.00%	4,140.50
Sale of Goods - Recreation	3,000.00	55.45	1.85%	127.73
Sale of Goods - Stores	521,810.00	34,610.78	6.63%	76,736.77
Sale of Goods - Stores - BAS Excluded	576.00	0.00	0.00%	0.00
Sale of Goods - Workshop	8,160.00	431.82	5.29%	36.36
Services - Contract and Recoverable Works: Do & Charge	1,341,468.00	3,191.02	0.24%	111,557.11
Services - Contract and Recoverable Works: New Construction	4,356,972.00	0.00	0.00%	(63,210.35)
Services - Contract and Recoverable Works: Quoted Works	3,500,004.00	0.00	0.00%	287,109.95
Total Sales Revenue	12,281,582.00	119,836.82	0.98%	495,876.67
Other Income				
Other Revenue: Sundry	5,000.00	0.00	0.00%	1,538.18
Total Other Income	5,000.00	0.00	0.00%	1,538.18
Grants, Contributions, Subsidies and Donations				
Donations & Sponsorship Income	4,200.00	0.00	0.00%	0.00
Grants - Recurrent: General Purpose	2,321,880.00	0.00	0.00%	0.00
Grants - Recurrent: State	2,487,792.00	165,000.00	7.44%	45,485.00
Subsidies	72,320.00	0.00	0.00%	0.00
Total Grants, Contributions, Subsidies and Donations	4,886,192.00	165,000.00	3.79%	45,485.00
Total Recurrent Revenue	23,302,788.00	3,089,116.64	13.26%	3,965,884.99
Capital Revenue				
Grants, Contributions, Subsidies and Donations				
Grants - Capital: Commonwealth	0.00	29,685.00	#DIV/0!	0.00
Grants - Capital: State	8,302,428.00	114,549.05	1.38%	0.00
Grants - Capital: Other	83,280.00	0.00	0.00%	0.00
Grants - Capital: NDRRA/DRFA	4,249,344.00	455,817.45	10.73%	0.00
Total Grants, Contributions, Subsidies and Donations	12,635,052.00	600,051.50	4.75%	0.00
Total Capital Revenue	12,635,052.00	600,051.50	4.75%	0.00
Total Income	35,937,840.00	3,689,168.14	10.27%	3,965,884.99
Expenses				
Recurrent Expenses				
Employee benefits				
Total Staff Wages and Salaries				
Employee Costs - Salaries & Wages - General	(6,572,556.00)	(371,340.86)	5.65%	(309,907.29)
Employee Costs - Salaries & Wages - Internal Recoverable	439,392.00	0.00	0.00%	0.00

Budget v Actual 2021-2022
 Mornington Shire Council
 For the month ended 31 July 2021

Account	FY Budget 2022	YTD Actuals as at 31 July 2021	% of Budget	PY Actuals as at 31 July 2020
Employee Costs - Salaries & Wages - Quoted Works	0.00	0.00	#DIV/0!	(8.03)
Employee Costs				
Employee Costs - Airfares	(109,495.00)	0.00	0.00%	(12,954.66)
Employee Costs - Allowances	(67,104.00)	(12,464.41)	18.57%	(6,107.08)
Employee Costs - Fringe Benefits Tax	(150,000.00)	0.00	0.00%	0.00
Employee Costs - Recruitment	(147,288.00)	(3,650.00)	2.48%	(2,950.00)
Employee Costs - Sorry Business	(23,676.00)	(4,186.10)	17.68%	(7,892.16)
Employee Costs - Training	(33,300.00)	0.00	0.00%	(409.18)
Employee Costs - Travel Reimbursement	(6,960.00)	(505.22)	7.26%	(2,168.68)
Employee Costs - Uniform and PPE Costs	(34,392.00)	(794.21)	2.31%	(3,738.20)
Employee Costs - Utilities	(21,192.00)	0.00	0.00%	(2,058.36)
Employee Costs - Provision of Staff Housing	(8,076.00)	(60.00)	0.74%	(4,400.00)
Workers Compensation	(150,000.00)	0.00	0.00%	0.00
Total Employee Costs	(751,483.00)	(21,659.94)	2.88%	(42,678.32)
Total Total Staff Wages and Salaries	(6,884,647.00)	(393,000.80)	5.71%	(352,593.64)
Capitalised Employee Costs				
Employee Costs - Capitalised Salaries & Wages	10,044.00	0.00	0.00%	0.00
Total Capitalised Employee Costs	10,044.00	0.00	0.00%	0.00
Elected Members				
Elected Member - Councillor Remuneration	(278,880.00)	(21,031.48)	7.54%	(21,031.48)
Elected Members - Councillor Travel Expenses	(15,000.00)	0.00	0.00%	0.00
Elected Members - Councillors Allowances	(4,200.00)	0.00	0.00%	0.00
Elected Members - Meeting Allowance	(54,108.00)	(4,789.20)	8.85%	(4,420.80)
Total Elected Members	(352,188.00)	(25,820.68)	7.33%	(25,452.28)
Superannuation				
Employee Costs - Superannuation	(813,720.00)	(44,244.21)	5.44%	(34,440.84)
Total Superannuation	(813,720.00)	(44,244.21)	5.44%	(34,440.84)
Total Employee benefits	(8,040,511.00)	(463,065.69)	5.76%	(412,486.76)
Materials and Services				
Administration Expenses				
Entertainment	0.00	0.00	#DIV/0!	(1,363.64)
Information Technology	(97,608.00)	0.00	0.00%	(62.56)
Legal Expenses	(130,788.00)	(11,501.30)	8.79%	(31,905.10)
Management Fees	(115,704.00)	(6,593.89)	5.70%	(9,086.89)
Materials and Services - Advertising	(2,496.00)	0.00	0.00%	(1,688.72)
Materials and Services - Insurance	(491,160.00)	(508,677.28)	103.57%	(468,046.21)
Other Expenses - Internal Audit	(30,000.00)	0.00	0.00%	0.00
Postage	(3,756.00)	(21.09)	0.56%	0.00
Printing and Stationery	(19,860.00)	(1,296.06)	6.53%	(1,192.00)
Workplace Health & Safety	(57,000.00)	0.00	0.00%	154.45
Total Administration Expenses	(948,372.00)	(528,089.62)	55.68%	(513,190.67)
Audit of the Financial Statements by the Auditor-General of Queensland				
Other Expenses - Audit Fees	(99,996.00)	0.00	0.00%	(40,903.13)
Total Audit of the Financial Statements by the Auditor-General	(99,996.00)	0.00	0.00%	(40,903.13)
Consultants				
Consultancy Fees	(369,336.00)	(8,302.66)	2.25%	(28,027.16)
Total Consultants	(369,336.00)	(8,302.66)	2.25%	(28,027.16)
Contractors				
Contractor Expenses: General	(617,268.00)	(107,469.92)	17.41%	(167,661.92)
Contractor Expenses: Do & Charge	(356,292.00)	(34,301.16)	9.63%	(38,343.57)
Contractor Expenses: Quoted Works	(1,452.00)	(272,371.55)	18758.37%	(43,477.60)
Contractor Expenses: Contract Works	0.00	0.00	#DIV/0!	(19,370.00)
Total Contractors	(975,012.00)	(414,142.63)	42.48%	(268,853.09)
Contract and Recoverable Works				
COGS - Contract and Recoverable Works: New Construction	(3,258,480.00)	0.00	0.00%	(12,261.16)
COGS - Contract and Recoverable Works	(9,996.00)	(2,564.84)	25.66%	0.00
COGS - Contract and Recoverable Works: Do & Charge	(306,624.00)	(66,351.37)	21.64%	(31,254.44)
COGS - Contract and Recoverable Works: Quoted	(353,796.00)	(694.92)	0.20%	(64,886.28)
Total Contract and Recoverable Works	(3,928,896.00)	(69,611.13)	1.77%	(108,401.88)
Donations Paid				
Donations & Sponsorships	(9,996.00)	0.00	0.00%	0.00
Total Donations Paid	(9,996.00)	0.00	0.00%	0.00
Utilities				
Electricity	(182,004.00)	(181.82)	0.10%	(1,155.01)
Telecommunication	(160,476.00)	(1,780.10)	1.11%	(17,626.99)
Total Utilities	(342,480.00)	(1,961.92)	0.57%	(18,782.00)
Repairs and Maintenance				
Repairs and Maintenance: Scheduled Repairs	(700,776.00)	(625.83)	0.09%	0.00
Repairs & Maintenance: Operational Maintenance	(133,392.00)	(10,798.94)	8.10%	(6,307.68)

