



Date: Wednesday, 19 May 2021
Time: 9:00am
Location: Council Chamber
Mission Road
Gununa

BUSINESS PAPER

Late Reports

Ordinary Council Meeting

19 May 2021

Graham King
Acting Chief Executive Officer

Order Of Business

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12.4 TENANCY ADVISORY GROUP MEETING MINUTES

Author: Acting Chief Executive Officer

Attachments: 1 Mornington Island TAG Update

PURPOSE (EXECUTIVE SUMMARY)

To advise Council of the Tenancy Advisory Group Meeting held on 29 April, 2021

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Attached is a copy of the Minutes. The Advisory Group will next meet on 20 May, 2021.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the report.

Rent Structure & Calculation***Market Rents***

2 Bedroom – \$105.00

3 Bedroom – \$120.00

4 Bedroom – \$150.00

5 Bedroom - \$160.00

Rent Calculation

Rent is calculated based on 25% of the household weekly income however the weekly rent will not be greater than the market rent of the property. If 25% of the household income is greater than the market rent the market rent amount is charged.

Example 1: Tenant moving into a 3 bedroom property - 25% of household income is calculated to be \$100.00. Tenant's weekly rent is \$100.00

Example 2: Tenant moving into a 3 bedroom property - 25% of household income is calculated to be \$200.00. Tenant's weekly rent would be market rent of \$120.00.

Arrears Management

The first step in arrears management is to have a conversation with the tenant and arrange a payment agreement to pay off the arrears. If the tenant is 2 or more weeks behind in rent and does not make a payment agreement a breach notice can be issued. The breach notice gives the tenant 14 days to pay the arrears or make a payment agreement to pay off the arrears. If the tenant does not respond a second breach notice can be issued with the same conditions as the first. If the tenant does not respond to the second breach a notice to leave can be issued to the tenant. The notice to leave gives the tenant 14 days to vacate the property. If the tenant does not vacate the property Court proceedings would commence to end the tenancy.

The Department is committed to working with tenants in regards to rent arrears and a notice to leave would be the very last option. The Department has not issued a notice to leave or commenced court proceedings for anyone on Mornington Island in the past.

Please note: Arrears management processes including home visits were put on hold during COVID. The Department has recommenced arrears processes staff have recommenced home visits and have had conversations with tenants regarding payment plans and have sent rent statements to tenants.

Current Arrears Data

Total tenancies in arrears (2 weeks and above) – 56

Total arrears amount (2 weeks and above): \$124 634.31

Complaints Management

Department will manage complaints relating to a tenant's behaviour and property condition. When the Department receives a complaint the following steps occur:

Step 1. – Have a conversation with the tenant to inform them of the complaint and hear the tenant's side of the situation.

Step 2. – Investigate the complaint. If the tenant admits to the behaviour the complaint is considered as being verified and action can be taken. If the tenant denies the behaviour the Department can speak with other neighbours or contact the police for verification of the complaint.

Step 3. If the complaint is verified the Department will either issue a warning letter or breach notice to the tenant depending on the seriousness of the complaint and the tenant's history of complaints.

Warning letter – A warning letter advises the tenant to stop the behaviour or a breach notice will be issued

Breach Notice – A breach notice gives the tenant 14 days to rectify the behaviour. If another complaint for the same behaviour is received within the 14 day breach period a second breach can be issued. If further complaints are received a notice to leave can be issued.

Notice to leave – A Notice to Leave gives the tenant 14 days to vacate the property. If the tenant does not vacate the property Court proceedings would commence to end the tenancy.

Housing Register Data

2 Bedroom – 37

3 Bedroom – 5

4 Bedroom - 11

Total – 53

Please note there are no 1 bedroom properties on Mornington Island. Anyone eligible for a one bedroom property is listed on the 2 bedroom Housing register.

12.5 LIQUOR LICENCING AND CARRIAGE LIMIT APPLICATION

Author: Acting Chief Executive Officer

Attachments:

- 1 Notes from Meeting with Minister Crawford
- 2 Community Club Licence Proposal - OLGR Licensing
- 3 Mornington Island Community Safety Plan B
- 4 Carriage Limit Request Letter

PURPOSE (EXECUTIVE SUMMARY)

The purpose is to advise Council of the finalisation of the following applications in order to proceed with introducing legal liquor use on Mornington Island.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council is seeking approval for the following licences:

- Commercial other Licence - for the Tavern and Motel; and
- Carriage limit application

To progress these applications Council require:

- Completed Community Safety Plan which needs to be endorsed by the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships.
- Submission of Form 1, being the application for the Motel Licence incorporating restaurant and Bar – ‘Commercial Other’ licence.
- Submission of an application to the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships (DATSIP).

Attached is a copy of the Council’s edited Community Safety Plan, The Form 1 application for the “Commercial Other” Licence and the Application for carriage limit to DATSIP.

In regard to the Commercial Other Licence, Form 1 has now been submitted to the Office of Liquor and Gaming Regulation and will be subject to ongoing discussions with the Office until all conditions are met.

Following discussion between Council and DATSIP on Wednesday 12th May, 2021, and Gaming Regulation, the agreed revisions to the Community Safety Plan have been made and can now be formally submitted to DATSIP.

In regards to Council’s application for a carriage limit, following Council meeting with DATSP on 12th May, 2021 and telephone discussions with the Office of Liquor and Gaming, the proposed application is attached. This provides for a carriage limit of alcohol, per person per point in time, up to the equivalent of a 30 pack of mid-strength beer.

In regard to Council’s objective to apply for a takeaway licence, (Community Club Liquor Licence) Council will need to have further discussions with the Office of Liquor and Gaming Regulation, Department of Justice and Attorney-General. See email Debbie Dixon-Searle, Manager, Compliance, Remote Communities, Office of liquor and Gaming Regulation, dated 15th April, 2021, which discusses this licence.

FINANCIAL & RESOURCE IMPLICATIONS

Council will need to develop a budget for the operation of the Tavern as part of the 2021/22 Budget. Initially this budget will need to be developed on a “balanced budget” approach. It is hoped the operation of the community liquor events will assist in this regard to a small extent

RECOMMENDATION

That Council resolve as follows:

- Approve the Community Plan as tabled and formally submit such Plan to the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnership (DATSIP) for approval
- Endorse the Acting CEO actions in submitting the Form 1 Application of the Office of Liquor and Gaming Regulation, Department of Justice and Attorney-General in respect to Council’s Motel Licence incorporation restaurant and Bar – Commercial Other (subsidiary on premise) Licence.
- Approve the letter of application to DATSIP for a carriage limit equivalent in alcohol to a 30 pack of mid-strength beer.

From: Graham King
Sent: Monday, 17 May 2021 2:08 PM
To: Raelene Sullivan
Subject: FW: Notes from today's meeting for Meeting with Minister Crawford

To attach to my report. Thanks

Graham King | Acting Chief Executive Officer | Mornington Shire Council

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From: Debbie Dixon-Searle <Debbie.Dixon-Searle@justice.qld.gov.au>
Sent: Wednesday, 14 April 2021 7:53 AM
To: Graham King <aceo@mornington.qld.gov.au>; Kyle Yanner <Kyle.Yanner@mornington.qld.gov.au>
Subject: RE: Notes from today's meeting for Meeting with Minister Crawford

Hi Graham

Is this what you needed?

