



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 8 December 2021
Time: 9AM
Location: Council Chamber
Mission Road
Gununa

BUSINESS PAPER

Ordinary Council Meeting

8 December 2021

Adam Seiler
Chief Executive Officer

To empower our Community – Our people
To feel solid and strong like the rock in Mundalbe
To taste and hear the breaking waves of change
To establish clean, safe, healthy lifestyles togetherness
Pride and respect for each other in our culture, achievements and successes.
To see and smell the compassion and peacefulness of our community

Order Of Business

1	Opening of Meeting.....	5
2	Acknowledgement Of Country.....	5
3	Present.....	5
4	Leave of Absence.....	5
5	Disclosure of Interest – Councillors and Staff.....	5
6	Condolences and Memorials	5
7	Confirmation of Minutes.....	6
7.1	Confirmation of Minutes - Council Meeting - 17 November 2021	6
8	Deputations.....	25
9	Action Schedule	26
9.1	Action Items as at 6 December 2021	26
	Reception & Consideration of Officers Reports	32
10	Mayor and Councillors Reports.....	32
	Nil	
11	Chief Executive Officer's Reports.....	32
	Nil	
12	Staff Reports - Financial Services.....	33
12.1	Finance Report.....	33
13	Staff Reports - Governance and Communications	34
13.1	COUNCILLOR REMUNERATION POLICY.....	34
13.2	WHS Report	37
14	Staff Reports - Infrastructure & Technical Services	42
14.1	Infrastructure and Technical Services Report	42
14.2	Housing Report	43
15	Staff Reports - Human Services	54
15.1	COMMUNITY BUS USE POLICY.....	54
15.2	COMMUNITY DEVELOPMENT REPORT	57
16	Confidential Reports.....	60
16.1	HR Department Report for the Month of November 2021	60
17	Next Meeting	61
18	Closure	61

1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt and Yangkaal people who share our homelands.

3 PRESENT**4 LEAVE OF ABSENCE****5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF****6 CONDOLENCES AND MEMORIALS**

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES - COUNCIL MEETING - 17 NOVEMBER 2021

Author: Executive Assistant

Attachments: 1. Council Meeting Minutes - 17 November 2021

OFFICER'S RECOMMENDATION

1. That the Minutes of the Council held on Wednesday 17 November 2021 be received and the recommendations therein be adopted.

**MINUTES OF MORNINGTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON WEDNESDAY, 17 NOVEMBER 2021 AT 9AM**

1 OPENING OF MEETING

The meeting was opened by Mayor Kyle Yanner at 9.09am.

2 ACKNOWLEDGMENT OF COUNTRY

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt and Yangkaal people who share our homelands

3 PRESENT

Mayor Kyle Yanner, Cr Dwayne Rogers, Deputy Mayor David Barnes, Cr Roxanne Thomas, Cr Bob Thompson, Mr Adam Seiler arrived 9.24am

Ronald Nichols (Mr), David Sechtig (Mr), Geffrey Rewald (Mr), Elizabeth Mitchell (Ms), Violet Taulanga (Ms), Jim Evans (Mr), Kristy Nau (Ms), Jo Fiorenza (Ms) (Minute Taker)

4 LEAVE OF ABSENCE

Tayla Wilson (Miss)

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

Nil

6 CONDOLENCES AND MEMORIALS

One minute Ssilence for recent youth life lost

7 CONFIRMATION OF MINUTES**7.1 CONFIRMATION OF MINUTES - COUNCIL MEETING - 20 OCTOBER 2021****RESOLUTION 2021/93**

Moved: Cr Bob Thompson

Seconded: Mayor Kyle Yanner

1. That the Minutes of the Council held on Wednesday 20 October 2021 be received and the recommendations therein be adopted.

CARRIED 5/0

7.2 CONFIRMATION OF MINUTES - COUNCIL MEETING - 11 OCTOBER 2021**RESOLUTION 2021/94**

Moved: Cr Bob Thompson

Seconded: Mayor Kyle Yanner

1. That the Minutes of the Council held on Monday 11 October 2021 be received and the recommendations therein be adopted.

CARRIED 5/0

8 DEPUTATIONS

Presentation by Luke Bowering Principal Mornington Island State School including update on recent school attendance statistics and briefing on future curriculum planning strategies. Separate meeting to be held early December with all stakeholders for input to plan.

Apprenticeship completion strategies audio link presentation by Phoebe Burgess Regional Director North Queensland Department of Employment, Small Business and Training.

9 ACTION SCHEDULE

Refer to attached schedule report 11.4.

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

10 MAYOR AND COUNCILLORS REPORTS

Nil

11 CHIEF EXECUTIVE OFFICER'S REPORTS

11.1 BUILDING OUR REGIONS ROUND 6 - WATER SECURITY

Two components to grant submission.

1. Dam expansion
2. Water sewerage plant

David Sechtig to add in-kind aspects to grant submission.

RESOLUTION 2021/95

Moved: Cr Dwayne Rogers

Seconded: Deputy Mayor David Barnes

That Council receive and note the contents of the report and the minutes of the Water Security meeting held on 26/10/2021.

CARRIED 5/0

11.2 LOCAL DISASTER MANAGEMENT PLANNING DOCUMENTS

Minor adjustments to plan and changes made at meeting.

RESOLUTION 2021/96

Moved: Deputy Mayor David Barnes

Seconded: Cr Bob Thompson

That: Council receive and adopt

- (a) the Local Disaster Management Plan 2021/22 and
- (b) the Community Disaster Management Plan – Evacuation Sub Plan
- (c) and that consideration be given to including any additional amounts of funding required at the 2021/22 six-month budget review process.

CARRIED 5/0

11.3 WORKPLACE HEALTH AND SAFETY REPORT OCTOBER 2021

Tony Walters on Island and meeting with CEO 22/11/21.

Elections for WHSR and training for representatives and supervisors being arranged.

Looking to improve batching plant and radio network.

RESOLUTION 2021/97

Moved: Cr Bob Thompson

Seconded: Cr Dwayne Rogers

That Council receive and note the report

CARRIED 5/0

11.4 ACTION SCHEDULE

RESOLUTION 2021/98

Moved: Cr Bob Thompson

Seconded: Mayor Kyle Yanner

That Council accepts updated Action Schedule.

CARRIED 5/0

12 STAFF REPORTS - FINANCIAL SERVICES

12.1 FINANCIAL REPORT AS AT 31 OCTOBER 2021

At 9:51 am, Mr Adam Seiler left the meeting.

At 9:54 am, Mr Adam Seiler returned to the meeting.

Expression of Interest to be put out for Kiosk tenders.

Cash equivalents from funding against capital projects, housing revenue and cash flow explained.

RESOLUTION 2021/99

Moved: Deputy Mayor David Barnes

Seconded: Cr Dwayne Rogers

That Council receives and notes this report.

CARRIED 5/0

Break at 10.02am

Meeting resumed at 10.35am

Deputation - Phoebe Burges, Jeanie McIntosh and Shelly Cooper from Department of Employment, Small Business and Training regarding Apprenticeship Completion Strategies

Suggestions included:

Explanation given on future planning strategies

Visual assessment/competency based with less classroom style learning

More support on Island to have Tafe trainers come to Island for theory learning as the apprentices are not suited to attend Tafe off Island

Builders on mainland to take on Apprentices for practical assessments

Cowboys house and school holiday programs

Invite to meeting with education stakeholders early December

At 10:57 am, Mayor Kyle Yanner left the meeting.

At 11:03 am, Mayor Kyle Yanner returned to the meeting.

12.2 COMMUNITY DEVELOPMENT ACTIVITIES

Meeting regarding permit to be held 13/12/21

RESOLUTION 2021/100

Moved: Cr Dwayne Rogers

Seconded: Deputy Mayor David Barnes

1. That Council receive and note the Community Development Report – November 2021.
2. That Council provide “in principle” support for the submission of the 3 applications for a Community Liquor Permit

CARRIED 5/0

At 11:13 am, Cr Roxanne Thomas left the meeting.

At 11:16 am, Cr Roxanne Thomas returned to the meeting.

13 STAFF REPORTS - GOVERNANCE AND COMMUNICATIONS

13.1 LOCAL LAW NO. 2 (ANIMAL MANAGEMENT)

Discussion on roaming pigs and off lease dogs to be a priority following the containment of horses.

At 11:26 am, Cr Roxanne Thomas left the meeting.

At 11:27 am, Cr Roxanne Thomas returned to the meeting.

RESOLUTION 2021/101

Moved: Cr Dwayne Rogers

Seconded: Cr Bob Thompson

That Council resolves:

1. pursuant to section 29(2) of the *Local Government Act 2009* (“**the Act**”), to adopt *Amending Subordinate Local Law No. 1 (Animal Management) 2021* in the format considered at Council’s meeting (“**Amending Subordinate Local Law**”);

2. to delegate to the Chief Executive Officer the power to take all steps necessary to publish the Amending Subordinate Local Law, and consolidated versions of the Subordinate Local Law which the Amending Subordinate Local Law amend, in accordance with sections 29B and 32 of the Act.

CARRIED 5/0

13.2 COUNCILLOR EXPENSES REIMBURSEMENT POLICY

Policy and procedure have been separated.

RESOLUTION 2021/102

Moved: Cr Bob Thompson

Seconded: Deputy Mayor David Barnes

That:

1. Council adopt the Councillor Expenses and Reimbursement Policy as attached
2. The newly adopted Councillor Expenses and Reimbursement Policy is uploaded to Council's document management system and website

CARRIED 5/0

13.3 VEHICLE POLICY

RESOLUTION 2021/103

Moved: Cr Dwayne Rogers

Seconded: Deputy Mayor David Barnes

That:

1. Council adopt the Vehicle Policy as attached
2. The newly adopted Vehicle policy is uploaded to Council's document management system and website

CARRIED 4/0

13.4 ENTERTAINMENT AND HOSPITALITY POLICY

RESOLUTION 2021/104

Moved: Cr Roxanne Thomas

Seconded: Mayor Kyle Yanner

That:

1. Council adopt the Entertainment and Hospitality Policy as attached
2. The newly adopted Entertainment and Hospitality Policy is uploaded to Council's document management system and website

CARRIED 6/0**13.5 CORPORATE PLAN DEVELOPMENT SCHEDULE**

Next plan to be drafted and reviewed prior to budget scheduled for July 2022.

RESOLUTION 2021/105

Moved: Cr Roxanne Thomas

Seconded: Cr Bob Thompson

That Council notes and adopts the proposed schedule for the development of the next Corporate Plan, as attached.

CARRIED 5/0

Break 11:37am

Meeting resumed 12:37pm

At 12:37pm, Cr Roxanne Thomas left the meeting.

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES**14.1 DRAFT-CUSTOMER SERVICE STANDARDS 21**

Standards document both internal and external obligations.

RESOLUTION 2021/106

Moved: Cr Bob Thompson

Seconded: Deputy Mayor David Barnes

That the Council adopts the Mornington Shire Council - CUSTOMER SERVICE STANDARDS 2021-2025.

CARRIED 4/0**14.2 STAFF AND CONTRACTOR- TROPICAL CYCLONE AND NATURAL DISASTER MANAGEMENT PLAN****RESOLUTION 2021/107**

Moved: Cr Bob Thompson

Seconded: Cr Dwayne Rogers

That the Council adopts the Mornington Shire Council - Staff and Contractor- Tropical Cyclone and Natural Disaster Management Plan 2021.