Budget v Actual 2021-2022
 Mornington Shire Council
 For the month ended 31 July 2021

Account	FY Budget 2022	YTD Actuals as at 31 July 2021	% of Budget	PY Actuals as at 31 July 2020
Materials and Services: Motor Vehicle Consumables	(35,400.00)	0.00	0.00%	(1,416.98)
Total Repairs and Maintenance	(869,568.00)	(11,424.77)	1.31%	(7,724.66)
Subscriptions and Registrations	(239,436.00)	(2,167.82)	0.91%	(149,053.87)
Subscriptions	(239,436.00)	(2,167.82)	0.91%	(149,053.87)
Total Subscriptions and Registrations	(239,436.00)	(2,167.82)	0.91%	(149,053.87)
Travel	(27,252.00)	(288.00)	1.06%	0.00
Conferences and Deputations	(9,000.00)	(1,408.72)	15.65%	0.00
Elected Members - Conferences	(83,712.00)	(2,291.08)	2.74%	(8,611.47)
Travelling Expenses	(119,964.00)	(3,987.80)	3.32%	(8,611.47)
Total Travel	(27,252.00)	(288.00)	1.06%	0.00
Other Materials and Services	(59,256.00)	(3,261.64)	5.50%	(2,522.42)
Bakery Purchases	(588.00)	0.00	0.00%	0.00
Cleansing	(228,372.00)	(3,969.76)	1.74%	0.00
Community Events Expenditure	(631,788.00)	0.00	0.00%	0.00
COGS - Batching Operations	(386,940.00)	(33,551.06)	8.67%	(44,536.93)
COGS - Fuel	(190,824.00)	0.00	0.00%	(1,102.10)
COGS - Food Purchases	(16,860.00)	(47,933.96)	284.31%	(58,987.94)
COGS - Stores	(2,544.00)	(156.59)	6.16%	(212.81)
Food Purchases	(9,996.00)	0.00	0.00%	(922.87)
Appliances (non capital)	(31,596.00)	0.00	0.00%	(11,141.77)
Furnishing and Fit Out	(45,768.00)	(7,245.33)	15.83%	(2,481.82)
Furniture (non capital)	(184,860.00)	(22,003.12)	11.90%	(28,422.78)
Materials	24.00	1,440.24	6001.00%	(56.12)
Materials - Inventory Adjustments	(271,956.00)	(27,785.50)	10.22%	(12,202.78)
Materials and Services - Freight & Cartage	(8,460.00)	0.00	0.00%	0.00
Materials and Services - Motor Vehicle Fuel and Oil	(87,240.00)	0.00	0.00%	(75,134.43)
Materials and Services - Motor Vehicle Registration and Insurance	(147,252.00)	(989.08)	0.67%	(15,166.97)
Materials and Services - Motor Vehicle Repairs and Maintenance	(160,200.00)	0.00	0.00%	0.00
Materials and Service - Motor Vehicle and Plant Vandalism	(60,216.00)	0.00	0.00%	(10,000.00)
Materials and Services - Motor Vehicle Lease	(535,716.00)	(64,030.82)	11.95%	(10,985.41)
Materials and Services - Operating Expenses	(1,577,089.00)	0.00	0.00%	(119,287.05)
Plant Hire - Internal / Capitalised Plant	1,577,028.00	0.00	0.00%	119,287.46
Plant Hire Overhead - Internal Plant Recoveries	(28,500.00)	(2,110.00)	7.40%	0.00
Rent	(315,000.00)	(174.00)	0.06%	(27,542.16)
Security	(160,104.00)	(5,386.46)	3.36%	(12,607.66)
Tools & Equipment	(12,012.00)	80.20	-0.67%	0.00
Licence and Permit Expenses	(4,680.00)	0.00	0.00%	0.00
Wage Oncosts Overhead	(3,580,765.00)	(217,076.88)	6.06%	(314,026.56)
Total Other Materials and Services	(11,483,821.00)	(1,256,765.23)	10.94%	(1,457,574.49)
Total Materials and Services	(15,000.00)	(949.32)	6.33%	(1,006.67)
Finance Costs	(994,944.00)	(99,000.59)	9.95%	(99,000.59)
Depreciation	(44,549.00)	(5,012.21)	11.25%	(3,419.51)
Depreciation - Buildings	(559,708.00)	(50,370.38)	9.00%	(50,370.38)
Depreciation - Furniture & Equipment	(268,188.00)	(28,766.93)	10.73%	(20,897.89)
Depreciation - Other Structures	(2,445,204.00)	(250,219.60)	10.23%	(250,219.60)
Depreciation - Plant & Motor Vehicles	(249,168.00)	(21,746.78)	8.73%	(21,653.45)
Depreciation - Road Infrastructure	(436,788.00)	(41,706.33)	9.55%	(41,706.33)
Depreciation - Sewerage Infrastructure	(4,998,549.00)	(496,822.82)	9.94%	(487,267.75)
Depreciation - Water Infrastructure	(24,537,881.00)	(2,217,603.06)	9.04%	(2,358,335.67)
Total Depreciation	(4,998,549.00)	(496,822.82)	9.94%	(487,267.75)
Total Recurrent Expenses	(24,537,881.00)	(2,217,603.06)	9.04%	(2,358,335.67)
Total Expenses	(24,537,881.00)	(2,217,603.06)	9.04%	(2,358,335.67)
Net Result	11,399,959.00	1,471,565.08	12.91%	1,607,549.32
Total Comprehensive Income for the Year	11,399,959.00	1,471,565.08	12.91%	1,607,549.32