Kind Regards

Debbie Dixon-Searle

Manager, Compliance, Remote Communities

Office of Liquor and Gaming Regulation, Department of Justice and Attorney-General

Ph (07) 47 585706

M: 0438 747 952 Sly Grog Hotline Number: 1800 500 815

From: Debbie Dixon-Searle
Sent: Tuesday, 13 April 2021 10:17 PM
To: Graham King <aceo@mornington.qld.gov.au>; Mayor Mornington Island (Kyle.Yanner@mornington.qld.gov.au) <Kyle.Yanner@mornington.qld.gov.au>
Cc: Bevan McCarrick <Bevan.McCarrick@justice.qld.gov.au>; Patrick Jensen <Patrick.Jensen@justice.qld.gov.au>; Eddie Hollingsworth (Eddie.Hollingsworth@datsip.qld.gov.au) <eddie.hollingsworth@datsip.qld.gov.au>; Christine Watson (Christine.watson@datsip.qld.gov.au) <Christine.watson@datsip.qld.gov.au>; Greg Anderson Datsima (greg.anderson@datsip.qld.gov.au) <greg.anderson@datsip.qld.gov.au>
Subject: Notes from today's meeting for Meeting with Minister Crawford

1

- OLGR is the lead agency with respect to the licensing/permitting venues/events. OLGR will consult with stakeholders with the assumption that the stakeholder comments (from the CJG, Council, police, DSDSATSIP, OLGR RO) will be consistent with the CSP.

If you have any further queries, please do not hesitate to call me via the below contacts anytime. I will be pleased to assist you.

Regards



Debbie Dixon-Searle
 Manager, Compliance, Remote Communities
 Office of Liquor and Gaming Regulation, Department of
 Justice and Attorney-General

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Evening Graham and Mayor Yanner

Options discussed to day. If you have any further queries please call.

To confirm, if at your meeting with either Minister Crawford tomorrow afternoon or your Councillors back on Mornington Island, you need to clarify anything just please call -

Licence Type	Provides for	Requirements
<p>Motel licence incorporating restaurant and bar (like Gidgee Inn Cloncurry)</p> <p>Commercial other (subsidiary on-premises) licence</p>	<p>On premises consumption only; Primary purchase – provision of accommodation Council can own</p>	<p>Form 1 completed To be submitted when CSP is endorsed</p> <p>May also be required to submit:</p> <ul style="list-style-type: none"> • a risk-assessed management plan (RAMP) • a community impact statement (CIS) – can request a waiver given CSP and community survey • menu (if you plan to serve food). • In addition to the above, all applicants must undergo a criminal history and other relevant probity checks to hold a liquor licence. • You may also be required to advertise your licence application for 28 days – can request a waiver given CSP and community survey .
<p>Community club liquor licence –</p> <p>On and Off premises</p> <p>No requirement to provide food</p>	<p>This licence may only be granted to a non-proprietary club such as a sporting club, RSL club or ethnic club. The Liquor Act 1992 defines a non-proprietary club as an association where any income, profits and assets are used only to promote its objects, and are not distributed to its members.</p> <p>DDS OLGR to follow up with OLGR Licensing issues around two non-for profit organisations applying for a licence as a joint venture</p>	<ul style="list-style-type: none"> • May sell liquor for consumption on or off the premises to: <ul style="list-style-type: none"> ○ members of the club ○ members of clubs with formal reciprocal rights ○ visitors authorised by the management committee playing a sport that is part of the club's business, including teams and officials, on the day which the sport is played only ○ a guest of a member (while in the member's company) ○ a guest of a member of a club with formal reciprocal rights (while in the member's company) ○ an interstate or overseas visitor ○ a visitor who resides at least 15 km from the club. • People in the following categories can be sold liquor to consume while on the premises, but must not be sold takeaway liquor: <ul style="list-style-type: none"> ○ an applicant for membership for 30 days after receipt of application ○ a person attending a function on the premises.

		<ul style="list-style-type: none"> • A register of members and a register of all visitors to the club (except minors and visiting players) must be maintained, and be available for inspection at the premises at any time. <p>Form 1 to be completed and submitted with endorsed CSP</p> <p>May also be required to submit:</p> <ul style="list-style-type: none"> • a risk-assessed management plan (RAMP) • a community impact statement (CIS) – can request a waiver given CSP and community survey • menu (if you plan to serve food). • In addition to the above, all applicants must undergo a criminal history and other relevant probity checks to hold a liquor licence. • You may also be required to advertise your licence application for 28 days – can request a waiver given CSP and community survey .
<p>Bar Licence –</p>	<p>on premises consumption only</p> <p>can be owned by Council</p>	<p>Eligibility requirements</p> <ul style="list-style-type: none"> • Must have Business premises • Licensed premises must not seat more than 60 patrons at any one time. • Must have Fit and proper person • Will need Approved manager • Will need RMLV training
<p>Detached Bottle Shop</p> <ul style="list-style-type: none"> • Must be attached to a Commercial Hotel Licence 	<p>To be eligible for approval, a detached bottle shop must:</p> <ul style="list-style-type: none"> • be no more than 10km by road from the main hotel (unless the proposed bottle shop is in a remote area, not serviced by takeaway facilities) unless Guideline 57 applies -exemption • be operated by the licensee of the main licensed premises have a floor area of not more than 150m2 • have no direct access from any other business premises • have direct access from a public place 	<p>10 km exemption Liquor Regulations 2002 Part 3 Detached bottle shops</p> <p>(2) Subsection (1)(b)(i) does not apply if the applicant satisfies the commissioner that—</p> <p>(a) the proposed detached bottle shop will—</p> <p>(1) be in a locality in which there is no licensed premises at which liquor is sold for consumption off the premises; and</p> <p>(2) primarily service the residents of the locality; and</p> <p>(b) because of the locality’s population or projected population, the locality is not likely to attract the establishment of licensed</p>

	<ul style="list-style-type: none"> • have no drive-through facility. <p>The Office of Liquor and Gaming Regulation must be satisfied that:</p> <ul style="list-style-type: none"> • the licensee of the main hotel premises has the sole right of occupancy of the bottle shop premises • the licensee of the main hotel premises will derive the financial benefit from the bottle shop premises • the licensees principal place of business will remain the main hotel premises <p>the licensee has not requested exclusivity to conduct a bottle shop at the shopping centre in the tenancy agreement.</p>	<p>premises other than a detached bottle shop.</p> <p><i>Example of a locality for subsection (4)—</i> a small rural community more than 10km from the nearest premises from which takeaway liquor is sold to the public</p> <p>NB There is precedent where OLGR has granted a DBS on an Island</p>
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Applications can be submitted and assessed concurrently

Guidelines – OLGR website

- Guideline 07: Fit and proper or suitable person
- Guideline 43: Approved managers
- Guideline 57: Detached bottle shops further than 10km from main hotel premises

Issues – Take aways

- Must have carriage limit;
- Licences can be provisionally granted or conditioned not to allow take aways even though licence type allows it until carriage limit is determined.
- Carriage limit is per point in time –
 - Legislation does not allow restricting take aways to community venues;
 - Individual carriage limit can be posted in or barged in as long as patron only has individual carriage limit in possession at any one time- individual carriage limit applies per person or per vehicle
 - Implications for multiple passengers going out on Country in a car or a bus – the individual carriage limit applies to the vehicle (car, bus, boat)
 - If barged or posted in, barge depot and post office may need to apply for a commercial subsidiary off premises licence which OLGR may condition to allow only the supply to the consignee, the individual carriage limit per person per day (not per sale) – current examples include the Seaswift Depot Seisia and Bamaga Post Office
- If licensed venue provides take aways, OLGR may condition it to limit the take aways at a quantity less than carriage limit and impose a per person per day supply from the venue rather than a per transaction basis.
- If relying on the barge the limit will be weekly individual rather than a daily. Posting it may be an attractive alternative although major online suppliers won't deliver to discrete community postcodes.