CARRIED 5/0**14.3 DRINKING WATER QUALITY POLICY****RESOLUTION 2021/108**

Moved: Cr Bob Thompson
Seconded: Mayor Kyle Yanner

That the Council adopts the Mornington Shire Council - Drinking Water Quality Policy 2021.

CARRIED 4/0

14.4 WATER SUPPLY - INCIDENT AND EMERGENCY RESPONSE PLAN

RESOLUTION 2021/109

Moved: Mayor Kyle Yanner
Seconded: Cr Dwayne Rogers

That the Council adopts the Mornington Shire Council - Water Supply - Incident and Emergency Response Plan.

CARRIED 4/0

14.5 DEVELOPMENT APPLICATION (SECTION 51 OF THE PLANNING ACT 2016) FOR PROPOSED DEVELOPMENT OF LOT 9 AND 10 SP247300 CORNER OF LARDIL AND JINKIYA STREETS MORNINGTON ISLAND

SECTION 60 AND 63 OF THE PLANNING ACT 2016, DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE (OFFICE, OUTDOOR SPORT AND RECREATION AND COMMUNITY USE), RECONFIGURING A LOT (REALIGNMENT OF BOUNDARIES) AND OPERATIONAL WORKS (EARTHWORKS)

RESOLUTION 2021/110

Moved: Deputy Mayor David Barnes
Seconded: Mayor Kyle Yanner

That **Council:**

1. **note** that the public were consulted and provided with information on the proposed development through:
 - a. Notification period 1 October to 22 October 2021
 - b. Two notices posted on the development site, Lot 9
 - c. Notices posted on the community notice boards
 - d. Notices on the council's website
 - e. Notice to the adjoining lessee, Lot 10
 - f. Notices on the councils Facebook page
 - g. Availability of the development application to the community at the council office.
2. **approve** (subject to conditions):
 - a. The Development Application lodged with Council by Remote Indigenous Land and Infrastructure Program Office of the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships on behalf of the Mornington Shire Council for:
 - i. Material Change of Use of Lot 9 on SP247300 to permit 'Staged Development' within the Centre Zone for:
 - Mornington Shire Council Administration Office and Parking Area
 - Future Enterprise Hub and Business Incubator and Serviced Offices
 - Outdoor Sport and Recreation:
 - Splash Park
 - Community Use:

- Cyclone Shelter
 - Entertainment Centre
 - Training Centre
 - Community Space, and
 - Library.
- ii. A Staged Development, planned to occur as and when finances become available with indicative stages:
- Stage 1: Mornington Shire Council Administration Office and parking area
 - Stage 2: Realignment of Boundaries
 - Stage 3: Firepit, Amphitheatre and Ceremony Space
 - Stage 4: Splash Park
 - Stage 5-7: Small Business Area
- iii. Reconfiguring a lot (Realign common boundary between Lot 9 and Lot 10 on SP247300 to align with existing palisade fencing between Lot 9 and Lot 10 and to contain the existing drainage/on-site stormwater infrastructure within Lot 9).
- iv. Operational Works (Earthworks) to prepare land for the construction of the facilities.

Subject to the below conditions:

CONDITIONS OF APPROVAL	TIMING
<p>(1) Administration</p> <p>1.1 The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:</p> <p>1.2 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;</p> <p>1.3 The development must unless stated, be designed, constructed, and maintained in accordance with relevant Council policies, guidelines, and standards, the conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.</p>	At all times
<p>(2) Currency Period</p> <p>The currency period applicable to this approval is 6 years.</p>	As per condition
<p>(3) Approved Site Drawings</p> <p>3.1 The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:</p>	At all times

Plan / Document Name	Drawing Number	Issue	Date
Concept Site Development Plan Mornington Shire Council Administration Office & Parking Area, Future Enterprise Hub, Business Incubator, Serviced Offices, Sport and Recreation (Splash Park) and Community Uses	Dwg 1	N/A	21.10.2021
Proposed Boundary Realignment Proposed Administration Centre Relocation Project Detail Feature Contour & As Constructed Survey Gununa	2 1036/DTM /01	N/A	24/06/2021
Cultural Heritage Significant Tree within Lardill Street Road Reserve and existing	Photos x 2	N/A	02/06/2021

- 3.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 3.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.

- (4) **Construction and Soil Excavation** As per condition
- 4.1 Any cranes or other equipment used during construction are not to exceed 5 meters in height due to the Morning Airport Take-off / approach path RWY 09/27 5 meter height restriction.
- 4.2 Any soil excavated below 5 m AHD to be tested for acid sulfate in accordance with the National Acid Sulfate Soil Sampling and Identification Methods Manual / Queensland Acid Sulfate Soil Technical Manual.
- 4.3 Any construction work associated with this development shall be carried out in accordance with sound engineering practice.
- 4.4 No nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.
- 4.5 Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.
- 4.6 Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.
- 4.7 A traffic Management Plan be completed prior to construction commencement of construction to the satisfaction of the Chief Executive Officer.
- (5) **Infrastructure and Damage to Infrastructure** At all times
- 5.1 All new infrastructure services to be designed in accordance with relevant Council policies, guidelines, and standards, the conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.
- 5.2 In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council.
- 5.3 All works must be completed prior to the issue of a Compliance Certificate, Building Act.
- (6) **Drainage** At all times
- 6.1 The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.
- 6.2 Any works as a result of the development must not interfere with natural stormwater flow over or through the land.
- 6.3 Drainage Management Plan must be provided, compliant with Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer prior to commencement of works on the site. Prior to the commencement of work
- (7) **Car Parking and Access** Prior to the commencement of the use
- 7.1 The proposed parking of 20 spaces is sufficient for Stage 1 only. Further stages of development are to provide additional carparking commensurate to the proposed floor area and demonstrated at the time of detailed design, and prior to approval of the subsequent Building Approval (Certification).
- 7.2 Access must be provided/constructed in accordance with Council's standard engineering specifications and to the satisfaction of the Chief Executive

Officer or demonstrate that such is already in existence.

7.3 Bicycle and Vehicle parking requirements and Parking Design must meet the requirements of the Australian Standards.

- | | |
|---|---------------------------------------|
| (8) Infrastructure Services | At all times |
| 8.1 Water supply must be provided to the site or demonstrate that such is already in existence. | |
| 8.2 Sewer connection or suitable alternative on-site treatment must be provided to the site or demonstrate that such is already in existence. | |
| 8.3 Electricity provision certificate must be provided to the Local Authority. | |
| 8.4 Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority or demonstrate that such is already in existence. | |
| (9) Fire Hydrants and Fire and Emergency Access | At all times |
| 9.1 Fire Hydrants are to be installed and located to enable fire services to access water safely, effectively, and efficiently. | |
| 9.2 Road widths, and construction within the development are to be adequate for fire emergency vehicles to gain access to a safe working area. | |
| 9.3 Fire Hydrants are suitably identified so that fire services can locate them at all hours. | |
| (10) Hazardous Materials | At all times |
| 10.1 The development must manage the use, storage and disposal of hazardous material and prescribed hazardous chemicals in such a manner to minimise the potential contamination of ground water. | |
| (11) Landscaping and Fencing | Prior to the commencement of the use. |
| 11.1 Landscaping and fencing to be erected to enhance the appearance of the site to the road and provide a buffer to adjoining sites. | At all times |
| 11.2 The landscaping and fencing must be maintained to an appropriate standard. | |
| (12) Cultural Heritage | At all times |
| 12.1 A Tree situated within the Lardil Street Road Reserve is of Cultural Heritage Significance to the community and must be retained in its current state. | |
| (13) Building and Structure Height Restriction | At all times |
| 13.1 Buildings or other structures are not to exceed a maximum of 5 meters due to the take-off / approach path RWY 09/27 (Area A: Maximum – 5 meters) | |
| 13.1 Due to the proximity to the Mornington Airport, the development must comply with Australia Standard AS2021 – Acoustics – Aircraft Noise Intrusion – Building Siting and Construction. | |

Recommended:

R.1 Installation of Bicycle Racks for Cyclists including visitors to the numerous attractors onsite and Employees.

R.2 Instillation of End of trip cycling facilities (shower and lockers) for employee use.

R.3 Construction of footpaths that ensure safe interactions for cyclists, pedestrians, wheelchairs and disability scooters and prams etc. (The Mornington Island Master Plan 2020 has published the Mornington Island community's aspirations to have a safe all-abilities pedestrian access established on Lardil Street linking the Festival Grounds, the Lardil Street Shops, Civic Centre and the Health Precinct within the Town Centre Precinct Plan area. This proposal will advance the Precinct Plan's walkability aspirations).

CARRIED 4/0

14.6 DEVELOPMENT APPLICATION (SECTION 51 OF THE PLANNING ACT 2016) FOR PROPOSED RECONFIGURATION OF LOT 172 WENKA STREET MORNINGTON ISLAND 172SP270889

SECTION 60 AND 63 OF THE PLANNING ACT 2016, DEVELOPMENT PERMIT FOR RECONFIGURING OF ONE LOT INTO TWO LOTS IN THE GENERAL RESIDENTIAL ZONE

RECOMMENDATION

That Council approve:

- a. Reconfiguring of Lot 172 Wengka Street 172SP270889 from one (1) into two (2) lots being Lot A 172 and Lot B 172 Wengka Street Mornington Island for residential purposes in the General Residential Zone.

Subject to the below conditions:

CONDITIONS OF APPROVAL	TIMING						
<p>(1) Administration</p> <p>1.1 The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:</p> <p>1.2 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;</p> <p>1.3 The development must unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards;</p> <p>1.4 The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.</p>	At all times						
<p>) Currency Period</p> <p>The currency period applicable to this approval is 4 years.</p>	As per condition						
<p>(3) Approved Site Drawings</p> <p>3.1 The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:</p> <table border="1" data-bbox="240 1599 1209 1749"> <thead> <tr> <th>Plan / Document Name</th> <th>Drawing Number</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Proposed Reconfiguration of Lot 172 on SP270889</td> <td>172SP270889</td> <td>18/10/2021</td> </tr> </tbody> </table> <p>3.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.</p> <p>3.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.</p>	Plan / Document Name	Drawing Number	Date	Proposed Reconfiguration of Lot 172 on SP270889	172SP270889	18/10/2021	At all times
Plan / Document Name	Drawing Number	Date					
Proposed Reconfiguration of Lot 172 on SP270889	172SP270889	18/10/2021					
<p>(4) Construction</p> <p>4.1 Any construction work associated with this development shall be carried out</p>	At all times						

- in accordance with sound engineering practice.
- 4.2 No nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.
- 4.3 Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.
- 4.4 Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.
- (5) **Damage to Infrastructure** At all times
- 5.1 In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council.
- (6) **Drainage** At all times
- 6.1 The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.
- 6.2 Any works as a result of the development must not interfere with natural stormwater flow over or through the land.
- (7) **Access** Prior to the commencement of the use.
- 7.1 Access provision to the development must be provided/constructed in accordance with best practise engineering principles and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.
- (8) **Infrastructure Services** At all times
- 8.1 Water Supply connection or suitable alternative adequate water supply must be provided to the site.
- 8.2 Sewer connection or suitable alternative on-site treatment must be provided to the site.
- 8.3 Electricity provision certificate must be provided to the Local Authority.
- 8.4 Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.
- (9) **Landscaping and Fencing**
- 9.1 Landscaping and fencing to be erected to enhance the appearance of the site to the road and provide a buffer to adjoining sites. Prior to the commencement of the use.
- 9.2 The landscaping and fencing must be maintained to an appropriate standard. At all times

Reasons for Decision

The proposed development is considered to be consistent with the following and relevant overall outcomes of the Planning Scheme, in particular:

- The proposed lots A and B are located within the General Residential Zone, are surrounded by existing residential land, the proposal can be considered to be consistent with the surrounding land uses and best use of the lot.
- All services are available for connection to the proposed lots which is a cost effective and efficient use of resources.
- The proposed development will assist in the provision of residential land in the community.
- The Subject Site is not impacted upon by Natural Hazards.