Mornington Shire Council
Statement of Comprehensive Income
For the month ended 31 July 2021

	ACTUALS YTD	ACTUALS / BUDGET 2022	BUDGET YTD	BUDGET FULL YEAR TO
	31-Jul-21	%	31-Jul-21	30-Jun-22
Revenue				
Recurrent revenue				
Local Government Levies	2,683,802	82%	2,251,645	2,251,645
Fees and Utility Charges	49,906	3%	247,731	2,972,769
Rental Income	48,294	11%	72,383	868,600
Interest Earned	2,279	7%	3,083	37,000
Sales-Contracts and Recoverable Works	119,837	2%	1,023,465	12,281,582
Other Recurrent Income	0	0%	417	5,000
Grants, Subsidies and Contributions	185,000	4%	407,183	4,886,192
Total recurrent revenue	<u>3,089,118</u>	17%	<u>4,005,907</u>	<u>23,302,788</u>
Capital revenue				
Capital Grants, Subsidies, and Contributions	600,052		1,052,921	12,635,052
Total capital revenue	<u>600,052</u>	6%	<u>1,052,921</u>	<u>12,635,052</u>
Total revenue	<u>3,689,170</u>	13%	<u>5,058,828</u>	<u>35,937,840</u>
Capital Income	0	0%	0	0
Total income	<u>3,689,170</u>	13%	<u>5,058,828</u>	<u>35,937,840</u>
Expenses				
Recurrent expenses				
Employee Benefits	463,066	7%	670,043	8,040,511
Materials and Services	1,256,765	14%	956,985	11,483,821
Finance Costs	949	4%	1,250	15,000
Depreciation and Amortisation	496,823	11%	416,546	4,998,549
Total recurrent expenses	<u>2,217,603</u>	11%	<u>2,044,823</u>	<u>24,537,881</u>
Capital Expenses	0		0	0
Total capital expenses	<u>0</u>		<u>0</u>	<u>0</u>
Total expenses	<u>2,217,603</u>	11%	<u>2,044,823</u>	<u>24,537,881</u>
Net surplus	<u>1,471,567</u>	20%	<u>3,014,005</u>	<u>11,399,959</u>
Operating Capabilities before Depn and Capital Inc.	<u>1,368,338</u>		<u>2,377,629</u>	<u>3,763,456</u>
Operating Capabilities before Capital Income	<u>871,515</u>		<u>1,961,084</u>	<u>-1,235,093</u>

**Mornington Shire Council
Statement of Financial Position
For the month ended 31 July 2021**

	ACTUALS AS AT	BUDGET	ACTUALS AS AT
	31-Jul-21	30-Jun-22	30-Jun-21
Current Assets			
Cash and cash equivalents	5,062,006	4,489,535	6,888,565
Trade and other receivables	5,071,143	2,505,964	2,752,351
Inventories	815,164	796,000	824,372
Contract Asset	1,319,443	0	1,289,758
Leases	208,092	208,092	208,092
Total current assets	12,475,848	7,999,591	8,379,280
Non-current Assets			
Leases	4,819,105	5,980,666	5,040,712
Property, plant and equipment	114,130,611	126,580,869	114,576,488
Total non-current assets	118,949,716	132,561,535	120,133,258
TOTAL ASSETS	131,425,564	140,561,126	128,512,537
Current Liabilities			
Trade and other payables	1,730,195	1,158,883	2,830,855
Contract Liability	3,564,046	0	4,089,726
Provisions	24,902	1,290,066	24,902
Total current liabilities	5,319,143	2,448,949	7,012,297
Non-current Liabilities			
Provisions	1,549,816	1,549,816	24,902
Total non-current liabilities	1,549,816	1,549,816	1,549,816
TOTAL LIABILITIES	6,868,958	3,998,765	8,562,113
NET COMMUNITY ASSETS	124,556,606	136,562,361	119,950,424
Community Equity			
Asset revaluation reserve	99,160,206	99,160,206	99,160,206
Retained surplus/(deficiency)	25,396,400	37,402,155	20,790,218
TOTAL COMMUNITY EQUITY	124,556,606	136,562,361	119,950,424

Morrington Shire Council
 Statement of Financial Position
 For the month ended 31 July 2021

	ACTUALS AS AT	BUDGET	ACTUALS AS AT
	31-Jul-21	30-Jun-22	30-Jun-21
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Morrington Shire Council
 Statement of Financial Position
 For the month ended 31 July 2021

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TOTAL COMMUNITY EQUITY	124,556,606	136,562,361	119,950,424