NB

- DSDSATSIP is the lead agency for Carriage limit issues, must be consistent with CSP and include actions/strategies to protect women, children and the vulnerable from any additional alcohol introduced into community

From: Graham King
Sent: Monday, 17 May 2021 1:57 PM
To: Raelene Sullivan
Subject: FW: Community Club Licence proposal - OLGR Licensing

Attachment to Report. Thanks

Graham King | Acting Chief Executive Officer | Mornington Shire Council

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From: Debbie Dixon-Searle <Debbie.Dixon-Searle@justice.qld.gov.au>

Sent: Thursday, 15 April 2021 11:19 AM

To: Kyle Yanner <Kyle.Yanner@mornington.qld.gov.au>; Graham King <aceo@mornington.qld.gov.au>

Cc: Christine X Watson <christine.watson@datsip.qld.gov.au>; eddie.hollingsworth@datsip.qld.gov.au; Greg

Anderson Datsima (greg.anderson@datsip.qld.gov.au) <greg.anderson@datsip.qld.gov.au>

Subject: Community Club Licence proposal - OLGR Licensing

Morning Mayor and CEO

I've outlined your proposal to OLGR Licensing to explore options around having 2 entities jointly apply for Community Club Licence.

Their advice indicated that the Liquor Act might not contemplates a partnership for Community Clubs. You might like to explore options around forming a body corporate as an overarching body (with one constitution, a common purpose etc) but made up of representative from both Not For Profits and still maintain the 2 Not For Profit entities.

It would be recommended it may be beneficial to seek your own advice as to the appropriate legal entity used as the vehicle for the licence.

As well as legal advice, you may want to consult a Liquor Consultant – a list of consultants would be found on the internet. There are consultants who are experienced working in and with remote Aboriginal and Torres Strait Islander discrete communities and their catchment areas.

If you have any further queries, please do not hesitate to call me via the below contacts anytime. I will be pleased to assist you.

Regards



Debbie Dixon-Searle
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Mornington Island Community Safety Plan: Part B 2021 - 2026

ACTION PLAN

NOTE:

The Mornington Island Community Safety Plan is separated into the following parts:

- **Part A** Mornington Island Community Safety Plan (new CSP)
- **Part B** Mornington Island Community Safety Action Plan (CSAP)

ACTION PLAN TO IMPROVE COMMUNITY SAFETY IN MORNINGTON SHIRE

This Community Safety Action Plan (CSAP) is a draft document. Council will work to continue to engage key community stakeholders to secure commitment to deliver the actions as set out below. The CSAP is a living document and will be amended to respond to emerging community needs as required.

GOAL: A healthy, thriving and supportive community with a harmonious community environment.

Action area: <u>Wellbeing</u>		Enhance wellbeing and safety in the community – <u>Culture, arts, health, housing, justice, environment and recreation</u>	
Community Priorities	Action	Responsibility	Key Performance Indicators
Improve health, social and emotional wellbeing of all community members.	Increase community member’s access to health services to improve health outcomes and promote healthy choices to prevent illnesses.	<ul style="list-style-type: none"> • Qld Health • North West Hospital and Health Service (NWHHS) • Gidgee Healing • North West Remote Health (NWRH) • MI Health Council • Support Services • Community • NDIA/NDIS 	<ul style="list-style-type: none"> • Increased life expectancy. • Decrease in preventable health conditions.
	Increase community awareness of the harms of Homebrew, alcohol, volatile substance abuse (petrol sniffing) and drug use.	<ul style="list-style-type: none"> • ATODS • Gidgee Healing • NWRH • DCYJMA • Mission Australia • Junkuri Laka • Thandabi • MI Health Council • PCYC • Community 	
	Employ and train local people as Peer Health Educators.	<ul style="list-style-type: none"> • Qld Health/NWHHS • MI Health Council 	<ul style="list-style-type: none"> • Increased community engagement with health services.

		<ul style="list-style-type: none"> • Gidgee Healing • NWRH • Mount Isa Centre Rural & Remote Health (MICRRH) 	<ul style="list-style-type: none"> • Increased attendance at medical appointments. • Increased employment options for local people.
	Develop and deliver community activities that promote healthy living.	<ul style="list-style-type: none"> • PCYC • Junkuri Laka • Mornington Island Health Council • Gidgee Healing Deadly Choices • NWRH • Bynoe • Mission Australia • Save the Children • Mornington Shire Council 	<ul style="list-style-type: none"> • Number of community activities held • Increased participation in activities
	Re-establish and support Men’s and Women’s Group activities to promote healthy lifestyle choices.	<ul style="list-style-type: none"> • Mission Australia • RFDS “Strong Fathers Strong Families” • Gidgee Healing 	<ul style="list-style-type: none"> • Improved health outcomes. • Culturally appropriate support provided. • Increased participation in Men’s Group and Women’s Group activities
	Annual Service Providers Expo to promote services and support that are available to residents: <ul style="list-style-type: none"> • Develop a local working group to coordinate. • Include whole of government support services available for community eg NDIA/NDIS. 	<ul style="list-style-type: none"> • Mornington Island Stakeholders and Inter-Agency Committee (MISIAC) • Service providers local and external. 	<ul style="list-style-type: none"> • Increase engagement with Service Providers. • Improve access to services.
	Encourage and support the development of community events and activities that promote positive social and emotional wellbeing outcomes for the community, with messaging eg, breaking down mental health prejudices.	<ul style="list-style-type: none"> • Mornington Shire Council - Community Development Officer • Qld Health/NWHHS • MISIAC 	<ul style="list-style-type: none"> • Number of community activities. • Improved range of activities offered.

		<ul style="list-style-type: none"> • Gidgee Healing • NWRH • Junkuri Laka 	
	Increase availability of statistical information specific to Mornington Island’s health and wellbeing performance.	<ul style="list-style-type: none"> • Qld Health • Gidgee Healing • MI Health Council • DSDSATSIP 	<ul style="list-style-type: none"> • Health and wellbeing outcomes are measured.
Healthy families and respectful relationships	Promote zero tolerance of violence in the community including develop material and events to promote zero tolerance of violence.	<ul style="list-style-type: none"> • Qld Health • Mission Aust • Junkuri Laka • Save The Children • Qld Police Service • Mornington Shire Council • Qld Corrective Services (QCS) • DSDATSIP • Elder Abuse Prevention Unit 	<ul style="list-style-type: none"> • Materials developed and events planned. • Decrease incidents of domestic and family violence.
	Support the Mornington Island Domestic Family Violence (DFV) Panel with DFV key stakeholder representation that regularly meets.	<ul style="list-style-type: none"> • Qld Police Service • DSDATSIP DFV Project Officer in Mount Isa 	<ul style="list-style-type: none"> • Co-ordinated response to domestic and family violence. • Key stakeholders are informed on domestic and family violence matters. • Clear local referral pathway listing with agencies
	Co-design with community and implement local community education campaign to stop domestic and family violence and child abuse & neglect.	<ul style="list-style-type: none"> • Junkuri Laka • Qld Police Service • Qld Ambulance Service • Qld Health/NWHHS • Mission Australia • Save The Children 	<ul style="list-style-type: none"> • Campaign developed and implemented. • Increase in awareness of domestic and family violence and child abuse across the community