- The design of the allotments takes into consideration liveable communities principals as it forms part of densification and is located next to a collector road that make provision for shared pathways.

RESOLUTION 2021/111

Moved: Cr Dwayne Rogers

Seconded: Mayor Kyle Yanner

That Councils accepts the recommendation as outlined in this report.

CARRIED 4/0

14.7 DEVELOPMENT APPLICATION (SECTION 51 OF THE PLANNING ACT 2016) FOR PROPOSED RECONFIGURATION OF LOTS AT LARDIL AND WENGKA STREETS, GUNUNA, LOT 925SP270889

SECTION 60 AND 63 OF THE PLANNING ACT 2016, DEVELOPMENT PERMIT FOR RECONFIGURING OF ONE LOT INTO TWO LOTS IN THE GENERAL RESIDENTIAL ZONE

RESOLUTION 2021/112

Moved: Cr Dwayne Rogers

Seconded: Cr Bob Thompson

That **Council approve:**

- ii) The Reconfiguration of:
 - a. Lardil & Wengka Streets, Lot 925 SP270889 from one (1) into two (2) lots
 - b. Lot A (528m²) for residential purposes and balance lot (259m²) to be used for the protection of existing council Infrastructure and Open Space purposes.

Subject to the below conditions:

CONDITIONS OF APPROVAL	TIMING
<p>(1) Administration</p> <p>1.1 The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:</p> <p>1.2 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;</p> <p>1.3 The development must unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards;</p> <p>1.4 The conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering.</p>	At all times
<p>) Currency Period</p> <p>The currency period applicable to this approval is 4 years.</p>	As per condition
<p>(3) Approved Site Drawings</p> <p>3.1 The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:</p>	At all times

Plan / Document Name	Drawing Number	Date
Proposed Reconfiguration of Lot 925 on SP270889	105	08/09/2021

- 3.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 3.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.

- (4) **Construction** At all times
- 4.1 Any construction work associated with this development shall be carried out in accordance with sound engineering practice.
- 4.2 No nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.
- 4.3 Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.
- 4.4 Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.
- (5) **Damage to Infrastructure** At all times
- 5.1 In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council.
- (6) **Drainage** At all times
- 6.1 The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.
- 6.2 Any works as a result of the development must not interfere with natural stormwater flow over or through the land.
- (7) **Access** Prior to the commencement of the use.
- 7.1 Access provision to the development must be provided/constructed in accordance with best practise engineering principles and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.
- (8) **Infrastructure Services** At all times
- 8.1 Water Supply connection or suitable alternative adequate water supply must be provided to the site.
- 8.2 Sewer connection or suitable alternative on-site treatment must be provided to the site.
- 8.3 Electricity provision certificate must be provided to the Local Authority.
- 8.4 Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.
- (9) **Height** At all times
- 9.1 The height of structures is to not exceed 8m (Airport overlay area B).

- | | |
|--|--|
| <p>(10) Landscaping and Fencing</p> <p>10.1 Landscaping and fencing to be erected to enhance the appearance of the site to the road and provide a buffer to adjoining sites.</p> <p>10.2 The landscaping and fencing must be maintained to an appropriate standard.</p> | <p>Prior to the commencement of the use.</p> <p>At all times</p> |
|--|--|
-

Reasons for Decision

The proposed development is considered to be consistent with the following and relevant overall outcomes of the Planning Scheme, in particular:

- The proposed lots are located within the General Residential Zone, are surrounded by existing residential land, the proposal can be considered to be consistent with the surrounding land uses and best use of the lots.
- All services are available for connection to the proposed lots which is a cost effective and efficient use of resources.
- The proposed development will assist in the provision of residential land in the community.
- The Subject Sites are not impacted upon by Natural Hazards.
- The design of the allotments takes into consideration liveable communities principals as it forms part of future growth area, densification and is located next to a collector road that make provision for shared pathways.

CARRIED 5/0

At 1:35pm, Cr Roxanne Thomas returned to the meeting.

At 1:47pm, Vicki Theobald left the meeting

At 1:50pm, Vicki Theobald returned to the meeting

14.8 MORNINGTON SHIRE COUNCIL - TRADE WASTE POLICY 2021

Drainage inspection to be undertaken on current issues.

RESOLUTION 2021/113

Moved: Cr Dwayne Rogers

Seconded: Cr Bob Thompson

That the Council adopts the Mornington Shire Council - Trade Waste Policy 2021

CARRIED 5/0

14.9 ENGINEERING REPORT

RESOLUTION 2021/114

Moved: Cr Bob Thompson

Seconded: Cr Roxanne Thomas

That Council receives and notes this report.

CARRIED 5/0

14.10 HOUSING REPORT

At 2:09pm, Cr Dwayne Rogers left the meeting.

At 2:09pm, Vicki Theobald left the meeting

RESOLUTION 2021/115

Moved: Cr Bob Thompson

Seconded: Deputy Mayor David Barnes

That Council note and accept this report.

CARRIED 4/0

At 2:10pm, Mayor Kyle Yanner left the meeting.

Lunch Break 2:21pm

At 2:21pm, Ronald Nicolas, David Sechtig, Geoff Rewald and Elizabeth Mitchell left the meeting.

Meeting resumed at 3:35pm

At 3:35PM, Mayor Kyle Yanner returned to the meeting.

At 3:35pm, Cr Dwayne Rogers returned to the meeting.

15 STAFF REPORTS - HUMAN SERVICES

Nil

Meeting went into close at 3:35pm

16 CONFIDENTIAL REPORTS**RESOLUTION 2021/116**

Moved: Cr Roxanne Thomas

Seconded: Deputy Mayor David Barnes

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

16.1 BARGE SERVICE REVIEW

This matter is considered to be confidential under Section 254J3(g) of the Local Government Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;.

16.2 HR Department Report for the Month of November 2021

This matter is considered to be confidential under Section 254J3(b) of the Local Government Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees;.

16.3 Rent Report October 2021 – Mayor Yanner

This matter is considered to be confidential under Section 254J3(g) of the Local Government

Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

CARRIED 5/0

RESOLUTION 2021/117

Moved: Cr Bob Thompson
Seconded: Deputy Mayor David Barnes

That Council moves out of Closed Council into Open Council.

CARRIED 5/0

16.1 BARGE SERVICE REVIEW**RESOLUTION 2021/118**

Moved: Deputy Mayor David Barnes
Seconded: Cr Bob Thompson

That Council received the letter and consideration be given to including the cost of the Barge Service Review at the 2021/22 six-month budget review stage. Further investigation required by CEO.

CARRIED 5/0

16.2 HR DEPARTMENT REPORT FOR THE MONTH OF NOVEMBER 2021

Mr Adam Seiler declared a conflict of interest in relation to item 16.2, due to personal interest.

RESOLUTION 2021/119

Moved: Deputy Mayor David Barnes
Seconded: Mayor Kyle Yanner

Defer for discussion at December Meeting. More information required to be considered.

CARRIED 5/0

16.3 RENT REPORT ITEM 16.6 OCTOBER REPORT 2021 - MAYOR YANNER

Mayor Kyle Yanner and Cr Roxanne Thomas declared a declared a conflict of interest in relation to item 16.3, due to personal interest.

RESOLUTION 2021/120

Moved: Deputy Mayor David Barnes

Seconded: Cr Dwayne Rogers

Defer for discussion at December Meeting. More information required to be considered.

CARRIED 3/0

17 NEXT MEETING

The next meeting will be held on 8 December 2021.

18 CLOSURE

Mayor Yanner closed the meeting at 5.19pm

Adam Seiler
Chief Executive Officer.

Minutes Confirmed:

Mayor

Date: 26/11/21

Adam Seiler
Chief Executive Officer

8 DEPUTATIONS

Visit from UQ Research Partnership Itinerary below. Information pack attached.

Monday:

Arrive 2.35pm

Met at airport by Seru Sinumila, Facilities and Accommodation Coordinator – 0460 421 445

Accompanied to accommodation.

Tuesday:

Pick up from accommodation **8am**

David Sechtig Executive Manager, Infrastructure and Technical Services – 0429 628 032

Tour of Utilities in Council control and of Council buildings

Anticipated 3 hours

Wednesday:

Council meeting at Council Chambers

Scheduled for 10am ish followed by morning tea

Contact: Jo Fiorenza 0447 672 995

Thursday:

Meet with Housing Manager Geoff Rewald – 0429264 356

Location – Housing Office, Mission Road Time 9am

Afternoon:

Not yet confirmed

Potential for a small community group meeting through Mayor Yanner or Councillor Thomas?

Friday:

Check in bags 10 - 10.30 am

Return flight to Cairns 12.20

9 ACTION SCHEDULE

9.1 ACTION ITEMS AS AT 6 DECEMBER 2021

Author: Chief Executive Officer

Attachments: 1 Action Schedule December 2021

PURPOSE (EXECUTIVE SUMMARY)

Current Action Schedule December 2021

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Update on actions to date

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That the Action Schedule as tabled be updated and that completed items be removed.