Budget v Actual By Department 2021-2022

Mornington Shire Council
For the month ended 31 July 2021

Account	Budget 2022	YTD as at 31 July 2021	% of Budget	2022 Administration & Finance	YTD Administration Finance	Administration Finance % to Budget	2022 Airport	YTD Airport	Airport % to Budget	2022 Animal Control	YTD Animal Control	Animal Control % to Budget
Income												
Recurrent Revenue	23,302,787.00	3,089,116.64	13.26%	4,840,044.00	153,583.80	3.17%	441,996.00	40,336.71	9.13%	110,004.00	0.00	0.00%
Capital Revenue	12,635,052.00	600,051.50	4.75%	5,135,088.00	102,716.28	2.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Income	35,937,839.00	3,689,168.14	10.27%	9,975,132.00	256,300.08	2.57%	441,996.00	40,336.71	9.13%	110,004.00	0.00	0.00%
Expenses												
Total Employee benefits	(8,040,512.00)	(463,065.69)	5.76%	(1,024,056.00)	(56,264.51)	5.49%	(69,096.00)	(5,510.38)	7.97%	(216,288.00)	(527.27)	0.24%
Total Materials and Services	(11,498,819.00)	(1,257,714.55)	10.94%	(804,960.00)	(535,299.91)	66.50%	(555,996.00)	(2,600.00)	0.47%	(183,936.00)	(24,965.75)	13.57%
Total Depreciation	(4,998,549.00)	(496,822.82)	9.94%	(63,876.00)	(5,875.79)	9.20%	(375,924.00)	(32,631.09)	8.68%	(1,548.00)	(133.94)	8.65%
Total Expenses	(24,537,880.00)	(2,217,603.06)	9.04%	(1,892,892.00)	(597,440.21)	31.56%	(1,001,016.00)	(40,741.47)	4.07%	(401,772.00)	(25,626.96)	6.38%
Net Result	11,399,959.00	1,471,565.08	12.91%	8,082,240.00	(341,140.13)	-4.22%	(559,020.00)	(404.76)	0.07%	(291,768.00)	(25,626.96)	8.78%
Operating Capabilities before Depreciation and Capital Income	3,763,456.00	1,368,336.40	36.36%	3,011,028.00	(437,980.62)	-14.55%	(183,096.00)	32,226.33	-17.60%	(290,220.00)	(25,493.02)	8.78%
Operating Capabilities before Capital Income	(1,235,093.00)	871,513.58	-70.56%	2,947,152.00	(443,856.41)	-15.06%	(559,020.00)	(404.76)	0.07%	(291,768.00)	(25,626.96)	8.78%

Budget v Actual By Department 2021-2022

Mornington Shire Council
For the month ended 31 July 2021

Account	2022 Bakery	YTD Bakery	Bakery % to Budget	2022 Batch Plant	YTD Batch Plant	Batch Plant % to Budget	2022 Bowser	YTD Bowser	Bowser % to Budget	2022 Councillors	YTD Councillors	Councillors % to Budget
Income												
Recurrent Revenue	225,000.00	17,689.16	7.86%	1,238,796.00	0.00	0.00%	577,116.00	44,419.39	7.70%	0.00	0.00	0.00%
Capital Revenue	0.00	1,631.88	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	99,996.00	0.00	0.00%
Total Income	225,000.00	19,321.04	8.59%	1,238,796.00	0.00	0.00%	577,116.00	44,419.39	7.70%	99,996.00	0.00	0.00%
Expenses												
Total Employee benefits	(142,584.00)	(10,239.46)	7.18%	(231,204.00)	(9,474.98)	4.10%	0.00	0.00	0.00%	(383,820.00)	(29,083.36)	7.58%
Total Materials and Services	(116,724.00)	(3,738.40)	3.20%	(817,044.00)	(57,784.89)	7.07%	(394,308.00)	(36,691.18)	9.31%	(36,000.00)	(2,412.04)	6.70%
Total Depreciation	(36,012.00)	(3,126.18)	8.68%	(16,812.00)	(1,460.22)	8.69%	(1,296.00)	(112.63)	8.69%	0.00	0.00	0.00%
Total Expenses	(295,320.00)	(17,104.04)	5.79%	(1,065,060.00)	(68,720.09)	6.45%	(395,604.00)	(36,803.81)	9.30%	(419,820.00)	(31,495.40)	7.50%
Net Result	(70,320.00)	2,217.00	-3.15%	173,736.00	(68,720.09)	-39.55%	181,512.00	7,615.58	4.20%	(319,824.00)	(31,495.40)	9.85%
Operating Capabilities before Depreciation and Capital Income	(34,308.00)	3,711.30	-10.82%	190,548.00	(67,259.87)	-35.30%	182,808.00	7,728.21	4.23%	(419,820.00)	(31,495.40)	7.50%
Operating Capabilities before Capital Income	(70,320.00)	585.12	-0.83%	173,736.00	(68,720.09)	-39.55%	181,512.00	7,615.58	4.20%	(419,820.00)	(31,495.40)	7.50%

Budget v Actual By Department 2021-2022

Mornington Shire Council
For the month ended 31 July 2021

Account	2022 Emergency Services	YTD Emergency Services	Emergency Services % to Budget	2022 Executive Management	YTD Executive Management	Executive Management % to Budget	2022 Facilities Management	YTD Facilities Management	Facilities Management % to Budget	2022 Facilities Management - Commercial	YTD Facilities Management - Commercial	Facilities Management - Commercial % to Budget
Income												
Recurrent Revenue	19,704.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	830,004.00	41,533.73	5.00%
Capital Revenue	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	6,937.13	0.00%	0.00	0.00	0.00%
Total Income	19,704.00	0.00	0.00%	0.00	0.00	0.00%	0.00	6,937.13	0.00%	830,004.00	41,533.73	5.00%
Expenses												
Total Employee benefits	0.00	0.00	0.00%	(761,808.00)	(23,576.92)	3.09%	(508,812.00)	(39,807.99)	7.82%	0.00	0.00	0.00%
Total Materials and Services	(21,372.00)	0.00	0.00%	(230,112.00)	(50,934.66)	22.13%	(230,532.00)	(2,385.35)	1.03%	(109,068.00)	(3,973.75)	3.64%
Total Depreciation	(6,132.00)	(586.97)	9.57%	0.00	0.00	0.00%	(768.00)	(66.99)	8.72%	(260,748.00)	(22,634.13)	8.68%
Total Expenses	(27,504.00)	(586.97)	2.13%	(991,920.00)	(74,511.58)	7.51%	(740,112.00)	(42,260.33)	5.71%	(369,816.00)	(26,607.88)	7.19%
Net Result	(7,800.00)	(586.97)	7.53%	(991,920.00)	(74,511.58)	7.51%	(740,112.00)	(35,323.20)	4.77%	460,188.00	14,925.85	3.24%
Operating Capabilities before Depreciation and Capital Income	(1,668.00)	0.00	0.00%	(991,920.00)	(74,511.58)	7.51%	(739,344.00)	(42,193.34)	5.71%	720,936.00	37,559.98	5.21%
Operating Capabilities before Capital Income	(7,800.00)	(586.97)	7.53%	(991,920.00)	(74,511.58)	7.51%	(740,112.00)	(42,260.33)	5.71%	460,188.00	14,925.85	3.24%