		<ul style="list-style-type: none"> • Gidgee Healing • NWRH • QCS • School/Department of Education • Bynoe • Men’s and Women’s Groups • DSDSATSIP 	
	<p>Increase the Night Patrol and security in Gununa.</p> <p>Develop programs for young people but not for vulnerable adults under the influence of home brew.</p>	<ul style="list-style-type: none"> • Mornington Shire Council • Qld Police Service • Mission Australia • Save The Children • Remote Youth Justice • Child Safety 	<ul style="list-style-type: none"> • Increased community safety to address levels of crime reported, less violence for assault related injuries and crimes against persons. • Decreased violence and vandalism. • Decrease in the number of children roaming the streets at night
	<p>Seek funding to repair faulty street lights and upgrade or install new street lighting where needed.</p> <p>Conduct community audit of street lighting</p>	<ul style="list-style-type: none"> • Mornington Shire Council • Ergon • DSDSATSIP – RILIPO 	<ul style="list-style-type: none"> • Better street lighting and all lights working properly
	<p>Develop and implement community education programs to improve family relationships and parenting skills.</p>	<ul style="list-style-type: none"> • Save The Children • BYNOE • NWRH • Royal Flying Doctor Service • Gidgee Healing 	<ul style="list-style-type: none"> • Improved family relationships. • Decrease in incidence of family violence.
	<p>Deliver a culturally appropriate parenting program for young parents.</p>	<ul style="list-style-type: none"> • NWHHS – Midwives • Save the Children • Junkuri Laka • NWRH • RFDS • Gidgee Healing - 	<ul style="list-style-type: none"> • Young parents are supported. • Children are healthy and supported.

		<ul style="list-style-type: none"> • Social Emotional Wellbeing • School – Department of Education 	
	<p>Provide support for children and young people who are victims of child abuse and neglect.</p>	<ul style="list-style-type: none"> • Save the Children • DCYJMA • Qld Health • Save the Children • Junkuri Laka • NWRH • RFDS • Gidgee Healing - Social Emotional Wellbeing • School – Department of Education • Mornington Island Health Council 	<ul style="list-style-type: none"> • Children are healthy and supported. • Incidence of child abuse and neglect is reducing
	<p>In conjunction with local service providers encourage and support the development of community events that promote healthy families and respectful relationships such as: festivals, cultural days and sporting events.</p>	<ul style="list-style-type: none"> • Mornington Shire Council • Junkuri Laka 	<ul style="list-style-type: none"> • Community events delivered. • Development of number of programs to increase community’s awareness of cultural awareness and heritage. EG Youth Dancing.
	<p>Provide children and young people with safe respite from overcrowding in housing, alcohol effected behaviour and violence.</p>	<ul style="list-style-type: none"> • Qld Health • QPS • DCYJMA • Save The Children • Department of Housing • Mission Australia • Junkuri Laka • Thandabi • MI Health Council 	<ul style="list-style-type: none"> • Children and young people are safe and supported.

	<p>Establish a Men’s shed or a facility for men to utilise as a safe place to go to relax, get away DFV issues or use as a place to sober up when intoxicated – allowing women and children to remain safe in the home. Seek funding or utilise existing infrastructure in community identified for men.</p>	<ul style="list-style-type: none"> • Qld Health • ATODS • Mornington Shire Council • NWRH • NIAA • DCYJMA 	<ul style="list-style-type: none"> • Number of men utilising safe place at night • Reduction in number of intoxicated pedestrians on street • Improved safety for women and children in the home
<p>Support the celebration of our culture and encourage healthy recreation.</p>	<p>Deliver licensed community events, such as Fishing Competitions, Cultural Days, New Years Eve celebrations etc, that encourage responsible consumption of alcohol.</p>	<ul style="list-style-type: none"> • Mornington Shire Council 	<ul style="list-style-type: none"> • Increased community engagement. • Number of community activities and programs delivered. • Reduction in youth crime. • Number of programs to increase community’s cultural and heritage awareness. • Appropriate community surveys developed to seek community input into the effectiveness of Council’s programs. • Funding secured. • Reduction in youth crime • Increased safe exercise and outdoor recreation options.
	<p>Provide opportunities for community to create and enjoy the arts such as dance, music and painting for children and families to enjoy.</p>	<ul style="list-style-type: none"> • MI Art 	
	<p>Hold an annual Arts Showcase featuring local artists.</p>	<ul style="list-style-type: none"> • MI Art 	
	<p>Hold regular outdoor Movie Nights.</p>	<ul style="list-style-type: none"> • Mornington Shire Council • PCYC • MI Art • Save the Children • School - Department of Education • Mission Australia • Gununamanda Ltd • Community • Junkuri Laka • Thundabi 	
	<p>Hold annual NAIDOC activities to engage the community in a celebration and learning of culture.</p>		
	<p>Seek funding and construct a Splash Park.</p>		
	<p>Seek funding and construct a BMX bike track.</p>	<ul style="list-style-type: none"> • Mornington Shire Council • DSDSATSIP – RILIPO. • Bynoe 	
<p>Seek funding and construct a Rockpool for safe swimming.</p>			

	<p>Establish a Community Garden.</p> <ul style="list-style-type: none"> • Submit application for Skilling Qld For Work with DESBT 	<ul style="list-style-type: none"> • NCR • Department of Employment, Small Business and Training 	<ul style="list-style-type: none"> • Improved community safety
	<p>Seek funding and construct Shade Shelters over the Basketball Courts & Playgrounds.</p>		
	<p>Refurbishment of local gymnasium</p>	<ul style="list-style-type: none"> • Mornington Shire Council • Department of Tourism, Innovation and Sport 	
Multipurpose Community Facility	<p>Seek funding and construct a Multi-purpose Community Facility that can be used as a Cyclone Shelter, Training Centre, Indoor Entertainment Centre and Library.</p>	<ul style="list-style-type: none"> • Mornington Shire Council • DSDSATSIP - RILIPO 	<ul style="list-style-type: none"> • Funding secured. • A multi-purpose facility available for the community use, including as a storm/cyclone shelter • A safe location for disaster management and emergency response coordination on the island
Airport Runway Upgrade	<p>Plan, seek funding and construct the airport runway realignment to improve the safety of aircraft landing and taking off.</p>	<ul style="list-style-type: none"> • Mornington Shire Council • DSDSATSIP - RILIPO 	<ul style="list-style-type: none"> • Funding secured. • Runway realignment completed. • Safer travel to and from the island.
Caring for Culture	<ul style="list-style-type: none"> • Develop and deliver a Camp to take young people out on country to learn about their culture, respect, and responsibility. • Develop programs to increase community awareness of culture and heritage. 	<ul style="list-style-type: none"> • DCYJMA • Junkuri Laka • MI Art • Thundabi • DSDSATSIP 	<ul style="list-style-type: none"> • Number of young people engaged. • Improved youth behaviour. • Increased knowledge and understanding and respect for local culture, history and lore.
	<p>Encourage and support the development of community events and activities that promote culture and healthy recreation such as: music and dance festivals, cultural days, linking these events to messaging that promotes the importance of culture and preserving language.</p>	<ul style="list-style-type: none"> • Mornington Shire Council • MI Art • Community 	<ul style="list-style-type: none"> • Community events delivered. • Increased community participation
	<p>Seek funding and deliver a Storytelling Festival – showcasing</p>	<ul style="list-style-type: none"> • Mornington Shire Council 	<ul style="list-style-type: none"> • Funding secured.