TASK NAME	RESOLUTION NUMBER	RESOLUTION DATE	RESOLUTION	ASSIGNED TO	UPDATES
STATE GOVERNMENT FUNDING - \$2.35 MILLION FOR COMMUNITY HOUSING	2020/24 combined with 2021 /08-02 (18 08 2021)	24/01/2020	<p>That provide advise and direction on:</p> <ol style="list-style-type: none"> 1. That Council act as principal contractor for the roll out of the \$2.35 million housing program, 2. That Council nominate - construction of a new 3 bedroom dwelling at 152 Lardil Street, "shovel ready" works at proposed sub-division at lots 925 and 926 Lardil St and "plug ins" as works to be carried out under the program 3. That Council provide estimates of funding breakdown for each of the 3 separate components of the \$2.35 million housing program as soon as details become available to the Department of Housing and Public Works (HPW) 4. That Council nominate the following funding requirements for the program - 30% payment when signing the agreement, 60% payment when design and land have been finalised and 10% payment on completion, 5. That Council endorse HPW to continue as the tenancy management body for Morningson Island, including the additional housing provided by this program <p>That Council make representations to the Minister for Communities and Housing regarding approval process for the interim Capital Works, as it is causing frustration in Council on constructing much needed housing in Morningson Shire Council. Further that the Director General, Department of Communities and Housing set out, clear process for approval of building design for the 7.3m. Capital Works Program to ensure local Community input is maximised and duplication of designed approval abolished.</p>	Housing Manager	<p>13 November 2020 - A meeting with the Technical Working Group (TWG) revealed that this project has not progressed as Council has elected to undertake the proposed works. Due to the significant change over in staff this had not been relayed to the new Council. The agreed works are made up of 3 projects:</p> <ol style="list-style-type: none"> 1. New 3 bedroom house on 152 Lardil St – existing house to be demolished by DHPW 2. Civil and infrastructure works on Lots 925 & 926 3. Provide plug ins for up to 10 properties – 8 currently proposed <p>Preparations will now begin to progress this project as a priority.</p> <p>9 February 2021 - Council has now determined to provide 2 x 3 bedroom duplexes on Lot 152 Lardil St . Plug-ins to be used for the remaining funding.</p> <p>Further works associated with Lots 925 & 926 to be transferred to the next program of \$7.326M.</p> <p>21 April 2021 - ongoing</p> <p>18 May 2021 - Planning is now for 5 bedroom houses across the board</p> <p>June - Discussed at Tech Working Group meeting, progressing with 5 bedroom concept with extra toilet.</p> <p>July - Update given at this meeting - 5 Bedroom duplex was approved. The plug-ins and duplex scheduled to begin next month.</p> <p>September - Letter sent to Minister and Director General approving long delays in approving design and seeking from the state government greater local autonomy.</p> <p>Meetings held with State Directors between the Mayor, Housing Manager and Acting CEO. The 5 bedroom units can now be finalised November. Demolition of 152 Lardil including asbestos removal will be started in next month to allow for two 5 bed duplex planned December: Demolition of 152 Lardil scheduled to commence 10 January 2022</p>
HORSE CONTAINMENT AND FENCING PROGRAM	2021/07-30 combined with 2021/01-20 (13 06 2021) Rodeo grounds alternate Horse Holding Area	21 July 2021	<p>Receives and notes the report: supports the allocation of materials and labour to complete both the fencing program and stock watering system. That Council resolves to undertake the works required to install a temporary fence for the control and containment of the horses roaming unrestrained within the township of Gununa and further the primary labour for the works be supplied via a Youth Program.</p>	Executive Manager, Infrastructure and Technical Services	<p>Council supports the allocation of materials and labour to complete both the fencing program and the stock watering system.</p> <p>Fencing completed and portable water being connected to the block.</p> <p>Desexing within 12 months - Local Law now in place for CEO direction unless an exemption approved. Meeting to be arranged with horse owners to explain local law.</p> <p>Contractor Vet to complete desexing at an arranged time on island.</p> <p>July update made at meeting - completed race, rages and first part of fencing. Water to this area is progressing. Update on allocating of materials and labour to complete fencing program & stop watering system.</p> <p>October update: Fire affected grass availability and damaged pipes for water supply to the grounds. ACTION: Call a meeting of the Horse Owners for November 2021. November: Water supply not completed parts ordered Works continuing on damaged pipeline December: Get rodeo grounds ready then call meeting with Owners. Owners to help foot the bill. 1. Write a letter to the Pig Owners - take care, contain or surrender. 2. Community meeting with horse owners give them up/sell off or euthanise. Red horse/Green horse. 3. Dogs - CEO Need a Strategy for dogs -Red dog, Green dog.</p>

DISPOSAL OF MACHINERY - SURPLUS TO COUNCIL	20-11/21	18 November 2020	<p>1. That Council accept the staff request of additional time to enact resolution 20-10/16 to allow a further review of plant identified for disposal.</p> <p>2. Upon determining the revised equipment disposal list, Council seek advice from an appropriately qualified person for indicative market values of the equipment.</p>	Executive Manager Infrastructure & Technical Services	<p>21 April 2021 Awaiting delivery of a new grader, after which tyres can be switched to an old grader. New Roller and Pad Foot needed, need routine work schedule including equipment book in / out system.</p> <p>May 2021 The new Grader has completed its workshop inspection, the tyres still have to be changed and once this has been completed the unit will be transported to the island.</p> <p>18 May 2021 No capacity to repair excavator due to staffing issues (no qualified mechanic). Allowance included in budget for transport of decommissioned plant off island</p> <p>June Tyres fitted on grader, new grader still awaiting shipment to the island. Trying to get old plant moving to improve resale price. Allowance included in 2021/22 budget bid for shipment/sale.</p> <p>July Verbal update to be made at meeting</p> <p>October - update to be given December: Adam and David to complete valuations and disposal</p>
GUNUNA CEMETERY REPORT	2021-01/26	27 January 2021	<p>That Council:</p> <ol style="list-style-type: none"> Note and receive this report; Support the submission of an application for funding to complete the proposal to be considered as part of the 2021/22 budget; Consider the delivery of this project and the costs associated as a part of its 2021/22 budget considerations Renegotiate and clarify the formal Landcare Management Agreement with Bynoe with Key Performance Indicators (KPIs) to be set by mutual agreement for a period to be determined; and A formal Interment Plan and Register is developed by Council involving the community that fulfils the regulatory requirements and incorporates the cultural needs of the site. 	Executive Manager Infrastructure & Technical Services	<p>21 April 2021 Scheduled works to be included in 2021 / 22 budget bid</p> <p>18 May 2021 Costs to be included in 2022 budget bid, noting Bynoe is responsible for maintaining the old cemetery. Fire breaks to be discussed with the Rangers by the Executive Manager Infrastructure and Technical Services</p> <p>June To be included in budget</p> <p>August - update given</p> <p>July Verbal update to be made at meeting</p> <p>September verbal update given ACTIONS:</p> <p>1. Contact Nick Barnes to established where people buried November: Tech</p> <p>2. Update and Maintain the burial register December: Get elders on site to identify known grave sites - Councillor Thomas and Claire fro Tech Services.</p>
HOUSING INVESTMENT PLAN - \$7,328,042	2021-03/07	17 March 2021	<p>That Council:</p> <ol style="list-style-type: none"> Receive and note report; Commence planning to identify the land and types of housing to construct from its allocation of \$7,328,042 and complete Housing Investment Plan 2020/21; and Form a Committee consisting of the Mayor, Deputy Mayor, and Councillor Thomas together with Executive Manager Infrastructure and Technical Services, Infrastructure Services Group Manager and Manger Housing to finalise the Housing Investment Plan for Council's consideration 	Housing Manager	<p>April - 2021 - ongoing</p> <p>July Verbal update to be made at meeting</p> <p>September - update given in Housing Manager Report</p> <p>October - update to be given report drafted ready for sign off by CEO November: HIP December: Plan with CEO for consideration and sign off</p>
BURIALS ASSISTANCE ACT 1960	2021/06-05	16 June 2021	<p>That Council refer the letter received from the Attorney-General and Minister for Justice setting out the response to Council's request for funeral financial assistance for the return of deceased persons to the Island to the Premier, objecting to the Burials Assistance Act 1960 where it contemplates that the burial or cremation will take place where the death has occurred, as it strongly ignores Indigenous traditions for loved ones to be returned to community for burial. Further, that the Minister's letter be referred to the Member for Traeger Rob Kater MP to make representations to the Premier on Council's behalf</p>	CEO	<p>Discussions with Debbie Dixon-Searle have been ongoing and she informed Council that the licence is progressing. September - to be completed 9 September 2021 - Comments need to be sought from stakeholders like C/J, Police, RO of OLGR and DSDSATSIP. This pr</p>

LONG -TERM ASSET MANAGEMENT PLAN	2021/06-16	16 June 2021	A report be made to the meeting of Council on 18 August 2021, providing an update on the development of a Long-term Asset Management Plan as required by legislation.	Governance-Coordinator— FINANCE	July - Verbal update to be provided at meeting September - A Contract Governance Officer has now been appointed and will be on the island shortly October: Report to Council 20/10/2021 - Proposed that a project plan be tabled at a future Council meeting November: Update anticipated in December. December - Reassigned from Governance to Finance
COUNCIL SECURITY CONTRACT	2021/66	20/20/2021	1. The Executive Manager, Finance and Human Services to call tenders for Security Services covering Council assets 2. Council meets with Mornington Island Police to discuss the current break-ins and other security breaches in the Township; and 3. that the CEO make representations to the Government Champions regarding the hours of operation of the Mornington Island Police with the intention to increase the hours of operation to 24 hours.	Executive Manager, Finance and Human Services	September - Executive Manager Infrastructure & Technical Services to progress spread of hours through the workshop to include night shift and priority given for construction of new fence as per budget. 14/9/21 - Contract Security Company to start patrols of Workshop and Council buildings. Long term plan to have Caretaker positions appointed as part of 5 year plan in helping community appointed positions. October: update to be given. Resulted in the new resolution 2021/66 November: Quotes received for security costing will be plus or minus \$90K per month. Once security fencing erected around VAC, cost will reduce to \$25K per month.
COUNCIL BARGE OPERATION	2021/07-09	21 July 2021	That Council authorise the Acting CEO to make arrangement for the survey of Council's Barge "WURRURKU" and undertake the necessary investigation into how a barge operation could be implemented between Mornington Island and Burketown and provide Council with an operational plan and associated budget for such operations.	CEO/Executive Manager, Infrastructure and Technical Services	CEO to do an operational plan and associated budget and report to council at next meeting. September - Barge has both motors running. Arrangements are being made to test drive the barge up the channel. Once complete, Jones' Marine Services, Karumba will be contacted for servicing and equipment in readiness for survey. The Community Development Officer is working to secure short and long term qualified skippers and crew. October: Update on carriage limit, transport and storage of alcohol to be given at meeting 20/10/2021 November: Barge ready for Sea trials December: Re- Survey after Sea trials Barge in the water 2/12/2021
PROVISION OF MENS SHED	2021/07-11	21 July 2021	That Council make representations to the Director General DATSIP for funding to provide a Men's Shed in Gununa, to run such programs as Alcoholics Anonymous and Narcoics Anonymous and further to that Council investigates suitable sites for such a facility.	CEO / Community Development Officer	That Council puts in an application for funding to DATSIP. September - forward request to DATSIP and made enquires with Gununamanda Store October update to be given 20/10/2021 November :Gununamanda Store: Unlikely to use current shed as a possible facility due to a range of issues however the final confirmation will come after their next Board meeting scheduled shortly. DSDSATSIP funding: No application has been received to date. Grants are available. CSP updated to reflect the need for a Mens Shed. Enquiries have been made with Mens Shed Australia. December: Violet to follow up lease of shed from shop - Store board meeting still not been held
"COMMERCIAL - OTHER" LIQUOR LICENCE	2021/07-12	21 July 2021	That Council authorise the Acting CEO to confirm with office of Liquor Licensing Regulation, Council's recommendations for the consumption of alcohol under the Commercial other – Motel/Restaurant Licence.	Community Development Officer	Discussions with Debbie Dixon-Searle have been ongoing and she informed Council that the licence is progressing. September - to be completed 9 September 2021 - Comments need to be sought from stakeholders like C/JG, Police, RO of OLGR and DSDSATSIP. This process is yet to commence. OLGR seeks stakeholder comments. OLGR have requested clarification to the bar severy areas in relation to the restaurant and trading hours relating to serving of alcohol. October update to be given at meeting 20/10/2021 November: Stakeholder comment period has ended. A range of objections have been received. OLGR have agreed to a workshop to be held face to face with objectors and Debbie Dixon-Searle facilitating. An invitation has been sent out. December: Objections to be heard 14 December
INTRODUCTION OF AN ALCOHOL CARRIAGE LIMIT TO MORNINGTON	2021/07-13	21 July 2021	That Council receive and note the report. That Council authorise the Acting CEO to apply for Commercial Other Subsidiary off Licence for the Barge Shed, Post Office and Restricted Area Permit to allow for the community bus to carry more than the individual Carriage Limit per vehicle	CEO / Community Development Officer	Applications have been made. 9 September 2021 - Council are not the licensee for the Post Office and are unable to apply on their behalf. The licensee has been advised of the requirement in anticipation of the carriage limit and Debbie Dixon-Searle will help guide them. All other licences have now been completed and submitted to OLGR. October update to be given at meeting 20/20/2021 November: Barge Shed area licence has an objection to resolve. Completion of the purpose built structure required. For the community bus, a Risk Assessment Management Plan is now required. OLGR have made a suggestion on recruitment of Community Bus Driver to have a security license. December: 4 conditions to meet - secure area, bus driver with RSA, PO licence to receive and debrief of objections 14/12
STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES - POST FIRE LARDIL STREET	2021/07-28	21 July 2021	That Council notes and receives this report And that Council support the efforts of interested members of the public in obtaining exemptions to the Blue card requirement with assistance from the local Police. That the Council lobbies the QFRS and its local Member of Parliament for a upgrading or creation of a Urban Fire Brigade for Mornington Island also contact Qld Rural Fire and Rescue department.	Executive Manager of Infrastructure & Technical Services	Executive Manager, Infrastructure and Technical Services to obtain information on blue card requirements and follow up on behalf of Council regarding the upgrading of a Urban Fire Brigade. November: Referred to Local Disaster Management Group for comments. Mayor / CEO to call LDM Group meeting and discuss this issue following the meeting