Budget v Actual By Department 2021-2022

Mornington Shire Council
For the month ended 31 July 2021

Account	2022 Facilities Management - Residential	YTD Facilities Management - Residential	Facilities Management - Residential % to Budget	2022 Governance Communication Service Delivery	YTD Governance Communication Service Delivery	Governance Communications % to Budget	2022 Housing	YTD Housing	Housing % to Budget	2022 Human Resources	YTD Human Resources	Human Resources % to Budget
Income												
Recurrent Revenue	178,572.00	7,925.00	4.44%	0.00	0.00	0.00%	9,106,980.00	65.41	0.00%	60,000.00	0.00	0.00%
Capital Revenue	536,004.00	3,263.76	0.61%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Income	714,576.00	11,188.76	1.57%	0.00	0.00	0.00%	9,106,980.00	65.41	0.00%	60,000.00	0.00	0.00%
Expenses												
Total Employee benefits	(7,800.00)	0.00	0.00%	(162,252.00)	(9,284.88)	5.72%	(1,179,396.00)	(44,805.23)	3.80%	(302,748.00)	(10,061.08)	3.32%
Total Materials and Services	(262,356.00)	(5,072.51)	1.93%	(130,344.00)	80.20	-0.06%	(4,952,676.00)	(399,813.24)	8.07%	(102,252.00)	(12,230.23)	11.96%
Total Depreciation	(310,056.00)	(26,913.58)	8.68%	0.00	0.00	0.00%	(20,124.00)	(1,925.20)	9.57%	0.00	0.00	0.00%
Total Expenses	(580,212.00)	(31,986.09)	5.51%	(292,596.00)	(9,204.68)	3.15%	(6,152,196.00)	(446,543.67)	7.26%	(405,000.00)	(22,291.31)	5.50%
Net Result	134,364.00	(20,797.33)	-15.48%	(292,596.00)	(9,204.68)	3.15%	2,954,784.00	(446,478.26)	-15.11%	(345,000.00)	(22,291.31)	6.46%
Operating Capabilities before Depreciation and Capital Income	(91,584.00)	2,852.49	-3.11%	(292,596.00)	(9,204.68)	3.15%	2,974,908.00	(444,553.06)	-14.94%	(345,000.00)	(22,291.31)	6.46%
Operating Capabilities before Capital Income	(401,640.00)	(24,061.09)	5.99%	(292,596.00)	(9,204.68)	3.15%	2,954,784.00	(446,478.26)	-15.11%	(345,000.00)	(22,291.31)	6.46%

Budget v Actual By Department 2021-2022

Mornington Shire Council
For the month ended 31 July 2021

Account	2022 Information Technology	YTD Information Technology	Information Technology % to Budget	2022 Leika Murrin Tavern	YTD Leika Murrin Tavern	Leika Murrin Tavern % to Budget	2022 Motel	YTD Motel	Motel % to Budget	2022 Parks and Gardens	YTD Parks and Gardens	Parks and Gardens % to Budget
Income												
Recurrent Revenue	0.00	0.00	0.00%	410,004.00	0.00	0.00%	696,000.00	3,116.36	0.45%	67,212.00	3,157.27	4.70%
Capital Revenue	0.00	0.00	0.00%	636,804.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Income	0.00	0.00	0.00%	1,046,808.00	0.00	0.00%	696,000.00	3,116.36	0.45%	67,212.00	3,157.27	4.70%
Expenses												
Total Employee benefits	0.00	0.00	0.00%	(190,404.00)	0.00	0.00%	(50,988.00)	(4,136.25)	8.11%	(370,668.00)	(30,218.21)	8.15%
Total Materials and Services	(338,772.00)	(13,969.29)	4.12%	(215,388.00)	(528.00)	0.25%	(103,296.00)	(5,685.81)	5.50%	(478,644.00)	0.00	0.00%
Total Depreciation	(6,216.00)	(924.27)	14.87%	0.00	(7,101.68)	0.00%	(79,212.00)	(7,748.63)	9.78%	(52,584.00)	(5,021.02)	9.55%
Total Expenses	(344,988.00)	(14,893.56)	4.32%	(405,792.00)	(7,629.68)	1.88%	(233,496.00)	(17,570.69)	7.53%	(901,896.00)	(35,239.23)	3.91%
Net Result	(344,988.00)	(14,893.56)	4.32%	641,016.00	(7,629.68)	-1.19%	462,504.00	(14,454.33)	-3.13%	(834,684.00)	(32,081.96)	3.84%
Operating Capabilities before Depreciation and Capital Income	(338,772.00)	(13,969.29)	4.12%	4,212.00	(528.00)	-12.54%	541,716.00	(6,705.70)	-1.24%	(782,100.00)	(27,060.94)	3.46%
Operating Capabilities before Capital Income	(344,988.00)	(14,893.56)	4.32%	4,212.00	(7,629.68)	-181.14%	462,504.00	(14,454.33)	-3.13%	(834,684.00)	(32,081.96)	3.84%

Budget v Actual By Department 2021-2022

Mornington Shire Council
For the month ended 31 July 2021

Account	2022 Service Delivery	YTD Service Delivery	Service Delivery % to Budget	2022 Roads & Civil	YTD Roads & Civil	Roads & Civil % to Budget	2022 Sewerage Management	YTD Sewerage Management	Sewerage Management % to Budget	2022 Community Development	YTD Sports and Recreation	Sports and Recreation % to Budget
Income												
Recurrent Revenue	0.00	185,000.00	0.00%	167,520.00	0.00	0.00%	750,000.00	647,898.73	86.39%	43,200.00	7,382.95	17.09%
Capital Revenue	0.00	0.00	0.00%	4,249,344.00	485,502.45	11.43%	389,640.00	0.00	0.00%	0.00	0.00	0.00%
Total Income	0.00	185,000.00	0.00%	4,416,864.00	485,502.45	10.99%	1,139,640.00	647,898.73	56.85%	43,200.00	7,382.95	17.09%
Expenses												
Total Employee benefits	(49,836.00)	0.00	0.00%	(381,180.00)	(28,570.26)	7.50%	0.00	0.00	0.00%	(150,540.00)	(7,246.37)	4.81%
Total Materials and Services	0.00	0.00	0.00%	(368,268.00)	0.00	0.00%	(215,124.00)	0.00	0.00%	(195,432.00)	(5,040.53)	2.58%
Total Depreciation	0.00	0.00	0.00%	(2,445,204.00)	(250,219.60)	10.23%	(251,712.00)	(21,849.78)	8.68%	(27,360.00)	(2,375.77)	8.68%
Total Expenses	(49,836.00)	0.00	0.00%	(3,194,652.00)	(278,789.86)	8.73%	(466,836.00)	(21,849.78)	4.68%	(373,332.00)	(14,662.67)	3.93%
Net Result	(49,836.00)	185,000.00	-371.22%	1,222,212.00	206,712.59	16.91%	672,804.00	626,048.95	93.05%	(330,132.00)	(7,279.72)	2.21%
Operating Capabilities before Depreciation and Capital Income	(49,836.00)	185,000.00	-371.22%	(581,928.00)	(28,570.26)	4.91%	534,876.00	647,898.73	121.13%	(302,772.00)	(4,903.95)	1.62%
Operating Capabilities before Capital Income	(49,836.00)	185,000.00	-371.22%	(3,027,132.00)	(278,789.86)	9.21%	283,164.00	626,048.95	221.09%	(330,132.00)	(7,279.72)	2.21%