	the sharing of local traditional stories spoken in local language with interpretation of meaning and messages.	<ul style="list-style-type: none"> • MI Art • Community 	<ul style="list-style-type: none"> • Increased community participation • Increased sharing of culture. • Increased attendance numbers
Caring for Country	Develop and implement strategies to protect the land for future generations. <ul style="list-style-type: none"> • Create partnerships with Restorative Youth Justice 	<ul style="list-style-type: none"> • Mornington Shire Council • Wellesley Island Rangers • DCYJMA • Junkuri Laka • Thundabi • Department of Environment and Science 	<ul style="list-style-type: none"> • Maintained pristine natural environment.
	Encourage environmentally sustainable activities with messaging of the importance of caring for country.	<ul style="list-style-type: none"> • Mornington Shire Council • DCYJMA 	<ul style="list-style-type: none"> • Increased activities that are environmentally sustainable.
	Seek funding to increase the capacity of the dam that provides water supply for the Island.	<ul style="list-style-type: none"> • Wellesley Island Rangers • Junkuri Laka • Thandabi 	<ul style="list-style-type: none"> • Funding secured. • Improved water storage on-island.
	Seek funding and construct a Rockpool to address foreshore erosion		<ul style="list-style-type: none"> • Funding secured. • Reduction of erosion and loss of land.
	Ensure Parks and Gardens are well maintained <ul style="list-style-type: none"> • Create partnerships with Restorative Youth Justice 		<ul style="list-style-type: none"> • Well maintained parks and gardens and township.
	Promote beautification of the town by running an annual garden competition.		
Community Justice	Support an Elders Council for young offenders and their parents to face.	<ul style="list-style-type: none"> • Junkuri Laka • DCYJMA • Qld Police Service 	<ul style="list-style-type: none"> • Increase accountability and respect. • Decrease in youth criminal behaviours.
Open Communication	Hold regular community meetings led by the Mayor, to ensure open, transparent and timely communication	<ul style="list-style-type: none"> • Mornington Shire Council - Mayor and 	<ul style="list-style-type: none"> • Community is better informed.

	regarding: <ul style="list-style-type: none"> • Changes to AMP • Mapping of service provision • Outcomes of funding for Mornington Island • Advocacy to State and Federal Government on community safety and wellbeing issues and concerns. 	Councillors <ul style="list-style-type: none"> • Community 	
Action area: <u>Community Cohesiveness</u>	Work in collaboration with our fellow community groups for the benefit of the whole community		
Community Priorities	Action	Responsibility	Key Performance Indicators
Co-ordinated response to community safety matters	Establish the Mornington Island Community Safety Committee and hold regular meetings to build a cohesive community	<ul style="list-style-type: none"> • Mornington Shire Council 	<ul style="list-style-type: none"> • Mornington Island Community Safety Committee established. • Regular meetings are held.
	Seek funding for a Community Safety and Wellbeing Officer position to support the Mornington Island Community Safety Committee and the delivery and monitoring of the CSP Action Plan.		<ul style="list-style-type: none"> • Funding secured. • Position established. • Community involvement and participation
	Community Development Officer position created which is evidence of Council moving forward - the Community Development Officer will allow for more community participation and planning in conjunction with community.	<ul style="list-style-type: none"> • Mornington Shire Council 	<ul style="list-style-type: none"> • Funding secured. • Position established. • Increased community involvement and participation
	Promote Dry Place Declarations (DPD) in the community where local residents can apply to Qld Police for their home to be declared a Dry Place. DSDSATSIP has provided signs to local Police Stations	<ul style="list-style-type: none"> • Qld Police Service • DSDSATSIP • Community 	<ul style="list-style-type: none"> • Number of residents applying for Dry Place Declarations for their homes
Community Housing	Develop a plan and seek funding to ensure appropriate levels of community residential housing is provided to overcome overcrowding.	<ul style="list-style-type: none"> • Department of Housing and Public Works • DSDSATSIP – RILIPO 	<ul style="list-style-type: none"> • Provision of more safe and appropriate housing • Reduction in overcrowding in homes

	Construct additional community residential housing.		
Improved service provision	Encourage service providers to work together to develop solutions to emerging community issues.	<ul style="list-style-type: none"> All organisations and government agencies 	<ul style="list-style-type: none"> Increased collaboration between service providers. Improved service delivery. Services mapped and evaluated Outcomes and data shared
	Conduct an independent audit of all government funded services on the Island to determine: <ul style="list-style-type: none"> what services are being provided and how these services are being provided; what funding has been allocated for services on Mornington Island; and how outcomes, effectiveness and success being monitored and reported 	<ul style="list-style-type: none"> DSDSATSIP Mornington Shire Council 	
	Provide support to the Mornington Island Stakeholder and Inter-Agency Committee.	<ul style="list-style-type: none"> All organisations and government agencies that provide services on Mornington Island 	
	Develop a plan to increase on island accommodation for service providers.	<ul style="list-style-type: none"> Mornington Shire Council 	<ul style="list-style-type: none"> Improved service delivery. Increased short term and long-term accommodation options.
	Seeking funding and construct Motel expansion to provide short term accommodation for fly-in fly-out service provider staff.		
	Seek funding and construct medium to long term housing for service provider staff living on-island.		

Action area: <u>Education</u>	Enhance educational attainment		
Community Priorities	Action	Responsibility	Key Performance Indicators

Action area: <u>Education</u>	Enhance educational attainment		
Community Priorities	Action	Responsibility	Key Performance Indicators
Our children are educated	Support the Mornington Island State School to implement strategies to improve school attendance and to achieve in line with the Queensland state average in all educational outcomes.	<ul style="list-style-type: none"> • Mornington Island State School • Parents and Carers • Health and other support services 	<ul style="list-style-type: none"> • Improved school attendance. • Increased parent/carer involvement with children’s learning. • Less children and young people roaming the streets during school hours. • Improved educational outcomes towards and/or in line with the Qld State average in all educational outcomes
	Engage with all relevant service providers and Mornington Island State School to develop pathways for school-leavers such as vocational training opportunities. <ul style="list-style-type: none"> • Students attending boarding schools to engage with DSDSATSIP via the Youth Employment Program (YEP) and be monitored whilst at boarding school. 	<ul style="list-style-type: none"> • Mornington Island State School • BYNOE • DSDSATSIP – Youth Employment Program 	<ul style="list-style-type: none"> • Young people are supported in gaining suitable pathways post-school
Our young people are engaged in healthy choices	Develop a Youth Strategy to ensure a co-ordinated approach to youth service delivery.	<ul style="list-style-type: none"> • Mornington Shire Council • Junkuri Laka • Thandabi • School • Bynoe • Save The Children • Mission Aust • DSDSATSIP • DESBT • TAFE • Gidgee Healing • NIAA • MI Health Council 	<ul style="list-style-type: none"> • Improved service provision. • Increased number of young people engaged.

Action area: Education		Enhance educational attainment	
Community Priorities	Action	Responsibility	Key Performance Indicators
	Seek funding to establish a Youth Hub – Drop In Centre.	<ul style="list-style-type: none"> • Mornington Shire Council • NIAA 	<ul style="list-style-type: none"> • Funding secured. • Reduction in youth offending • Number of young people accessing Youth Hub. • Number of other organisations using Youth Hub such as school, after school care, PCYC
	Develop and deliver a range of activities that engage young people and teach positive behaviours and life skills.	<ul style="list-style-type: none"> • PCYC • DCYJMA • Junkuri Laka • Thundabi 	<ul style="list-style-type: none"> • Number of activities. • Increased youth engagement.
	Seek funding to expand the delivery of youth activities to enable an out-of-hours program of activities to be established.	<ul style="list-style-type: none"> • Gidgee Healing • MI Health Council 	

Action area: Economic Development - Training and Employment		To strengthen and grow our local economy, leading to creation of sustainable jobs and business	
Community Priorities	Action	Responsibility	Key Performance Indicators
Increase vocational training	<p>Deliver vocational training on island.</p> <p>Develop a strategy for TAFE or trainers to have a presence for training on the Island.</p> <p>TAFE to deliver on Island training not only for apprenticeships but for all training. (The issues that locals face leaving Island lead to training not being completed).</p> <p>Establish a fully equipped training centre on the Island to increase skill level on Island.</p>	<ul style="list-style-type: none"> • BYNOE • NCR • TAFE • Department of Employment, Small Business and Training • Department of State Development, Infrastructure, Local Government and Planning 	<ul style="list-style-type: none"> • Employment pathways are created • Reduction in youth crime • Numbers of local people undertaking vocational training • Increased skills levels • Diversion activities from alcohol and substance abuse created. • Level of training undertaken and completed in the community