WAREHOUSE REPORT/ BARGE LOADING AREA	2021/07-27	21 July 2021	That Council Notes and receives this report. That Council investigates future fund raising for redevelopment of the barge loading area and concrete ramps and that the Executive Manager, Infrastructure and Technical Services prepares a project plan and costings.	Executive Manager of Infrastructure & Technical Services	Executive Manager, Infrastructure and Technical Services to investigate future fund raising for the development of the barge loading area and concrete ramps. December: Assessment of Ramp and reestablishment required by structural engineer - Consultant engaged
PRELIMINARY DISCUSSION ON ILUA FOR GRAC LAND	2021/07-32 2021/88	21 July 2021	That Council authorise Acting CEO to commence investigation to establish a Land Use Agreement with GRAC. No quorum 20/10/2021 - Resolution 2021/87 Council delegates the decision on the matter under section 257 (1) (b) of the Local Government Act 2009, to the Chief Officer	CEO	September - Refer to Acting CEO report in the agenda October: Refer to Confidential report 16.4 at meeting 20/10/2021. Failure to get a quorum for this issue for second meeting in a row. December:
IMPROVING BARGE SERVICES/ BARGE SERVICE REVIEW	2021/07-33	21 July 2021	That Council receive and note the report. That Council investigates options for improving barge services to Mornington Island to ensure the most effective and efficient barge services to the island in the future. Update 20/10/2021 Resolution 2021/55 Barge Service Review - That Council receive the report and consideration be given to including the cost of the Barge Service Review at the 2021/22 six month budget review stage.	CEO/ Executive Managers	Council investigates options for improving barge services to Mornington Island to ensure the most effective and efficient barge services to the island in the future. September - Acting CEO has discussed a proposal with PEAK Services on this matter. November: Confidential report to Ordinary meeting 17 November. December: Matter to be considered at 6 month budget review
GUNUNA YOUTH CAMP	2021/08-03	18 August 2021	1. That Council receives report: 2. That Council authorise the Mayor's proposal for a Youth Camp to be an approved Council event. Further that a program of events be developed for this Youth Camp. 3. That Council grant leave of absence to the Mayor for the duration of this event and that Deputy Mayor Rogers be appointed Acting Mayor. 4. That Council ask relevant Community Organisations for donations and assistance for the conduct of such an event and authorise Council to provide essential equipment such as fuel for the Youth Camp	Mayor , Community Development Officer, Acting CEO, Executive Infrastructure & Technical Services	1. Program of events be developed for this Youth Camp. 2. Council ask relevant Community Organisations for donations. 3. Council to provide essential equipment such as fuel for the Youth Camp September - When is camp to be held? - ongoing 9 September 2021 - Details of a similar camp held last year has been received. Details of Gununa Youth Camp are still being discussed. On hold at present
PLAQUE TO RECOGNISE FAMILIES OF THE ORIGINAL SETTLEMENT	2021/51	15 September 2021	That Council obtain the necessary approvals from GRAC for the provision of a plaque and that a group of Elders be assembled to design the plaque recognising the original settlement and an estimated cost be undertaken. Further that approval be obtained from GRAC for the placing of rubbish bins in a suitable location near the Tamarind tree and also Shade tree opposite the cemetery and near communal fishing and swimming spots and be included in the annual budget for Parks and Gardens.	Community Development Officer	November: Cr Bobby Thompson confirmed that a group of Elders had been assembled. Discussion still to be held to design the plaque. Inspection required with Tommy Wilson before final confirmation of placement for bins and plaque from the GRAC board. December: All names now collected. Meeting to be called to design the plaque.
JALAA SHOW DAY	2021/66	20-Oct-21	That Council call a meeting of all relevant service providers on the Island in order to plan for the public show day in 2022.	Executive Manager, Finance and Human Services/CDO	November: Meeting to be called with service providers after discussion with Farrah Linden. Potential NAIDOC funding available December: Meeting to be arranged mid-January when everyone returns.
FISHERIES LICENCES GULF OF CARPENTARIA - GREEN ZONE	2021/57	20/10/2021	That Council request both the Queensland and Federal Governments to, permanently close commercial fishing by creating a green zone covering the area from Leichhardt River back to Tully Inlet on the Northern Territory/Queensland border which cover Gangalidda, Yangkall, Kaladit and Lardil Indigenous Area and Sea Claim Area and extend the protected area to 20kms.	CEO	
COUNCIL'S FUNERAL AND UNDERTAKING ROLE	2021/59	20/10/2021	That Council note and received the Report and the CEO continue discussions with Invocare to obtain further information Community funeral funds	CEO	
FUTURE LIQUOR LICENCE OPTIONS - TAVERN	2021/61	20/10/2021	That Council receive and note the report and further, that Council authorises the CEO to advertise for a General Manager of the Leika Murrin Tavern.	Community Development Officer	November: There are ongoing discussions in creating the position description for the General Manager. The restaurant needs to be operational for the licence to be approved and the plan is to advertise the position once kitchen works are completed and operational.

MORNINGTON ISLAND NURSING HOME	2021/73		In respect to Mornington Island Nursing Home, that Council authorise the works as outlined, to be completed as part of the 2021/22 capital works expenditure and a review of the current capital expenditure priorities to be made and submitted to Council for approval. Further, that the Housing Manager discuss the proposed works with Gidgee Healing under the existing lease agreement.	Housing Manager	November: Meeting to discuss issue arranged with Manager of Gidgee Healing when next on Island. Discussion with lawyer have occurred regarding the lease
TRAFFIC CALMING REQUEST WARDIRKAN STREET	2021/76	20/10/2021	That Council supports the installation of the traffic calming devices for Wardirkan Street, Mornington Island from existing operational funding.	Executive Manager, Infrastructure and Technical Services	November: Parts ordered December: To be included in current R2R funding submission with results anticipated mid January 2022 Work scheduled for end of January 2022
HR EXTERNAL TRAINING	2021/80	20/10/2021	That the CEO investigates options for the potential of external training in Council with private industry for all apprentices to improve work experience and skill sets and provide an estimated cost to implement.	CEO/ Human Resources Manager	Internal HR audit undertaken
HR APPRENTICESHIP TRAINING AND DEVELOPMENT	2021/81	20/10/2021	That Council approach the CEO of Century Mines to explore assistance with apprentice training and development and seek assistance of the WAANYI Joint Venture in this regard.	CEO/ Human Resources Manager	November: Contact made with Waanyi Joint Venture re training assistance regarding Coxswain and marine qualifications and hospitality training for Tavern and strategies for apprentices. Seeking to submit proposal to Waanyi, requested criteria to address.
CONTRACTOR'S SUPERANNUATION PAYMENTS	2021/84	20/10/2021	In respect to Contractor's Superannuation payments, that Council make voluntary disclosure to the ATO and confirms its intention to rectify the underpayments	Executive Manager, Finance and Human Services.	November: Awaiting departure of final contractor (Andrew Laws) - Superannuation calculation then to be finalised, ready for self reporting by Council to ATO. December: System in place to prevent happening in future
COUNCILLOR FEE OVERPAYMENTS	2021/85	20/10/2021	That contact be made with former Councillors to see if a payment plan can be agreed	Executive Manager, Finance and Human Services.	November: One former Council still to be contacted re the implementation of a repayment plan
RECEIVABLES RECOVERABILITY	2021/86	20/10/2021	That further information be obtained and the matter be tabled at November 2021 Ordinary Council meeting	Executive Manager, Finance and Human Services.	November: Receivables monitored on regular basis - progress made but will take a couple of months to finalise
MIRABOU PTY LTD MOU	2021/88	20/10/2021	That Council advise Mirabou Energy that Council has reviewed the Draft MOU and authorise the CEO to advise the Company of Council's direction in regards to the Draft MOU.	CEO	November: Mirabou by letter 27 October 2021. Mirabou intend to respond in time for December Ordinary meeting
PROPOSED BYNOE AND COUNCIL WORKSHOP AGREEMENT	2021/90	20/10/2021	1. That Council notes the report and that the content of this report remain confidential until such time as an agreement is in place. 2. That Council authorise the CEO and the responsible Council Officer, in conjunction with a member or members of the Council to undertake further negotiations with Bynoe with an aim to formalising the proposal partnership and 3. A report is presented to Council once the details of the agreement are ready to be formalised.	Executive Manager, Infrastructure and Technical Services	November: Meeting held with CEO, 2 Council Exec Managers and Bynoe reps. General agreement to move forward to MOU made by both parties. December: Discussions re additional works including a project management approach leading to an MOU

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

10 MAYOR AND COUNCILLORS REPORTS

Nil

11 CHIEF EXECUTIVE OFFICER'S REPORTS

Nil

12 STAFF REPORTS - FINANCIAL SERVICES**12.1 FINANCE REPORT**

Author: Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

November Financial Report

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Due to the absence of the Executive Manager the November Financial Report will not be submitted

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council accepts that the November Financial Report be submitted once the new Executive Manager Finance and Human Services is appointed.

13 STAFF REPORTS - GOVERNANCE AND COMMUNICATIONS**13.1 COUNCILLOR REMUNERATION POLICY**

Author: Governance Officer

Attachments: 1 COUNCILLOR REMUNERATION POLICY DRAFT

PURPOSE (EXECUTIVE SUMMARY)

To seek Council adoption of a Councillor Remuneration Policy which refers to the remuneration and superannuation for the Mayor, Deputy Mayor and Councillors only.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The remuneration commission is responsible for deciding the maximum remuneration payable to councillors before 1 December each year. The local government must pay remuneration to each Councillor as per section 247 of the Local Government Regulation 2012.

The draft policy is attached for Council's consideration.

FINANCIAL & RESOURCE IMPLICATIONS

The level of remuneration is payable from 1 July the following year. The remuneration can not include any amount for expenses to be paid, or facilities to be provided for councillors of a local council under its Councillor Expenses Reimbursement Policy.

RECOMMENDATION

That

1. Council adopts the Councillor Remuneration Policy as attached and the policy is uploaded to the Council's document management system and website.



TITLE PANEL			
Policy Name	Councillor Remuneration Policy		
Owner	Executive Manager Finance and Human Services		
Responsible Officer	Executive Manager Finance and Human Services		
Decision Number	TBC	Approval Date	TBC
Records Number	V	Next Review Date	Within 5 years of adoption MAX

DOCUMENT VERSION CONTROL			
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	TBC	TBC	Responsible Officer Executive Manager Finance and Human Services

1 Purpose

The purpose of this policy is to provide transparency, as to how Mornington Shire Council remunerates its Councillors at an appropriate standard for the performance of their professional role for the community.