Budget v Actual By Department 2021-2022

Mornington Shire Council
For the month ended 31 July 2021

Account	2022 Technical Services	YTD Technical Services	Technical Services % to Budget	2022 Visitor Accommodation Centre (VAC)	YTD Visitor Accommodation Centre (VAC)	Visitor Accommodation Centre % to Budget	2022 Warehouse	YTD Warehouse	Warehouse % to Budget	2022 Waste and Landfill	YTD Waste and Landfill	Waste and Landfill % to Budget
Income												
Recurrent Revenue	0.00	11,350.01	0.00%	900,000.00	150.00	0.02%	554,268.00	34,410.86	6.21%	633,816.00	613,087.27	96.73%
Capital Revenue	0.00	0.00	0.00%	60,000.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Income	0.00	11,350.01	0.00%	960,000.00	150.00	0.02%	554,268.00	34,410.86	6.21%	633,816.00	613,087.27	96.73%
Expenses												
Total Employee benefits	(348,516.00)	(36,537.66)	10.48%	(67,200.00)	(3,630.69)	5.40%	(309,084.00)	(22,415.58)	7.25%	(220,116.00)	(21,988.05)	9.99%
Total Materials and Services	(135,216.00)	(15,805.65)	11.69%	(144,756.00)	(1,195.50)	0.83%	(286,176.00)	(6,853.10)	2.39%	(266,016.00)	0.00	0.00%
Total Depreciation	(21,420.00)	(2,345.90)	10.95%	(88,188.00)	(11,327.53)	12.84%	(201,972.00)	(19,285.21)	9.55%	(3,672.00)	(351.16)	9.56%
Total Expenses	(505,152.00)	(54,689.21)	10.83%	(300,144.00)	(16,153.72)	5.38%	(797,232.00)	(48,553.89)	6.09%	(489,804.00)	(22,339.21)	4.56%
Net Result	(505,152.00)	(43,339.20)	8.58%	659,856.00	(16,003.72)	-2.43%	(242,964.00)	(14,143.03)	5.82%	144,012.00	590,748.06	410.21%
Operating Capabilities before Depreciation and Capital Income	(483,732.00)	(40,993.30)	8.47%	688,044.00	(4,676.19)	-0.68%	(40,992.00)	5,142.18	-12.54%	147,684.00	591,099.22	400.25%
Operating Capabilities before Capital Income	(505,152.00)	(43,339.20)	8.58%	599,856.00	(16,003.72)	-2.67%	(242,964.00)	(14,143.03)	5.82%	144,012.00	590,748.06	410.21%

Budget v Actual By Department 2021-2022

Mornington Shire Council
For the month ended 31 July 2021

Account	2022 Water Management	YTD Water Management	Water Management % to Budget	2022 Workplace Health and Safety	YTD Workplace Health and Safety	Workplace Health and Safety % to Budget	2022 Workshop and Plant	YTD Workshop and Plant	Workshop and Plant % to Budget
Income									
Recurrent Revenue	1,303,380.00	1,271,680.45	97.57%	0.00	0.00	0.00%	149,196.00	4,120.99	2.76%
Capital Revenue	1,528,188.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Income	2,831,568.00	1,271,680.45	44.91%	0.00	0.00	0.00%	149,196.00	4,120.99	2.76%
Expenses									
Total Employee benefits	(312,408.00)	(30,026.19)	9.61%	0.00	0.00	0.00%	(372,756.00)	(28,167.63)	7.56%
Total Materials and Services	(362,196.00)	(5,357.47)	1.48%	(93,360.00)	(7,570.84)	8.11%	681,072.00	(2,894.44)	-0.42%
Total Depreciation	(436,788.00)	(41,706.33)	9.55%	0.00	0.00	0.00%	(290,856.00)	(31,005.89)	10.66%
Total Expenses	(1,111,392.00)	(77,089.99)	6.94%	(93,360.00)	(7,570.84)	8.11%	17,460.00	(62,067.96)	-355.49%
Net Result	1,720,176.00	1,194,590.46	69.45%	(93,360.00)	(7,570.84)	8.11%	166,656.00	(57,946.97)	-34.77%
Operating Capabilities before Depreciation and Capital Income	628,776.00	1,236,296.79	196.62%	(93,360.00)	(7,570.84)	8.11%	457,512.00	(26,941.08)	-5.89%
Operating Capabilities before Capital Income	191,988.00	1,194,590.46	622.22%	(93,360.00)	(7,570.84)	8.11%	166,656.00	(57,946.97)	-34.77%

12.2 COMMUNITY DEVELOPMENT ACTIVITIES

Author: Executive Manager Finance and Human Services

Attachments: 1 COMMUNITY DEVELOPMENT ACTIVITIES

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to update Council on Community Development activities and to seek Council endorsement for the submission of 5 Community Liquor Permit applications.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under Queensland legislation, the Mornington Shire Council Alcohol Management Plan (AMP) currently prohibits the possession and consumption of alcohol on Mornington Island except where an approved permit is in place.

Please find below the proposed events/functions for the rest of the year that a Community Liquor Permit is required, to allow for the consumption of alcohol by the attendees of those functions.

These 5 occasions are proposed to be:

- 11 September 2021 – Jalaa Festival
- 1 October 2021 – Hawaiian Theme night – Lelkandu Fishing Competition
- 3 October 2021 – NRL Grand Final (minor pub night) – Lelkandu presentations
- 6 November 2021 – Halloween Theme - Karaoke night
- 10 December 2021 – Black and Gold Ball, Mornington Island Awards Night

As the events/functions will be held on Council property, “in principle” Council endorsement for the applications is sought. With “in principle” Council support, an application and accompanying planning documentation will be submitted to liquor licencing.

FINANCIAL & RESOURCE IMPLICATIONS

The financial and resource implications are as per the following forecasted budget for each event. The Queensland Police Service has agreed to trial no Special Duty Officers for the September event.