Action area: Economic Development - Training and Employment			
To strengthen and grow our local economy, leading to creation of sustainable jobs and business			
Community Priorities	Action	Responsibility	Key Performance Indicators
	Seek funding to deliver an animal husbandry and horsemanship skills program.		
Increase employment opportunities	Engage all levels of Government to identify and implement opportunities for economic development and job creation for local residents. Including Mornington shire councils key strategic development opportunities such as realigning the airport, developing the foreshore, community development initiatives, splash park, Barge costs.	<ul style="list-style-type: none"> • Department of Education • Department of Employment, Small Business and Training • BYNOE • NCR • Mornington Shire Council 	<ul style="list-style-type: none"> • Increased local employment opportunities • Increased local resident engagement that leads to employment outcomes.
	Work with job service providers to ensure job seekers are provided with the skills required to obtain sustainable employment.		
	Establish a Cottage Industry focusing on the arts such as fabric painting, traditional weaving, dance troupe etc.		

Action area: Regulate Supply			
Community Priorities	Action	Responsibility	Key Performance Indicators
Reduce the demand for Homebrew and its impacts	Develop and implement a program to reduce the use of homebrew and its excessive consumption.	<ul style="list-style-type: none"> • Junkuri Laka Justice Association • QPS • ATODS • Mornington Shire Council 	<ul style="list-style-type: none"> • Calmer community • Decrease in offences against the person • Decrease in impacts on household income • Strategies developed to implement this priority • Increased seizures of illicit alcohol
	Develop and deliver a community awareness campaign to raise awareness of the harm of Homebrew.	<ul style="list-style-type: none"> • Qld Health/ATODS • Gidgee Healing • MI Health Council 	

Action area: Regulate Supply			
Community Priorities	Action	Responsibility	Key Performance Indicators
	<p>Conduct community events with appropriate liquor permits that promote responsible consumption of alcohol such as music and dance festivals, cultural days.</p> <p>Link events to messaging promoting the negative impacting of consuming homebrew.</p>	<ul style="list-style-type: none"> • Mornington Shire Council 	<ul style="list-style-type: none"> • Community Liquor Permit events
<p>Changes to the AMP to address the significant detrimental impacts of prohibition in terms of health and community safety which are unintended outcomes of the prohibition of alcohol introduced in 2009.</p>	<p>Apply to government for changes to the current alcohol management arrangements based on the CSP community consultation findings.</p> <p>Implement a staged approach to reintroducing licit alcohol to the Mornington Shire by applying for a relevant liquor licence for the Lelka Murrin Restaurant and Kiosk. This would involve:</p> <ul style="list-style-type: none"> • An application for a Subsidiary On-Premises Licence – Motel Licence - which will allow the Mornington Island Motel to sell meals and alcohol for guests and locals at the Lelka Murrin Restaurant and Kiosk; • an application for a Community Club Licence – similar to arrangements in Kowanyama and Pormpuraaw; and • An application to introduce a carriage limit of one 30 pack of low to mid-strength alcohol per person, per day. 	<ul style="list-style-type: none"> • Mornington Shire Council • DSDSATSIP • Department of Justice and Attorney General - Office of Liquor and Gaming Regulation 	<ul style="list-style-type: none"> • Alcohol available to the public through an appropriately licenced venue on the island. • Arrangements in place which will allow community members to bring alcohol to the island from outside the shire.
Action area Harm Minimisation			
Community Priorities	Action	Responsibility	Key Performance Indicators
<p>Reduction in children and young people’s exposure to alcohol and drug use.</p>	<p>Provide information on the harm of alcohol and other drugs, to children and young people, such as community education workshops, posters, printed material.</p>	<ul style="list-style-type: none"> • ATODS • DCYJMA 	<ul style="list-style-type: none"> • Reduction in children and young people drug use. • Increased school attendance.

Action area Harm Minimisation			
Community Priorities	Action	Responsibility	Key Performance Indicators
	Distribute and display posters of the harm of alcohol and drug use in the township.	<ul style="list-style-type: none"> • Thandabi • School • Junkuri Laka 	<ul style="list-style-type: none"> • Reduction in vandalism.
	Encourage and support the development of drug and alcohol free YOUTH ONLY events and activities such as movie nights, discos, sports carnival, horsemanship events, coming of age ceremonies.		
	Increase Youth Justice presence in the community		
Promotion of the harm of homebrew, alcohol, volatile substance abuse (petrol sniffing) and drug use.	Establish a community education campaign to promote and distribute information about the harm of homebrew, alcohol, volatile substance misuse (petrol sniffing) and illicit drug use.	<ul style="list-style-type: none"> • Qld Health • ATODS • Junkuri Laka • MI Health Council • Gidgee Healing 	<ul style="list-style-type: none"> • Reduction in the use of homebrew, alcohol, volatile substance abuse (petrol sniffing) and drug use.

Action area Demand Reduction			
Maintain adequate social support and networks			
Community Priorities	Action	Responsibility	Key Performance Indicators
Enhance access to Indigenous drug and alcohol treatment programs.	Establish a family-based drug and alcohol rehabilitation program and facility on- Island	<ul style="list-style-type: none"> • Qld Health • ATODS • Commonwealth 	<ul style="list-style-type: none"> • Reduction in the number of acute admissions due to alcohol and substance abuse.
Implement diversionary activities for young people to reduce substance abuse.	Increase the range of recreational activities for children and youth after hours and on weekends.	<ul style="list-style-type: none"> • Mornington Shire Council • PCYC • MI Art • Save the Children • Mission Australia • Department of Tourism, Innovation and Sport 	<ul style="list-style-type: none"> • Reduction of hazardous levels of alcohol and other drug consumption by young people by 10% per year. • Number of out of hours youth activities offered. • Number of young people participating.

Action area Demand Reduction			
Maintain adequate social support and networks			
Community Priorities	Action	Responsibility	Key Performance Indicators
Action area Minor Modification			
A schedule for minor modifications to restore rights, responsibilities and privileges of Mornington Shire residents related to consumption of liquor.	Develop an implementation plan for the Community Safety Plan and confirm lead agencies for each activity.	<ul style="list-style-type: none"> • Mornington Shire Council • DSDSATSIP • Department of Justice and Attorney-General – Office of Liquor and Gaming Regulation 	<ul style="list-style-type: none"> • Rates of harm decrease. • Wellness indicators increase
	Review progress.		
	Modify as required.		
Action area Monitoring and reporting			
Community Priorities	Action	Responsibility	Key Performance Indicators
Review the impact of the renewed approach and CSP.	Hold regular meetings of the Mornington Island Community Safety Committee.	<ul style="list-style-type: none"> • Mornington Shire Council • Mornington Island Community Safety Committee 	<ul style="list-style-type: none"> • 80% participation of Community Safety Committee members. • Frequency of Community Safety Committee meetings. • Community is well informed on community safety and wellbeing matters.
	Regularly monitor the implementation of the CSP.		
	Provide regular community safety and wellbeing updates to the community.		