2 Scope

This policy refers to remuneration and superannuation for the Mayor and Councillors only.

Section 244 of the Local Government Regulation 2012 - Deciding maximum amounts of remuneration states that:

- (1) The remuneration commission must, before 1 December of each year, and for each category of local government, decide the maximum amount of remuneration payable from 1 July of the following year to a councillor, mayor or deputy mayor of a local government in each category.
- (2) The remuneration may include, or may separately provide for, remuneration for the duties a councillor may be required to perform if the councillor is appointed to a committee, or as chairperson or deputy chairperson of a committee, of a local government.
- (3) The remuneration can not include—
 - (a) any amount for expenses to be paid or facilities to be provided to a councillor of a local government under its expenses reimbursement policy; or
 - (b) any contribution a local government makes for a councillor to a voluntary superannuation scheme for councillors established or taken part in by the local government under section 226 of the Act.



3 Policy Statement

The level of remuneration for the Mayor and Councillors:

1. Is to reflect the amount of time, commitment and responsibility associated with the position of Mayor, Deputy Mayor, or Councillor; and
2. Must be within the limits determined by the provisions of Chapter 8, Part 1, Division 1 of the Local Government Regulation 2012.

Note: Council does not need to pass a resolution to adopt the levels prescribed by the tribunal as they will apply automatically in the absence of a resolution adopting a lesser amount.

4 Application of the Policy

Unless otherwise resolved by Council, remuneration will be for all official duties performed by Councillors, with no additional remuneration for any additional appointments to any committees or to other Council business specific appointments.

5 Related documents

- Local Government Act 2009 sections 177, 226
- Local Government Regulation 2012 sections 240 – 248
- Councillor Expenses Reimbursement Policy
- Acceptable Request Guidelines for Councillors Policy

6 Approval

This Policy was adopted at Council's Meeting held <insert date> - Resolution Number <insert number>.

13.2 WHS REPORT

Author: Human Resources Manager

Attachments: 1 WHS Report - November 2021

PURPOSE (EXECUTIVE SUMMARY)

WHS Update

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Report received from ABW Compliance Consultant – Tony Walters

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note report.



abw compliance consultants

Independent Risk Management Specialists & Training Consultants

Mornington Shire Council.

WHS Risk Audit and Compliance Report - November 2021

The WHSQ Improvement Notices submitted to council update follow: –

WHSQ Improvement Notices in Progress -

Notice No. I2031553 - 26-MAR-2021 Maintenance Depot - Remedial work has been commenced however an extension of remedy date is required and a request to WHSQ has been submitted, a reply from WHSQ yet to be received.

Notice No. I2010272 - 31-MAR-2021 Water Treatment Plant - Remedial work has been commenced however an extension of remedy date is required and a request to WHSQ has been submitted and WHSQ has approved an improvement date extension to **31 June 2021** has been received.

Notice No. I2010273 - 31-MAR-2021 Water Treatment Plant - Remedial work has been commenced however an extension of remedy date is required and a request to WHSQ has been submitted and WHSQ has approved an improvement date extension to **31 June 2021** has been received.

Notice No. I2010271 - 30-JUN-2021 Depot Mechanical Workshop/Hardstand Work Areas - Remedial work has yet to be commenced however, an extension of remedy date is required. A request to WHSQ was submitted and an extension to **30-NOV-2021** was granted.

Notice No. I2010451 - 30-JUN-2021 Waste disposal/transfer facility – Remedial work yet to be commenced. Remedial work has been commenced however an extension of remedy date is required. A request to WHSQ was submitted and an extension to **30-NOV-2021** was granted.

Notice No. I2010268 - 30-NOV-2021 Mechanical Workshop External Hardstand Storage/Work Area – Remedial work yet to be commenced.

WHS documents developed/under review

- Employee Dress and Uniform policy – outdoor workers (requirement to wear long pants and long sleeve shirts - heat stress and fatigue issues use of sunscreen when wearing shorts and short sleeves.
- Review of Gulf Civil demolition SWMS/JSEA
- Review of Gulf Civil Plant Operator licences
- Updated the WHS incident register.
- Updated the Hazards register
- Monthly Council WHS report.

Hazard, incident, and risk reporting –

1

PO Box 7409 East Brisbane Qld 4169. Mobile: 0404 525 575

Email: tony@abwcc.com.au

- November 2021 – 4 x Hazard reports received yet to be actioned.

Incident reports received:

- November 2021 – 3 x Incident reports received for the month,
 - 1 x Incident caused by a dog attack on council employee receiving a minor injury.
 - 1 x Incident/near miss regarding Gulf Civil operating plant.
 - 1 x Incident caused by safety barriers not in place effectively at the PCYC project resulting in a young member of public receiving a minor injury

Incidents have been investigated and added to the Incident register.

Rehabilitation and Return to Work –

Workers' compensation claims

Ongoing claims –

1 x claim is currently under review, required statements have been taken and supplied to HR and LGW. The LGW have been provided with required documentation and they are currently reviewing the claim. The LGW has advised the claim review has commenced and a decision will be handed down by next week.

LTIFR Reports

Calculation:

(Number of lost time injuries in the reporting period x 1,000,000 / 1,216 hours)

Lost Time Injury Frequency Rate = Nil hours for November.

Safe Work Method Statements developed and provided for the month.

- 1 x SWMS for tree lopping and pruning.
- 1 x SWMS for working at heights using a harness for various sites.

Meetings

- Entry meeting with HR manager Vicki Theobald & Joanne Fiorenza
- Met with Vicki Theobald regarding the consideration for employing part time Community Liaison Officers to assist council and its employees, also consider training some employees to perform test and tagging instead of paying an electrical contractor to complete the work.
- Met with Geoff Rewald re upcoming and ongoing construction projects, discussed the need for building and plumbing nominees, discussed the need for an asbestos register.
- Met with QPS re 18+ cards for council employees
- Met with Junkuri Laka re assisting council employees obtaining birth certificates and 18+ cards
- Met with Bynoe re locating birth certificates for council employees to assist with applying for 18+ cards.
- Met with Seru re issues with Chubb servicing our safety equipment, also requesting he assist me with updating our chemical register and SDS.

- Meeting with David Sechtig re what is required to moving forward with the barge recommissioning. Provided David and workshops with a list of required safety equipment for the barge prior to re survey being conducted. Workshops to order the equipment through Jones marine Kurumba
- Meeting with Geoff Rewald regarding council nominees for building and plumbing/wastewater – Dave S to advise CEO regarding the plumbing nominee.
- Meeting with Elizabeth Mitchell regarding asbestos registers for council buildings and dwellings
- Met with Ian the new workshop manager re new prestart books (TUFFA Products) He showed me new light and heavy vehicle prestart books and all good and will discuss roll out with HR
- Met with David S re asbestos register, outstanding WHSQ improvement notices – He will provide a progress report on the WHSQ Improvement Notices ASAP
- Telephone conferences with LGW re worker compensation claim updates,
- Exit meeting with Joanne Fiorenza

Next scheduled attendance to Council

- Arrive **24/01/2022** and depart **1/02/2022**.

Training and Inductions.

- Conducted WHS Inductions for new staff on Friday 26/11/21 9.00am
- Conducted toolbox training session for Housing on Monday 29/11/21 7.30am
- Conducted toolbox session for Tech Services staff on Tuesday 30/11/21 7.00am Discussed the possibility for staff names to be embroidered on shirts to prevent thefts from clothes lines, also have Supervisors conduct plant operator competencies for workers, suggest a week of operating the plant under direct supervision.
- Certificates were issued to all staff for August training for WHS white cards and high risk work

Site inspections conducted.

- Safety inspections of community areas – Cyclone clean up commenced
- Container storage for alcohol – No safety issues
- Dwelling due for demolition – Safety barricades required
- Tavern plumbing project – Project near completion no issues
- Batching plant – no issues

WHS Continuous Improvement Activities.

- Fire Fighting Equipment Training – Bullex LION digital and gas fire extinguisher training systems provide clean, safe, and cost-effective fire extinguisher training. The systems sense where the trainee aims and sweeps the Smart Extinguisher or Digital Laser Extinguisher and varies the flames automatically, putting the fire out only when the extinguisher is used correctly. Approx \$8,000.
- Appoint Community Liaison Officers (suggest part time) consideration for employing part time Community Liaison Officers to assist council and its employees with culturally sensitive

issues when working in community particularly when working on animal control issues and community housing repairs and maintenance.

- also consider training some employees to perform test and tagging instead of paying an electrical contractor to complete the work.
- Hazard Reporting – Consider running hazard reporting promotions/competitions to encourage employees to report hazards in the work place and in community, monthly gift cards as prizes could be offered.

Objectives proposed for next attendance to Council.

During my next visit I will be focusing on the following tasks: -

High Priority

- Responding to and continuing the completion of WHSQ Improvement Notices
- Toolbox talks and training sessions to be conducted with all council employees
- Provide fire safety and WHS refresher courses for all staff.
- Conduct WHS inspections of building projects currently underway.
- Follow up on submitted hazard reports to ensure timely rectification/elimination.

Priority

- Conduct Fire safety training for new staff etc.
- Conduct Induction training for staff and contractors.
- Conduct toolbox training sessions for Tech Services, Workshops, Housing, Special Projects. and cleaning staff onsite
- Conduct site inspections and prestart meetings.
- Continue the work on Hazardous chemicals risk register and SDS updates.
- Continue work on Hazard inspections.

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES

14.1 INFRASTRUCTURE AND TECHNICAL SERVICES REPORT

Author: Executive Manager, Infrastructure and Technical Services

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

Infrastructure and Technical Services Report

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Due to medical reasons the November Infrastructure and Technical Services Report will not be submitted.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council accepts that this report be submitted at a later date.

14.2 HOUSING REPORT

Author: Housing Manager

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update of the Housing program for the month of November 2021.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**CURRENT QBUILD WORKS PROGRAMS UNDERWAY****1. 2020/21 QBuild Do & Charge Program**

- Approximately 928 jobs were issued via the QBuild Portal for the 2020/21 financial year. 920 jobs have been completed and invoiced. 8 jobs are yet to be completed and/or invoiced.

2. 2021/22 QBuild Do & Charge Program

1. Approximately 507 jobs have been issued to date via the QBuild Portal for the current financial year. 204 jobs have been completed and invoiced. Approximately 165 jobs are yet to be completed &/or invoiced.

3. 2019/2020 QBuild Purchase Orders Program

2. QBuild issued 61 purchase orders for 137 jobs in the 2019/20 financial year valued at
3. \$5,919,909.48 GST-inclusive. 134 jobs have been completed and 3 jobs are yet to be completed:

505 Lardil Street – Roof Replacement

- Value \$52,460.00 ex GST. Billed \$13,115.00. Outstanding \$39,345.00.
- Roof Replacement is at 25%. Materials on site.
- Waiting on staff to start the project

502 Lardil Street – DoE Verandas

- Value \$86,840.33 ex GST. Billed \$77,264.73. Outstanding \$9,575.60.
- Res 9A & 9B Veranda Rectifications are at 100% (5% not yet billed).
- Res 9A & 9B Shared Rear Veranda Rectifications is at 75%. Materials received.
- Screens are installed, the supplier make three of the screens the wrong size. Company is remaking the screens

MI State School - Ramps

- 100% completed

4. 2020/21 QBuild Purchase Orders Program

4. QBuild issued 25 purchase orders for 147 jobs in the 2020/21 financial year valued at
5. \$5,381,735.89 ex GST.
6. 16 Jobs are yet to be completed:

15 Lardil Street – Re-Roof

- 100% completed

43 Wardirrkan Street – Bathroom Dismod

- Value \$48,663.00 ex GST. Billed \$11,085.50. Outstanding \$37,577.50.
- Bathroom Disability Modifications are at 25%. Asbestos has been removed, floor joist has been replaced, new sub floor has been laid and the plumbing has been completed.
- Vinyl company has arrived to the island completing the works 6th December 2021.