Description	Amount \$
Security	900
Liquor Permit	600
Wristbands	50
Special Duty Officers	1,500
Alcohol	6,000
Gunnamanda Vouchers	3,200
Freight	800
RSA training	50
Kiosk items	500
Total	13,600

RECOMMENDATION

1. That Council receive and note the Community Development report – August 2021.
2. That Council provide “in principle” support for the submission of 5 applications for a Community Liquor Permit for the rest of 2021.



Community Development Report – August 2021

Principal objectives

The role of the Community Development Officer is to develop community activities, youth programs, manage, oversee, support, resource, and facilitate the events prescribed in the Calendar of events for the benefit of the community. This includes to increase utilisation of Councils gym.

Updates

Community Safety Committee (CSC)

- An email was sent on the 21 July 2021 requesting input on the creation of a Community Safety Committee to assist in the implementation and monitoring implementation as well as reviewing and updating it each year.
- A suggestion was received to include two representatives from each tribe with a mix of young and old. The first two names provided are Duleena Juel and Johnny Williams.
- An invitation to nominate community members for this committee should be advertised.
- A committee should be in place by the next council meeting.
- Work is continuing with service providers where they have been identified in the Community Safety Plan Action Plan.

Carriage Limit

- In anticipation of the approved carriage limit, a 20ft shipping container has been purchased and will be placed in the barge carparking area. This will be elevated off the ground within the sphere of the security cameras. We may need to look at putting in extra security lighting.
- A Commercial other (subsidiary off-premises) licence is required to supply and distribute the carriage limit when arriving off the weekly barge as advised by Liquor licencing. This is in the process of being completed.
- A Restricted Area Permit application has been submitted to liquor licencing for the Community Bus to have an exemption to the per vehicle limit.

Motel Tavern liquor licence

- Contact was made with Richard Stafford from the Kowanyama Sports Club to discuss the Swift POS system. He advised that the system cost them \$55k for 3 tills, card printing machine and back-office computer. They have been paying it off over 3-4 years.
- The funding provided for in the Renewed approach to alcohol management could be utilise or a grant found to purchase the Swift POS system.
- The Kowanyama Sports Club operate on a Restricted Liquor permit with a maximum of 25 trading hours per week as follows.

- Wednesday and Thursday: 5-9.30pm
- Friday and Saturday: 5-10pm
- Staff drinks are held each trading night till midnight.
- There are two girls on each till where one will serve and the other operates the till.
- Trading hours of the Tavern and staffing needs consideration with what will work best for the community.
- Infrastructure needs for the successful operation of the restaurant and tavern need addressing (furniture, cold room, plumbing, front section of tavern, etc).
- Support letters for the applications of a carriage limit and permanent liquor licence have been received from the following stakeholders:
 - Junkuri Laka
 - Gununamanda Store
 - Mission Australia
 - Queensland Police Service

Gym

- New equipment for the gym has been received and will be installed shortly.
- The storage area is in the process of being emptied to allow for the expansion of the useable area in the gym. The boxing program is very popular and there is a need to expand to accommodate our increasing numbers.

Upcoming events

- Ongoing: Baya Kuburda Community Boxing night (Thursdays) and Thaldi Gilmo Luuli Touch Footy programs (Tuesdays).
- 8-10th September: Jalaa Festival
- 11th September: Pub night
- 1st October Friday: Pub night – Hawaiian theme night
- 2nd October Saturday: Lelkandu Fishing Competition
- 3rd October Sunday: Pub open - NRL Grand Final and Lelkandu presentations
- Seniors Month of October: Bingo and Luncheon
- 6th November Saturday: Pub open – Karaoke night
- 24th November Wednesday: Memorial Day
- 10th December Friday: Pub night – Black and Gold Ball, MI Awards Night

Suggestions and thought will be given to holding further events during the year such as Tidy your Yard, comedy night, etc.

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES**14.1 INFRASTRUCTURE AND TECHNICAL SERVICES DEPARTMENT- MONTHLY REPORT**

Author: Executive Manager, Infrastructure and Technical Services

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To provide council with an update regarding monthly activities that has been undertaken by the Infrastructure and Technical Services Department.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As per last the Council report, staffing and attendance is continuing to be a major issue across all sections of the Infrastructure & Technical Services, with a number of key positions still under recruitment or a waiting interview.

Discussions have been held with the supervisors on how we can address the issue of attendance, and the supervisors are looking for the earliest opportunity forward to present their thoughts to the senior management.

DRFA program

The DRFA Contractor has started their mobilisation for the program, and once the Contractor has setup their camp, and is ready to start the program, Council and the Contractor will have come to agreement on the level of support and involvement of both Council's staff and equipment to be committed to the contract.

Works for Queensland

The 2021-24 Works for Queensland Approved Projects, Mornington Shire -Procurement and Installation of a new, high grade water filtration system.

Staff are still working with Unity Water and SEQ Water for the completion of a Consultant's Brief for the projects Scope (based on water Quality- Testing), the overall outline and outcomes have been determined, the process and methods are still to be addressed within the requirements of a Concept design (please note both organisations are supplying their services free of charge).

Contractual Services

Vendor Panel and Local Buy via the Next-Gen system along with TenderLink is moving forward, these procurement portals will help Council track record and comply with our regulatory requirements.

And further assist in the development of Sound Contracting Principals in accordance with the Local Government Act and its Regulations.

140m Grader

The grader arrived on the island and is has been used for fire breaks and other small project as the staff transition from the old plant to the newer model. The CAT operator training has been delayed due to Covid. Tis training will still be undertaken at the earliest opportunity.

The Infrastructure Services

The Infrastructure Services consists of the following Departments carrying out work associated within each of the following areas:

- Works, Plumbing & Drainage
- Batch Plant
- Civil
- Fencing

This report outlines the activities undertaken by Infrastructure Services Department during the month of July 2021.

Batch Plant

Work has continued with the supply of concrete to the construction works throughout the community as part the housing improvement projects currently being carried out in Gununa.

Due to the increased volume of required concrete being supplied for each job that had been previously quoted, an additional order for aggregate has been placed and this may delay concrete supply during the following weeks until its supply.

The replacement of the conveyor belt has been installed and other outstanding maintenance items involving the batch plant unit will be addressed in-between the plants operational requirements in a attempt to reduce breakdowns and loss time.