XX May 2021

Dr Chris Sarra
Director General
Department of Seniors, Disability Services and
Aboriginal and Torres Strait Islander Partnerships
PO Box 15397
CITY EAST QLD 4002

Dear Dr Sarra

Request for the introduction of an Alcohol Carriage Limit on Mornington Island

The Mornington Shire has been a dry community since 2009 and a zero alcohol carriage limit has been in place since the initial Alcohol Management Plan was introduced in 2003. Since the move to total alcohol prohibition in 2009, Mornington Shire has experienced ever increasing levels of the production and consumption of illicit home-brewed alcohol. This has occurred despite the banning of home-brewing equipment and ingredients.

Currently, the production and consumption of illicit home-brewed alcohol, by local people who range in age from teenagers upwards, is resulting in severe detrimental health effects on many of the island's residents. This includes damaging effects to people's kidney function resulting in an increase in people requiring kidney dialysis. Essentially, illicit home-brew is dramatically damaging our people's health resulting in hospitalisations, transfer out of the community to access dialysis and other treatment and sadly even death. Prior to this unintended consequence of alcohol prohibition, Mornington Island residents already had a high incidence of kidney dysfunction requiring dialysis.

Mornington Shire Council has resolved to take necessary steps to address the damaging effects of illicit home-brewed alcohol on our community's residents. This includes a plan to re-introduce legally supplied alcohol to the community and the introduction of an alcohol carriage limit to enable residents to safely drink legally-acquired alcohol at home. We want to return our community to a state of normalcy where residents are free to consume legally acquired alcohol in the same way that many other Queenslanders who live outside of discrete Aboriginal and Torres Strait Islander communities can and do.

Council has been liaising regularly with Greg Anderson, Christine Watson and Eddie Hollingsworth from your Department. Together, we have also been in regular discussions with Debbie Dixon-Searle from the Office of Liquor and Gaming Regulation to determine the most appropriate arrangements for reintroducing alcohol to Mornington Shire.

Since New Year's Eve, Council has conducted a number of one-off community events with approved Community Liquor Permits which allowed sober people to purchase, one at a time, up to 10 cans of mid-strength beer or pre-mixed spirits. These events have been very well attended and patrons have conducted themselves responsibly and lawfully.

As outlined in our recently revised Community Safety Plan, Mornington Shire Council will be seeking one or both of the following:

- A Subsidiary On-Premises Licence (Motel Licence) which will allow the Mornington Island Motel to sell meals and alcohol to motel guests and local residents alike at the recently upgraded and refurbished Lelka Murrin Restaurant and Kiosk; and
- A Community Club Licence for a similar arrangement to those in Kowanyama and Pormpuraaw.

It is proposed that the Motel Licence will be held by the Mornington Shire Council which owns and operates the Mornington Island Motel. The Community Club Licence would be held by an appropriately qualified not-for-profit local organisation such as the Gulf Region Aboriginal Corporation.

The main purpose of this letter however is to seek approval for the introduction of an alcohol carriage limit to allow local Mornington Island residents to purchase limited quantities of legal alcohol for safe consumption in their own homes. Mornington Shire Council is proposing a carriage limit that will allow the purchase, per person per day of either:

- One 30 pack of low to mid strength alcohol – limited to either beer or pre-mixed spirits which have an alcohol volume of up to 3.5 percent; or
- A combination of each such as a 12 pack of beer and a 12 pack of pre-mixed spirits.

I have attached, for your reference, a copy of our Community Safety Plan. Please note that Council submitted our Community Safety Plan to your Department on 31 March 2021 and following some feedback and workshopping with officers from your Remote Service Delivery NQ Team, we have since prepared a revised version and resubmitted it to the Department for endorsement.

Mornington Shire Council looks forward to a favourable outcome to our request for an alcohol carriage limit. Please do not hesitate to contact me directly or Acting Council Chief Executive, Graham King, if you have any questions or would like to discuss this matter further with us.

Yours sincerely

Councillor Kyle Yanner
Mayor
Mornington Shire

15 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES**15.3 INFRASTRUCTURE AND TECHNICAL SERVICES REPORT MAY 21**

Author: Executive Manager, Infrastructure and Technical Services

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

To provide council with an update regarding monthly activities that has been undertaken by the Infrastructure and Technical Services Department.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As per last the Council report, staffing is continuing to be a major issue across all sections of the Infrastructure & Technical Services, with a number of key positions still under recruitment or a waiting interview.

The department is working towards setting up for the DRFA program for the 20220 works and a working model for this type of works have been proposed to allow Council to undertake a large percentage of the works.

QRA is supportive of Council's decision to undertake these type of programs.

Contractual Services

A review of our contractual processes is becoming a priority for Council.

Vendor Panel and Local Buy along with TenderLink will be online soon, these procurement portals will help Council track record and comply with our regulatory requirements.

Legal assistance has been sourced to assist in the further development of Sound Contracting Principals in accordance with the Local Government Act and it's Regulations.

The Draft Tender for the Register Pre-Qualified Service Providers has been sent to the Legal team at Helix Legal. This Legal Firm has been engaged by both the North West Queensland Regional Road Group and Far North Queensland Regional Roads and Transport Group under retainer and have also submitted a retainer proposal to TCICA, Helix Legal are well versed in assisting Councils with Tenders and Service Contracts.

Lardil Street Management Plan

This plan is currently undertaking work along the street on a weekly basis, the most practical way to address the works is by splitting the team up and assigning each new team with a section of the town, this will give ownership to each team and the supervisor and manger will be able to assist the teams with completing their work.

The street sweeper has a arrived but the machine that it was order to fit on to, is not working and parts have been ordered.

The necessary spray equipment associated with the perimeter fencing and general plant and weed control for Council's properties and along kerb and channels, stormwater inlets and gullies, within Gununa has arrived and both buggies are being set up for spraying one is already in the field working.

The order for the new two ride on lawn mowers has been placed. The first of the mowers has arrive and the second mower has a delivery date early to mid May 2021. The delivery of the two new mowers will allow staff to catching up on the backlog of mowing for HPW and can also assist with the long grass that is currently visible along several of the streets in Gununa.

Containment of the Horses - Rodeo Ground

The Dozer has broken down and is unable to clear the fence line. The horse handlers are undertaking the fencing, and other associated works.

140m Grader

The grader is waiting its new tyres before it is transported to the island, operator training and selection will be the next step in the program for this piece of equipment.

Council will have to make sure that the hire of this machine is included within the QRA contracts to maintain a return on investment.

Infrastructure and Technical Services Report May 21

AUTHOR: Group Executive Manager, Infrastructure and Technical Services

Purpose (Executive Summary)

To provide council with an update regarding monthly activities conducted by the Technical Services Department.

WATER AND SEWERAGE

Daily water sampling is undertaken from several sample points, throughout the water reticulation network and part of the water quality monitoring program; the chlorine residual of the drinking water is checked against the Australian Drinking Water Guidelines (ADWG).

Daily inspections and maintenance work is being undertaken throughout the Water Treatment Plant and Reservoirs (Clearwater) to insure that the treatment process is running efficiently and performing within its design parameters.

Daily cleaning of sewer grates at the Sewer Treatment Plant (STP) ponds and monitoring of the pump stations A, B, and C. for operational compliance. Maintenance of Fire Hydrants and Valves around the community has been placed on hold as other areas of the treatment and supply service have taken priority over these works, staff will be readdressing these maintenance items when additional materials are available.