Various Locations - DoE Carport Construction Works

- Value \$70,560.00 ex GST. Billed \$67,032.00. Outstanding \$3,528.00.
- The contractor is organising materials to come to the island to complete the works

10/500 Lardil Street – DoE Carport

- Value \$143,528.33 ex GST.
- Carport works not yet commenced.

40 Maarndatharrkan Street – Veranda & Laundry

- 100% complete

MI State School – Manual Arts

- Value \$5,826.43.
- Supply and install 6 emergencies stop buttons not yet commenced
- Inspect and test existing emergency buttons not yet commenced
- Supply and install master shut down switch not yet commenced
- Still waiting on the electrical company to supply the quote (Sent email)

MI State School – Block C – External Repaint

- 100% completed

320 Wangi Close - Dismod

- Value \$33,598.00.
- Disability Modification not yet commenced. Materials Ordered.
- QBuild has organised the tenant to be relocated.
- Commencement date for the project is 6th December 2021

5. 2021/22 QBuild Purchase Orders Program

7. QBuild have issued 112 purchase orders for this financial year valued at \$3,304,226.32 job has been completed and fully invoiced valued at \$25,361.60.
8. 110 jobs are yet to be completed:

MI Police Station

- Value \$12,619.51
- Replace Toilet & Basin Combo not yet commenced.
- Still waiting on the materials

152 Lardil Street

- Demolition & Asbestos Removal - \$168,993.00
- Contractor has been engaged and starting in the next couple of weeks

PCYC Works

- 10x Roller Doors - \$83,941.00
- Downpipe Works - \$18,047.70
- Pit Repairs - \$17,644.00
- External Lightings - \$13,081.20
- Materials are ordered for the above works

57 Gunkarra St

- Full Renovation - \$116,395.40
- Organising materials to the island

34 Lardil St

- Full Renovation - \$198,778.80
- Organising materials to the island

509B Lardil St

- External Painting - \$24,612.50
- Organising contractor for the works

509A Lardil St

- External Painting - \$6,380.00
- Organising contractor for the works

69C Wardirrkkan St

- Full Renovation - \$161,625.20

66 Lardil St

- Full Renovation - \$156,794.00

149 Lardil St

- Full Renovation - \$181,159.00

Mornington Island Police Station

- Full new floor coverings and new kitchen - \$176,605.00

35A Lardil St

- Rectify Solar Panel - \$7,495.54

132 Wengka St

- New carport with concrete - \$82,476.81

9 Lardil St

- New carport - \$48,832.12

97 Wurrurku St

- New carport with concrete - \$67,821.90

Mornington Island State School

- Kindy Security and generator fencing - \$94,315.30

45 Wardirrkkan St

- New carport with concrete - \$40,339.73

228 Dunlyu St

- New carport with concrete - \$48,832.12

54 Wardirrkkan St

- New carport with concrete - \$50,086.12

101 Wurrurku Cres

- New carport with concrete – \$55,187.36

320 Wangi Close

- New carport with concrete – \$46,709.41

295 Mukakiya St

- External Dismod - \$29,278.10

77 Djinkiya St

- Refurbishment - \$134,932.01

79 Djinkiya St

- Refurbishment - \$81,474.44

205 Lardil St

- Refurbishment - \$50,658.30

69A Wardirrkkan St

- Refurbishment - \$57,792.09

106 Wururru Crescent

- Refurbishment – \$97,989.84

212 Wengka St

- Refurbishment - \$148,403.37

98 Wurrurku Crescent

- New carport with concrete – \$90,453.77

45 Wardirrkkan St

- New carport with concrete – \$40,339.73

70 Wardirrkkan St

- Roof Replacement - \$51,289.04

150 Lardil St

- Full Renovation – \$186,204.28

62 Wardirrkkan St

- Full Renovation – \$183,398.46

267 Ngerrawurn - Unit 1A, 2A, 4B, 5C, 6C, 35A, 36A and 36B

- Blinds, Benchtop and Replace Front Door - \$33,717.82

509 Lardil Street - Res 35A, 35B, 36A, and 36B

- Stairs, Rear Veranda, Punch Nails - \$11,237.12

72 Djnkiya St

- Plumbing Concrete Painting Works - \$44,677.60

40 Marndatharkan St

- Roof Upgrade - \$46,163.04

148C Dungal Close

- Full Renovation – \$149,886.58

9.**6. 2021/22 QBuild Purchase Orders Program – QUOTING**

55 Gunkarra Street	Refurb
Multiple roofing	Roofing
242 Wardirrkkan St Laundry	Laundry Upgrade
305 Lardil St Ml	Paint
5 Lardil Street	Laundry Upgrade
311A Kirdirkir Street	Refurb
MISS C Block	Autex, Carpet, Paint
MISS H Block	Autex, Carpet, Paint
286 Mukakiya Street	Flooring
159 Ngerrawurn Street	Bath Dis Mod
33 Lardil Street	High cost Vacant

Hospital	Install cleaners sink
Hospital	Fencing
Res 15 and 16 Mukakiya Street	
Flooring upgrade multiple	Flooring Upgrade
Gidgee works	Slab, tree removal
71 Djiniikiya Street	Refurb
MI Hospital Fencing	Fencing & other
139 Ngerrawurn Street	Carports

7. MSC FACILITIES DEPT / PRIVATE WORKS

10. *Facilities Work Job Requests*

- Completed jobs via Housing Team –
130
- Total jobs in spreadsheet – **280**

Mornington Island Nursing Home – APH

Works that need to be urgently attended to: Jennifer Cameron (Gidgee Manager) has been contacted for a meeting about the works.

8. FUNDING WORKS

\$2.35 Million Community Housing Program (Completion Timeframe 2021/2022)

11. Architectural Concept Drawings have been completed for a Duplex and 4 x Plug-Ins. Approval has been given for the Concept Drawings for the 4 x Plug-Ins & Duplex.
12. Full set of architectural drawings have been sent to the state government for the next stage of funding.
13. Plans to be engineered.
14. Soil testing is complete for 152 Lardil Street.
15. Planned sites for these new structures are as follows: Duplex – 152 Lardil Street – Drawing

Attached

16. 1st Plug-In – 30 Lardil Street –

Drawing Attached 2nd Plug-In – 228 Dunlyu

Street

17. 3rd Plug-In – 16

Lardil Street 4th Plug-In

– 151 Lardil Street

\$7.328 Million Community Housing Program (Completion Timeframe 2025)

18. Housing Department upon consultation with CEO Adam Seiler will review and finalise the Housing Investment Plan Report for the approval of the funding. The draft paper has been reviewed by Nicki Tiel (Department of Aboriginal and Torres Strait Islander Housing). Changes have been made and the document has been sent to Adam Seiler (CEO) for review. Adam and I are in discussions regarding the delivery of the projects before signing and sending the application to the State Government for approval.

19. Tenders for this project have not yet been issued to architects.

20. This program will provide new housing and single men's units with building designs to be determined, completed in a 4-year program as per the below table:

Stage 1	Lot 246, 286A Mukakiya Street	3-4 Bedroom House
Stage 2	Lot 206, 323A Mukakiya Street Lot 172, 126A Wengka Street	3-4 Bedroom House 2 Bedroom House
Stage 3	Lot 70, 254 Wardirrikan Street Lot 925 Lardil Street	4-5 Bedroom House 3-4 Bedroom House
Stage 4	Lot 926 Lardil Street	Single Men's Units (Approx. 4X2 bedroom units)

21. Lot 86 can no longer be used due to excessive services through site.

\$1.2 Million Tavern Upgrade (Approx. \$120,000 Remaining).

22. It is a requirement that the Tavern Kitchen be Food Safety Compliant prior to a liquor licence being issued. Housing will be working with the Health Department to bring it to compliance stage for the building works to commence in the Tavern kitchen, Kiosk and the bar areas.

23. All items have been removed and stored into the Housing storage shipping container and we have started to upgrade the kitchen for compliance. Sheeting has arrived. Stainless steel kitchen counters have been ordered and most have arrived.

24. Works required for the remaining \$120,000 is as follows:

- Kitchen / Kiosk / Bar / Food Safety Compliance – Approximately \$60,000
- Gas Compliance – Approximately \$30,000
- Fire Certification – Approximately \$10,000
- Building Certification – Approximately \$7,500

Note that this project has now been put on hold as at the date of this report (i.e. 15/11/21) until further information has been submitted.

\$1.36 Million 2020-21 COVID W4Q Program

Project Reference Number	Project Name	Project Description	Project Budget Allocated	Total Actual Expenditure to Complete Date	Project AwA %	Project Status
MoSC COVID W4Q 2020-21 0074 - 001	Building and facilities maintenance works	The project will rectify a number of council buildings, facilities and compounds. Works will include: re-stumping, modifications and minor repairs, fencing, painting, replacing fittings and fixtures as necessary	\$200,000.00	\$2,172.03	5	Open
MoSC COVID W4Q 2020-21 0074 - 002	Accommodation Units and Outdoor Entertainment Spaces	Construction of 2 accommodation units and associated site works. Rectification of outdoor entertainment areas at the motel site, visitors accommodation camp and staff housing, inclusive of hard and soft landscaping, painting and restoration as required.	\$1,160,000.00	\$5,562.42	5	Open

25. Original Funding Schedule Breakdown:

Funding Projects	W4QC20-1 Building & Facilities Maintenance			W4QC20-2 Accommodation Units & Outdoor Space	
Project Job Cost Code	4100 Council Chamber Maintenance (W4QC20-1)	4450 VAC Fencing & Amenity (W4QC20-1)	4100 Guesthouse Amenities (W4QC20-1)	4450 Tavern Marketplace - Outdoor (W4QC20-1)2)	4100 Lot 9 Cemetery Road Accommodation (W4QC20-2)
Project	Council Chambers remediation works	Fencing remediation	New Guesthouse Bathroom	Tavern Outdoor Stage, Dancefloor & Grassed Amphitheatre	Staff Accommodation
Total Budget	100,000	60,000 + insurance	40,000	660,000	500,000
Council Contribution	0	0	0	0	0
Funding	100,000	60,000	40,000	660,000	500,000
Authorisation	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen	Acting CEO - Lyndon Prior / Acting EMFHS - Owen Jensen
Expended to 31/3/21	147	0	0	0	0
% Complete	0%	0%	10%	10%	10%

26. Council would like to transfer \$140,000.00 from the Building & Facilities Maintenance Works project to the Accommodation Units & Outdoor Entertainment Spaces project. A variation will be submitted via eGrants.

Council Chamber Maintenance: Apply to transfer full funding (\$100,000) to Accommodation Units & Outdoor Entertainment Spaces.

VAC Fencing: Waiting for direction Technical Services.

27. **Guest House Amenities:** Apply to transfer full funding (\$40,000) to Accommodation Units & Outdoor Entertainment Spaces.