Civil

Civil crew during the month of July carried out their regular duties including;

- Assisting the Waste Management staff with general clean up at landfill including compaction of waste up against pit wall increasing available capacity of the existing waste landfill pits on site.
- Clean up and removal of sand build up from barge ramp on Tuesdays to ensure suitable and safe access to ramp, to allow the unloading and loading of supplies from barge
- Civil crew over the recent weeks have continued with site preparation for proposed driveways and carports, including removal of rubbish and excess material following site preparation, boring of pier holes for carport footings
- Firebreaks have been constructed around the community.

Fencing

The fencing department project work is ongoing with the following project have continued, and future project planned to continue during over the coming months.

- Fencing staff have been rendering assistance with the installation of the horse paddock fences, Council's staff have been reducing the level of support in this area as the project was transferred to external organisations.
- Small BAS and do & charge jobs have also been conducted

Technical Services

Water and Sewerage

Daily water sampling is undertaken from several sample points, throughout the water reticulation network and part of the water quality monitoring program; the chlorine residual of the drinking water is checked against the Australian Drinking Water Guidelines (ADWG).

Daily inspections and maintenance work is being undertaken throughout the Water Treatment Plant and Reservoirs (Clearwater) to insure that the treatment process is running efficiently and performing with in its design parameters.

Daily cleaning of sewer grates at the Sewer Treatment Plant (STP) ponds and monitoring of the pump stations A, B, and C. for operational compliance. Maintenance of Fire Hydrants and Valves around the community has recommenced. been placed on hold as other areas of the treatment and supply service have taken priority over these works, staff will be readdressing these maintenance items when additional materials are available.

Various water & sewer reticulation repairs and water meter locations \ mapping has commenced along with the control of weeds around the evaporation ponds and fence line. This includes pump station A B and C compounds.

Table 1: Processed water going to community

Month End	Usage in KL	Month End	Usage in KL	Month End	Usage in KL	Month End	Usage in KL
Jan	29,794 KL	April	37,457 KL	July	33,652 KL	Oct	
Feb	26,591 KL	May	34,710 KL	Aug		Nov	
March	30,731 KL	June	32,985 KL	Sept		Dec	
Total	87,116 KL	Total		Total		Total	

Table 2: Monthly rainfall

Month End	Rainfall	Month End	Rainfall	Month End	Rainfall	Month End	Rainfall
Jan	368 mm	April	67 mm	July	1 mm	Oct	
Feb	395 mm	May	3 mm	Aug		Nov	
March	175 mm	June	1 mm	Sept		Dec	
Total	938 mm	Total		Total		Total	

Table 3: Dam capacity values (in %) taken on the last day of each month

Month End	Dam Capacity	Month End	Dam Capacity	Month End	Dam Capacity	Month End	Dam Capacity
Jan	100%	April	100%	July	98%	Oct	
Feb	100%	May	100%	Aug		Nov	
March	100%	June	100%	Sept		Dec	

Landfill

The landfill crew are continuing with rubbish collection absenteeism has been a major issue in this area. Interruptions to the regular services has also occurred due to issues with the garbage truck.

Airport

Council has had a visit from CASA's Aerodrome Inspector Scott Whiting carrying out Surveillance Event which involved an inspection of all Airport operations and Airport procedures.

Council did receive a late notice on its reply to the inspection's action, this has been addressed, and CASA has been informed as to the change of the Airport reporting structure.

A request for a extension on the outstanding items will be forward to the department and confirmation of the items already actioned will be undertaken and supplied along with any evidence as requested.

Airport operations have continued with the standard ARO duties revolving around the RPT service (REX) and the RFDS medical based flights, with addition ground maintenance being undertaken when staff and equipment is available.

Parks and Gardens

Parks and Gardens ongoing maintenance works is being carried out throughout the community, with rubbish removal along the property's fence lines and within the parks, general urban street cleaning being addressed with the available resources.

Maintenance works has been carried out throughout the community with rubbish remove along fence lines, also B.A.S work with mow & tidy jobs.

Workshop Report (on behalf of Workshop)

Workshop & Fuel Depot

The Workshop's staff are continuing to work on Council's the non-operational equipment, and they have had some success on returning some items of equipment back to a serviceable state, the old drum roller, and the second 140G are good examples of this as both G series graders have motors that run, and although some of this work has been re-damaged and will required additional works to be carried out prior to its return to service or disposal having the plant running or mobile gives the Council better options and improved capacity operationally and with the disposal of the plant units.

Council's Workshop and Fleet is still looking for additional full-time mechanical staff or the temporary augmentation of its staffing requirements via the engagement of external diesel fitter as a means to boost the amount of work being performed at the workshop and reduce the number of long-term private vehicles and Council works yet to be addressed by the workshop

Council's Warehouse staff are still assisting the workshop in the sourcing and order parts to reduce the administrative pressures on the Workshop.

MSC WAREHOUSE AUGUST 2021 REPORT

Author: SHANNON WELLS

PURPOSE (EXECUTIVE SUMMARY)

To provide council with an update regarding monthly activities that has been undertaken by the Warehouse.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Barge operations

- Barge freight volumes increased 30% on previous weeks due to various work fronts on island
- Poor ground conditions still need to be addressed – potholes in loading area causing pallets to shift whilst unloading the barge and loading vehicles
- No fixed controls in place to prevent pedestrian/machinery interaction – currently reliant on operations team & communication

Warehouse operations

- Increase in operational hours due to planned leave and core tasks requiring completion
- Clean up & removal of plant material at gas storage laydown has commenced
- Relocation of poly pipe to external warehouse laydown actioned to increase internal storage capacity

Training and Documentation

- Creation of Safe work instructions for operational tasks in the warehouse remains ongoing to ensure continuation of safe work practices for future staff.

FINANCIAL & RESOURCE IMPLICATIONS

- Internal journaling requires actioning (outstanding from January 2020) as internal departments are receiving materials issued by the warehouse at cost price significantly impacting the warehouse budget.
- Loss of revenue for warehouse as barge fees not applied for businesses utilising the barge Plan submitted to recuperate costs by warehouse with no plan to execute
- Stock used for QBuild planned works by Housing Department leaves the warehouse to carry the freight and handling fees which are unable to be charged out
- Warehouse to proceed with purchase of suitable barricading for the barge delivery service to address safety issues – **in progress**
- Driveway & entry for gas storage area in urgent need of repair – ground has become increasingly unstable-

EMITS

The Gas storage area will be address so it conforms with the Gas storage and handling Codes, the driveway access it to be address via the reconstruction of the driveway with a stabilised gravel base and re-profiling the northern ramp into the yard.

FINANCIAL & RESOURCE IMPLICATIONS

Budgetary

RECOMMENDATION

That Council receives and notes this report.