Table 1: Processed water going to community

Month End	Usage in KL	Month End	Usage in KL	Month End	Usage in KL	Month End	Usage in KL
Jan	29,794 KL	April	37,457 KL	July		Oct	
Feb	26,591 KL	May		Aug		Nov	
March	30,731 KL	June		Sept		Dec	
Total	87,116 KL	Total		Total		Total	

Table 2: Monthly rainfall

Month End	Rainfall	Month End	Rainfall	Month End	Rainfall	Month End	Rainfall
Jan	368 mm	April	67 mm	July		Oct	
Feb	395 mm	May		Aug		Nov	
March	175 mm	June		Sept		Dec	
Total	938 mm	Total		Total		Total	

Table 3: Dam capacity values (in %) taken on the last day of each month

Month End	Dam Capacity	Month End	Dam Capacity	Month End	Dam Capacity	Month End	Dam Capacity
Jan	100%	April	100%	July		Oct	
Feb	100%	May		Aug		Nov	
March	100%	June		Sept		Dec	

LANDFILL

The landfill crew are continuing with the three times a week rubbish collection. Two days a week clear landfill/dump. Interruptions to regular services occurred due to issues with the garbage truck hydraulics. The truck is operational and collection services have resumed.

Airport

Airport operations have returned to the standard ARO duties revolving around the RPT service (REX) and the RFDS medical based flights, with addition ground maintenance being undertaken when staff and equipment is available.

PARKS AND GARDENS

Parks and Gardens ongoing maintenance works is being carried out throughout the community, with rubbish removal along the property's fence lines and within the parks, general urban street cleaning being addressed with the available resources.

Maintenance works has been carried out throughout the community with rubbish remove along fence lines, also B.A.S work with mow & tidy jobs.

BURKIN SVENDSENS FUNERALS UNDERTAKING TRAINING

Brett Faithfull from Burkin Svendsen's Funerals conducted training on Undertaking Duties.

- Transporting Body from Airport to Mortuary. Hearse at airport.
- Viewing arranging and discuss with families.
- Manual Handling using equipment that minimizes or eliminates the need to lift
- The use of a Collapsible stretchers
- Wearing Personal Protective Equipment [PPE], handling bodies.
- How to set up Coffin lowering device
- **Family Funded Funeral** – Where the family can financially afford to cover the costs of the funeral

- **Funeral Assistance Funeral** – Where the Coroners Court have assessed the application from family for assistance when they are unable to financially afford to cover the costs of the funeral and Funeral assistance has been approved.
- **Coroners return** - Where the government undertaker can return the deceased to community without expense to family. The courts will cover Fundamental Coffin, Airfreight & funeral home fees.

Death on Island – Non- Coronial (**Family Funded (FF) or Funeral Assistance (FA)**)

Death on Island – Coronial (Coroners Transfer, Coronial Return & Burial FF or FA)

Death out of Community (Cairns, Townsville, Mt Isa) (Repatriation & Burial FF or FA)

1. Death on Island – Non- Coronial: Family Funded (FF)

- Death occurs
- Life extinct signed (Nurse/Paramedic)
- Doctor signs off on Cause of Death Certificate (Form 9)
- FF Funeral - **Funeral Arrangements can begin**
- Make appointment with Council to organise a date for service & burial
- Once the funeral has taken place the Death Registration can take place

2. Death on Island – Non- Coronial: Funeral Assistance (FA)

- Death occurs
- Life extinct signed (Nurse/Paramedic)
- Doctor signs off on Cause of Death Certificate (Form 9)
- FA Funeral – **Contact Junkuri Laka** Wellesley Islands Aboriginal Law for assistance with application.
- Once funeral assistance has been granted by the Coroners Court the Funeral home will call to notify applicant that approval has been received. **It is important not to set a date for the funeral until the approval has been received. **
- Funeral arrangements can begin
- Make appointment with Council to organise a date for service & burial
- Once a date for funeral is set the Funeral home must be notified so that a request for the Council invoice can be requested.
- Once the funeral has taken place the Death Registration can take place

3. Death on Island – Coronial (Coroners Transfer, Coronial Return & Burial FF or FA)

- Death occurs
- Life extinct signed (Nurse/Paramedic)
- Doctor does not sign off on Cause of Death Certificate
- Coroner signs Autopsy Release Form & sends to Government Undertakers (Burkin Svendsens)
- Burkin Svendsens transfer deceased to Cairns for Coroners
- Coroners conduct investigation into cause of death

- To start the process of returning the deceased back to community family will need to contact the funeral home
- Family sign a request for release with funeral home
- Funeral home applies for release from the Coroners
- Coroners issue "Authorisation for Release for Burial" once they have completed their necessary processes.
- Deceased can then be transferred from the Coroners to the Funeral home
- Funeral home will start planning to return the deceased to community. (Coroners Return)
- Funeral arrangements can begin. Please refer to Family Funded Funeral (1.) and Funeral Assistance Funeral (2.) process as listed above.

4. **Death out of Community – Cairns, Townsville & Mt Isa (Repatriation & Burial FF or FA)**

When death occurs in:

Cairns - Air transportation is required back to community

Townsville - Road transportation Townsville to Cairns then Air transportation is required back to community

Mt Isa - air transportation is required back to community (please contact Centenary Funerals in Mt Isa for assistance with flights)

- If family are applying for funeral assistance, they should do this first.
- Please note that FA will not cover the cost of transportation. This is the responsibility of family. Family will need to pay the transportation costs before the deceased is returned to community.
- Once FA is granted the funeral home will contact family to start the process of repatriation to community.
- If family are not applying for funeral assistance, they will need to make contact with the funeral home to start the arrangements for repatriation back to community.

Workshop Report (on behalf of Workshop)

Workshop & Fuel Depot

The Workshop's staff are continuing to work on Council's the non-operational equipment, and they have had some success on returning some items of equipment back to a serviceable state, although some of this work has been re-damaged and required additional works to be carried out prior to its return to service.

The majority of the damaged broken windscreens and windows have been replaced.

Although Council's Warehouse staff are on leave, they have been remotely assisting the workshop in the sourcing and order parts to reduce the administrative pressures on the Workshops staff.

Warehouse Operations Monthly Report (on behalf of warehouse) Status Report**Status Report**

- Shannon and Melissa are currently on leave
- Norman Wilson's is performing higher duties as the only staff member on the site. Norman is still provided assistance to Workshop along with performing his normal day to day duties at the Warehouse.
- Recruitment process continues for a warehouse operator

Barge Operations

- Poor ground conditions around the loading area have been noted and reported to QRA the cost of repair is currently under discussion.
- Lighting in the area was repaired, reducing the risk of forklift, pedestrian and vehicle interaction.
- Extra barge arrivals for this month
- Notice to be placed at Post office with the list of names who still have outstanding freight remaining for collection

Red Shed Operations

- The cleaning of all rubbish, pallets to be stacked for removal and the cages maintained clean and tidy to ensure the reduction of dangerous items and trip hazards.
- Back yard around the gas storage area still being used as a dumping ground for old stoves & used gas cages, the contractors and staff utilising this area will be informed that this is not acceptable, and the area must remain clean.
- The special project sub-contractors have left the island and a large amount of stock is still located within the areas they had been allocated.

Training & Documentation

- Creation of Safe work instructions for operational tasks in the warehouse is ongoing to ensure continuation of safe work practices for future staff
- Continuous Improvement ideas continuing to change the layout of the warehouse to:
 - Reduce manual handling injury risk when carrying heavy items
 - Customers able to visualize what they want to purchase which reduces the foot traffic in the warehouse
- Hard copies of Safe Work Instructions created for new staff arrival
- Check of all warehouse personnel licences for expiry date
- Forklift serviced by council workshop

Profit & Loss

- Warehouse income is generated through the Sale of Goods through a Public sale or an Internal sale in Dear.
- Public sales calculate 30% mark up on the cost price of an item
- Internal sales calculate 15% mark up on the cost price of an item
- Internal sales are for all current council employees

FINANCIAL & RESOURCE IMPLICATIONS

RECOMMENDATION

That Council receives and notes this report.