28. **Lot 9 Cemetery Road:** Site inspection and specifications of the proposed new duplexes at Lot 9 for Council's accommodation have been completed and forwarded on to the contracted Architects. The architects are reviewing the resketching of the large Plug-In design to determine its fit for purpose for the site. It is anticipated that there will be a cost saving of the consultants' drawings.

29. This property has undergone Soil Testing due to the preparation for the future duplexes for the Council. An additional \$140,000 from Building & Facilities is to be allocated here.

9. LOT 911 SUBDIVISION

30. A subdivision application is being prepared for Lot 911.
31. Gerhard Visser (DADSATSIP) and the Engineer have visited the island to review the site and has started the design of the subdivision.
32. We are awaiting the concept plan from engineers for the design site layout.
33. This application will take approximately 7 months, after which infrastructure will need to be provided prior to commence residential construction.

10. COUNCIL ADMINISTRATION BUILDING

34. Project management contract with Peak Services Limited has been signed.
35. Concept drawings have been completed. Tender documents have been submitted for tendering. Closing date for tenders is 17th December 2021.
36. Arrangements are being made for the community elders to assess the land and provide their approval for construction.

11. DEVELOPMENT APPLICATIONS FUNDED BY DSATSIP

Lot 172 Wengka St

Council has approved the application and the Council resolution for the Development Application for Lot 172 Wengka St has been submitted to DSATSIP for approval.

Lodgement of a Development Application for the Reconfiguration of Lot 172 Wengka Street under s51 of the Planning Act.

Development Permit for Reconfiguration a Lot into two Lots to develop Lot A, for residential purposes, Lot B, is already developed.

Council Administration Offices

Council has approved the application and the Council resolution for the Development Application for Lot 9 New Council Administration Building has been submitted to DSATSIP for approval.

The proposed development is planned to occur as and when finances become available with indicative stages as follows:

- Stage 1 – Mornington Shire Council Administration Office and parking area
- Stage 2 – Realignment of boundaries
- Stage 3 – Firepit, Amphitheatre and Ceremony space

- Stage 4 – Splash Park
- Stage 5-7 – Small Business Area

Duplex on Lot 926

The Development Application (DA) has been submitted to DSATSIP. The application is to build the single men’s units under the Housing Investment Plan valued at \$7.328 Million. Site drawings and building designs for the Lot will need to be submitted to DSATSIP for the DA approval.

12. STAFFING REPORT

Housing Department currently has two full-time carpenters and two new tradespersons (i.e., 1 carpenter and 1 plumber) will commence in December.

Housing Department will be recruiting total of ten (10) new local employees. Four (4) trade assistants were approved in the Housing organisation structure. Three (3) trade assistants (TA) have been employed and another TA will commence soon.

Six (6) trade apprentices were approved in the Housing organisation structure and interviews are currently underway.

FINANCIAL & RESOURCE IMPLICATIONS

1. QBuild PO Jobs				
	Aug21	Sep21	Oct21	Nov21
Total Revenue (\$)	\$585,844.46	\$239,272.75	\$61,378.63	
Invoice Quantity	18 Invoices	11 Invoices	3 Invoices	
Average \$ / Invoice	\$32,546.91	\$21,752.71	\$20,378.63	

37. **Commentary:** Billing has commenced as the new financial year and has progressed this month as noted in relevant section of report.

2. QBuild D&C Jobs				
	Aug21	Sep21	Oct21	Nov21
Total Revenue (\$)	\$415,228.04	\$261,533.71	\$121,477.36	
Invoice Quantity	233 Invoices	148 Invoices	85 Invoices	
Average \$ / Invoice	\$1,782.09	\$1,767.12	\$1,429.15	

38. **Commentary:** Billing for the 2020/21 financial year is almost complete with only 33 jobs remaining to be completed and/or invoiced. Billing for the 2021/22 financial year has progressed and revenue for the month has reduced due to staff leave (i.e., both contractor and MSC staff) however billing should progress in the December month.

3. Commercial Works				
November 2021 Invoices	\$0.00	0 Invoices	Average \$0.00	

39. **Commentary:** There are ongoing Private Works jobs that have been fully completed but will be billed in the following month.

RECOMMENDATION

That Council note and accept this report.

15 STAFF REPORTS - HUMAN SERVICES**15.1 COMMUNITY BUS USE POLICY**

Author: Community Development Officer

Attachments: 1 COMMUNITY BUS USE POLICY

PURPOSE (EXECUTIVE SUMMARY)

To seek Council adoption of a policy to guide the use of the Mornington Island Community bus and provide a framework for the effective use of the bus.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council recognise the importance of the provision of safe transport for members of the community and are committed to upholding the principles of transparency and accountability in its management and administrative practices.

Council have had a bus for around 12 months but have not yet adopted a policy for use of the vehicle. The introduction of a carriage limit is anticipated. This will increase the frequency of demand for use of the bus. The adoption of the policy will enable effective management of the competing demands. The details of the conditions of use will be contained in the Community Bus Procedure.

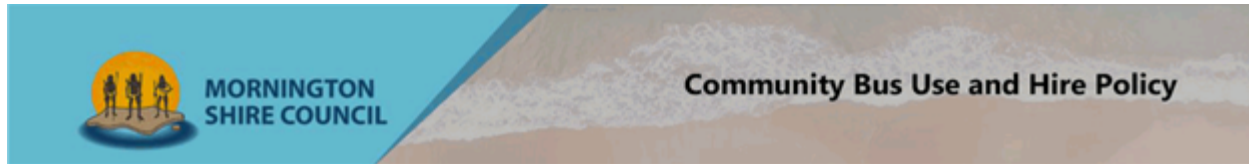
FINANCIAL & RESOURCE IMPLICATIONS

The philosophy of the use of the bus is to provide free transport to community members to enable them to attend activities, events and functions throughout the township. The bus was partly acquired by a generous donation from a local business. Council does not intend to charge hire fees for use of the bus for community purposes.

RECOMMENDATION

That

1. Council adopt the Community Bus Use Policy as attached
2. The policy is uploaded to Council's document management system and website.



TITLE PANEL			
Policy Name	Community Bus Use Policy		
Type	Council Policy		
Owner	Executive Manager Finance and Human Services		
Responsible Officer	Community Development Officer		
Decision Number	TBC	Approval Date	TBC
Records Number	V	Next Review Date	Within 5 years of adoption MAX

DOCUMENT VERSION CONTROL			
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	8/12/2021		

1 Purpose

The purpose of this policy is to guide the way which Mornington Shire Council’s community bus will be managed to support local community needs for transportation and assist local not-for-profit organisations on the island (e.g. School, Mission Australia, Junkuri Laka) to provide access to activities or programs which enhance the community.

2 Scope

The Community Bus Use Policy will apply to all local Indigenous groups within the community, local not-for-profit organisations and to Mornington Shire Council staff when the vehicle is used on the Island.

3 Policy Statement

As a publicly funded body, Council must ensure that provision of community transport is:

- Open and transparent
- Financially responsible and accountable
- Based on ensuring economy and efficiency
- Subject to budget provisions and
- In accordance with statutory requirements.

4 Application of the Policy



The Community Bus Use Procedure will provide the detail for the application of this policy.

5 Related documents

Local Government Act 2009, Local Government Regulation 2021, Vehicle Policy, Community Bus Procedure.

6 Approval

This Policy was adopted at Council's Meeting held <insert date> - Resolution Number <insert number>.

15.2 COMMUNITY DEVELOPMENT REPORT

Author: Community Development Officer

Attachments: 1 COMMUNITY DEVELOPMENT REPORT DECEMBER 2021

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to update Council on Community Development activities.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

40. The role of the Community Development Officer is to develop community activities, youth programs, manage, oversee, support, resource, and facilitate the events prescribed in the Calendar of events for the benefit of the community. This includes to increase utilisation of Councils gym.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council receive and note the Community Development report for December 2021



**MORNINGTON
SHIRE COUNCIL**

Community Development Report – December 2021

Principal objectives

The role of the Community Development Officer is to develop community activities, youth programs, manage, oversee, support, resource, and facilitate the events prescribed in the Calendar of events for the benefit of the community. This includes to increase utilisation of Councils gym.

Updates

Community Safety Committee (CSC)

- The third meeting was held 16th November 11.30pm at the council training room.
 - o Attendees were Farrah Linden, Teddy Moon, Pastor Gewa Au, Salote Vugakoto and Violet Taulanga.
 - o Apologies were Mary Wilson and Johnny Williams (both off island), Allan Seckington and Kathleen Juhel. In addition, the Council meeting was in session.
 - o The requirements of the committee are to provide direction for the implementation of the CSP that represents the needs and aspirations of the Mornington Island community. This aligns with the commitment to bring decision making closer to the community.
 - o This meeting focused on the upcoming Australia Day celebrations, alcohol on island, community noticeboard and the positive messages to be conveyed to the community.
- The next meeting is scheduled for Thursday 14th December 2021 12.30pm at the council training room.

Carriage Limit

- A Commercial other (subsidiary off-premises) licence is required to supply and distribute the carriage limit when arriving off the weekly barge as advised by Liquor licencing. The licence application was submitted on 6 September 2021.
- Construction has been completed on the distribution building which is a converted shipping container except for the lighting and installation of an extra CCTV camera. This should be completed in 2-3 weeks' time. Once completed, photos will be sent to OLGR to complete the license application.

Motel Tavern liquor licence

- A grant application has been submitted to the Gambling Community Benefit Fund for the Swiftpos system on 10 October 2021 for Round 112 and will end at midnight on 31 October 2021. The outcome is still pending.
- Furniture needs to be ordered as the restaurant needs to be operational before the license can be issued. Quotes have been requested. We are looking at utilising the community men's group in creating some of this furniture.

- The current estimated date of completion for the kitchen is now unknown.
- Several objections have been received in relation to all applications with OLGR. We have opted to workshop these objections with Debbie Dixon-Searle as the facilitator. A face-to-face workshop consultation with all objectors, DSDSATSIP and MSC will be held on Tuesday 14th December.

Black and Gold Ball

- Starts 5pm until 10.30pm, \$25 entry fee, Island glam dress code, all drinks \$5 as a special one-off event pricing.
- Finger food provided on entry, hoping to provide a sit-down meal with dessert.
- Awards to be presented on the night.
 - o Mornington Island Raiders presentations
 - o Representation of NQ Sporting Excellence award to the MI Raiders team
 - o Community Person of the Year Male and Female
 - o Best Dressed Male and Female

Australia Day

- A grant application has been submitted for \$30k to conduct Australia Day celebrations.
- Looking to construct 'storyboards' to highlight the history and story places around the foreshore area and leading to the current council buildings. The plan is to do a walk from the foreshore to the council oval where we would have traditional sports, food, stalls, and may end off with a pub night.

Gym

- There has been a raft of break-ins to the gym equipment storeroom. This has required several callouts for tradies to secure the area.

Upcoming events

- Ongoing: Baya Kuburda Community Boxing night (Thursdays) and Thaldi Gilmoo Luuli Touch Footy programs (Tuesdays).
- 10th December Friday: Pub night – Black and Gold Ball, MI Awards Night
- 31st December Friday: Pub night – Fireworks at 8pm and Midnight
- 26th January 2022 Australia Day celebrations (maybe pub night)
- 29th January 2022 Saturday: Pub night

Suggestions and thought will be given to holding further events during the year such as Tidy your Yard, comedy night, etc.

16 CONFIDENTIAL REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

16.1 HR Department Report for the Month of November 2021

This matter is considered to be confidential under Section 254J3(b) of the Local Government Regulations 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees;.

17 NEXT MEETING

18 CLOSURE